

## AGENDA

### School Council Meeting

Allan A Greenleaf Public School

May 15, 2025, 6pm, school library and [online via Microsoft Teams](#)

1. Welcome and Land Acknowledgement
2. Meeting Secretary volunteer
3. Code of Conduct and online participation reminder
4. Approval of previous meeting minutes
5. Reports
  - a. Principal Report
  - b. Teacher Report
  - c. Treasurer Report
  - d. Fundraising Committee update
6. New and unfinished business
  - a. Kindergarten donation list
  - b. Annual Report draft
7. Voting motions
  - a. Kindergarten Program essential items (\$2,000)
  - b. Kindergarten outdoor space revitalization (\$12,000)
  - c. Supplies for start-up (\$1,500)
  - d. Syllasense Decodable Books (\$1,955 plus tax and shipping)
  - e. Pride Month kickoff/ activities Positive Space (\$200)
  - f. Lego SPIKE Kits (\$800)

#### 8. Upcoming event dates

Next school council meeting: Thursday, September 25, 2025, 6pm, school library and online.

This will be the first school council meeting for the 2025/2026 school year. At this meeting the dates for the remainder of the school year will be selected and the

Executive Team elections will occur for the Chair, Vice Chair, Treasurer, and Secretary positions. Members will also join as voting members for the school year.

9. Adjournment

# School Council Meeting Minutes

Allan A Greenleaf Public School

April 24, 2025, 6pm, school library and online

<b>Council Members</b>	In person = x, Online = /, Absent = blank		
Shayla Harbridge - Chair	X	Julie Bisbicos	
Linda Slayer - Treasurer	/	Laura Archer-Townsley	X
Ashley Bonany	X	Megan Turnbull	X
Ashley McTavish		Michelle Forbes	
Cassie Campbell		Rebecca Dysart	X
Erin McAllister		Rebecca O'Connor	X
Jacqueline Gaudet	X	Tammy Grassi	X
Jessica Vanderwal			

<b>Non-voting Positions</b>	In person = x, Online = /, Absent = blank		
Colleen Uhler – Principal		Tracey Robinson – Teacher Rep	X
Matthew Reid – Vice Principal	X	Susan Hamilton – Teacher Rep	X
Jennifer Valeri – Fundraising Committee co-chair	/	Shelley Pillar – Fundraising Committee co-chair	/

<b>Observers</b>	In person = x      Online = /		
Yvonne Flippance	X		
M. Arbuckle (teacher)	X		

Approval of February meeting minutes. Motion to pass: Ashley B, 2<sup>nd</sup> Tammy

Principal Report – Vice Principal Reid

Teacher's Report – Ms. Hamilton

Volunteer appreciation being planned. Details TBA (tentative date is June 9)

Treasurer Report – Linda

- \$603.50 difference on the totals
- The school tent total was \$2,203.50; the difference was due to the school logo on the tent.
- The revised total summary balance after deductions is \$16,750.15 (was \$17,353.65). The revised total after projected fundraising is \$19,550.15 (was \$20,153.65)

Fundraising Committee Q&A

Reminder to direct questions about food days to the Fundraising Committee co-chairs or captains and not the student or parent volunteers.

New/unfinished business

1. Annual Report overview - Shayla
  - Example shared of the annual report that is required by the Ontario Reg: 612/00
  - A draft will be shared at the May meeting. The final report will be shared at the September meeting once the final financial report for the 2024/2025 school year is received.
2. Kindergarten Grant – Jennifer V and Carolyn O
  - The school received a \$15,000 revitalization grant
  - Jen asked to hold off on the kindergarten program essential items motion as the grant could cover some of the items requested.
  - They will meet with the principal next week to review the wish list/ ideas.

- The grant funds are only available for kindergarten and can be used for outdoor and indoor items.

#### Voting Motions

1. Grade 4 field trip bus funds (\$847.50)

Question: is additional funds needed to offset the admissions cost?

