



Trustee Appointment for Wards 9&10 Interviews

Monday, August 26, 2013

4:00 p.m.

71 Main Street West, Hamilton, Ontario
City Hall, Council Chambers

Interview Schedule:

4:00

4:10 Awish Aslam

4:20

4:30 Ralph Baigent

4:40 Stewart Beattie

4:50 Caroline Braganza-Reyes

5:00 Break

5:10 Break

5:20 Sally Braun-Jackson

5:30 Deban Brunette

5:40 Edward Cole

5:50

6:00 Chris Erl

6:10 Shirley Glauser

6:20 Carolyn Harris

6:30 Break

6:40 James Jackson

6:50

7:00 Jacqueline Kovacich

7:10 Christopher Litfin

7:20 Carly McAskill

7:30 Meghan McIntosh

7:40 Tyler McNeil

7:50 Break

8:00



8:10 T.J. Perl

8:20 Jeff Reynolds

8:30 Nerene Virgin

8:40

8:50

Interview Questions for Trustee Appointment Process

1. Why do you want to be a trustee in Hamilton-Wentworth District School Board and what would you like the Board to accomplish in the next 15 months?
2. Hamilton-Wentworth District School Board serves 49,000 students that reflect the very diverse populations in Hamilton.

How would you balance the need to represent the communities of Wards 9 and 10, while ensuring decisions of the Board of Trustees respect and promote high quality public education for all Hamilton-Wentworth students?

3. What is your understanding of the challenges facing Hamilton-Wentworth District School Board today and how would you manage it?

Awish Aslam
18 Scott Street
Hamilton, ON, L8E 1J1
226-700-1632
aaslam5@uwo.ca

August 12, 2013

Dear Selection Panel,

It is with great enthusiasm that I submit my application to fill the current vacancy on the Board of Trustees. I believe my unique combination of life experience and skills will prove immediately beneficial to the Board, both in meetings and in the community. The opportunity to serve as a Trustee will allow me to further cultivate my governance, policy formulation, and decision making skills. All while simultaneously bolstering my commitment to and interest in public education.

Having attended both public elementary and secondary schools in the city of Hamilton rather recently, I have firsthand experience with the output results of HWDSB policies. Since completing my Ontario Secondary School Diploma in 2009, I have keenly kept up with the complex issues facing our Board. As a result, I believe that I am capable of bringing an inimitable and fresh perspective to the boardroom table.

While at the University of Western Ontario, one of my main research interests was the impact of public education and the opportunities it can afford young people with. This research also included the inequalities that exist within school systems. As a Trustee, I believe I can help to maintain and improve the high standards the Board has and ensure that "all students achieve their full potential".

Overall, I am confident that I would be an ideal fit as a school board trustee. For many years I have been interested in the field of education. This opportunity would provide me the chance to apply my passion, knowledge and skills in a big picture perspective and effect positive change. Thank you for considering me as a possible candidate for this position.

Sincerely,

Awish Aslam

Awish Aslam

18 Scott Street ● Hamilton, ON, L8E 1J1 ● 226-700-1632 ● aaslam5@uwo.ca

PROFILE OF SKILLS

- Self-motivated, personable, confident, young professional with a passion for helping others.
- Honest, reliable, organized with a focused and strong work ethic.
- Easily adapts to new environments and works well under pressure, while paying attention to detail.
- Works well independently and within a group.
- Loves meeting and working with people of all age groups.
- Thrives when faced with a challenge and demonstrates excellent initiative.

HIGHLIGHT OF QUALIFICATIONS

- As a student at the University of Western Ontario, I have strengthened my research, critical thinking and written communication skills as a result of my largely essay-based courses, while also learning to manage tight deadlines through balancing school with work, volunteering and extracurricular activities.
- As a Policy and Programs Assistant at the Ontario Ministry of Agriculture and Food and the Ministry of Rural Affairs, I have enhanced my coordination and time-management abilities while balancing a number of projects. Moreover, I have enhanced my interpersonal and team-work skills while collaborating with others on a number of projects.
- As an Information Services Assistant, I have honed my verbal communication skills by providing customers with detailed instructions and explanations of university policies, while also improving my conflict management abilities by defusing problem situations.
- As an Administrative Assistant, I enhanced my ability to execute numerous tasks concurrently, and further developed my organizational and efficiency skills by working to meet tight deadlines.
- As a volunteer with the Community Service Learning Network, I further developed my interpersonal skills while volunteering with a variety of organizations within the local community.
- As Journal Commissioner, I enhanced both my time-management and organizational skills by creating a new journal collection process and editing submissions in time to meet the annual publication deadline.

EDUCATION

Bachelor of Arts, Honors Specialization in Sociology

University of Western Ontario, London, ON

(2013 – 2014 expected)

Bachelor of Arts, Honors Double Major Political Science and Criminology

University of Western Ontario, London, ON

(2009 - 2013)

- Courses include: Canadian politics, public administration, politics and the media in Canada, American presidents, qualitative and quantitative research methods, business law, social geography, contemporary social problems, international relations, and international human rights among others.
- Recipient of Undergraduate Award in Sociology at Convocation

Ontario Secondary School Diploma

Glendale Secondary School, Hamilton, ON

(2005 – 2009)

PROFESSIONAL EXPERIENCE

Policy and Programs Assistant

Ontario Ministry of Agriculture and Food and the Ministry of Rural Affairs, Guelph, ON

(May 2013 - Present)

- Strengthened research and written communication skills while performing environmental scans on a variety of topics.

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- Enhanced coordination and organization skills as the venue coordinator for public consultation meetings with key stakeholders.
- Coordinated foreign delegation visits to the Ministry while handling sensitive information.
- Created monthly "Policy Network" email as well as updated the monthly "Foresight Watch" blog with relevant information.
- Responsible for coordinating and updating weekly branch and ministry updates.
- Strengthened interpersonal and teamwork skills while acting as a student ambassador for BRAVO (an internal ministry wide recognition program).

Student Central Information Services Assistant

Office of the Registrar, University of Western Ontario, London, ON

(Sept 2010 - Present)

- Provided exceptional customer service to prospective/current students, faculty, and alumni over the phone regarding a broad range of university-related topics, such as: student admissions, recruitment, academic records and programs, and financial services.
- Adapted and retained high levels of new information on a daily basis due to constantly changing policies and new developments in order to respond to a variety of highly detailed questions.
- Consistently displayed patience, diligence and an ability to pay attention to detail and perform tasks with accuracy within a fast-paced, high-pressure environment.
- Used problem solving and analytical skills while communicating with other staff and departments to help customers with their inquiries.
- Entrusted with sensitive and confidential documents related to finances, admissions and academic records.
- Gained experience using PeopleSoft software, and developed excellent online navigation skills by combing through various university websites to provide information to callers in a timely manner.
- Sorted, processed and delivered highly confidential documents through the University's mail system.

Administrative Assistant

Dar & Sons Auto Service, Hamilton, ON

(May 2010 – August 2010)

- Fostered a positive environment within reception area while greeting customers and providing them with basic information on services.
- Displayed excellent communication and interpersonal skills while contacting suppliers for required stock.
- Demonstrated attention to detail while processing information required to prepare invoices.
- Developed a system of organization while performing clerical duties, such as filing, sorting and distributing mail, invoices, and other paperwork.
- Exhibited highly developed computer skills on a daily basis while using a variety of Microsoft Office Programs, as well as navigating various websites and handling company e-mail.
- Represented company as a personable and professional employee while answering phone calls, and maintaining storefront.

VOLUNTEER & EXTRACURRICULAR EXPERIENCE

Sociology Department Representative

Social Science Students' Council, University of Western Ontario, London, ON

(March 2013 – Present)

- Served as a liaison between the sociology department and the Social Science Students' Council.
- Attended meetings with Department Chair to provide updates and concerns regarding: courses offerings, teaching, and academic guidance.
- Assisted with Fall Preview Day and March Break Open House to provide prospective students with program information.

Community Service Learning Network Volunteer

18 Scott Street ● Hamilton, ON, L8E 1J1 ● 226-700-1632 ● aaslam5@uwo.ca

Awish Aslam

18 Scott Street ● Hamilton, ON, L8E 1J1 ● 226-700-1632 ● aaslam5@uwo.ca

University of Western Ontario, London, ON

(Sept 2012 – Present)

- Participated in a variety of community service learning experiences for Western students with a variety of local organizations including: Parkwood Hospital, the Boys and Girls Club, and Mission Services.
- Enhanced interpersonal skills while working with local partners by providing necessary services to contribute to the betterment of community members lives.

Sociology Students' Association Journal Commissioner

University of Western Ontario, London, ON

(Sept 2012 – Present)

- Responsible for the completion of the online Sociological Imagination Journal via collecting, organizing, editing, and submitting all journal submissions while meeting tight deadlines.
- Created and organized a marketing campaign using grassroots techniques as well as various social media outlets in order to promote and create awareness about the journal and submission details.
- Organized submissions into categories based on topic, and evaluated them in order to select the most qualified papers from each grouping.
- Thoroughly edited 10 selected submissions between 15-20 pages long, while assessing spelling, punctuation, grammar, and syntax.
- Quickly learned to use and navigate online submission software and website under a strict timeline.

University Students' Council Transitional Executive Program

University of Western Ontario, London, ON

(Sept 2011 – Present)

- Attended a series of modules presented by various community organizations and members to create empathy for marginalized groups in Canadian society.
- Participated in the reflection process, which allowed me to gain understanding about societal plights and motivated me to effect positive change in society.
- Module topics include: homelessness, mental health and addictions, transgendered people, Aboriginal affairs, ethics in the Canadian health care system.

Leadership Education Program

University of Western Ontario, London, ON

(Sept 2011 – April 2012)

- Attended a series of modules on effective self-management, diversity, public speaking, facilitation, teamwork, and conflict management.
- Successfully developed leadership, interpersonal, and communication skills while working with individuals from various backgrounds.
- Learned to become a highly effective leader in both an individual and group setting.

Thames Valley District School Board Safe Schools Initiative

Thames Valley District School Board, London, ON

(Sept 2010 – Dec 2011)

- Visited local London high schools and conducted presentations and class discussions on the topic of physical abuse in relationships.
- Informed students about the signs and consequences of violence in their communities and encouraged them to express concerns and provide solutions.

Human Issues and Philanthropy Committee

Elgin Hall, University of Western Ontario, London, ON

(Sept 2009 – April 2010)

- Sharpened communication skills by promoting and participating in events that raised awareness of social issues ranging from a local to global scope.
- Enhanced teamwork skills while researching and preparing handouts for the information booth dedicated to the Western Heads East project which focuses on the HIV/AIDS crisis in Eastern Africa.

