

STUDENT HANDBOOK



BELL TIMES

BEFORE SCHOOL SUPERVISION.....	8:05 - 8:20
PERIOD 1.....	8:20 - 9:20
PERIOD 2.....	9:20 - 10:00
1ST NUTRITION BREAK.....	10:00 - 10:40
PERIOD 3.....	10:40 - 11:30
PERIOD 4.....	11:30 - 12:20
2nd NUTRITION BREAK	12:20 - 1:00
PERIOD 5.....	1:00 - 1:40
PERIOD 6.....	1:40 - 2:40
AFTER SCHOOL SUPERVISION	2:40 - 2:55



A. M. Cunningham School works hard to encourage positive behavior. The staff of AMC is committed to making our **school a caring and safe place** for learning. We are focused on creating a positive school climate where all members of a school community feel safe, comfortable, and accepted. **School Climate** may be defined as the sum total of all of the personal relationships within a school. These relationships must be founded in mutual acceptance, inclusion, respect, responsibility, and civility, and must be modelled by all.

We look forward to an exciting year of achievement where students, staff and parents work together to provide a positive, proactive and enriched learning environment. Our school website and the weekly Friday “Community Updates” are an important tools to promote ongoing communication between the school and the home. Please get into the routine of using the Parental Portal and read the Community Updates to know “what’s happening” at A. M. Cunningham School.

Caregivers are encouraged to become involved at A.M. Cunningham School, at any level of that suits your availability.

HERE ARE SOME POSSIBLE WAYS TO GET INVOLVED:

- VOLUNTEER*
- ATTEND SCHOOL COUNCIL
- DROPPING BY THE OFFICE TO ASK A QUESTION
- READ THE WEBSITE, SCHOOL, AND CLASS NEWSLETTERS
- SUPPORT CLASSROOM LEARNING AND HOMEWORK
- READ TO AND WITH YOUR CHILD

**Recent Vulnerable Sector Police Check Required*

SCHOOL GUIDELINES

During instructional hours all visitors must get buzzed into the school through the front door.

All visitors must report to the office. If no one is there, someone will return momentarily, so please wait.

If you are volunteering in a teacher's classroom please sign in at the office.

Parents, Guardians or Caregivers will be able to visit classrooms as long as an appointment to do so has been previously arranged with the classroom teacher.

DO NOT go directly to the classroom.

If the teacher is not available, a message can be left, and the teacher will contact you as soon as possible. It is not appropriate for parents to interrupt teaching time or entry time, since at these times teachers need to focus directly on the students.

Your co-operation in this matter is appreciated.

Please do not come into the school with your child.

One of the main goals of education is to develop a child's independence.

If your child has forgotten something, please leave it at the office and we will call your child to the office to pick up the item. All parents are asked to please wait for students outside of the school at the end of the day or at the office when picking up your child for an appointment.

NEED FOR ACCOMMODATION

HWDSB is committed to an equitable education system that upholds and reflects the principles of fair and inclusive education. If there is a need for accommodation, please speak to the principal.

CODE OF CONDUCT / DISCIPLINE POLICY

From HWDSB Code of Conduct Interim Policy 07/08

The Code of Conduct establishes standards of behaviour that are consistent with the Provincial Code of Conduct and apply to all members of the school community. The Code of Conduct promotes respect within the learning and teaching environment, and sets clear Board and school standards of behaviour.

The Hamilton-Wentworth District School Board believes that all individuals attending on Board or school property, on school buses, or at school-related events or activities, should be treated with dignity and respect. The Code of Conduct promotes a positive school climate which is a contributing factor to a safe and orderly environment. It also supports the Hamilton-Wentworth District School Board's commitment to Character Education.

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AMC School and staff recognize the **important of the partnership between the home and the school**. This partnership is vital in establishing consistent patterns of appropriate behaviour and self-regulation in our children. We believe that the school environment should be positive and supportive and that interactions should be based on an attitude of mutual caring and respect.

STAFF ROLES / RESPONSIBILITIES

Teachers and school staff will hold everyone to the highest standard of respectful/responsible behaviour by:

Helping students work to their full potential and self-worth.

Empowering students to be leaders in the class, school and community.

Communicating regularly and meaningfully with parents.

Maintaining consistent standards of behaviour for all students.

Demonstrating respect for all members of the school community.