Answer: nothing more was requested – Mr Reid

Passed: 1<sup>st</sup> Rebecca O, 2<sup>nd</sup> Ashley B

2. Grades 1 and 2 field trip bus funds (\$2,800)

Passed: 1<sup>st</sup> Rebecca O, 2<sup>nd</sup> Tammy

3. Kindergarten outdoor play day supplies (\$100)

Passed: 1<sup>st</sup> Megan, 2<sup>nd</sup> Megan

4. Kindergarten Program essential items (\$4,000)

Vote postponed until the May meeting once the revitalization grant is reviewed

Question: can families donate smaller items to the kindergarten classes?

Answer: unknown but I will pass this question on to Principal Uhler – Shayla

Question: can the kindergarten outside space be expanded during the revitalization?

Answer: possibly/ to be determine. This was asked and facilities is looking into options. With the kindie pen, parking lot, accessibility, and portable changes they do not have predictions for 10 years out to make changes. - Jen V

The kindergarten teachers rotate the kids schedule for accessing the pen, hill, and rock garden in the back. They work together to ensure spaces are available as needed. - Ms Arbuckle

#### Upcoming event dates – Shayla

- Spring Open House is May 8 from 5:30 – 7 pm
- The next council meeting is May 15 at 6 pm (this will be the final meeting of the 2024/2025 school year)

Meeting adjourned

## **May Principal's Report**

Great feedback from parents about the Open House, so thank you for organizing that.

We are in the staffing process for next year, as well as class building. We continue to receive registrations daily for all grades. We will be receiving 2 more portables that will arrive in the summer and be ready for use for the new school year.

EQAO will be starting next week with the Grade 3 practice test and then the following week they will do the assessment. The Grade 6's will do the practice test on May 30 and write the assessment the following week.

The school continues to be a very busy place! Lots of activities and trips are planned over the next few weeks. Planning for grad is underway.

June 6th is a PA Day dedicated for teachers to complete the June report cards.

Matt is going to talk about some of the pilot projects that our staff have been involved in.

### **School Council Teachers' Report May 2025**

It is exciting times at Greenleaf this month! Open House is over, and everyone enjoyed visiting with the families. The outdoor events were well received. Thank you to the FUNdraisers and volunteers who made that big endeavour a success. We are always thankful to both the FUNdraising Committee and the Council. You are making things so wonderful for our community.

On that note, we hope that we will see all of you at **our Volunteer Appreciation Event** in the Library on June 9<sup>th</sup>, from 11am to 12 pm. Greenleaf will be welcoming all regular volunteers to come for some chat and refreshment. Thank you for making this a wonderful place to learn and work!

Here are some of the exciting things to come:

***JK Orientation Evening:*** Wednesday May 14<sup>th</sup>.

**Kindergarten:** K6 hatched some beautiful chicks and ducklings. This was just an amazing experience for the kids and adults alike!

The kindie classes will begin their **ABC countdown** (i.e.- B is for Bubbles or Bubble Juice haha) in the future. Look for more information from your teachers.

The 7 Kindergarten classes will be visiting the **RBG for an Animal Adventure** program on either May 28<sup>th</sup> or 29<sup>th</sup>.

A firetruck will be visiting the kindies on the 30<sup>th</sup> (unless there is an emergency call). This is always exciting for the kids!

**Kindergarten Playday** will take place on or around June 17<sup>th</sup>.

**Grade One:** 1A and 1 / 2 A are enjoying working with their Inquiry Buddies weekly from WDHS. Our current projects centred around Earth Day and helping with writing and structure building tasks for Open House. The split class is also working with the Digital Media class to write digital narratives!

**1A** will be going to the **Dundas Valley Conservation Area** with **5B** to study living things and habitats. This is a fun leadership experience for the older kids! This trip costs only for the bus as part of an Outdoor Education initiative.

