

AGENDA

School Council Meeting

Allan A Greenleaf Public School

September 25, 2025, 5:30 pm, school library and online

1. Welcome and Land Acknowledgement
2. Meeting Secretary volunteer
3. Code of Conduct and online participation reminder
4. Approval of previous meeting minutes
5. Reports
 - a. Principal Report
 - b. Treasurer Report
6. New and unfinished business
 - a. Parent Involvement Committee school council start-up meeting
Tues, October 14 from 6 – 8 pm (RSVP by Oct 7)
 - b. 2024/2025 School Council Annual Report
7. Voting motions
 - a. Open House funding – Principal Uhler
 - b. Know Your Code: class resource guide – Diana McKenzie, teacher
8. 2025/2026 school council election
9. Adjournment of the 2024/2025 school council meeting.
10. Establishment of the 2025/2026 school council

School Council Meeting Minutes

Allan A Greenleaf Public School

May 15, 2025, 6pm, school library and online

Council Members	In person = x, Online = /, Absent = blank		
Shayla Harbridge - Chair	X	Julie Bisbicos	
Linda Slayer - Treasurer	X	Laura Archer-Townsley	X
Ashley Bonany	X	Megan Turnbull	
Ashley McTavish		Michelle Forbes	
Cassie Campbell		Rebecca Dysart	X
Erin McAllister		Rebecca O'Connor	X
Jacqueline Gaudet	X	Tammy Grassi	
Jessica Vanderwal			

Non-voting Positions	In person = x, Online = /, Absent = blank		
Colleen Uhler – Principal	X	Tracey Robinson – Teacher Rep	X
Matthew Reid – Vice Principal	X	Susan Hamilton – Teacher Rep	
Stephen Clarkin	X	Tim Hewitson	
Jennifer Valeri – Fundraising Committee co-chair	X	Shelley Pillar – Fundraising Committee co-chair	

Observers	In person = x Online = /		
Fran S	/	Meghan Brouwers	X
Meghan Arbuckle	X	Joy Weller	X
Carolyn Osborn	X	Laurie Vernon	X

Approval of April meeting minutes. Motion to pass: 1st Rebecca, 2nd Linda

Principal Report

Two more portables will be installed over the summer. The location, on the black top closer to the high school, is determined by the City and Board (can only have a cluster of 6 and then the next group must be 50 meters away).

There will be a boundary review in the fall for the 2027 estimated opening of the new school. HWDSB is monitoring the school's student body numbers.

June 6 PA day is to write report cards.

Teacher's Report

Pilot projects: Bug Club (4/5A) and Literacy

CAT5 – math subset. Looking into whether this could be a Board resource

OSDUHS – CAMH

Mental health survey for students

Mental health concerns in engagement

Treasurer Report

There are a few weeks of food days remaining until the last week of school.

Amount available \$17, 165.26

Estimated amount coming in over the remaining weeks \$20,660.26

Voting Motions:

Total amount requested \$18,455.00 (plus tax and shipping)

Discussion and questions regarding motion b:

- The labor has been donated, but they will get 3 quotes from other landscaping companies.
- The work must happen over the summer and is scheduled for the end of August.
- Linda disagreed on the percentage of fundraising that came from the kindergarten families, but agrees on the need for the project.
- Rebecca D: can the other spaces be updated with the grant? Jennifer V: this project is focused on the kindergarten area
- Will anything else go on the black top? Principal Uhler: that's unknown at this stage because of the growing numbers. There's a minimum of 2 years out for the current changes.

- Rebecca D: can the grant be used on the second kindie area? Jennifer V: yes, it's an open option depending on how far the funds can go.
- The teachers and principal further clarified that this space is shared between all of the kindergarten classes.

a. Kindergarten Program essential items (\$2,000)

Passed: 1st Rebecca O, 2nd Rebecca D

b. Kindergarten outdoor space revitalization (\$12,000)

Passed: 1st Linda, 2nd Rebecca D

c. Supplies for start-up (\$1,500)

Passed: 1st Linda, 2nd Rebecca D

d. Syllasense Decodable Books (\$1,955 plus tax and shipping)

Passed: 1st Rebecca O, 2nd Jacqueline

e. Pride Month kickoff/ activities Positive Space (\$200)

Passed: 1st Rebecca O, 2nd Rebecca D

f. Lego SPIKE Kits (\$800)

Passed: 1st Linda, 2nd Jacqueline



Allan A. Greenleaf SCHOOL COUNCIL FINACIAL REPORT
Sept 1st – Sept 25th 2025

SC Summary	Balance Forward	Revenue	Expenditures	Ending Balance
SC Purchases	\$5,650.74	\$0	\$0	\$5,622.16
Pizza Days	\$0	\$8,070.00	\$5,704.24	\$2,365.76
Total:	\$5,650.74	\$	\$5,704.24	\$7,987.92

Items Purchased from school council Funds

Total: **\$ 0.00**

Total Available funds: \$7,987.92



2025-26 SCHOOL COUNCIL START-UP

School Council Chairs and members, Home & School Association members, Principals and Vice-Principals are invited to attend this kick-off event!