Preparing students for the full responsibilities of citizenship.

Modelling the character attributes of HWDSB.

PARENT ROLES / RESPONSIBILITIES

Parents support a safe and respectful learning environment when they:

Show an active interest in their child's school work and progress.

Communicate regularly with the school.

Help their child be neat and appropriately dressed and prepared for school.

Ensure that their child attends school regularly and on time.

Promptly report to the school the absence of their child or late arrival.

Become familiar with the Code of Conduct and school rules.

Encourage and assist their child in following the rules of behavior.

Assist school staff in dealing with disciplinary issues involving their child.



COMMUNITY

EACH MEMBER OF THE COMMUNITY HAS AN IMPORTANT ROLE TO PLAY

STUDENT ROLES / RESPONSIBILITIES

Students demonstrate respect and responsibility when they:

Come to school prepared, on time, and ready to learn.

Show respect for themselves, others and those in authority.

Refrain from bringing anything to school that may compromise the safety of self or others.

Demonstrate responsibility for actions or behaviour off school property or outside of the school day that would have an impact on the school climate.

Follow the established rules and take responsibility for their own actions.

Model the character attributes of the Hamilton-Wentworth District School Board.

Demonstrate appropriate participation in the civic life of the community.

Every student deserves to feel safe and supported at school, and on school grounds. If a student misbehaves, the Principal decides what steps to take to improve the behaviour as part of Progressive Discipline.

Possible Consequences Might Include:

“Community Service”

Detention

Loss of Privileges

Temporary Break

Contract

In-School Suspension

Formal Suspension

Restorative Justice Strategies

1:1 Conference with student

Alternative Learning Environment

Reflection Activity Assignment

HWDSB Student Support Services



Informal discussion with student



Conference with student, teacher & principal



Parent Conference/ Participation

BULLYING

Bullying can be pushing, shoving, hitting, and spitting, as well as name calling, picking on, making fun of, laughing at, and excluding someone. Bullying causes pain and stress to victims and is never justified or excusable as “kids being kids”, “just teasing” or any other excuse. The victim is never responsible for being a target of bullying.

The staff of AMC is committed to making our school a caring and safe place for learning.

At the school there is a(n):

Tip-off app:
where students
can report any
inappropriate
behaviour

**Explicit Character
Education**
component
embedded in
classroom
content.

If you suspect that your child is being bullied your first course of action is to **please speak with your child’s teacher.**

Additional information on Bullying and Safe Schools is available at www.hwdsb.on.ca (safe and caring schools).



HWDSB Helps

An anonymous way for students to find help for themselves and one another.

We all have the power to help.

Get help or share anonymous tips.

- Text message to **905-963-0066**. Standard rates apply.
- App for iOS and Android
- Web chat at www.hwdsb.on.ca/hwdsbhelps

Questions?

Please contact your school principal.

HOMework

Families are an important part of homework. Research has shown that students do better in school when parents are involved in their child's education. A positive attitude toward homework will be very beneficial for your child. The amount of time a student spends on homework depends on the student's needs, age and grade, subject, tests and project due dates. At times this may vary from individual to individual, or at various times within a school year. *Parents who are concerned that their children are regularly spending more time than in the chart below should contact the teacher to discuss the situation.*

Grade

JK-Grade 1
Grade 2-3
Grade 4-6

Most Evenings (Excluding Friday and Weekends)

5-10 minutes per night including home reading to a maximum of 30 minutes per week.
5-30 minutes per night including home reading to a maximum of 60 minutes per week.
20-60 minutes per night to a maximum of 180 minutes per week by grade 6.



PERSONAL ELECTRONIC DEVICES

HWDSB recognizes the importance of technology in our schools and in society and has outlined the expectation for staff and student use of Personal Electronic Devices (this is a JK- Grade 12 policy).

Since we are a JK-5 school our expectations are that if a cell phone or other electronic device is deemed necessary for the trip to and from school, it is expected to **not be visible or be used** during the instructional day. It is also to be concealed in the student's backpack. The storage of electronic equipment is the responsibility of the owner and at the owner's risk. Any electronic transmission of photo images without consent is prohibited and if under the age of 18, consent is required by parents. Any use of an electronic device must reflect the expectation in other HWDSB policies – Code of Conduct, Respectful Working and Learning Environments, Bullying Prevention, Harassment Policy etc.

