



# BALACLAVA

## HOME & SCHOOL ASSOCIATION



### BALACLAVA HOME & SCHOOL VOLUNTEER SIGN UP 2018/2019

**It takes many people to help our Bobcats have the best educational enhancement possible!**

**Your time and talents are greatly appreciated!**

This list gives you an idea of the type of volunteer role(s) that are available at Balaclava, so that you may choose the ones that best suit your talents and work and home schedule. Some jobs are a one-time activity, while others require a more ongoing commitment. You will be notified if you are required in any of the areas you select below. Classroom volunteers will be organized through individual teachers.

Activity	Description	Time Commitment
Booster Juice Helper 2 Volunteers	Help sort/distribute Booster juice	Bi-Weekly Wednesdays 10:20-11:00
Terry Fox Run COORDINATOR and 6 - 8 volunteers	Coordinator / Run Supervisors / Apple distributors / Money handler	2.5 hours on Sept 27, 2018.
Milk Program Helper 5 Volunteers	Help sort / distribute milk	Weekly for 20 minutes around 10:00 AM
Harvest Dinner COORDINATOR and 5 - 10 volunteers	Coordinate a family friendly fall harvest dinner for the school. No fundraising or cooking required!	Event Date: October 26, 2018 Some assistance on day of and prior for planning.
Pita Day Helper 2 Volunteers	Help sort and distribute Pitas	Bi-Weekly Thursdays 12:30-1:15 PM
Pizza Day Helper 2 Volunteers	Help sort and distribute Pizza	Tuesdays 12:30-1:15 PM
Sub Day Helper 2 Volunteers	Help sort and distribute Subs	Bi-Weekly Thursdays 12:30-1:15 PM
Staff Appreciation COORDINATOR and 5 Volunteers needed	Coordinator to organize volunteers /chefs Breakfast and/or Luncheon	February PA day TBD
<b>EARLY SCHOOL CLOSURE 1 Parent per class</b>	Call list of parents if an early school closure occurs	As Required
<b>BOOK FAIR COORDINATOR and 3-4 Volunteers NEEDED</b>	Various roles to help with set up and sales Afternoon shifts and Evening	November

<b>LOST &amp; FOUND 1-2 Volunteers</b>	Periodically wash and deliver clothing to ????	Bi-Monthly
<b>FUN FAIR 20-25 Volunteers</b>	Silent auction coordinator Canvasser for Silent Auction Plant sale coordinator Games coordinator Set up / Tear down	Late May
<b>YEARBOOK COMMITTEE 6-8 Volunteers</b>	Help create individual and class pages Take photos Assist with orders and distribution Promote advertising for local business Coordinate personal messages	3-4 Meetings per year
<b>GRADE 8 GRADUATION 20-25 Volunteers</b>	<b>THIS ROLE IS TRADITIONALLY FULFILLED BY GRADE 7 PARENTS AND STUDENTS, BUT ALL ARE ENCOURAGED TO ASSIST.</b>	June
<b>SPIRIT DAY 1-2 Volunteers</b>	Create fun and engaging spirit days for the school like Jersey day / Hot Dog day /Valentine's day etc.	Ongoing
<b>BAKERS / CHEFS / SHOPPERS / STUFFERS / BUILDERS  6-8 Volunteers</b>	Calling all Gordon Ramsays /Martha Stewarts and Brian Baeumlers!  During the course of the school year we have need for bakers, chefs, and general labourers to help with various initiatives. Use your talent(s) to help us out!	As needed. Approx 4 events per year for Bakers/Chefs and 2 for Builders.
<b>HIGH SCHOOL PARENT?</b>	Does your High Schooler need volunteer hours? We can help!	

**HOLIDAY CONCERT DECORATING 5 Volunteers needed**

Decorate stage / trees / lobby area

Mid December

**SCHOOL PRODUCTION 5 Volunteers needed**

Help with costumes and sales

Parent supervision of cast backstage

Mid-Late December