18 Scott Street ● Hamilton, ON, L8E 1J1 ● 226-700-1632 ● aaslam5@uwo.ca

RALPH BAIGENT

94 Strawberry Drive
Hamilton, Ontario, L8E 4R4
905-560-6299

Wednesday August 7, 2013

Hamilton Wentworth District School Board
P.O. Box 2558
Hamilton, Ontario L8N 3L1
E-mail: tracy.mckillop@hwdsb.on.ca

To Whom It May Concern,

My name is Ralph Baigent and I would like to serve the citizens of Hamilton as a School Trustee.

I have been a Professional Firefighter with the City of Burlington since 1995, and was a Stoney Creek Volunteer Firefighter for the 2 years prior to that. I have also been Aircraft Maintenance Engineer since 1987.

My wife Kelly and I bought our first home on Huckleberry Drive in 1995 and have lived in the same survey ever since, just recently moving around the corner to Strawberry Drive.

Our daughter, Elysse, is 10 years old and will be going into grade 5 at Collegiate Avenue Elementary School this September. Since she began her school career, I have volunteered at the school assisting with the reading program and as a chaperone on many school trips. My work schedule affords me a great deal of time to be involved in school activities and I have enjoyed connecting with the children.

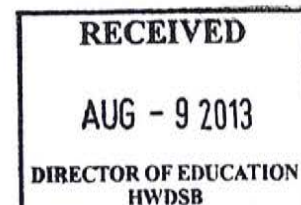
I think we have a great public school system and I have the energy and the time to commit to making it an even better.

Please allow me the opportunity to be the Ward 9 and 10 Trustee and I will represent the needs of the students and the education system with integrity and commitment.

Thank you for considering me for the position of the Ward 9 and 10 Trustee.

Sincerely,

Ralph Baigent



RALPH BAIGENT

94 Strawberry Drive
Hamilton, Ontario, L8E 4R4
905-560-6299

EDUCATION/TRAINING

Canadian College of Educators	2012 - Present
Adult Education Certificate Program	
NFPA Standard 1521	2010 – 2015
Certified Incident Safety Officer 2008 Edition	
Ontario Fire College	2008 - Present
Legislation and Orientation Course CO/FPO 101-08-482	
Certificate of Equivalency Firefighting Curriculum	2004 – Present
Ontario Professional Standards Setting Body	2004 – Present
Certified Career Firefighter	
L1011 Simulator Training Certification	1989 – Present
Boeing Run Up Certification	1990
Radiotelephone Operator's Certification	1987
Aircraft Maintenance Engineer Licence Endorsements DC8, Boeing 727, L1011	1988 - Present
Centennial College	1986
Aircraft Maintenance Engineer Diploma	
Sir Winston Churchill Secondary School	1985
Ontario Secondary School Diploma	

PROFESSIONAL EXPERIENCE

Burlington Fire Department

Firefighter

Responding to emergency calls, disciplines of water rescue, ice/water rescue, high angle rescue, hazmat responses, fire suppression, auto extrication, emergency medical calls	1995 – Present
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Mentor

Assisting probationary/junior firefighters become proficient in all disciplines of firefighting	2005 – Present
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Acting Captain

Supervision of crew and station, delivery of daily training, emergency response operations	2007 – 2010
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Quint Operation Instructor

Trained new Quint operators on all facets of truck operation; pump and aerial	2001 – 2002
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Breathing Apparatus Technician

Replaced outdated PASS alarms with integrated man-down alarms, obtained first voice amplifiers for captains, researched, purchased and trained platoons to use multi-gas detectors 2001 - 2002

Ontario Flightcraft**Crew Chief/Acting Inspector**

Supervised team of 15 mechanics, heavy maintenance and line maintenance for fleet of Purolator Boeing 727 aircraft 1993 – 1995

Phillips Environmental**Hazmat Technician**

Spill clean up on on-call basis 1994 – 1995

Stoney Creek Volunteer Fire Department**Firefighter****Driving Instructor**

Responded to emergency call on an on-call basis, trained new drivers on truck operation 1993 -1995

PROFESSIONAL MEMBERSHIPS

International Association of FireFighters

REFERENCES

Available Upon Request

INTERESTS AND HOBBIES

Burlington Old Timers Hockey League, Burlington Firefighter Hockey League, Avid Adventure Motorcyclist, Bicycle Enthusiast, physical fitness and personal training, auto mechanics and classic cars, guitar, karate, volunteering at Collegiate Avenue Elementary School in the Primary Reading Programme

AWARDS RECEIVED

Governor General of Canada Commendation for the act of great merit in providing assistance to others on April 29, 1999

August 01, 2013

Hamilton Wentworth District School Board
Trustee Appointment
Attention; Tracy McKillop, Trustee Liaison

My name is Stewart Beattie. I have lived in Stoney Creek / Winona for 42 years. Georgina and I raised 4 children in this community. Our children all attended Winona Public School and graduated from Orchard Park Secondary. I myself graduated from Westdale Secondary. I understand the value of public education.

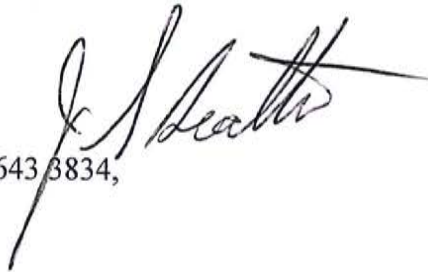
I was elected and served 12 years as a School Trustee on the Wentworth Board of Education, representing Stoney Creek. I served as Chairman Finance Committee, Chairman Salary Committee and Vice Chair of the Board.

I have demonstrated my commitment to public education through service at the Wentworth Board. I understand as a parent and a taxpayer the importance of public education. I understand the relationship a Trustee must develop between parents, students, taxpayers and the school system. I have a good understanding of the schools in Ward 9 and 10.

The HWDSB has a need, to fill a Trustee vacancy until the end of this term, November 2014. I think I would be a good fit for the Board's need. I retired from Stelco in 2006. Until recently I co-owned and operated a small family business, Winona Gardens, in Stoney Creek. My son now operates the family business. I have the time. I have the interest. I have some experience. I have some knowledge of the community and the duties of a School Trustee. I think I can fill the vacancy representing Wards 9 and 10, on the Hamilton Wentworth District School Board.

Yours truly.

Stewart Beattie
stewb@live.ca 905 643 3834,

A handwritten signature in black ink, appearing to read 'S. Beattie', with a long horizontal stroke extending to the right.

J. STEWART BEATTIE

Objective

To introduce James Stewart Beattie, an operations manager with 20 years experience in management, 39 years experience in integrated steel plant maintenance and 40 years experience as a community volunteer, school trustee and a small business owner.

Work History 1966 to 2010

1. Apprentice, Stelco Hamilton Electronics Shop
2. Repairman, Stelco Hamilton Electronics Shop
3. Technician, Stelco Hamilton Electronics Shop
4. Shop Steward, United Steelworkers of America LU1005, Stelco
5. Member, Union/Company Cooperative Wage Study Committee.
6. 1982 Contract Negotiations, Union sub-committee for CWS, Trades and Tech Change.
7. Assigned to Welland Tube plant to establish electronic test lab and maintenance stores.
8. Shift Foreman, Stelco Hamilton Electronics Shop
9. Foreman, Electronic Shop and Scale Repair
10. Foreman, Scale Repair, Electronic Shop and Instrument Shop, Stelco Hamilton
11. Foreman, HVAC Shop Stelco Hamilton
12. Foreman, Special Duties, contact person for Mohawk College curriculum writing team for Phase C Multicraft Training.
13. Foreman, Power Dept. Stelco Hamilton
14. Foreman, Special Duties, write detailed report for the repair, maintenance and calibration of Stelco Hamilton Weighsystems.
15. Radiation Protection Officer (RPO) Stelco Hamilton
16. Laser Safety Officer (LSO) Stelco Hamilton
17. Chairman, Mercury Assessment and Reduction Committee, Stelco Hamilton.
18. General Foreman, Stelco Hamilton Electrical Shops, Scales, Electronics, Instruments, Motor Repair, Power Yards and HVAC.
19. Chairman of committee to rewrite the Stelco Hamilton Electrical Procedures Book, outlining Health and Safety, Environmental, Administrative and Technical Procedures.
20. General Foreman, Electrical and Mobile Equipment Repair Shops
21. Member, YtwoK impact committee Stelco Hamilton (1999-2000)
22. Chairman of committee to plan the elimination of PCBs at Stelco Hamilton
23. Chairman of committee to review the SEI Calibrate Shop compliance to QS900Q, ISO17025 and ISO/TS16949.
24. CoChair, Electrical Multicraft Training Committee
25. CoChair, Electrical Health and Safety Committee
26. Superintendent, Engineering and Operating Services, Stelco Hamilton
27. 2002 Contract Negotiations Company sub-committee for Trades
28. Manager, Maintenance Services, Integrated Stelco Hamilton and Stelco Lake Erie.
29. Retired from Stelco 2006.
30. Partner and co-owner of Winona Garden Shoppe

**Education,
Experience and
Community
Volunteer History
1966 to 2013**

- Ontario Secondary School Graduation Diploma, Westdale Secondary School, Hamilton
- Ontario Dept. of Education, Applied Arts and Technology First and Second Certificate, Mohawk College
- Member, Hamilton-Wentworth Jaycees. Ontario Jaycees Summer Seminar, Committee Management and Public Speaking
- Shop Steward Training, OFL/CLC/USWA, Summer School at Port Elgin, Effective Speaking and Labour Law
- Elected School Trustee, Wentworth Board of Education, 1982 to 1994
- Wentworth County Board of Education, Chairman Finance Committee, Chairman Salary Committee, Chairman Negotiating Committee, Vice Chair of the Board.
- Ontario Public School Trustee Association Conference Work Shops Parliamentary Procedure, Committee Management, Collective Bargaining.
- Campaign Manager for Gordon Dean MPP and Minister Ontario Government.
- Stelco Management Training, Interaction Management.
- Stelco Management Training, Statistical Process Control.
- Laser Safety, one week school in Washington, DC, Engineering Technology Institute.
- Radiation Safety, one week school at Atomic Energy Control Board, Chalk River, Ontario.
- Member, Laser Institute of America 1990 to 1996
- Radiation Safety, one week school at Harvard School of Public Health, Boston
- Member, Winona Scouts Group Committee.
- Stelco Community Service Award 1989
- Winona Peach Festival, Board and Chair member 1975 to 1990
- President Winona Peach Festival 1990
- Volunteer Award, City of Stoney Creek.
- Stelco Management Training, WIN program
- Member, Fifty United Church.
- Stelco Management Training, Targeted Selection Behaviour Interviewing.
- Member, Electrotechnology Advisory Committee, Mohawk College.
- Campaign Manager, Brad Clark MPP and Minister Ontario Government
- Campaign Manager, Georgina Beattie, Councillor, City of Stoney Creek
- Member Winona Men's Club
- Campaign Chair, Phil Bruckler, Councillor, Ward 9, City of Hamilton.
- Committee Rep, Winona Peach Festival, 2005 to 2013
- City of Hamilton Appointment, Fence Viewer.
- Campaign Manager, Brenda Johnson, Councillor, Ward 11, City of Hamilton.
- City of Hamilton Appointment, Niagara Peninsula Conservation Authority
- Married 42 years, 4 children