SCHOOL BUS CODE OF CONDUCT



Excerpt from the Student Code of Conduct on School-Related Vehicles

- ⊘ Do not move to another seat during the ride unless the driver tells you to.
- ✓ Hold the handrail while entering or exiting the bus.
- ⊘ Do not yell out the windows or to others on the vehicle.
- ✓ Stay seated and face forward until the vehicle comes to a complete stop.
- ⊘ If you have been assigned a seat by your principal or the driver, do not move to another seat.
- ✓ If you want, talk quietly to the person beside you.
- ⊘ Do not eat, drink or smoke.
- ✓ Avoid unnecessary talking to the driver while the vehicle is moving.
- ⊘ Do not touch or activate any emergency equipment or devices unless required.
- ✓ Keep the volume low on personal music players.
- ⊘ Do not use abusive language, swear, fight or do anything else that might distract the driver.
- ✓ Keep your arms, legs, head and objects inside the vehicle.
- ⊘ Don't throw anything out the windows or around in the vehicle.
- ✓ Get on the vehicle in an orderly and safe way. Don't push or shove.



SCHOOL BUS DELAY NOTIFICATION

Please note: *Bussing is provided to French Immersion students only, due to larger catchment area.*

Our school bus operators endeavour to pick up and drop off your children at the designated time; However, sometimes delays are unavoidable. If you would like to receive an email notification of any school bus delay 10 minutes or longer, please register through the Parents' Portal at The Hamilton Wentworth School Transportation Services website www.hamiltonschoolbus.ca.

HWSTS 1-800-691-6402 or 905-523-2318

Route # 6209

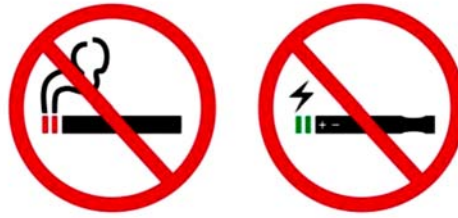
SCHOOL BUS STOP TIMES



7:33 DUNDONALD AVE & STEWARTDALE AVE
7:38 LUCERNE AVE & SUMMERHILL AVE
7:43 ANDREW WARBURTON PK. @ BRITANNIA & TRAGINA
7:46 CANNON ST E & GAGE AVE N (NE corner)
7:48 CANNON ST E & ROSSLYN AVE N
7:50 BARNSDALE AVE N & BEECHWOOD AVE
7:53 POWELL PARK & HURON ST
7:57 SHERMAN AVE S & DUNSMURE RD
8:00 MAPLEWOOD AVE. & LORNE AVE
8:05 ARRIVAL AT SCHOOL

2:50 DEPARTURE FROM SCHOOL
2:55 MAPLEWOOD AVE & LORNE AVE
2:58 SHERMAN AVE S & DUNSMURE RD
3:01 POWELL PARK & HURON ST
3:34 BARNSDALE AVE N & BEECHWOOD AVE
3:06 CANNON ST E & GAGE AVE N (SW corner)
3:08 CANNON ST E & ROSSLYN AVE N
3:11 ANDREW WARBURTON PK. @ BRITANNIA & TRAGINA
3:16 LUCERNE AVE & SUMMERHILL AVE
3:21 DUNDONALD AVE & STEWARTDALE AVE

SMOKE & VAPE FREE SCHOOLS



Smoking and vaping is not allowed in public and private schools, including the grounds associated with the school, and public areas within 20 metres of any point on the perimeter of the grounds of the school.

Parents and guardians are reminded that it is illegal to smoke on school property. School property begins at the City sidewalks and fenced areas, inward to and including the school building. School staff, students and visitors are also reminded of this protocol.

SCHOOL PARKING

It is important to ensure the safety of our students at arrival and dismissal time. While many people follow parking rules, others do not. Please ensure that you obey parking signs (e.g., what side of the street) and park in designated areas only.

The school parking lot is meant for school and board personnel only, as there must be room for staff and board personnel to enter and exit as needed.

Therefore, parents are directed to park elsewhere between 8 AM and 4 PM.