**Grades 1, 2, and the splits (2/3 or 1/2)** are enjoying a trip to **the Lion Safari** on June 18<sup>th</sup>!

**Grade 3/4 and 4's:** The classes are visiting the **Medieval Fair** at the Ancaster Fairgrounds. I will give you the date on Thursday.

Some junior classes enjoyed watching the **Hamilton Cardinals** play on May 7<sup>th</sup> at Bernie Arbour Stadium.

**Athletics:**

The **Cricket Club** is meeting and playing in the gym at lunchtimes and having a blast!

The **Senior Swim Meet** was cancelled again due to plumbing issues.

The **Senior Hockey Team** is playing in a tournament at the Quad Pad on May 14<sup>th</sup>.

The **Senior Soccer Team** is in a tournament in Ancaster on May 22<sup>nd</sup>.

**Junior and Senior Flag Football** is also on May 22<sup>nd</sup>.

There is an **Ultimate Frisbee** tournament for grades 7 and 8 on May 29<sup>th</sup> at Westdale.

**Track and Field dates** are

Senior- June 10<sup>th</sup>

Junior- June 20<sup>th</sup>





Allan A. Greenleaf School Council Summary Report  
April 9<sup>th</sup> – May 7<sup>th</sup> 25

**Previous summary balance APR 8<sup>th</sup> 2025    \$20,892.65**

**SC Allocated Summary**

Previous Balance \$4,933.52  
**DEBIT**

Transfer for Rap and speaker \$3,200.00

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**Summary Total:    \$2,077.52**

**SC Purchases**

Previous Balance \$-988.75  
**DEBIT**

Tent \$2,203.50  
POS \$538.46

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**Summary Total:    \$-3,730.71**

**SC Pizza Summary.**

Previous Balance \$8,641.41  
**CREDIT**

Pizza Orders 7 \$6,470.00

Return for Rap and speaker \$3,200.00

**DEBIT**

Pizza Cost 7 \$4,669.16

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**Summary Total:    \$13,642.25**

**SC Pasta Summary**

Previous Balance \$1,372.26  
**CREDIT**

\$2,896.25

Pasta order 7

**DEBIT**

Pasta Cost 7 \$2,329.53

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**Summary Total: \$1,938.98**

**SC Sub Summary**

Previous Balance \$2,271.23

**CREDIT**

Sub Orders 7 \$2,967.00

**DEBIT**

Sub Cost 7 \$2,532.79

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**Summary Total: \$2,705.44**

**MISC Fundraising**

\$2,238.91

Previous Balance (Dance)

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**Summary Total: \$2,238.91**

**SC Movie Night Summary**

Previous Balance \$621.77

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**Summary Total: \$621.77**

**SC Milk**

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**Summary Total: \$657.17**

**SC CandyGram**

Previous Balance \$1,056.26

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**Summary Total: \$1,056.26**

**SC Open House**

Previous Balance \$-1,209.10

**DEBIT**

DJ \$200

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**Summary Total: \$-1409.10**

**SC Duckgram**

Previous Balance \$1,297.97

**CREDIT**

Adjustment \$100.30

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**Summary Total: \$1,398.27**

**Total Summary Balance: \$21,196.76**

**Approved spending motions not deducted from summary**

Grade 8 commencement	\$1000.00
Sensory items	\$250.00
Kindie Fun Day	\$100.00
Grade 4 Trip (bus)	\$847.50
African Lions Safari	\$2,800.00

**Total Summary Balance after deductions: \$16,199.26**

**Projected funds for session 8 food days and fundraisers end of year**

Session 8 Food days	\$3,000
Terra Cotta Fundraiser	\$412.00
Open House	\$120.00(beaver tail) +
Hotdog Day	\$N/A
Fridge	\$495.00

**Estimated summary total after projected fundraising: \$20,226.26**

### **Fundraising Committee Update – May 2025**

The Fundraising Committee will continue facilitating the remaining food days through the end of the school year. Please contact the co-chairs or food day captains with any questions or concerns.