References

Provided upon request

Caroline Christine Braganza-Reyes

7 Summerwind Drive, Hamilton, ON L9B 0E5

Home: 905-645-5685 Cell: 416-931-2494

Email: carolinecb@yahoo.com

Transferable Skills

- Excellent organizational skills, problem solving skills, planning and research
- Excellent writing/editing skills
- Excellent computer skills (Microsoft Office, Internet research, QuickBooks)
- Ability to meet deadlines and work under pressure
- Strive for continued excellence
- Strong communication skills
- Self-starter
- Eager to learn new things
- International experience (lived and worked in England, Japan, Cuba, Costa Rica)

Summary of Administrative Work Experience

- Updating web-content, writing for various audiences, promotional marketing material
- Experience developing product design
- A/R, A/P and bookkeeping, invoicing, liaising with vendors
- Experience as an administrative assistant; coordinating meetings, minutes, planning events, presentations, workshops, word processing, data entry
- Planning and creating monthly newsletters; writing for various target audiences
- Executing administrative operations
- Accomplishing operational and reporting goals and objectives
- Processing information related to Human Resources
- Compliance with operational policies and procedures
- Experience with identifying, initiating, and resolving administrative/operational request actions
- Well-coordinated and organized programs and/or projects
- Diversified and often confidential information properly disseminated to appropriate personnel
- Well-organized meetings, seminars, symposiums, and like events
- Maintaining file (hard copies and computer files including email lists, contact list, vendor lists, etc)
- Assistance in responding to recommendations of internal and external auditors and other reviews

Summary of Education Work Experience

- Experience organizing learning resources to facilitate a positive learning experience.
- Trained in the SNAP program as a facilitator – Stop Now and Plan
- Experience identifying individual and collective learning needs and planning, preparing and delivering instruction
- Experience developing and implementing programs and curriculum
- Experience fostering appropriate skills
- Experience assessing, recording and communicating progress
- Experience with the Ontario Curriculum, International Primary Curriculum (IPC), Primary Years Program (PYP), Improving Primary Mathematics (IPM), British National Curriculum, Scott Foresman Math, Science and Social Science Curriculum, Oxford Reading Tree Reading Program, Harcourt Reading Program
- Experience introducing a broad range of subjects and developing students' numeracy and literacy

- Experience employing a variety of teaching methods designed to capture students' interest and maximize individual learning.
- Experience developing and implementing enrichment programs for academically advanced students and remedial programs for students requiring extra assistance.
- Experience teaching early years, elementary, high school, university students and adults
- Experience maintaining database on students, collecting data/research using the T scores for ASEBA Standard, generating reports, conducting focus groups and maintaining program integrity
- OCT certified

Relevant Certificates and Membership

- St. John Ambulance Emergency First Aid Certificate
- Member of the Royal Life Saving Society
- Senior Resuscitation, Bronze Medallion and Bronze Cross Certificates
- Member of the National Association of Underwater Instructors, NAUI (Licensed scuba diver)
- Board Member of P.C.C 634
- Ontario College of Teachers (OCT)

Languages

Native English speaker, basic conversational French, Japanese and Spanish

Education

2006-present Charles Sturt University, NSW, Australia. M.Ed. Master of Education (Focus on Literacy)
2004 Charles Sturt University, NSW, Australia. B.Ed., Bachelor of Primary Education
1999 Sheridan College French Certificate Program, Canada
 LOMA 1 Certificate (Life Office Management Association), Canada
1994-1998 The University of Western Ontario, London, Ontario, Canada. B.A. in Anthropology
1998 The University of Western Ontario, Canada
 Certificat Ecole de Langue Francaise de Trois-Pistoles, Quebec, Canada

Administrative Work Experience

January 2011 – July 2011

Federal Public Service, Government of Canada, Statistics Canada Census, Testing and Recruiting

June 2010 – January 2011

Holy Name of Mary College School, Executive Assistant to the President

June 2009 - present

Pura Vida Spa...ahh! www.puravidaspaahh.com, Creative Director and Product Designer

October 2002- May 2004

The International School of the Sacred Heart, Tokyo, Japan <http://www.isssh.ac.jp>, Executive Assistant

July 1999-April 2000

Westbury Life Insurance, The Royal Bank of Canada, Individual Life Claims Analyst

September 1998- June 1999

RobertHalf International, OfficeTeam, Portsmouth, England, Office Administrator

July 1997-May 1998

Department of Instructional Media Services, UWO, Canada, Administrative Assistant

September 1996 – June 1997

Department of Anthropology, UWO, Canada, Administrative Assistant/Transcriber

Education Work Experience

August 2011-present

Canadian Safe Schools Network, SNAP for Schools Facilitator

Dufferin Peel Catholic District School Board: Academic Year Sept 2011 – January 2012 Rotation: Grade 3 at Lester B Pearson Elementary School, Brampton; Grade 4 at St. Agnes Elementary School, Brampton and Grade 2 at Father Francis McSpirtt Elementary School, Brampton. Academic Year February 2012-June 2012: Grade 1 St. Agnes, Grade 3 Father Francis McSpirtt, Grade 4 Our Lady of Lourdes

August 2009 – June 2010

Tutor Doctor, Private Tutoring

August 2007 – June 2009

Country Day School, Guanacaste Campus, Costa Rica <http://www.cdsgte.com>

Prepatory (Kinder)/Grade 1 Homeroom Teacher (2007-2008 school year)

Grade 2 Homeroom Teacher (2008-2009 school year)

August 2004 – 2007

The International School of Havana, Cuba www.ishav.org, Grade 1 Homeroom Teacher

January 2002-September 2002

Unitas English School, Teikyo University, Tokyo, Japan, ESL Teacher/Curriculum Developer

April 2000- March 2002

Wyse Associates, NOVA, Tama-shi School Board, Tokyo, Japan , Grades 1-6, ESL Teacher/Curriculum Developer and Director

References

Upon Request

Dr. Sally J Braun-Jackson

54 Colbourne Street
Hamilton, ON L8R 2G5
289-389-8570
sbraunjackson@yahoo.com

August 12, 2013

Ms Tracy McKillop

Trustee Liaison - Director's Office
Hamilton-Wentworth District School Board
100 King Street West, Suite 600
Hamilton, Ontario L8P 1A2
Fax: 905-521-2544

Dear Ms McKillop:

I am writing in response to the call for trustee applications posted in the Signposts segment of The Hamilton Spectator, August 7th, 2013. It is a position I immediately felt would be a good match for my talents and expertise.

In addition to meeting the eligibility requirements of public board support, age, residency and citizenship, I am passionate about education. I firmly believe that learning is a lifelong pursuit and that all students should have opportunities for successful learning outcomes. The Board plays a key role in providing programs for student success.

I would bring to the role of Trustee a range of skills, including:

- Leadership – having been Chair of Centenary United Church's Board of Management, I know the importance of accountability to one's constituents;
- Conflict Resolution – as Collaboration Start-Up Manager at NGen Youth Centre, I learned to value different approaches to problem-solving;
- Pedagogical Knowledge – as a former Lecturer at Memorial University of Newfoundland, I learned how semester cycles work, how to shape course material to meet both the objectives of the course and the learning styles of the students;
- Interpersonal Skills – all of my paid and volunteer positions have required strong communications skills, both written and oral, as well as the ability to meet people and to listen to their concerns.

I would welcome the opportunity to discuss this position with you. If you have questions or would like to schedule an interview, please contact me by phone at 289-253-4993 or by e-mail at sbraunjackson@yahoo.com. I have enclosed my resume for your review, and I look forward to hearing from you.

Sincerely,



Sally J. Braun-Jackson, Ph.D.

/encl

SALLY J. BRAUN-JACKSON

54 Colbourne Street, Hamilton, ON L8R 2G5 | 289-253-4993 | sbraunjackson@yahoo.com

EDUCATION

Memorial University of Newfoundland, St. John's, NF PhD in English Dissertation Title: Allusion in the Fiction of A.S. Byatt Dissertation passed "Without Revision"	2006
Wilfrid Laurier University, Waterloo, ON MA in English, Gender & Genre Studies	1995
University of Western Ontario Diploma in Honours Standing Areas of Concentration: English, Women's Studies	1994
Trent University, Peterborough, ON BA in Cultural Studies Area of Concentration: Cultural Studies Minor: French	1983

TEACHING EXPERIENCE

Memorial University of Newfoundland, St. John's, NF Lecturer – English 2212 English Novels of the 20th Century Developed syllabus, chose novels & other course materials, administered all student grades.	Summer 2006
Lecturer – English 4707 English Novel from 1890 to 1920 Developed syllabus, chose novels, administered all student grades.	Summer 2006
Lecturer – English 1080 (Critical Reading & Writing), 1101 (Fiction), 1102 (Drama) Developed syllabus, chose textbooks & course materials, administered all student grades.	1995-2006
Graduate Student Teaching Assistant – ESL Writing Lab Assisted ESL graduate students with the organization, drafting and polishing of written and oral assignments. Advised on aspects of citation, bibliography, academic dishonesty.	2000

PUBLISHING EXPERIENCE

Braun-Jackson Editing Service, Hamilton, ON Editor Copyedit and proofread manuscripts (primarily novels, but some academic and scientific works). Consult with writers on matters pertaining to the development of the manuscript, i.e., aspects of plot, character, theme in works of fiction; aspects of critical thinking and argument in scholarly work. Fact-checking. Project management: work closely with writers needing a structured timeline to produce a draft; consult on project timeline and amend as appropriate.	2006 – present
Fraboni Associates, London, ON Desktop Publisher Prepared camera-ready artwork for scholarly publications and conference presentations. Designed marketing materials such as business cards, pamphlets, etc... Assisted data-entry specialist on as-needed basis.	1992 – 1994

VOLUNTEER WORK

Centenary United Church, Hamilton, ON Church Board Chair Facilitated monthly meetings of the Church Board. Prepared the agenda in consultation with the Church minister. Led the congregation through a period of fiscal re-structuring.	2011 – 2013
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At the Board's instruction, re-negotiated the terms of the contract for the Church Music Director;
 negotiated the severance package of the Church Administrator.
 Initiated conversations with neighbouring churches interested in amalgamating.
 Chaired all congregational meetings.

Church Board Secretary

2009 – 2011

Took minutes at all board and congregational meetings.
 Distributed minutes and supporting materials prior to meetings, keeping up-to-date files.
 Drafted all out-going communications for the Chair's signature.