BICYCLES / SCOOTERS



Students are invited to ride their bicycles and scooters to schools if they are:

1. Walked on school property for the safety of our pedestrians of all ages.
2. Locked up outside of the school responsibility by the student
3. Wearing a helmet as required by the law

Those bringing this equipment do so at their own risk. Students riding irresponsibly will be refused permission to bring them to school. Skateboards and roller blades not allowed.

ATTENDANCE, ABSENCES & LATES

Caregivers have the prime responsibility for the safety of their children. With **SafeArrival**, families report a child's absence in one of three ways:



1. Use the SafeArrival website, go.schoolmessenger.ca. The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
2. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or Google Play Store (or from links at go.schoolmessenger.ca). The first time you use the app, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.

3. Call the toll-free number 844-506-4350 to report an absence using the automated phone system.

These options are available 24 hours/day, seven days a week. You can report a future absence any time. Students who arrive late are expected to check in with the office administrator. Regular attendance and punctuality are very important habits and routines for students.

Parents are required to inform the school of student absences, lateness, and early pick up. Please use the SchoolMessenger for reporting and be accessible for arrival check contacts.

DRESS CODE

Students...

Will wear a top and bottom layer of clothing of opaque material

May wear tops that expose arms, shoulders, stomachs, midriff, neck lines, chest and straps but will cover the nipples

May wear bottoms that expose legs, thighs and hips and expose straps and waistbands, but will cover the groin and buttocks

May wear any headwear or head covering that does not obscure the face including but not limited to durags, ball caps, head scarves etc.

May wear dress or headwear requirements to support religious/creed accommodations and similar human rights accommodations

May not wear undergarments as outerwear

May not wear anything that promotes or symbolizes drugs, alcohol, illegal activity, hate or discrimination, profanity, pornography; that incites violence or harassment; or threatens health and safety

May not wear anything that depicts or displays hate speech targeting groups based on race, ethnicity, gender, disability, sexual orientation, gender identity, religious affiliation or any other protected groups

For more information about the HWDSB dress code, please visit:
<https://www.hwdsb.on.ca/blog/student-dress-code-guidelines-and-next-steps/>



HEALTH & MEDICAL



ALLERGIES

Allergies are becoming more common-place in today's society. While some allergies may cause discomfort to a person, there are other allergies that are **life threatening** to others. Reactions to these allergies may include facial swelling, tightening of the throat and inability to breathe. Immediate medical attention is required.

To make our learning environment as safe as possible for all students, **we kindly request you avoid sending foods containing peanuts or any other nut products to school.** Please read labels carefully. Although we have plans in place for our students with life threatening allergies, the risk of another student leaving even a trace amount of a peanut product in the classroom could lead to a tragedy.

Parents of students with severe allergies are encouraged to make an appointment with the principal to review their child's emergency action plan.

ILLNESS

It is advised that children who are sick or are recovering from an illness remain at home *until they are well enough to participate in recess and classroom activities.* In this way, the children will be able to participate fully in the school program and, as well, will not spread germs to other students.



MEDICAL ALERT

"No Child Without" Program

The Medical Alert "No Child Without" Program which allows parents to apply for a child medical alert bracelet or necklace at no cost to identify important medical information that may be needed in an emergency situation, either at school or elsewhere. Some of the most common conditions that a Medic Alert bracelet identifies are – Severe allergies to drugs, food or insects; Anaphylaxis; Asthma; Autism; Epilepsy or other seizure disorders; Diabetes; Hemophilia. Other possible conditions are listed on the Medic Alert web site www.medicalert.ca. Please inquire at the office for more information.

NUTRITION BREAK

Students in FDK are supervised directly by an adult (DECE) in their classroom. Students in grades 1-5 are monitored by a duty teacher who patrols the halls and classrooms, using an “in and out of classroom” method during the 20-minute indoor nutrition breaks.

Students are expected to:

ADHERE
TO THE
ROUTINES

USE
MANNERS
AT ALL
TIMES

REMAIN
SEATED
WHILE
EATING

PEDICULOSIS / HEAD LICE

A common problem in many school settings is head lice. The control of pediculosis is a shared responsibility within the community. It is very important to notify the school if your child has head lice so appropriate measures can be taken at the school level.

- ✓ Confidentiality is closely guarded.
- ✓ Siblings of identified students are checked and if needed, those classes are also checked.
- ✓ Principal makes a phone call home to the parents of a child found to have lice – child is not told at school.
- ✓ Children with lice are given a sealed letter with tear off return section to indicate treatment has taken place.
- ✓ All students in the class receive a general letter that the class has been checked.
- ✓ Follow up principal phone call to repeat cases to develop an in-depth action plan.



