



# Ancaster High School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

374 Jerseyville Road West  
Ancaster, Ontario L9G 3K8  
Phone: 905.648.4468  
Fax: 905.648.8228

EMAIL: [ancasterhigh@hwdsb.on.ca](mailto:ancasterhigh@hwdsb.on.ca)  
PRINCIPAL: Ms. B. Woof  
VICE-PRINCIPAL: Ms. S. Ferney & Mr. M. Currie  
[www.hwdsb.on.ca/ancasterhigh](http://www.hwdsb.on.ca/ancasterhigh)

June 1, 2020

Dear Parents, Guardians and Students of Ancaster High School,

## **Re: Appointment Scheduling for Student Belongings Collection**

As a result of the school being closed for the remainder of the 2019-2020 academic year, we are organizing appointments for the retrieval of student belongings. These appointments will be as follows:

- Last name beginning A -L Monday, June 8 from 2pm to 8 pm or Tuesday, June 9 from 9 am to 3 pm
- Last name beginning M-Z Wednesday, June 10 from 2 pm to 8 pm or Thursday, June 11 from 9 am to 3 pm

To facilitate parents and students entering the building in a safe and orderly manner, you are required to schedule an appointment through our online scheduling website before coming to the school. If you do not need to enter the building before September 2020, you may decline to book an appointment. To schedule your appointment, please follow the instructions below.

### **Instructions**

1. Go to the Ancaster High School scheduling webpage at <https://ancaster.parentinterview.com>
2. Enter your Student Number or your child's Student Number and click "Sign In"  
The Student Number can be found on each progress report sent home by the school. If you do not have your child's student number, please call the school and leave a message in the general mailbox or use the "Contact" on our school website and someone will respond to your request.
3. Fill in your contact information and click "Continue to Make Appointments"
4. Select the Letter Range that applies to you or your student
5. Select a date and time at which you wish to visit the school

Should you wish to delete an appointment you have made, click on "Delete" beside the appointment you wish to have removed from your schedule.

Sincerely,  
The Administration of Ancaster High School