Church Board Member

2007 – 2009

Attended all Board and Congregation meetings.
 Took part in agenda discussions, participated in the Board's decision-making.
 Participated in adhoc Board activities.

NGen Youth Centre, Hamilton, ON

Collaboration Start-Up Manager

May 2012 – November 2012

Facilitated Vision Team meetings between all members of the youth centre collaboration.
 Implemented methods of documentation for governance teams.
 Supervised grant applications for program support.
 Developed program schedule in consultation with the Program Animator and Operations Coordinator.

PUBLICATIONS**Authored:**

Everyone Gets Angry. (in press, Pickwick Publishing).

Allusion in the Fiction of A.S. Byatt. Unpublished dissertation. Submitted to the Faculty of Graduate Studies, January 2006. Centre for Newfoundland Studies, Memorial University of Newfoundland.

"Identity and the Artist in A.S. Byatt's 'Art Work'". Presented at Image and Imagery: An International Conference on Literature and the Arts, Brock University, St. Catherine's, Ontario, October 5-7, 2000.

"Writing the Unspeakable: Violence in A.S. Byatt's *Babel Tower*." Women's Studies Speaker's Series, Memorial University of Newfoundland, March 24, 1998.

"A Review of *Pandora* by Anne Rice." *Transylvanian Journal: Dracula and Vampire Studies* 3.2 (Spring/Summer 1998): 39-40.

"A Review of *Slave of My Thirst* by Tom Holland." *The Borgo Post* 3.5(June 1998): 4.

"Review of *Servant of the Bones* by Anne Rice." *The Borgo Post* 2.2(December 1996): 4.

"Contemporary Newfoundland Literature: journal entries for English 7016, spring 1996." Unpublished manuscript. Centre for Newfoundland Studies, Memorial University of Newfoundland.

Edited:

Gangaram, Norma Jean. *Tales from Around the World.* (in press).

Sturgess, Trudie-Pearl. *Legend of the Silent Brotherhood.* (in press).

_____. *Sons of Africa.* (in press).

_____. *The Will.* Bloomington, IN: AuthorHouse, 2012.

_____. *Forever Never Dies.* Bloomington, IN: AuthorHouse, 2011.

_____. *Hope Lives.* Bloomington, IN: AuthorHouse, 2011.

_____. *The Secret Sisterhood.* Bloomington, IN: AuthorHouse, 2010.

Deban Brunette

231 Glendale Ave., N • Hamilton, ON • L8L 7K4

905-544-2810

E-mail: tutor@n2ncentre.com

August 12, 2013

Dear Tracy McKillop:

I am writing in response to the Trustee appointment for the balance of the electoral term, November 2014.

First and foremost, I am a parent of two children. My daughter is currently enrolled in McMaster University, going into her 3rd year and my son is going into 12th grade at Westdale Secondary School.

I work for Neighbour to Neighbour Centre as the Educational Program Manager. My career at N2N has given me the opportunity to appreciate and understand the challenges, problems and needs of the community. N2N's Kids Can Succeed Reading Tutor Program is partnered with both school boards and provides reading tutors to approximately 200 children who would otherwise not have extra reading support. We are partnered with 12 schools and provide reading help during the school day, which eliminates barriers. This has given me the opportunity to have conversations with a vast spectrum of citizens and I take every chance to understand and appreciate differences in opinions and to share learning.

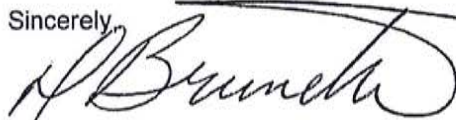
When I was involved in the Bay Area Leadership Program my team responded to a plea from Prince of Wales School to provide reading tutors to their students. Our primary concern was to be considerate of the culture of the school and the demographics of the community. We took up the challenge and were able to facilitate a partnership with the McMaster University nursing program and reach out to other volunteers through a recruitment campaign targeted outside of the school community.

My life is busy with home and work but I have made time to volunteer. Most recently, I was a Volunteer Hamilton board member and a committee member for their Community Builders Breakfast.

Throughout my career my flexibility and proactive approach has been imperative to my success. As a highly motivated individual I work successfully both independently and in a team. I am very empathetic and appreciate working with people from diverse economic and cultural backgrounds.

I look forward to meeting with you to discuss my qualifications for this position.

Sincerely,



Deban Brunette

Deban Brunette

231 Glendale Ave., N Hamilton, ON L8L 7K4
tutor@n2ncentre.com

home: 905.544.2810
cell: 905.966.6810

Expanded an in-school reading program with 3 volunteers into a branded program with 100+ volunteers, servicing 200+ children in 12 schools. Creative and resourceful with the ability to engage, motivate and retain volunteers and provide positive learning outcomes.

Professional Experience:

Neighbour to Neighbour Centre, Hamilton, ON

Educational Program Manager

Present

Tutoring Coordinator

April 2004

Receptionist/Secretary

October 2001

Originally hired part-time to work as a receptionist in the food bank and then trained to cover Administration in the main office. Given the opportunity to take on the coordination of the reading tutor program which became a full-time position as I learned the volunteer cycle and had more requests from schools for the program. One of the only programs that provides qualitative and quantitative outcomes in partnership with both boards.

Oolagen Community Services, Toronto, ON

Office Clerk

March-Sept 1999

First introduction to working for a not-for-profit/charitable organization. Handled confidential reports and learned about Wrap-Around programing, youth-at-risk housing and social services working with a team of seven social workers who shared their knowledge and resources.

Great Plains Supply, St. Paul, MN

Buyer

May 1988-June 1989

Marketing Clerk

May 1987

Great Plains owned 36 lumber yards across the mid-west United States. In addition to my copy-writing and photography duties I was responsible for producing the company newsletter. After a year I was offered the opportunity to become a commodities buyer. I took courses on negotiation skills, learned about Just-In-Time merchandising, toured manufacturing plants and lumber yards and learned everything you ever wanted to know about insulation, gypsum and shingles.

Learning & Professional Associations:

Bay Area Leadership

2010

Volunteer Management, Mohawk College

2009

Research & Reporting, Mohawk College

2007

PAVR-O Professional Administrators of Volunteer Resources-Ontario

2009

Hamilton Administrators of Volunteers

2007

Walking the Talk:

Volunteer Hamilton

Community Builders Breakfast Committee Member

2010-2012

Board Member

2009-2011

Bay Area Leadership Alumni Member

2010-2013

Friends for Success, Hamilton, ON

Presentation Facilitator

2002-2004

Tracy McKillop, Trustee Liaison – Director's Office
Hamilton-Wentworth District School Board
100 King Street West, Suite 600
Hamilton, Ontario L8P 1A2
Fax: 905-521-2544
Email: tracy.mckillop@hwdsb.on.ca

August 10, 2013

Dear Tracy McKillop:

I am enclosing my application to serve as an interim School Trustee for Wards 9 and 10. I reside in Ward 3 at 111 Gladstone Avenue and have run for a school trustee position before in Wards 1 and 2 in the year 2000. I am only interested in serving as an interim trustee and will not be contesting any future election.

I feel my background in law with the Attorney – General office would be an asset to the Board.

Thank-you for your consideration.

Yours truly,

A handwritten signature in cursive script that reads "Edward James Cole".

Edward James Cole

111 Gladstone Ave.,
Hamilton, Ontario
L8M 2H8
905-528-1386

Edward James Cole
111 Gladstone Ave.,
Hamilton, Ontario
L8M 2H8

I am applying to serve as a Trustee to the Hamilton-Wentworth Board of Education.

My background includes employment as a tax assessor with the City of Hamilton in the 1960's. After graduating from Ancaster High School, I attended McMaster University for a period of six years studying law courses and to become a tax assessor and mortgage appraiser.

As a tax assessor, I was elected to the executive board of CUPE, Local 167, where I served as steward, secretary of the grievance committee and as a member of the negotiating committee. I helped to negotiate many contracts along with the Mayor and Board of Control, at that time. I was asked to be the treasurer of the pro-fluoridation plebiscite along with Walter Stayshyn, (retired Superior Court Judge) and Dr. Mancini, as chair. The fluoridation plebiscite passed.

I left tax assessing to work for Stan Dudzik and Associates for over 10 years, employed as a paralegal and law clerk. I was employed as a law clerk registrar for over twenty years with the Provincial Attorney General's Office in Toronto at the Old City Hall Criminal Courts. During this time I served as an arbitrator with O.M.V.A.P (Ontario Motor Vehicle Arbitration Plan), hearing cases in Hamilton, St. Catharines and Haldimand-Norfolk for a period of six years.

In the 1980's and 1990's I coached my son and daughter's baseball teams along with Provincial Court Judge, Peter Mitchell. I am retired and married with three grandchildren. Also, I should point out that I ran for School Trustee for the Hamilton Public School Board in Wards 1 and 2 in the year 2000; I placed second with over 3000 votes.

Chris Erl
7 Kittyhawk Drive
Hamilton, Ontario
L9B 2T2
905-807-2328
chris.e.erl@gmail.com - erlce@mcmaster.ca

c/o: Tracy McKillop, Trustee Liaison

re: Trustee Application, HWDSB Trustee Wards 9 and 10

I will preface this letter by noting that no one can truly replace Trustee Robert Barlow. Matching his level of commitment to our community and the Hamilton-Wentworth District School Board will be an incredible challenge. Recognizing this, I humbly submit my application for appointment as Public School Board Trustee for Wards 9 and 10, offering my experience, youth, and dedication to public education to the role.

Public education has been an important and influential part of my life. After attending Mountview, Westwood and Westview from kindergarten to Grade Seven, a number of factors contributed to my transferring into the Catholic board for Grade Eight and high school. As I began to discover my sexuality, I realized just how difficult it was to be who I truly was in the environment that surrounded me. Teachers and peers needed to be quietly supportive for fear of negative repercussions and my self-expression needed to be stifled. Looking to the progress and inclusivity of the Hamilton-Wentworth District School Board gave me hope, and, after graduation, I affirmed my support for the public school system and proudly cast my first municipal ballot for a public school trustee in 2010.

My experience with policy, legislative functions, and managerial responsibilities are extensive. As an undergraduate student at McMaster, I had the honour of serving a term as the news editor for McMaster's campus paper, *the Silhouette*. My time as news editor allowed me to report on municipal politics and issues, working with a large volunteer and paid staff. Following my time at *the Silhouette*, I was elected as a member of the McMaster Student Union assembly and was appointed as an executive with the organization. There, I had the opportunity to work on issues such as campus diversity, municipal lobbying, and electoral reform, as well as oversee crucial elements of the \$15,000,000 corporation that employs hundreds of full and part-time workers. Developing strong, balanced policy for these organizations required consultation, community engagement, and consensus building, all of which I became familiar with and used to engage a traditionally apathetic student population. This culminated in involvement with the MSU Presidential elections during which I helped achieve a record voter-turn out.