EMERGENCY INFO

EMERGENCY CONTACT

It is essential that caregivers keep the school informed of up to date information – address, phone number, place of employment and phone number and two emergency contacts as well as any medical information.

If throughout the year, your contact information changes,
please inform the office or update through the Parent Portal immediately.

CUSTODY

It is essential that the school be aware of any special custody arrangements. It is assumed that either parent, whether living together or not, has the right to pick up their child. **If this is not the case, written legal documentation must be given to the office and filed in the child's OSR (Ontario Student Record).**

DUTY TO REPORT CHILD DISCLOSURES

Any individual who works with children is legally required to contact the Children's Aid Society if a child discloses information, or the individual observes conditions that suggest reasonable grounds to suspect some form of child abuse. This is the law, which all staff and volunteers must follow.

SAFE SCHOOLS PROCEDURES



HOLD & SECURE



LOCKDOWN



SHELTER IN PLACE

In an emergency situation it may be necessary to secure the school when an emergency response is required. Terminology is important when there is a situation that impacts the safety of students and staff. Three terms are now used by schools, police and members of the media during such events.

Secure Schools Terms to be used are:

- | | |
|------------------------------|---|
| Lockdown | – A potentially violent situation at the school |
| Hold and Secure | – Safety situation in the neighbourhood external to the school |
| Shelter In Place | – A potentially environmental hazard outside the school |
| Bomb Threat Procedure | – Includes planning and preparation in the event of a bomb threat |

School administrators, local emergency services, staff, students and parents/guardians have important roles and responsibilities when an emergency response is in place. Communication with parents during a possible emergency is an essential priority. In an emergency situation, parents can find information in the following ways...

HWDSB will post safety updates on the website www.hwdsb.on.ca

Messages will be sent to the parent / guardian's contact phone number provided to the school

Corporate Communications will be in contact with local media outlets

Current information will be provided on the **SECURE SCHOOL HOTLINE: 905-521-2535**

During such situations cell phone use between parent and student is restricted.

Phone lines must be free for emergency services.

At the school, we will practice our "Secure School" Drill, much like we practice a Fire Drill. Our first school practice will be well explained in age appropriate terms to students to ensure understanding, but not anxiety.

EMERGENCY CLOSING

Conditions such as severe weather may cause schools to be closed for all or part of a day. Local radio and television stations (ie: CHCH News) will carry announcements about school closing by 7:00 a.m. You may also access this information on the HWDSB website, twitter and Instagram.



Parents are responsible to know the status of school closure before sending their child to school.

On days in doubt, listen to the radio station for direction. Our school is part of the **HAMILTON WENTWORTH DISTRICT SCHOOL BOARD**. Parents will receive an emergency closing form in October. Please complete the form and discuss your plan of action with your child.

GENERAL INFORMATION

STUDENT FEES

At HWDSB, students are not required to pay for essential items for their learning. At AMC, for example, recorders for Junior students fall into this category. Parents may choose to purchase these items, however the item, in some form, will be provided without payment. Trips do not fall into this category and payment is required. **If at some point, payment for a trip is a hardship, please speak to the principal.**

SCHOOL COUNCIL

AM Cunningham School is very fortunate to have a very active and supportive group of parents and guardians who work hard to make the school a great place to be. School Council is a group of parents, staff and community member that act in an advisory role to the principal within the mandate of School Council. Meetings are held once a month, in the evening. Nomination forms are sent out in September. Any parents/guardians are welcome to attend any School Council meeting. Minutes of the School Council meetings are posted on the school website. Please consider being a part of this hard-working group.

VOLUNTEERS

"Everyone is an asset builder" - Our volunteers have made a significant impact on our school environment. There are many volunteer opportunities available at our school that are flexible and range from a few hours per month to five hours a day, depending on your schedule.

The HWDSB has developed a detailed Volunteer Policy. Anyone volunteering in the school must fill out a Volunteer Information form, which is kept on file in the office. Volunteers must announce their arrival at the office, sign in and wear a volunteer badge. If you are interested in volunteering, please contact the office.