## Kindergarten class donations

Following up on a discussion question that was asked in the April school council meeting, below is a list of items that the kindergarten team can use for the 2025/2026 school year.

- Basket of dinosaurs
- Basket of animals
- Building blocks (small)
- Little People
- Puzzles
- Play Sand
- Dry erase pocket sleeves
- Dry erase markers
- Kids scissors
- Glue sticks
- Finger paint
- Large baking trays
- STEM toys
- Play doh
- Books

Please ensure that all donations are in good condition, safe, and clean. Please do not donate anything not on the list above unless it has been approved in advance by Principal Uhler.

## 2024/ 2025 Allan A Greenleaf School Council Annual Report DRAFT

### ANNUAL REPORT

Allan A Greenleaf Elementary

September (TBD), 2025

#### Dear Parents and Members of the School Community,

We hope this message finds you well. As always, we're deeply grateful for your support and involvement. Your engagement helps us create a positive, inclusive environment where students and families can thrive.

We warmly invite all parents and guardians to attend our school council meetings. These gatherings are open to everyone and offer a great opportunity to stay connected, contribute ideas, and work together to support our school's growth and success. Whether you've been with us in previous years or are just getting involved, your voice matters.

As we reflect on the past school year, we're pleased to share the **School Council Annual Report**. We encourage you to take a few moments to read through it and celebrate the collective efforts of our school council, the FUNdraising Committee and volunteers, the AAG administrative staff and teachers, and the school community.

Thank you for being a vital part of our school's journey.

Warm regards,  
Shayla Harbridge, Chair

2. List the names and positions (e.g., council chair, secretary) of and the group represented by (e.g., parents, students, teaching/non-teaching staff, the community) all current school council members.

#### Council Members - parents/family members

Shayla Harbridge, Chair	Linda Slayer, Treasurer
Ashley Bonany	Ashley McTavish
Cassie Campbell	Erin McAllister
Jacqueline Gaudet	Jessica Vanderwal
Julie Bisbicos	Laura Archer-Townsley
Megan Turnbull	Michelle Forbes

Rebecca Dysart

Rebecca O'Connor

Tammy Grassi

Teaching/ non-teaching staff

Colleen Uhler – Principal

Matthew Reid – Vice Principal

Tracey Robinson and Susan Hamilton – Teacher Representatives

3. Name, identify, and acknowledge the efforts and commitment of outgoing school council members from the previous year.

4. List the dates of the previous year's school council meetings, as well as any available information on upcoming meetings.

September 26, 2024

October 17, 2024

November 14, 2024

January 16, 2025

February 20, 2025

April 24, 2025

May 15, 2025

September 25, 2025

5. Include a financial statement if the school council held any fund-raising events.

## SCHOOL COUNCIL FUNDING REQUEST FORM

### Applicant Information

• Name and School Position: Colleen Uhler

### Project/Initiative Information

1. Project/Initiative Title: Kindergarten Classroom Furniture

#### 2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

Drying racks  
Kitchen/dramatic play  
Reading Centre & furniture

#### 3. Target Audience:

(e.g., grade level, specific student groups, and number of participants, staff, or entire school community)

To support the kindergarten program.

### Funding Request Details

1. Total Amount Requested: \$ \$2000.00

#### 2. Have other funding sources been explored or secured?

- ☒ Yes (Explain): have looked at Budget & funding left - there isn't enough to fund all - Colleen funding other half.
- ☐ No

### For School Council Use Only

• Date Reviewed: \_\_\_\_\_

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ \_\_\_\_\_

• Notes/Comments:



## Kindergarten (K5-K7) Furniture

### Amazon Items:

- Bookshelf = \$239
- Kitchen Table/dramatic play = \$119
- Total = \$359.98

### Wayfair Items:

- Drying rack (2) -  $109 \times 2 = \$219.98$
- Reading sets (3) -  $193 \times 3 = \$581.97$
- Total = \$906.21

### Scholars Choice:

- Tuff Trays (3) -  $149 \times 3 = \$508$  (total)



## *Building a Safe and Inclusive Kindergarten Play and Learning Space*

### A Funding Pitch to the Allan A. Greenleaf School Council

#### Overview

Allan A. Greenleaf's kindergarten students—**more than 200 children**, spread across **8 classrooms**—make up nearly **30% of our school population**. Their families contribute an estimated **70% of all school fundraising revenue**, supporting initiatives that benefit the entire student body. Despite this, the outdoor space used by this group **daily** has not been upgraded in over **20 years**.