Remaining involved in Hamilton's vibrant and diverse urban culture is an important part of my life, as it connects me to the people and ideas that are shaping and moving

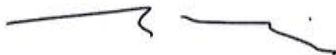
this city. Afforded an opportunity to fill a vacancy on the City of Hamilton's LGBTQ Advisory Committee, I have worked tirelessly to rebrand the committee, prepare an archival display on Hamilton's LGBTQ history, and better organize the city's local pride celebrations with a committed team of activists. In addition to my work on this committee, I serve as a neighbourhood organizer with Ward Two's Participatory Budgeting effort, where I have worked extensively with underprivileged and newcomer groups in the Central Neighbourhood to improve their urban environment. Weeks of working in Hess Street School and talking with the custodial staff and volunteers, provided me with a deep understanding of the every day challenges and issues facing our schools.

I see Hamilton as a community of communities. The wants, needs, concerns, and values of each Hamiltonian are being articulated in newer, louder, more bold ways. Voters are demanding more involvement in the legislative process and a stronger understanding of what their elected representatives are doing. Reaching out to taxpayers and students alike will be a major priority of mine, ensuring that the Hamilton-Wentworth District School Board is an integral part of the important changes happening in our city.

A diverse, vibrant, progressive city needs a forward-thinking school board to help educate the next generation of Hamiltonians. Public education has strengthened and improved our community in countless ways, thanks to the dedication of teachers, support staff, administrators, custodians, volunteers, student leaders, and many others. Having an opportunity to be a part of such an important part of our community would be an incredible honour. I know that, if afforded the opportunity, I would work tirelessly for the residents of Wards 9 and 10, providing a strong, reliable, young voice for their concerns.

Thank you for the opportunity to stand for this important role, and I look forward to discussing my qualifications further at your convenience.

Thank you,

A handwritten signature in black ink, appearing to read 'Chris Erl', with a horizontal line extending to the left and a small flourish at the end.

Chris Erl

Chris Erl

7 Kittyhawk Drive, Hamilton, Ontario, L9B 2T2 – 905-807-2328 – erlce@mcmaster.ca

Education

McMaster University Hamilton, Ontario
Master of Arts in Work and Society (Labour Studies) **Sept. 2012 – Present**

- Completing a Major Research Project on the role of organized labour in Hamilton, Ontario's municipal elections

McMaster University Hamilton, Ontario
Honours Bachelor of Arts in Political Science and History **2008 – 2012**

- Specialized in Canadian public policy and local history
- Published in "The Hamilton Reader", course material for History 2I03 taught by Dr. John Weaver in Summer, 2012

Work Experience

McMaster University Hamilton, Ontario
Research Assistant – Canadian Automotive Policy Partnership @ McMaster
January 2013 – Present

- Working with Dean of the Social Sciences, Dr. Charlotte Yates and Dr. Wayne Lewchuck on a policy project aimed at attracting investment to the automotive sector
- Participating in numerous meetings with officials in the CAW, automotive manufacturers and other associated groups

McMaster University Labour Studies Hamilton, Ontario
Teaching Assistant – LS 1C03E **September 2012 – December 2012**

- Worked 140 Hours over the course of one term (September – December)
- Led two tutorial groups of 30 students each
- Marked three assignments and one major paper, sat in on most lectures, met with students at their convenience

The Silhouette Hamilton, Ontario
Assistant News Editor **2010-2011**

- Managed a team of volunteer writers at McMaster's campus newspaper
- Contributed to every section of *The Sil*, including its magazines and special features
- Wrote a number of features about Hamilton's municipal election in 2010 and on public transit in the region

Volunteer Experience

Participatory Budgeting – Ward Two
Neighbourhood Coordinator

Hamilton, Ontario

2013

- Working with the Central Neighbourhood and different communities in Ward Two to bring participatory budgeting to the residents of downtown

City of Hamilton's LGBTQ Advisory Committee
Citizen Representative

Hamilton, Ontario

2012-Present

- Active participant on the city's advisory group for LGBTQ rights
- Participating in organizing local Pride celebrations
- Working to design promotional materials for the advisory group

McMaster Students Union
Student Representative

Hamilton, Ontario

2011-2012

- Served on six different committees, working with diverse groups to better advocate for students
- Created a new committee to examine electoral reform at the MSU level
- Spearheaded the union's advocacy on the issue of Light Rail Transit
- Helped to implement the union's inaugural Anti-Oppression Policy
- Presidential candidate in the union's 2012 Election

McMaster Humanities Society
Promotions Coordinator

Hamilton, Ontario

2011-2012

- Represented Humanities students to the Dean and other faculty
- Developed marketing campaigns for events and worked to establish a brand identity for the Society
- Participated actively in McMaster's Welcome Week 2011

McMaster Campus New Democrats
President

Hamilton, Ontario

2008-2010

- Worked to strengthen the club's presence on campus
- Participated in a school-wide debate during the 2011 Provincial Election
- Ran the nomination campaign for Shilo Davis, club Vice-President, in the riding of Ancaster-Dundas-Flamborough-Westdale

Other Involvement

- Studied local political history extensively over the course of two degrees
- Participated in a panel discussion concerning post-secondary education on the Business News Network during the 2011 Federal Election
- Participated in numerous social justice campaigns, including running food drives and participating in diversity training

- Community columnist for the *Hamilton Mountain News* and contributor to *raisethehammer.org*
- Served as a union steward and activist since 2006

Shirley J. Glauser
3-105 Wilson St. W.
Ancaster ON
L9G 1N4
905 648-1023 home
905 516-2374 cell
sglauser@oacao.org

August 6, 2013

Tracy McKillop, Trustee Liaison
Hamilton-Wentworth District School Board
P.O. Box 2558
Hamilton ON
L8N 3L1

Dear Tracy **HWDSB Trustee – Wards 9 and 10 Vacancy**

Attached please find my Resume, and my signed Declaration that I meet all the qualification requirements to apply for the vacant Trustee position for Wards 9 and 10.

I believe I am a worthy candidate for the Trustee position based on a number of factors. First and foremost is my experience as a Trustee with the Hamilton-Wentworth District School Board that would allow me to immediately serve the Board and the schools in Wards 9 and 10. I recognize that some things will have changed regarding governance rules, etc., however, I am a quick learner and will readily be able to participate fully in the role. Secondly, I understand mandate, roles, and time commitments of the committees of the Board, and have experience as a member of many of them. I also understand the importance of being visible within the wards, and attending school activities and school council meetings.

I am very energetic, client service-oriented, detail-oriented, with the ability to handle multiple responsibilities and tasks. An additional skill is to work cooperatively around a Board table or a School Council meeting for the betterment of students, staff and colleagues. Another favourable point is that I attended as many school functions in my previous wards as possible and took my role as Trustee very seriously.

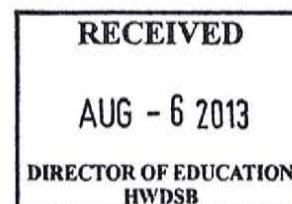
I would consider it an honour to be chosen to replace the late Robert Barlow for the contracted period of time. He is sorely missed and his shoes will be very hard to fill. You can be assured that I will work diligently to serve his communities in Wards 9 and 10, as well as the Board.

I look forward to being considered for the above mentioned position, and would welcome the opportunity to further expand on my abilities for this position through an interview.

Yours truly



Shirley Glauser



PROFILE

Energetic and client-service oriented individual. Detail-oriented with the ability to handle multiple responsibilities and tasks.. Excellent ability to motivate and lead self and colleagues.
Excellent problem-solver. Clear thinker with ability to make difficult decisions in the best interest of those served. Dedicated worker with excellent communication and interpersonal skills.

CAREER EXPERIENCE

- developing and implementing educational, social and physical **programs** aimed at members of various ages and abilities
- co-ordinating, preparing and monitoring five **budgets** including: for the Town/City: \$210,000 **operating** budget plus the **capital** budget; and for the Board of Directors of the Ancaster Senior Achievement Centre: \$150,000 **program** budget, **capital** budget and the **Special Projects Fund**
- working on **Policies and Procedures** development for the Ancaster Senior Achievement Centre
- **co-ordinating** with other departments, local service organizations, schools, commerce and all groups in the Town / City
- co-ordinating **membership** database and statistics collection
- **motivating & supervising** two full time **staff** members: Programme Coordinator, Secretary
- overseeing the **recruitment and use of volunteers** (in excess of 15,000 hours of volunteer work per year)
- overseeing creation of bi-monthly **newsletter** informing membership of events and programs at the Senior Centre
- **collecting, disbursing and depositing monies**
- co-ordinating successful social and **fund-raising special events**
- overseeing **rental permits** for the facility
- **bookkeeping**: accounts receivable & reconciliation / accounts payable, bank reconciliation, payroll, posting to General Ledger
- As a **HWDSB Trustee from 1006 TO Nov. 30, 2010**, was able to make **informed decision making** as a Trustee regarding programs, budget, new initiatives, etc., as it related to improved student achievement. Also demonstrated **ability to work collaboratively and collegially** with Board members, staffs, communities, demonstrated as a former Trustee and as an Administrator with the Ancaster Senior Achievement Centre

ACCOMPLISHMENTS

- Recipient of the **Queen's Jubilee Medal for Volunteerism, 2012**
- Recipient of the **City of Hamilton's Senior Volunteer of the Year, 2012**
- Successfully accomplished the formation of the **D.A.R.T.S. Foundation** in 2012 and successfully organized their first major Fundraiser
- Participated fully and successfully as a **Trustee with HWDSB 2006 -2010**
- Nominated as **Ancaster's Citizen of the Year 2006** – finalist.
- Nominated as **Woman of Distinction, City of Hamilton – 2006** – finalist

Shirley J. Glauser

3-105 Wilson St. W., Ancaster ON L9G 1N4
Residence: 905-648-1023 Cell: 905 516-2374
sglauser@oacao.org

- Recipient of the **Bob Secord Award of Excellence** from the **Ontario Senior Games**, 2004.
- Recipient of the **Honorary Life Member Award** from the **Older Adult Centres' Association of Ontario** – 2004
- On committee that developed and implemented the **Wentworth District** participation in **Senior Games** and on committee that initialized the **Regional Games** involving **Wentworth, Brantford-Haldimand and Hamilton Senior Games**
- Oversaw **membership growth** at the **Ancaster Senior Achievement Centre** from 450 in 1984 to 2,250 as of December 31, 2001
- Fundraising which paid the Municipality of Ancaster's share (\$165,000) of Infrastructure Funding for the 1995 expansion of the A..S.A.C., resulting in \$0 increase for municipal taxpayers. Initiated special fundraisers including: Annual Golf Tournaments for the Senior Centre which raised in excess of \$75,000 during an eight year period and a "brick wall" which raised in excess of \$60,000 for the same expansion. Currently Co-Chair of the **ASAC55+ Expansion2013 Fundraising Committee and Expansion2013 Fundraising Golf Tournament**