The HWDSB Policy mandates that all volunteers who work one on one with children must have a **Police Check** – Vulnerable Sector screening. Forms are available at the office.

For safety and efficiency reasons, HWDSB would like to reduce the amount of cash and checks received by our schools. Please join the thousands of parents who have already registered and are enjoying the convenience of paying online. It takes less than five minutes to register. Please follow these step-by-step instructions to begin receiving email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the "SUPPORT" option at the top right hand corner of the screen.

Step 1: Register

a) If you have not registered, please go to the School Cash Online home page <https://hwdsb.schoolcashonline.com> and select the "Get Started Today" option.

b) Complete each of the three Registration Steps

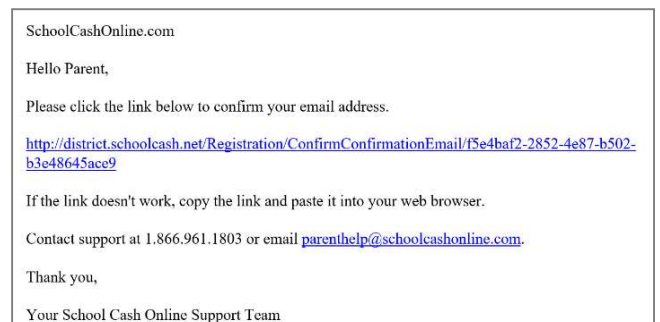
**For security reasons your password requires eight characters, one uppercase letter, one lowercase letter and a number.*



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Verify the School Board Name.
- Select the School Name.
- Enter Your Child's First Name, Last Name and Date of Birth.
- Select "Continue".
- On the next page confirm that you are related to the child, check in the Agree box and select "Continue".
- Your child has been added to your account.

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board? ☐ [?](#)

School Name: Eagle High School [?](#)

Student Information

First Name:

Last Name:

Birth Date:
Date format: mm/dd/yyyy

[Continue](#)

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select "Add Another Student" and repeat the steps above. Eight children can be added to one parent account. If you do not wish to add additional children, select "View Items For Students" option. A listing of available items for purchase will be displayed.

Payment Methods: **Three Online Options**

Option 1:



myWallet

An online wallet that can be loaded to hold funds and pay for items on School Cash Online.

myWallet eliminates the need to enter payment information multiple times. Simply sign into your account and select the myWallet tab. Click Add Funds to myWallet and use an eCheque to load funds into your account.

Once the funds are available, add all items into your shopping cart and select the myWallet payment method in your checkout options.

Option 2:



eCheque

An electronic version of a paper cheque used to make payments online. Anyone with a chequing/savings account can pay by eCheque through School Cash Online.

To pay with an eCheque, simply enter your routing and account number on the payment screen and click Submit.

This option is best suited to families who do not incur bank transaction fees for each cheque/withdrawal.

Option 3:



Credit Cards

Due to parent demand, we now accept payment by VISA or Mastercard.



Families will still have the option to send cash or cheque for school-related expenses. However, we encourage you to get on board with our new service.

School Cash Online's top priority is keeping your personal information safe. School Cash Online adheres to the highest industry standards of security. School Cash Online will never contact you to obtain confidential information by phone, email or mail.

Need Assistance?

If at any time during the registration process you need help, the Parent Help Desk is available to solve any puzzles that parents may have when using School Cash Online, or to answer questions regarding online security. Our friendly staff are available 24/7 (365 days). They can assist parents with:

- Registering
- Password recoveries
- Finding their children in the system, or
- Any checkout or payment issues.

Please contact (toll-free): **Parent Help Desk: 1-866-961-1803** or email: parenthelp@schoolcashonline.com

You are receiving these instructions because you have indicated you require assistance with the Parent Portal.