**Tuesday, October 14, 2025 6:00
p.m. to 8:00 p.m.**

HWDSB Education Centre, 20 Education Court

- **Hear tips on how to run an effective School Council.**
- **Explore the School Council Handbook, 2025-26 Edition.**
- **Learn about the roles of Chairs and Principals, funds to operate councils, getting others involved, fundraising and more.**
- **Light dinner will be served at 5:30 p.m.**



**Please RSVP by October 7, 2025 by scanning
the QR code or visiting:
hwdsb.info/SCstartupRSVP**

2024/ 2025 Allan A Greenleaf School Council Annual Report

Allan A Greenleaf Elementary

September 25, 2025

Dear Parents and Members of the School Community,

We hope this message finds you well. As always, we're deeply grateful for your support and involvement. Your engagement helps us create a positive, inclusive environment where students and families can thrive.

We warmly invite all parents and guardians to attend our school council meetings. These gatherings are open to everyone and offer a great opportunity to stay connected, contribute ideas, and work together to support our school's growth and success. Whether you've been with us in previous years or are just getting involved, your voice matters.

As we reflect on the past school year, we're pleased to share the **School Council Annual Report**. We encourage you to take a few moments to read through it and celebrate the collective efforts of our school council, the FUNdraising Committee and volunteers, the AAG administrative staff and teachers, and the school community.

Thank you for being a vital part of our school's journey.

Warm regards,
Shayla Harbridge, Chair

2. List the names and positions (e.g., council chair, secretary) of and the group represented by (e.g., parents, students, teaching/non-teaching staff, the community) all current school council members.

Council Members - parents/family members

Shayla Harbridge, Chair	Linda Slayer, Treasurer
Ashley Bonany	Ashley McTavish
Cassie Campbell	Erin McAllister
Jacqueline Gaudet	Jessica Vanderwal
Julie Bisbicos	Laura Archer-Townsley
Megan Turnbull	Michelle Forbes
Rebecca Dysart	Rebecca O'Connor
Tammy Grassi	

Questions? Please email aagreenleafSC@hwdsb.on.ca

Teaching/ non-teaching staff

Colleen Uhler – Principal

Matthew Reid – Vice Principal

Tracey Robinson and Susan Hamilton – Teacher Representatives

3. This school council's success was fueled by the hard work and numerous hours donated by volunteers. Volunteers distributed three food days (pizza, pasta, and subs) each week. The FUNdraising Committee planned numerous events including a BBQ to coincide with the fall and spring open houses, treat/extra food day sales, and a dance party for students. And finally, a weekly group of volunteers prepared sandwiches for students of Allan A Greenleaf and Hess Street Elementary.

These events would not be possible without the dedication and hard work of our administrative team and teachers. Principal Uhler and Vice Principal Reid hosted our monthly meetings and provided support during numerous meetings throughout the year. Our teacher representatives (Ms. Hamilton and Ms. Robinson) shared monthly updates on behalf of the teaching staff and a number of teachers participated in council meetings throughout the school year. Finances were processed and tracked by AAG secretary Suzanne Frasson and the council Treasurer Linda Slayer.

4. List the dates of the previous year's school council meetings, as well as any available information on upcoming meetings.

September 26, 2024

February 20, 2025

October 17, 2024

April 24, 2025

November 14, 2024

May 15, 2025

January 16, 2025

September 25, 2025

5. Include a financial statement if the school council held any fund-raising events.

See below



Allan A. Greenleaf SCHOOL COUNCIL FINACIAL REPORT
For the School Year Ending August 31, 2024

SC Summary	Opening Balance	Revenue	Expenditures	Ending Balance
Allocated	\$5,622.16	\$0	\$0	\$5,622.16
Pizza Days	\$0	\$53,445.00	\$37,224.72	\$16,220.28
Sub Days	\$0	\$20,298.00	\$17,239.30	\$3,058.70
Pasta Days	\$0	\$27,264.75	\$22,221.59	\$5,043.16
Movie Nights	\$0	\$2,765.00	\$1,993.23	\$771.77
Open House	\$0	\$120.00	\$1,409.10	\$-1,289.10
Duck Day	\$0	\$2,369.30	\$971.03	\$1,398.27
Candy Grams	\$0	\$1,540.00	\$483.74	\$1,056.26
Dollar Day	\$0	\$880.00	\$0	\$880.00
Milk Day	\$0	\$1,090.00	\$432.83	\$657.17
Diwali/Hallo	\$0	\$1,309.00	\$857.66	\$451.34
Popcorn	\$0	\$1,126.00	\$120.43	\$1,005.57
Krispy Kreme	\$0	\$1,862.00	\$1,080.00	\$782.00
TerraCotta	\$0	\$416.00	\$0	\$416.00
Samosa Food Day	\$0	\$526.00	\$326.91	\$199.09
Indian Hut 2 Days	\$0	\$1,635.00	\$1,247.26	\$387.74
Hotdog Day	\$0	\$1,798.00	\$see below	\$1798.00
Cash Deposit		\$130.00		\$130.00
Total:	\$5,622.16	\$118,574.05	\$85,607.80	\$38,588.41