LIAISON COMMITTEES

- As Executive Director of the **D.A.R.T. S. Foundation** was the liaison to the parent D.A.R.T.S. Board of Directors
- 1984 to end of 2001 - Staff Liaison to the **Ancaster Senior Achievement Centre** Board of Directors
- 1984 to end of 2001 - Staff Liaison on Policies & Procedures, Finance & Purchasing & Standards Committees (**ASAC**)
- Older Adults Centre's Association of Ontario** — 1987 to 2013, Board Member/Regional Representative, 3 years as **President** of the Provincial organization
- Wentworth District Senior Games** — 1986 to end of 2005, Founding Committee Member, past District Co-ordinator, past Chair. Back on WDSG committee 2010, Co-Chair District 22., **Chair 2011, 2012, 2103**
- Sat on **City of Hamilton Bid Committee for Actifest 2006**

CAREER HISTORY

- Hamilton-Wentworth District School Board** **Dec. 1, 2006 to Nov. 30, 2010**
 - Elected **Trustee – Wards 11 and 12**
 - Sat on numerous committees: Governance, Policy, ABCetc., Profiling Excellence, SALEP, Finance, Expulsions
- ANCASTER SENIOR ACHIEVEMENT CENTRE** **1984 to December 31, 2001**
 - Recreation Department, Town of Ancaster / New City of Hamilton
 - Administrator**
- G. B. MEILER EXCAVATION, RR 1, Troy** **1983 to 1984**
 - Bookkeeper Secretary
- STELCO INC., Stelco Tower, Hamilton** **summer of 1959**
 - Part-Time Secretarial Work

Shirley J. Glauser

3-105 Wilson St. W., Ancaster ON L9G 1N4
Residence: 905-648-1023 Cell: 905 516-2374
sglauser@oacao.org

- Secretary to the Superintendent of Utilities Department **1959 to 1967**

COMMUNITY INVOLVEMENT

- Member of the **Study Team** for the **Master Plan for Parks & Recreation, Town of Ancaster**
- 1984 appointee to the **Advisory Board Park & Recreation Committee, Town of Ancaster**
- Past President of **Jerseyville United Church's Community Club**
- **Goodtime Ladies Soft Ball League** - Founder & Executive member for 24 years
- **Wentworth District Softball League** - Past President, 10 year association
- **Jerseyville Minor Ball** - Past President, 10 year association
- **Jerseyville - Heart Fund Convenor** - 5 years
- **City of Hamilton Seniors Advisory Committee** member, 2002 to 2006, Chair 2005, 2006
- **Hamilton & District Community Health Committee**, 2003
- Sitting on the **Board of Directors, Ancaster Community Services**, 2003-2006. Sitting on the Personnel Sub Committee and Golf Sub Committee ACS, **Vice Chair** 2006. Back on **ACS Board 2010** to present
- Sitting on the **Board of Directors, D.A.R.T.S.** (transportation for the disabled and elderly), 2005, to present. **2006 Chair**
- Appointed to the **Ontario Trillium Grant Review Team**, Hamilton, 2006-2008
- Sat on the **Steering Committee** for the proposed **Hamilton Council on Aging**
- **Prize Co-ordinator** for major Golf Tournament at Oak Gables Golf Club (200 participants) which raises approximately \$30,000 yearly which was shared between McMaster's Neo-Natal Unit and Cancer Research, 2002 to 2011
- Helped with a Breast Cancer Golf Tournament held at Knollwood Golf Club, 2005
- Sitting on the **Ancaster Senior Achievement Centre Advisory Board** 2010, 11, 12, and 13.
- Been on the **Board of Directors for the Older Adult Centres' Association** from 1986 to 2012, including a three year term as **President**. Involvement in 7 Provincial Conferences for the Association
- One of the founders of the **Wentworth District Seniors Games** in 1986 and have been active in their committee for approximately 25 years
- **Chair** of the **Steering Committee** for the formation of **The D.A.R.T.S. Foundation** 2012.
- Sat on the **ABCetc. arms length Board of the H.W.D.S.B.**, 2011 and 2012
- Sits on the **S.A.L. Committee** as a **Community Representative**, 2011, 2012 and 2013

EDUCATION/TRAINING

- Various computer courses including: Spreadsheets (Excel, Lotus), Word Processing (Word, WordPerfect), Database (dbase III, Alpha4v3, Access), Accounting (Simply Accounting)
- Graduated **Summa Cum Laude**, 4 year Commercial - Westdale Secondary School, 1959

References Available Upon Request

Carolyn C. Harris

159 Robinson St.
Hamilton, ON. M6M 5C7
(289) 441 2752
4ccharris@gmail.com

August 11, 2013

Re: H.W.D.S.B. Public School Trustee Wards 9 & 10 Application

Dear Tracy McKillop, Trustee Liaison-Directors Office:

I am writing to express my interest in the Hamilton Wentworth District School Board appointment for School Trustee for Wards 9 and 10. My volunteer and employment experience, and my degree in Education make me an excellent candidate for this position.

As Supervisor of Employment Services at the YWCA of Hamilton, I successfully wrote and obtained a grant from the Hamilton Community Foundation to provide resources and services to individuals living in poverty. This project enabled me to effectively provide a clear sense of purpose and direction to marginalized individuals, women, children and newcomers living in the South-Sherman area of Hamilton.

In addition, as a member of the African-Canadian community I have been an active member of the Black History Committee of the Hamilton Wentworth District School Board. On this committee I helped to organize the Black History Month celebrations along with mentoring student involvement with this event. Furthermore, I helped to launch an event with the Art Gallery of Hamilton called "Literacy in the City". This board-wide event encouraged students to submit all forms of art, music, and literature that promoted literacy.

My most recent employment experience with the North Hamilton Community Health Centre, Pathways to Education programme, allowed me to work closely with students, parents, teachers, and community organizations to help young people to achieve their academic goals. My strong interpersonal skills helped me to mediate effectively when conflicts would arise between parents and teachers.

I believe my volunteer, employment, and educational background make me a strong applicant for this appointment. I look forward to meeting with the members of the committee to discuss my experience and skills further.

Sincerely

Carolyn Harris

Carolyn C. Harris

159 Robinson St.
Hamilton, ON. M6M 5C7
(289) 441 2752
4ccharris@gmail.com

CORE STRENGTHS

- Excellent community develop skills
- Ability to motivate and encourage
- Ability to work well under difficult situations
- Extensive work with ethnically diverse populations
- Extensive working knowledge with at risk youth, anti-racism, anti-poverty, feminist theories, LGBTQQ community
- Experience working with Refugees and Newcomer

Education

Bachelor of Primary Education

Charles Strut University, Burlington, ON

2008

Bachelor of Arts, Humanities

School of the Arts, McMaster University, Hamilton, ON

2007

Diploma Visual Arts foundation Studies

McMaster University, Hamilton, ON

2004

Professional Experience

Pathway to Education

2011/12

Student Parent Support Worker

- Ability to work with a diverse group of students especially newcomers
- Plan programing to help students achieve in school
- Provide mentoring opportunities for students
- Ability to provide a creative approach to learning.

Able to structure programs so children work in a fun and safe environment

YWCA Hamilton

Community Resource worker for Tackling Poverty Together Project

- Proven ability to implement and evaluate projects.
- Effectively provided individual and group workshops on Employment and Educational supports, Ontario Disability Support Program and Ontario Works
- Maintain professional records, compile statistics, and prepared monthly reports

- Successfully built relationships with community agencies, such as Employment Ontario, Native Women's Centre of Hamilton, Aboriginal healing and Wellness, Community Hubs and tenants associations.

Employment Supports Supervisor

- Proven ability to work effectively across cultural communities
- Designed and developed workshops on various life skill topics.
- Proven ability to conduct needs assessment, to evaluate gaps in education and design a comprehensive plan to help clients reach their education and employment goals.
- Conduct Employment Workshops in resume, and cover letter writing, , career planning, Job and Life skills

Youth and Child Care Worker/Teacher Therapist

Youthdale Residential and School Program Toronto, ON

April-December 2008

- Provided Counseling and guidance to students dealing with drug and alcohol abuse, vagrancy, sexual abuse, sexual violence, depression, homelessness, prostitution and family crisis.
- Provided detailed daily reports on students, supervised recreational activities, and identified ways in which to help students handle stress and manage anger.
- Able to prioritize the demands of daily schedule, identify problems and implement changes to help students achieve their academic goal

Career Related Skills

- Proficient in Microsoft Office suite, Excel, PowerPoint, adobe Photoshop,
- Smart Board technologies
- Certificate in Therapeutic Crisis Intervention 2008/2009/2010, CPR and First Aid 2009/2010, W.H.I.M.I.S 2011
- Manage outreach and promotion strategies
- Knowledge and understanding of issues facing new immigrants, LGBTQ community anti-poverty, anti-oppression reduction, prevention and alleviation Feminist theories,
- grant applications processes
- ETO software (efforts to outcome software for non profit agencies)

Volunteer and Community Activities

Volunteer Teacher

Hess Street Public School Hamilton, ON

June 2009

- Working with E.S.L. students in grades one four and six in reading and math.
- Work with small groups of students in literacy and math.
- Assisted grade six students prepare for EQAO testing.
- Successfully worked with students on *Individual Educational Plan* to provide a solid foundation in literacy by employing differentiated instruction.
- Identified ways to help students think critically, analyze text, and increase their understanding of their work.
- Demonstrated ability to team-teach, prepare detailed lesson plan that scaffold students learning.

Pauline Johnson School - HWDSB- Grade 4

2008 (January-May)

- Student Teacher in an OFIP School Board. Team teaching with another grade 4 class as well as teaching grade 1, 2, science and grade 3, 4, music. Prepare and **teach lessons using a variety of teaching methods to multiple Intelligences** with an **emphasis on Literacy and differentiated instructions**.

Buchanan Park Public School- HWDSB- Grade 3

2007 (August-December)

- Student Teacher in an OFIP Board School,
- Instructing in all subject areas; **facilitating students with Individual Educational Plans, exceptionalities and behaviour management**. Ability to create detailed lesson plans that scaffold students learning. Attend school and Board meetings, and created the ***Roots of Empathy*** display in the front foyer of the school.

Co-Chair of the Black History Committee

Hamilton Wentworth District School Board Hamilton, ON

2008/2009 school year

- Consult and advise committee on strategies to improve the visibility of the committee within the school board and the community.
- Created framework to guide student participation and implementation of committee goals for the upcoming school year.
- Helped students create sustainable goals, develop leadership skills and inspire confidence in working with the School Board and community outreach projects.
- Winner of the profiling Excellence Award for the Black History Month Committee for the Hamilton-Wentworth District School Board 2009.

