Reviewing and Changing Your Completed Application

OUAC 101 Application for
Ontario High School Students

www.ouac.on.ca/ouac-101

OUAC Ontario Universities'
Application Centre

After You Have Applied

You can log back in to your application to:

- Pay your application fee, if you have not already done so.
- Review all the application information you provided to the OUAC.
- Make changes to your personal information and university/program choices (once your fees have been received and processed).
- Respond to university offers of admission.

Accessing Your Completed Application

101 Application

Deadline: January 15, 202X.
Review **Important Dates** for more deadlines.

GO TO APPLICATION | **BROWSE PROGRAMS**

Log in ☐ or create your OUAC Account ☐ for fall 202X

Use the same URL that you used to access the application for the first time: **www.ouac.on.ca/ouac-101**.

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Changing Your Method of Payment

If you chose online banking as your method of payment, you are able to change to payment by credit/debit card after 1 business day.

Payment Options

○ Credit/Debit Card (VISA, MasterCard, American Express, VISA Debit and Debit MasterCard)

Important: Do not click the "Back" button in your browser after you submit your payment.

▷ More

○ Online Banking (Canadian banks and credit unions only). This process usually takes 2-5 business days.

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○ Flywire (For international payments only)

▷ More

Continue

Note: During peak times, it can take up to 1 week to process your application once you submit payment. After that time, you can log in to your application to review or make changes.

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Modifying Your Application

Ontario Secondary School Application (101)

2021 Entry

*Total Owing

You are logged in as:
hsmith_004
Log Out
OUAC Reference Number:
2021-010121

My OUAC Account

My OUAC Financial Account

Submit Payment

OSAP Link Status

Application Links

➤ **Welcome Back**

Personal Information

Contact Information

Academic Background

Browse Programs

Choices/Offers

Additional University Details

Document Upload

Welcome Back

Read important 101 news and reminders.

Search FAQs.
Review and Make Changes to your 101 Application

You can make changes to your application information, add choices (if the deadlines have not passed) and respond to offers of admission.

Responding to Offers

Select "Choices/Offers" to review your offers of admission. Click "Offer" or "Alternate Offer" to respond to the offer of admission.

~~Important.~~

After 20 minutes of inactivity you will automatically be logged out will be saved.

Submit Process

If you changed your application information or responded to complete the Submit Process:

1. Review and verify your application information.
2. Once satisfied that your information is accurate, read the Applicant's Declaration.
3. Click "I Verify and Agree" to proceed to payment and pay any required fees. **Note:** Online changes requiring fees can only be paid by credit card.
4. Once you have successfully submitted, you will receive a **confirmation number**. Print this page for your reference.

> Use the Application Links menu to navigate between sections.

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Need to Make Changes or Respond to a University Offer of Admission?

You can review and modify your application
in the following ways:

- Add new university/program choices
- Delete existing university/program choices
- Change the details of existing choices
- Change personal/address information
- Respond to university offers of admission

Change Personal and Contact Information (1 of 2)

Personal Information

🔘 Help

Your name should appear as it does on your health card, passport or other official document.

- Use upper case and lower case letters for your names (e.g., Taylor rather than taylor or TAYLOR).
- Do not enter initials or your nickname.
- If you only have 1 name, enter it as both your first/given name and

If you are not able to change your name or date of birth, contact the Ou

* Required field

Your Name and Other Personal Information

Title
Choose ▾

* **First/Given Name**
Helen

Middle Name(s)
[   ]

* **Last/Family Name**
Smith

You are not able to change your first name, last name or date of birth. If this information needs to be changed, contact us at: 101sup@ouac.on.ca.

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Change Personal and Contact Information (2 of 2)

Contact Information

- All changes have been saved.

Required: 1 home address, 1 mailing address and 1 phone number.

My Email	Status	
email@email.com	Not Verified	Edit

Address Type	My Addresses	Actions
Home	189 Red River Rd Thunder Bay, Ontario Canada P7B6G9	Edit
Mailing	189 Red River Rd Thunder Bay, Ontario Canada P7B6G9	Edit

Verify that the address shown is correct and add your university choices to your email account's "contact" or "safe senders" list to ensure that all messages are delivered to your inbox.

Be sure to submit all changes.

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Adding New Programs

Click "Browse Programs", select the program you want and enter the program details.

Click "Save Program".

You will then be returned to your choices list.

Application Links

Welcome

Personal Information

Contact Information

Academic Background

Browse Programs

Program Choices

Additional University Details

Document Upload

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Withdrawing an Existing Choice

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾			GCS	University of Guelph Child Studies 2021 Fall (September)	✏ Edit ⊖ Withdraw Choice
02 ▾			OVC	University of Ottawa UO: Geography 2021 Fall (September)	✏ Edit ⊖ Withdraw Choice
			YRK	York University Philosophy (BA) 2021 Fall (September)	✏ Edit ⊖ Withdraw Choice

Click "Withdraw Choice" in the column beside your choice.

Making Changes to Your Existing Choices

To change details of an existing choice:

Click "Edit".

Make the necessary changes.

For a university/program choice that is already on your application, you may change only the details that you specified initially.

Note: If you have an active offer or have accepted a university offer of admission, you will not be able to change the program details.

Responding to a University Offer of Admission

To respond to a university offer of admission, click "Choices/Offers". Read all instructions carefully.

