



Adelaide Hoodless Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

71 Maplewood Avenue
Hamilton, Ontario L8M 1W7
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EMAIL: adelaidehoodless@hwdsb.on.ca
PRINCIPAL: Nanci-Jane Simpson
VICE-PRINCIPAL: Scott McLeod
www.hwdsb.on.ca/adelaidehoodless

Monday, September 24, 2018

Dear Adelaide FDK Families and Caregivers,

Student safety is our priority at Adelaide Hoodless School. We want to ensure we have efficient entry and dismissal routines that keep our students safe and secure while at school.

We have over 130 FDK students at Adelaide Hoodless. Our FDK area is very small, so we need to make sure we clear the space as quickly as possible. In the morning, while dropping off your child, it is important for you to clear the gate area and the grassy area as quickly as possible. Students will be lined up in their classes and admitted class by class. Ensuring the area is clear means we can get students in as quickly as possible. This also reduces the risk of students getting cut off from their class.

Morning drop off is not conducive to talking with the teachers. Please communicate any important information via the Important Bag or by private messaging using the classes social media account (twitter or Instagram).

Please note that at dismissal, teachers will only dismiss to parents of their own students. Each teacher is aware of who is on the pick-up list. Teachers of other classes are prohibited from dismissing students who are not in their class. This procedure is in place to ensure our youngest students are released to the appropriate people. It may seem a little inconvenient, but it is required for us to keep your children safe.

Additionally, it is not safe nor is it allowed to pick your child up over the fence by the parking lot. Parents and students are not allowed in the parking lots during school hours as this poses a safety risk.

Please be reminded that our instructional day begins at 8:50. The FDK doors are open and monitored until 9:00 am. If you arrive after 9:00 am, please enter through the front doors, using the safe and secure school protocol. You must ring the bell, identify yourself, and sign in at the office. Please do not let anyone else in while you enter. We need to be able to track who is entering our school.

We are also asking all parents to refrain from escorting their students into the school. This creates congestion. It also makes it difficult for us to identify who is a parent and who may be a stranger and thus a risk to student safety. If a staff member asks you to leave the building, please understand this is for the safety and security of all our students.

Thank you in advance for your understanding and cooperation in these matters. If you have any questions, please do not hesitate to contact the school.

Respectfully,

Nanci Simpson – Principal

Scott MacLeod – Vice-Principal

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curiosity.

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