Activities and Interest

- Love to travel, avid gardener and lover of all music especially jazz.
- Strong dedication to the Arts with specific emphasis on visual arts and printmaking.

James Jackson

24 Juniper dr.

Stoney Creek, ON L8E 4C6

Home phone : 905-664-5858

e-mail : jjackson34@cogeco.ca

August 12, 2013

Ms. Tracy McKillop

Trustee Liason – Director's Office

Hamilton Wentworth District School Board

100 King St. W suite 600

Hamilton, ON

Dear Ms. McKillop

I am applying to express my interest in the position of Trustee with the Hamilton Wentworth District School Board. I have two young children in the school system, and am also an active member at large of the School Council with Mountain View school in Stoney Creek. I also currently work in the public sector with the City of Mississauga. I would appreciate your consideration for the position of School Board Trustee.

I currently fulfill your requirements for this position, as I am a resident of this jurisdiction, am a Canadian citizen over 18 years of age, and do not disqualify myself with any of the restrictions mentioned relative to the position of School Board Trustee.

As a parent and School Council member, I am familiar with many of the policies and procedures followed by the board. As a firefighter, I am familiar with working closely with others in a team environment, following policies and procedures with due diligence to attain the goals that are in the best interest of others.

I appreciate you taking time to review and consider my credentials.

Sincerely,


James Jackson

24 Juniper Drive
Stoney Creek, Ontario
L8E 4C6

Phone : (905) 664-5858
E-mail:
jjackson34@cogeco.ca

James Jackson

Objective **The position of Trustee with the Hamilton-Wentworth District School Board that allows me to maintain involvement and provide input in the public education system.**

Education **September 1984 – May 1987**
***Seneca College of Applied Arts and Technology* Toronto, Ontario**

Fire Protection Technology

- Fire behavior
- Building and fire code
- Hydraulics and hydraulic systems
- Computer-assisted drafting
- Fire Science
- Graduated with high honors Fire Protection Technologist

September 1980 – June 1982
Southmount Secondary School

Hamilton, Ontario

- Advanced academic studies
- OAC

September 1976 – June 1980
Hill Park Secondary School

Hamilton, Ontario

- Advanced academic studies

Work experience **July 1988 – Present**
***Mississauga Fire and Emergency Services* Mississauga, Ontario**

First Class Firefighter

- Fire suppression
- Basic firefighting including:
 - Hazardous materials
 - Auto Extrication

- Public education
- Medical
- Fire prevention/inspection
- Communications/dispatch
- Various other duties as assigned

June 1987 – June 1988
Bennett & Wright Engineering

Toronto, Ontario

- Fire protection systems including:
 - Hydraulics and hydraulic systems
 - Sprinkler design
 - Fire building code considerations
 - Computer-assisted drafting
 - Engineering components

July 1982 – August 1984
Hamilton Thistle Club

Hamilton, Ontario

- General building maintenance duties including:
 - Assistant curling rink icemaker
 - Painting
 - Maintenance
- Bartender/waiter during evenings /weekends

**Volunteer
Activities**

May – August 2013
Hamilton Bengals Novice 1 Lacrosse

Hamilton, Ontario

- **Assistant Coach**

August 2012/13 and 2013/14

Stoney Creek, Ontario

Stoney Creek Warrior Minor Atom & Atom AE Hockey

- **Trainer**

September 2007 - Present
Mountainview School

Stoney Creek, Ontario

- Volunteer in various classes
 - Help teachers with various jobs

- All-Star Reading Program
 - Assist students with difficulties in literacy from various grades
- Member at large
 - Mountainview School Council
 - Sit as voting member on School Council

2002 - Present
Muscular Dystrophy Canada (MDC)

**Hamilton-Wentworth,
 Halton, & Peel Regions**

Firefighter Advisor

- Assist fire departments with fundraising for MDC
- Recruit non-active fire departments to fundraise for MDC
- Communicate between fire departments and MDC
- Fire department awareness and education for MDC
- MDC client liaison with firefighters in their communities

1992 - 2002

MDC Chair, Mississauga Firefighters

- Fundraise for MDC on behalf of Mississauga firefighters
 - Organize, coordinate, and delegate these events
- Liaise with MDC clients and Mississauga firefighters
- Educate and create awareness of clients with Muscular Dystrophy to the community and firefighters

1999 - Present

Co-Chair, Mississauga Firefighters Sports Committee

- Create a healthy and athletic environment for firefighters
- Help organize and coordinate sports teams
- Budget for athletic involvement of various sports teams

August 1999 – December 2003

Mississauga Firefighters Rep with City of Mississauga EAP

- Maintaining rules, regulations, and benefits of EAP provider to City of Mississauga

January 2004 - Present

Critical Incident Stress Management Peer Counselor

- Fire department peer counselor, provide debriefings and defusings to peers after traumatic/critical events

July 1988 – December 1992 and January 2003 – December 2007

Fire Department Communications/Dispatch Support Staff

- Dispatch, call taker duties for fire department dispatch on relief/fill-in basis

June 1997 – December 2003

Fire Department Two-Way Communications Committee

- Shift Representative
- Sat on employee/management communications team as shift rep
- Also sat as fire rep on City Committee

September 1986 – May 1987

Seneca College
President, Student Union Athletic Association

September 1985 – May 1986

Seneca College
Vice-President, Student Union Athletic Association

September 1984 – May 1985

Seneca College
Freshman-Rep, Student Union Athletic Association

Recognition/Awards

June 2008 – Muscular Dystrophy Canada Canadian Firefighter of the Year

February 2008 - Muscular Dystrophy Canada Ontario Firefighter of the Year

June 2007 – Mississauga Real Estate Board Firefighter of the Year

May 2007 – Mississauga Local 1212 John Vogelaar Volunteer Award

April 2003 – MDC Extra Mile Award, South-Central Ontario

September 2000 – IAFF/MDA Softball Tournament Sportsmanship Award

February 2000 - MDC Ontario Firefighter of the Year

**May 1999 – Mississauga Firefighters Local 1212 Joe and Brian Shaw Award –
Sports Dedication and Commitment**

**September 1997 – International Association of Firefighters District 13 (Ontario & Manitoba)
Representative MDA Jerry Lewis Telethon, Los Angeles, California**

Jacqueline Kovacich

211 Golden Orchard Drive, Hamilton Ontario, L9C6J4 | 289-808-5211 | jacquelinekovacich@gmail.com

August 1, 2013

Tracy McKillop, Trustee Liaison

Hamilton-Wentworth district School Board

100 King Street West, Suite 600

Hamilton, Ontario L8P 1A2

Dear Tracy McKillop:

My name is Jacqueline Kovacich and I am a recent graduate from McMaster University. I have graduated with an Honour's B.A in Labour Studies and a minor in Religious Studies. I am interested in obtaining the position as a Trustee with the Hamilton Wentworth District School Board.

My degree in Labour studies has provided me with valuable knowledge of the Canadian Labour Movement while my placement with the United Steel Workers of American Local 1005 has provided with practical use of such knowledge. Both experiences have taught me that policy changes affect the whole of a community. We must strive to protect the rights of all and to provide the public with the effects of such policies. My work with the USWA 1005 has taught me how to research legal issues and how they affect a community. This has taught me that you must always research how change affects specific individuals. USWA local 1005 also allowed me to witness the mediation and arbitration process. This has allowed me to develop an interest in mediation and arbitration. This will be extremely helpful working as a trustee as I will be able to put to use the tools I have learned through school and placement.

I am interested in the position as a Trustee because it would allow me to better understand the policy-making process and allow me to put my education to practical use. It would also allow me to develop my skills as a third party representative as I would be serving students, parents, taxpayers and the school system. My work with the USWA Local 1005 has taught me how important and how difficult it can be to ensure that all parties benefit from policies. This position would allow me to work on such skills in order to ensure that all parties are understood.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

Jacqueline Kovacich

Jacqueline Kovacich

211 Golden Orchard Drive, Hamilton Ontario, L9C6J4 | 289-808-5211 | jacquelinekovacich@gmail.com

Objective

- To obtain a full-time position as a Trustee.

Education

HONOURS BACHELOR OF ARTS | MAY 2013 | MCMASTER UNIVERSITY

- Major: Labour Studies
- Minor: Religious Studies
- Applicable courses: Practice of Nonviolence, Anti-Opressive perspective, Social Welfare, Poverty and Privelege, and Labour Law and Policy

Skills & Abilities

TIME MANAGEMENT

- University provided me with the opportunity to develop my time management skills. I was able to work, volunteer, and go to school while maintain a B.

PUNCTUAL

- I strive to arrive early

COMMUNICATION

- McMaster has provided me with the ability to communicate both orally and through writing.
- Able to work with other in a team atmosphere which has been maintained through my work with USWA local 1005.

LEADERSHIP

- Through both school and work I have been able to develop leadership skills
- Working as a key holder I have to be able to direct others and ensure that their work is done timely and appropriately.
- I am able to work well independently or as a team

Experience

SALES ASSOCIATE/KEY HOLDER | HALLMARK CARDS | AUG 2011-PRESENT

- Duties include: opening/closing the store, ordering supplies, cleaning, stocking, cash, operating POS system and customer service.

RESEARCH ASSISTANT | UNITED STEEL WORKERS OF AMERICA | OCT 2012-APR 2013

- Duties included: researching bankruptcy and pensions, attending rallies, meetings, mediations and arbitrations.
- I concluded my position with USWA 1005 with a research paper about how pensions are affected by the Companies' Creditors Arrangement Act and the Bankruptcy Insolvency Act.

KEY HOLDER | DOLLARAMA PLUS | AUG 2008-JUL 2011

- Duties included: managing part-time staff, paper work, opening and closing duties, customer service, stocking and cleaning.

VOLUNTEER | HAMILTON LACROSSE ASSOCIATION | MAR 2004-PRESENT

- Duties include: registration, computer, convening, managing, and finances.

295 Jackson St. West
Hamilton, Ontario L8P 1M6
(905) 870-2474
litfincq@mcmaster.ca

6 August 2013

Tracy McKillop, Trustee Liaison – Director's Office
Hamilton-Wentworth District School Board
100 King St. West
Suite 600
Hamilton, ON
L8P 1A2

Dear Ms. McKillop,

I am interested in applying for the position of Trustee for Wards 9 and 10 for the Hamilton-Wentworth District School Board advertised in the 6 August 2013 edition of The Hamilton Spectator and on the HWDSB website.

