

This framework has been designed to ensure essential risks have been considered in the educational excursion and athletics planning process. Follow link for full [HWDSB Excursion Procedure](#).

- For sports that are approved/centrally managed HWDSB athletic events/competitions **only** the “[Student Information & Participation Form 2709](#)” is required. **See chart below.**
- The HWDSB Human Rights Considerations should always be reviewed during planning. Staff should use the [Human Rights Impact Assessment Tool](#) Appendix A to assist you with making considerations.
- No Contracts or Waivers can be signed at the school level i.e. City facilities, hockey arenas etc. Obtain [Contract & Service Routing Form](#), attaching all documents including Certificate of Insurance (COI). Must be submitted with completed Excursion Package to all pertaining departments on the form.

Approved & Centrally managed HWDSB athletic events/competitions - "Student Information & Participation form" only:

Secondary	
Badminton	Indoor Track & Field
Basketball	Pickle Ball
Co-ed Volleyball	Rugby
Cricket	Slo-Pitch
Cross Country	Soccer
Curling	Tennis
Field Hockey	Flag Football
Hockey – Varsity	Track & Field
Football	Ultimate
Golf	Volleyball
Hockey	Water Polo
Indoor Soccer	Baseball
Elementary	
Cross Country	Volleyball
Track & Field	Senior (5-8) 3-Pitch
Basketball	Swim

Games scheduled after the original 2709 form is collected, or any updated dates and locations must receive **informed consent** from guardians. Please note this applies only to games in the Hamilton-Wentworth region.

EXCEPTIONS****

Full Excursion Checklist to Principal required when the following occurs:	
Team progresses to regional/provincial event (SOSSA or OFSAA)	
Team participates in game or tournament outside of Hamilton-Wentworth region	

Other Activities requirements:

Full Excursion Checklist to Principal	WHY?
Elementary Soccer	Not run by HWDSB Athletics
Secondary Swim	Not run by HWDSB Athletics *a high-risk activity, but has been previously approved
Elementary Golf	Not run by HWDSB Athletics
Elementary Cricket	Not run by HWDSB Athletics
Elementary Ultimate Frisbee	Not run by HWDSB Athletics
Elementary Touch/Flag Football	Not run by HWDSB Athletics

Full Excursion Package to SESA	WHY?
Alpine Skiing	Pre-created insurance package - contact Risk Management for information
Snowboarding	
Rowing	Water sport - high risk & not run by HWDSB Athletics
Wrestling	Pre-created insurance package - contact Risk Management for information
Elementary Water Polo	High Risk & Not run by HWDSB Athletics
Elementary Hockey	High Risk & Not run by HWDSB Athletics
Power Cheerleading	High Risk & Not run by HWDSB Athletics
Secondary Junior Hockey (grade 9 & 10)	High Risk & Not run by HWDSB Athletics

Informed Consent

Informing guardians/families of risks, and all details of participation is a crucial step for student participation in extra-curriculars.

Recommendations:

Copy & Paste risks from OPASSE directly into Parent information