Items Purchased from school council Fundraising Proceeds

Sandwiches GC	\$200.00
Classroom supplies Oct	\$293.22
Gym Benches	\$1,108.52
Reading Program #1	\$1,690.00
Medieval Ancaster Trip	\$847.50
Commencement	\$1,000.00
School Tent	\$2,203.50
POS	\$538.46
KINDIE classroom furniture	\$1,309.60
Nutrition Fridge 1	\$988.75
Milk Fridge 2	\$1,429.16
Rap Poetry workshop	\$1,200.00
School Speaker	\$2,000.00
2 KINDIE Kitchens	\$144.64
Lego kits	\$733.51
Reading books #2	\$1,944.10
KINDIE Outdoor Reno	\$11,570.85
Classroom Start UP	\$1,307.00
African Lions Safari Trip	\$2,800.00
Positive space, sensory, fun day	\$632.92
Open house coverage	\$1289.10
Total:	\$ 35,230.83

Credits:

\$800.00 Milk Grant Payment	
\$495.00 Snack fridge Credit	
\$629.16 Milk Fridge Credit	
\$344.00 Sandwich Credit	
\$25 Optimist club \$25 (diff from open house and hotdog day)	Total: \$2,293.16

Total Available funds: \$5,650.74

SCHOOL COUNCIL FUNDING REQUEST FORM

Applicant Information

• Name and School Position: Colleen Uhler Principal

Project/Initiative Information

1. Project/Initiative Title: Item for School ^{& School} Council use

2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

Tables for Open House & BBQ = \$600.00
DJ \$250
Tables for food & events - x8 = \$500.00

3. Target Audience:

(e.g., grade level, specific student groups, and number of participants, staff, or entire school community)

Funding Request Details

1. Total Amount Requested: \$ 1150.00

2. Have other funding sources been explored or secured?

- ☒ Yes (Explain): _____
- ☐ No

For School Council Use Only

- Date Reviewed: _____
- Decision: ☐ Approved ☐ Denied
- Amount Approved: \$ _____
- Notes/Comments:

SCHOOL COUNCIL FUNDING REQUEST FORM

Applicant Information

• Name and School Position: Diana McKenzie gr 3/4 (P.M.)

Project/Initiative Information

1. Project/Initiative Title: Know Your Code Class resource (with teacher guide)

2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates → Done throughout the school year
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

Part 1: Intro ~~Spelling~~ So Sound-Spelling Patterns

Part 2: Read Connected text

Part 3: Practise and Apply (includes building fluency, words/spelling, writing, cross-curricular connections)

★ The one set of books (1 teacher guide + 10 student texts) is not enough to share with all

3. Target Audience: Grades 3-4 classes

(e.g., grade level, specific student groups, and number of participants, staff, or entire school community) ★ K-2 have done lots of training with Acadience and phonics. This resource is to support further reading development as the students get older.

Funding Request Details

1. Total Amount Requested: \$ 399.00 - Price has gone up this year to \$449.00

2. Have other funding sources been explored or secured?

• ☐ Yes (Explain): _____

• ☒ No

For School Council Use Only

• Date Reviewed: _____

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ _____

• Notes/Comments:

"Know Your Code" resource

From Diana McKenzie [Staff] <dmckenzi@hwdsb.on.ca>

Date Wed 9/17/2025 3:54 PM

To Colleen Uhler [Staff] <cuher@hwdsb.on.ca>; Marianne Lancaster [Staff] <mlancast@hwdsb.on.ca>

Hi there,

A few reasons I would like the "Know Your Code" Literacy resource:

1. It has some basic sound-spelling patterns, helps build fluency and writing, and includes cross-curricular connections.
2. I believe one teacher guide and 10 student books was ordered last year to share, but I'd like to use it regularly and have it readily available.
3. Can be used for large and small group study. Connected to the curriculum (i.e., parts focus on making connections, predictions, etc.)
4. Online resources available to supplement the text for more intensive skill practice.
5. I have a few ELL students, and really low readers, who would benefit from the early lessons without the content being too babyish.
6. Colourful, current and relevant pictures and stories.
7. Canadian resource.

Thanks so much for bringing this forward. :)

Diana McKenzie