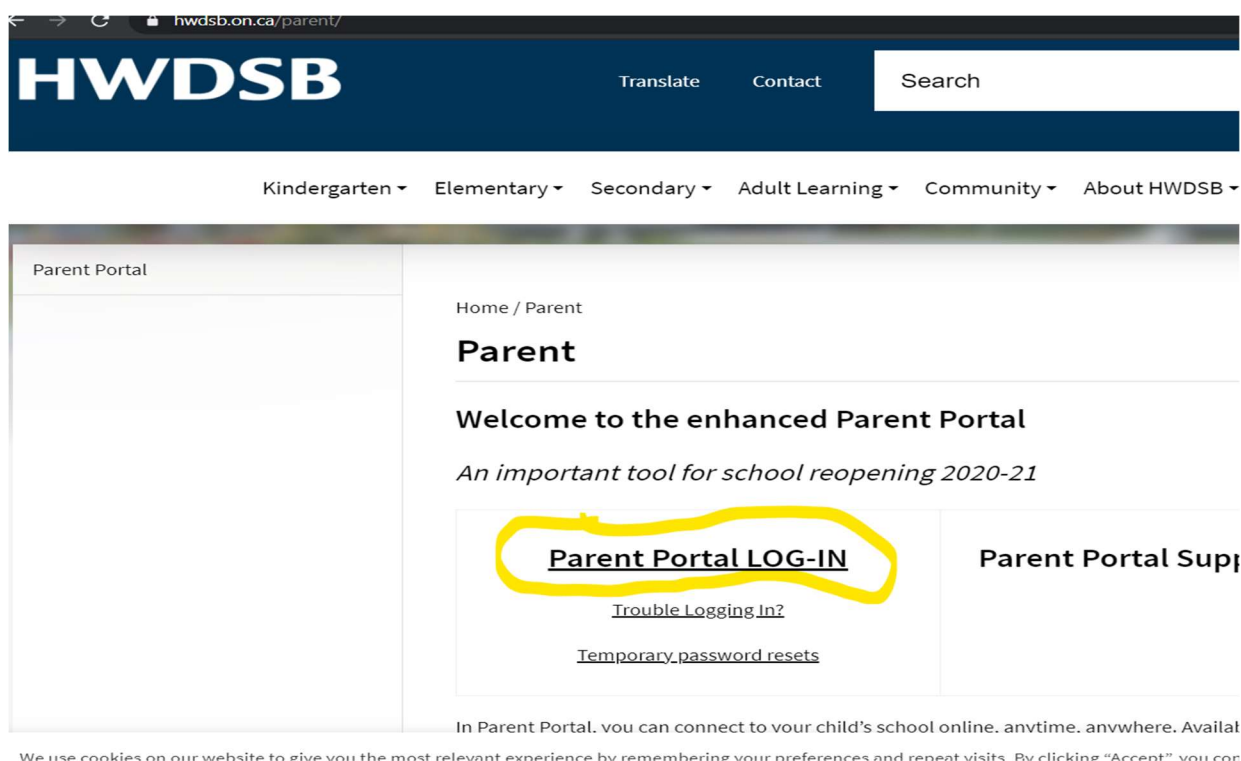
Please make sure to follow each step and do not skip ahead. If you skip ahead or try to access in another way it will reset the process and you will not be able to gain access until your password has been reset again at our end.

Information you need to access the Password reset, which will then lead you to the Parent Portal.

username :
(temporary) password : **hwdsb2022**

Please click on the link www.hwdsb.on.ca/parent

1. From here you will click on Parent Portal Log-in



2. **DO NOT CLICK FORGOT USERNAME OR PASSWORD?**

You will enter the above information username: and temp
pswd: **hwdsb2022**

3. then click Sign in



4. You will then see this page. You need to enter the temp password as your Current Password **hwdsb2022**

2Enter your new password x2, remember to follow what is indicated in the blue box or your password will not work.

Click Enter and you should now have access to the Parent Portal

If you are still not able to access the parent portal, please contact the school by reply to this email or phone.

HWDSB 2022-2023 SCHOOL YEAR CALENDAR 5 DAY CYCLE- ELEMENTARY

[illegible]

	FIRST DAY FOR STUDENTS	PA	SYSTEM-WIDE PROFESSIONAL ACTIVITY DAY	B	SCHOOL HOLIDAY		
	LAST DAY FOR STUDENTS	PA	PROFESSIONAL ACTIVITY DAY	H	STATUTORY HOLIDAY		

- As per the requirements of O. Reg 304, the school year shall commence on or after September 1 and will end on or before June 30.
- The minimum number of school days required in a school year calendar is 194. Any school days not designated as professional activity days are to be regarded as instructional days. As a result, the minimum number of instructional days per school year is 187.
- School boards may designate up to seven professional activity (PA) days per school year. Three of those PA days must be devoted to provincial education priorities identified by the Minister.