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ∨	Offer Expires: 2020-09-14		GCS	University of Child Studies 2021 Fall (September)	Edit / Withdraw Choice
02 ∨			OVC	University of Ottawa UO: Geography 2021 Fall (September)	Edit / Withdraw Choice
	Alternate Offer Expires: 2020-09-14		OAE	University of Ottawa UO: Environmental Studies 2021 Fall (September) Co-op: No	
03 ∨			YRK	York University Philosophy (BA) 2021 Fall (September)	Edit / Withdraw Choice

Click "Offer" or "Alternate Offer" in the Offers of Admission column.

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Accept or Decline the Offer

Response to Offer	Actions
I would like to **accept the offer, and agree to the terms and conditions outlined in the offer of admission letter.**	✓ Accept
I wish to <u>decline</u> the offer and understand that this will invalidate the offer.	✗ Decline

To respond to an offer, click "Accept" or "Decline".

Cancelling an Offer of Admission

Response to Offer	Actions
I would like to **cancel** my unsubmitted acceptance to the offer.	Cancel

To cancel a previously accepted offer of admission, click "Cancel".

Submitting Responses
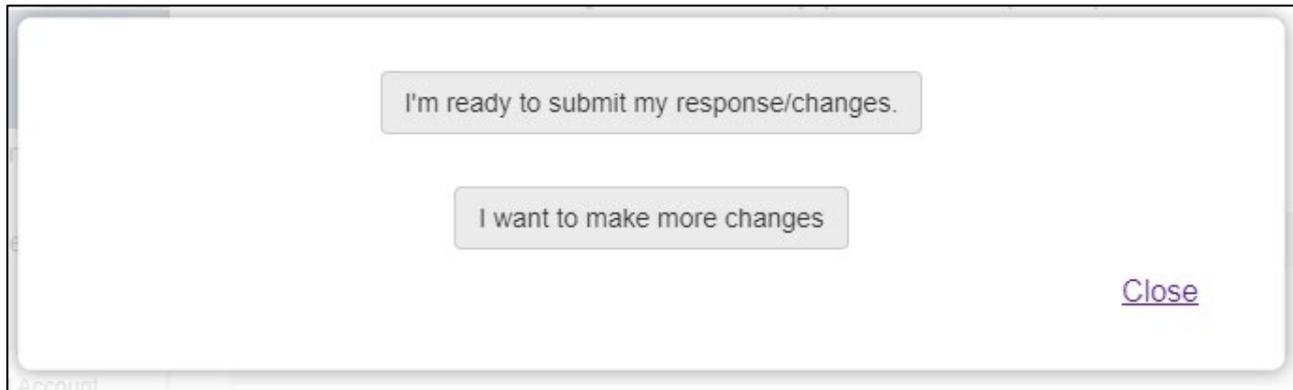
You will have 2 options to proceed. Click "I'm ready to submit my response/changes" to proceed to the Submit page or click "I want to make more changes" to make more changes.

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Unsubmitted Responses

Log back in to your account after 1 business day to verify your responses under the Applicant Response column.

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ⌄	Offer Expires: 2020-09-14	Unsubmitted Acceptance	GCS	University of Guelph Child Studies 2021 Fall (September)	✎ Edit
02 ⌄			OVC	Univer... Ottawa UO: Geography 2021 Fall (September)	
	Alternate Offer Expires: 2020-09-14		OAE	University of Ottawa UO: Environmental Studies 2021 Fall (September) Co-op: No	

Your response will remain as an "Unsubmitted Acceptance" until you successfully complete the Submit process and receive a confirmation number.

Complete the Submit Process

Ontario Secondary School Application (101)

Choices/Offers

⊕ Add Program

Review and Submit Changes/Responses

If you have previously accepted an offer and want to accept another offer instead, you must cancel the first acceptance before you will be able to respond to the new offer.

When you are finished making changes and/or responding to your offers, you mu[st] complete the Submit Process to send them to the universities.

Review and Submit Changes/Responses

⟳ Reset Responses

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾	Offer Expires: 2020-09-14	Unsubmitted Acceptance	GCS	University of Guelph Child Studies 2021 Fall (September)	☑ Edit ⊖ Wit[h] Cho[…]

Click "Review and Submit Changes/Responses".

You **must** complete the Submit process for the OUAC and the universities to receive your changes/responses.

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Finalizing Your Changes

When you click "I Verify and Agree", you will see all your program choices. Review this information carefully.

Satisfied with your changes? Click "I Verify and Agree" to submit your changes.

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Payment

You **must** make payment for changes by credit/debit card.

Payment Options

○ Credit/Debit Card (VISA, MasterCard, American Express, VISA Debit and Debit MasterCard)

Important: Do not click the "Back" button in your browser after you submit your payment.

▷ More

Continue

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Confirmation of Changes

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Complete

Thank you.

We will email you a confirmation number with a summary of the c

It takes 1-3 business days to process your changes/responses to
after that time to review your file and make any necessary change

Important: Do not click "Back" in your browser after you submit yo

What Now?

- **Print this screen** and keep it for future reference.
- For more information, see Common Questions.
- Questions about admission status? Contact the universities

When you see this screen, it means you have successfully submitted your changes to your application/responses to offers of admission to the OUAC.

Note: You will receive only 1 confirmation number by email for all changes/responses to offers made within the same session.

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Need Assistance?

Read the FAQs and other information on our website at: www.ouac.on.ca/faq-application/101.

Contact us:

OUAC

170 Research Lane

Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Email: 101sup@ouac.on.ca

Website: www.ouac.on.ca/ouac-101

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