#### The Problem

The current play area:

- Has **deteriorated rubber surfacing**, now unsafe and uneven
- Includes **high concrete curbs**, making it **inaccessible** for children with mobility needs or assistive devices
- Offers **no shade**, exposing children to high UV risk
- Is **functionally obsolete**—no longer serving its purpose as a safe, inclusive space for play or learning

This space is not just outdated—it is actively **exclusionary** and unsafe for many of our youngest learners.

#### The Vision

We propose a full transformation of this area into a **safe, inclusive, and educational outdoor space**, designed with accessibility and developmentally appropriate features at its core:

- **Poured rubber surfacing** across 900 sq. ft. (**CSA & ASTM-certified**)
- **Curbs removed**, ensuring full **ground-level access** for all students
- **Two shade structures** to protect against rising temperatures and UV exposure
- **Outdoor classroom seating**, enabling nature-based, curriculum-aligned learning
- **Sensory play features** like mulch pits, color zones, and stump seating—designed for engagement, imagination, and motor skill development

This plan reflects our commitment to both **physical safety** and **inclusive education**.

#### Budget & Indoor Considerations

- **Total Project Budget:** ~\$27,000
- **Confirmed:** \$15,000 grant from **Kal Tire** (contingent on full installation at once)
- **Request to Council:** \$12,000 to unlock and complete the project

We are actively pursuing **donations in kind** from local partners to reduce costs. In the event of savings, **any unspent Council funds will support indoor needs** via a **prioritized kindergarten “wish list”** (e.g., storage, sensory tools, learning materials), which we've also brought to the attention of the principal and board.

#### The Ask

We respectfully request **\$12,000** in School Council funding to complete this project. This investment:

- Supports **over 200 students** and **all 8 kindergarten classrooms**

- Unlocks **matching support from Kal Tire**
- Responds to a space that is no longer safe or equitable
- Honors the consistent financial and volunteer contributions of kindergarten families

Without this support, the project—and the \$15,000 grant—**cannot proceed**.

**Thank you for considering this important and timely request.**

## SCHOOL COUNCIL FUNDING REQUEST FORM

### Applicant Information

• Name and School Position: Colleen Uhler

### Project/Initiative Information

1. Project/Initiative Title: Supplies for start up

2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

3. Target Audience: Gr. K-8

(e.g., grade level, specific student groups, and number of participants, staff, or entire school community)

total cost will be  
\$6000-7000

### Funding Request Details

1. Total Amount Requested: \$ 1500.00

2. Have other funding sources been explored or secured?

- ☒ Yes (Explain): Sparkrock
- ☐ No

### For School Council Use Only

• Date Reviewed: \_\_\_\_\_

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ \_\_\_\_\_

• Notes/Comments:

## SCHOOL COUNCIL FUNDING REQUEST FORM

### Applicant Information

• Name and School Position: Tracy Malcolmson  
Reading Specialist

### Project/Initiative Information

1. Project/Initiative Title: Syllasense decodable books

### 2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

Purchase additional decodable books for K-3+ students, targeting the development of phonics skills while applying skills to read continuous text.

