



ANCASTER HIGH SCHOOL 2020 FINAL EVALUATION SCHEDULE

Monday JANUARY 20	Tuesday JANUARY 21	Wednesday JANUARY 22	Thursday JANUARY 23	Friday JANUARY 24
QUIET DAY	QUIET DAY	QUIET DAY	9:00 AM PERIOD 1 EXAMS	9:00 AM PERIOD 2 EXAMS
Monday JANUARY 27	Tuesday JANUARY 28	Wednesday JANUARY 29	Thursday JANUARY 30	Friday JANUARY 31
9:00 AM PERIOD 3 EXAMS	9:00 AM PERIOD 4 EXAMS	9:00 AM RESCHEDULED EVALUATIONS	PROFESSIONAL ACTIVITY DAY	START OF SEMESTER 2

Exam Conflicts: Students who are unable to write a final evaluation due to a pre-existing conflict **MUST** notify the Main Office no later than **24 hours prior** to the evaluation, may be required to submit supporting documentation, and be available for a re-scheduled evaluation.

Please speak with a member of AHS's Administration should you have any questions.

School Closure: In the event of school closure due to severe weather, the schedule will be delayed by a day

E.g., if Jan. 23rd is a 'snow day', then Period 1 exams will be written on the morning of Jan. 24th. Exams scheduled on Jan. 24th would move to Jan. 27th and those scheduled on Jan. 27th would move to Jan. 28th, and so forth.

Parents/Guardians and students are reminded that early morning announcements regarding school closures due to severe weather will be made on local radio (i.e. FM 102.9, AM 900, etc.), TV (i.e. CHCH), Twitter (i.e. @HWDSB), and on the Board's website (www.hwdsb.on.ca).

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Report Card distribution will take place in the week of February 14th, 2020

Examination Routines

- Examination schedules will be posted in your classroom. Please be sure to review to ensure that you have the correct date, time and location for your evaluation.
- Communicate with your classroom teacher on how to best prepare for the evaluation and what materials are required on exam day. Please be sure to come prepared with the necessary materials to your evaluation.
- In accordance with HWDSB policy, unless Personal Electronic Devices are required as part of a final evaluation, Cell Phones and Electronic Devices must be on silent and stored out of sight.
- If there are concerns / specifics regarding accommodations please speak to your teacher prior to the evaluation date (i.e. additional time, formula sheet, etc.).
- **ALL CLASSES** will have an evaluation on their scheduled exam day.
 - Students **must** remain in the evaluation for a minimum of **60 minutes**.
 - Students finishing their evaluation early must sit quietly until the end of the allotted time.
 - Once dismissed, students will **QUICKLY** and **QUIETLY** leave the school or go to the East Cafeteria
- Final evaluations will be scheduled in the Library/Learning Commons, Resource Room, and the West Cafeteria during exam days and therefore **unavailable** for students for quiet study. If you require a space for quiet study please report to the East Cafeteria.
- Please return any loaned textbooks / materials on or by the final evaluation date to your classroom teacher.
- Report any **absences** on exam days ASAP by calling the school at **905-648-4468**.
- A doctor's note may be required for a missed evaluation. Please submit any necessary documentation to the Main Office in a timely fashion.
- All **missed** exams / final evaluations will be arranged in consultation with the classroom teacher and Main Office.
- Please contact Ancaster High's Administration regarding conflicts or concerns with the evaluation schedule that cannot be rescheduled (i.e. specialist appointments, etc.).
- Students wishing to review their Final Exams must make arrangements with the respective teacher. There is no formal Exam Review Day.