### 3. Target Audience:

K-3, but also of benefit to students in higher grades.  
(e.g., grade level, specific student groups, and number of participants, staff, or entire school community)

Yellow Square Series (new) \$265 + tax  
610 titles, 6 copies each = 3660 books

### Funding Request Details

Full bundle series \$1690 + tax  
670 titles, 6 copies each = 4020 books

1. Total Amount Requested: \$ 1955 + tax, shipping

### 2. Have other funding sources been explored or secured?

- ☒ Yes (Explain): looked at the feasibility of school funds
- ☐ No

### For School Council Use Only

• Date Reviewed: \_\_\_\_\_

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ \_\_\_\_\_

• Notes/Comments:

(<http://syllasense.com>)



\* I can present this to council on May 15

## SCHOOL COUNCIL FUNDING REQUEST FORM

### Applicant Information

• Name and School Position: S. Hamilton (Teacher Positive Space)

### Project/Initiative Information

1. Project/Initiative Title: PRIDE MONTH KICKOFF/ACTIVITIES!  
(Positive Space)

2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

Celebration of inclusivity as per board mission/mandates  
Kindness towards others.

Acceptance of everyone etc...

Students will learn about the history of PRIDE month  
3. Target Audience: and other pertinent info. through announcements  
(e.g., grade level, specific student groups, and number of participants, staff, or entire school community) an assembly and posters and a possible play day in late June (if school community)

(1) Whole School - June 2<sup>nd</sup> - Pride/Kinship Month  
(Chalk, flags, fringe over front doors, poster materials, banners)

### Funding Request Details

1. Total Amount Requested: \$ 200<sup>00</sup>

2. Have other funding sources been explored or secured?

- ☒ Yes (Explain): We will use available consumables from school to create posters, for example.
- ☐ No

(2) Assembly - mid June  
(decoration)

(3) Play day grades 3-8  
(T.B.D.)

### For School Council Use Only

• Date Reviewed: \_\_\_\_\_

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ \_\_\_\_\_

• Notes/Comments:

## SCHOOL COUNCIL FUNDING REQUEST FORM

### Applicant Information

• Name and School Position: Colleen Uhler

### Project/Initiative Information

1. Project/Initiative Title: LEGO SPIKE Kits

#### 2. Description of the Project/Initiative:

- Provide a clear and concise explanation of what the project/initiative is, its goals, and its purpose, and potential dates
- How does this align with the school's or HWDSB's mission, vision, or goals and how will it benefit the students and community of AAG?

#### 3. Target Audience:

(e.g., grade level, specific student groups, and number of participants, staff, or entire school community)

Grades 1-5 lego/robotics kits. 2 staff going to PD- Complement the Grade 5-9 ones received last year.

### Funding Request Details

1. Total Amount Requested: \$ 359 x 2

2. Have other funding sources been explored or secured?

• ☐ Yes (Explain): \_\_\_\_\_

• ☒ No

### For School Council Use Only

• Date Reviewed: \_\_\_\_\_

• Decision: ☐ Approved ☐ Denied

• Amount Approved: \$ \_\_\_\_\_

• Notes/Comments:



[www.studica.ca/lego-education](http://www.studica.ca/lego-education)

## HWDSB LEGO® Education Product Options

The following LEGO Education products are available to support your teachers and students in meeting Ontario Math Curriculum Coding Strands, other Math Strands, and STEAM concepts.

### Grades 1-5:

**LEGO Education SPIKE™ Essential (HWDSB Price \$359):**



LEGO Education SPIKE™ Essential engages students in hands-on investigation of STEAM concepts while teaching Math and Coding skills. For more information visit: <https://education.lego.com/en-us/learningsystem>

### Grades 5-9:

**LEGO Education SPIKE™ Prime (HWDSB Price \$449):**



Combining colorful LEGO® elements, easy-to-use hardware, and an intuitive coding experience, LEGO Education SPIKE™ Prime builds STEAM confidence in grade 5–9 students. For more information visit: <https://education.lego.com/en-us/learningsystem>

### Studica Value:

Studica provides free and unlimited teacher training and professional development for all LEGO Education products with our LEGO Certified Trainers. PD is flexible, customizable, and can be a half or full day, take place after school, or during a LEGO Lunch and Learn. Please reach out for more details.

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