My fifteen years as a student in the HWDSB have made a profound impact on me, both academically and personally. The Teachers, Staff and Administration of the four HWDSB schools I have attended (Allenby, Earl Kitchener, Ryerson and Westdale) have provided me with many opportunities to broaden my horizons. Various programs, implemented and supported by the HWDSB, have helped me identify and support my interest in music, theatre production, technology and languages. Without the HWDSB, I would not be who I am today. With that in mind, when I am asked by my friends and family about which school system to support, without hesitation I recommend the public school system, and hold myself up as a proud example.

I believe that my experiences and qualifications give me unique insight to bring to the position of Trustee. Having recently graduated from the HWDSB, I can offer recent, relevant, first-hand insight into what issues are important to public-school students and parents. As a current university student, I can offer a unique understanding of how to smooth what is arguably one of the most important – and stressful – transitions in a student's life: that from secondary school to post-secondary education. My knowledge does not end there: as a teaching assistant, both at the secondary and post-secondary levels, I have first-hand experience on the other end of the chalk, and can bring a new and recent viewpoint to such things as contract negotiations and programme development. In addition, my technical education and experience can provide invaluable input into such fields as computers and technology in the classroom, school infrastructure, health and safety, and school and classroom design, to name but a few. Above all, my time in the world of theatre has allowed me to develop the ability to self-direct, an acute problem-solving sense and the ability to bear pressure with a smile.

I feel that it is my duty and privilege to give back to the organization that has been so instrumental in shaping my life and "pay it forward" so that others can share the same opportunities and support as I have in the HWDSB. I can be reached at 905-870-2474 or christopher.litfin@gmail.com at your convenience.

Thank you in advance for your consideration.

Sincerely,

Christopher Litfin

Skills and Attributes

- | | | |
|---|---|---|
| <ul style="list-style-type: none">▪ Respectful▪ Invitational▪ Responsible▪ Enthusiastic▪ Punctual▪ Observant | <ul style="list-style-type: none">▪ Solid Team-Player▪ Very Organised▪ Work Well Independently▪ Logical, Critical Thinker▪ Self-Starter | <ul style="list-style-type: none">▪ Comfortable With Leadership Roles▪ Strong Negotiator▪ Innovative▪ Creative▪ Detail Oriented |
|---|---|---|

Work Experience

Sears Ontario Drama Festival, Hamilton, ON

Assistant Stage Manager (2013 Provincial-Level Festival) May 2013

Lead Lighting Technician (2013 District- and Regional-Level Festivals) April 2013

Lighting Technician (2012 District-Level Festival) March 2012

- Implemented technical designs and subsequent requests based on participants' requirements
- Instructed participants in the safe and effective use of theatre equipment
- Provided support to the Festival Coordinator, Festival Stage Manager and Festival Technical Director regarding paperwork, budgeting and scheduling
- Provided constructive feedback on participants' ideas and concerns

Freelance Theatre Technician / Special Events Coordinator January 2011 – Present

- Designed, budgeted and installed temporary performance and recreational venues, for such events as school dances, banquets, commencements and parties
- Ensured the work environment remained safe, pursuant to established guidelines and best practises
- Organised, scheduled, assigned and remunerated crew to support events

Volunteer Experience

Hamilton Fringe Festival, Hamilton, ON

Assistant Theatre Technician July 2013

Assistant Theatre Technician July 2012 – August 2012

Assistant Theatre Technician / Usher June 2010 – August 2010

- Assisted in implementing a design for a temporary theatre space based on supervisors' instructions and design
- Directed patrons to performance venues and washrooms; took tickets

Arts & Science Programme, McMaster University Hamilton, ON

Practice Session Coordinator September 2012 – December 2012

- Organised and ran weekly practice sessions on topics relating to topics from the course Arts & Science 1B06 (Informal Logic)
- Prepared and distributed material for the week's discussed topics

Westdale "Triune" Student Council, Hamilton, ON

Special Events Coordinator / Technical Liaison September 2008 – June 2012

- Designed and budgeted temporary installations to support in-house functions such as school dances and fundraisers
- Budgeted, organised and managed various special events (e.g. Grade 8/Grade 9 Orientation days, year-end barbecue, Terry Fox Run Refreshment Area)

Education

Arts & Science Programme, McMaster University, Hamilton, ON September 2012-Present
Currently enrolled as a Second-Year student

Westdale Secondary School, Hamilton, ON
Grade 9 – Grade 12 & Post-Graduate Student

September 2007 – June 2012

Coop Experience

Westdale Secondary School, Hamilton, ON

Head Theatre Technician / Teaching Assistant (Drama) September 2011 – February 2012
September 2010 – February 2011

- Organised, scheduled and assigned crew to support events such as concerts, film festivals and assemblies
- Maintained, repaired and upgraded theatre equipment (e.g. lights, speakers, microphones)
- Ensured the work environment remained safe, pursuant to established guidelines and best practises
- Designed, budgeted and installed temporary performance and recreational venues, for such events as school dances and coffee houses
- Provided instruction to support students and co-workers how to use theatre equipment safely and effectively, developed materials to do so

Certifications

- WHMIS Training, May, 2013
- Workplace Violence Prevention Training, October 2011
- Ontario Class G (Full) Driver's Licence
- Ontario Secondary School Diploma, June 2011
- French Immersion Program Certificate, June 2011
- Theatre-Oriented Fall-Arrest Training, April 2011

Awards

- Stage Crew Award, June 2011
- Max Rotman Humanitarian Award, May 2011

References

- References available upon request

Carly McAskill, www.carlymcaskill.com

64 Charlton Avenue West, Hamilton, Ontario L8P 2C1
905-928-3007, carlymcaskill@hotmail.com

July 8, 2013

Tracy McKillop, Trustee Liaison - Director's Office
Hamilton-Wentworth District School Board
100 King Street West, Suite 600
Hamilton, Ontario
L8P 1A2
tracy.mckillop@hwdsb.on.ca

RE: Enthusiastic and Hard Working for the Hamilton-Wentworth District School Board
Trustee – Wards 9 and 10 Position

Dear Tracy McKillop,

I am contacting you in regards to the Hamilton-Wentworth District School Board (HWDSB) Trustee – Wards 9 and 10 position. I strongly believe I am a good fit for this position because I am a leader with an extensive Social Sciences and Humanities background; a BA in Social Sciences from McMaster University (2004-2008), BFA in Drawing and Painting from OCAD University (2008-2011) and MFA in Fine Arts from York University (2011-2013). My commitment to education in the Hamilton area and background in visual art, art history and art education are just what HWDSB needs.

Based on this background, I have developed exceptional leadership, artistic and academic skills. From 2009-2012, I worked and volunteered as a Teaching Assistant at the Hamilton Conservatory for the Arts (HCA) instructing art to children and teenagers in the classroom and community under the supervision of artist and educator, Cornelia Peckart, and the HCA directors, Victoria and Vtek Long-Wincza. Additionally, I worked for the Hamilton-Wentworth Catholic District School Board as a Special Needs Tutor/Mentor for young adults with physical and mental disabilities, Art Teacher for grade 6 students and a Literacy Tutor for grade 3 students (2009-2010).

My 9 years of scholarly experience (2004-2013) would be an asset to Wards 9 and 10 because I am committed to improving and cultivating public education in the Hamilton-Wentworth area. I am a strong woman artist and academic with exceptional interpersonal skills, time management, positive attitude and enthusiastic approach to life. My professional standing includes: art and literacy teacher (2009-present), public and media relations (2005-present), 2 solo exhibitions (2011-present), 8 publications (2011-present), 20 group exhibitions (2009-present), 36 works in private collections (2007-present) and 4 conferences (2004-present). Additionally, my relevant qualifications include 9 awards (2010-present) such as the OCAD University Mrs. W.O. Forsyth Award for

Distinguished Female Painters, as well as, an Honorable Mention for the Sir Edmund Walker Award for Graduate Studies from OCAD University (2011). To be a recipient of these awards, I demonstrated experience working collaboratively with my peers and professors, as well as, a proactive and committed work ethic towards my 4th year body of thesis artwork. Based on this background, I have developed outstanding research and analytical skills, working knowledge of software applications, extensive theoretical/critical/practical understanding, as well as, strong problem solving and organizational skills.

Also of note are my current artistic and scholarly completions of my Fine Art MFA degree from York University (2011-2013). To be a MFA student you must have a strong work ethic, exceptional interpersonal skills, passion for art and art education, as well as, excellent written and verbal communication skills. In this role, I was a Graduate Assistant for Professor Yvonne Singer in drawing courses, FA/VISA 2083 (Drawing: Image Development) and FA/VISA 3085 (Drawing: Image and Narrative). Additionally, I was a Graduate Assistant for Dr. Janet Jones in the area of painting, FA/VISA 2023 (Creating Space in Contemporary Painting) and FA/VISA 3022 (Painting: The Spaces We Live In). Moreover, in my 2nd year I became a Teacher Assistant under the supervision of Professor Yam Lau, teaching two sections of a figure painting course, FA/VISA 2021 (Painting: Constructing the Human Figure).

To further compliment this background, I have media and public relations experience. Currently, I am the Chair of Communications on the Board of Directors for Hamilton Artists Inc. Artist-Run Centre. In this position, I use my arts education savvy and personality to engage with the Hamilton community. Additionally, I am the creator and host of *Art Speak*, a feature on *Hamilton Life* via Cable 14. *Art Speak* is a show I developed to focus on educating the Hamilton community on various art projects and exhibitions. Diversity, leadership and development are three elements that are very important in the exhibitions/projects that I choose to feature on *Art Speak*. In preparation for each segment, I have gained a lot of face-to-face experience meeting with artists, gallery owners and museums in the Hamilton community.

Ultimately, my background in education in the Hamilton area and extensive formal university training would be an asset to HWDSB. I have experience networking, promoting and organizing arts events, as well as, a strong point of view, extensive experience in the visual arts, art history and visual culture field. With my skill set and proven professional track record, I would be a valuable addition to HWDSB. I can be reached for an interview at your earliest convenience. I'd be happy to provide greater detail about my skills and experience during the interview. Thanks in advance for your time. I look forward to your call.

Warmest Regards,
Carly McAskill
www.carlymcaskill.com
carlymcaskill@hotmail.com
(905) 928-3007

CARLY MCASKILL

HAMILTON, ON * WWW.CARLYMCASKILL.COM
CARLYMCASKILL@HOTMAIL.COM * (905) 928-3007

OVERVIEW

I am a leader with an extensive Social Sciences and Humanities background; a MFA in Fine Arts from York University (2011-2013), BFA in Drawing and Painting from OCAD University (2008-2011) and BA in Religious Studies from McMaster University (2004-2008). Using drawing and collage, my artwork chronicles my abiding interest in bringing together an assemblage of different representations of women. I believe in the powers of representation through collage: "the fragments are significant as they become a tool to tell a story and reflect a pattern." Currently, I am the Chair of Communications on the Board of Directors at Hamilton Artists Inc. Artist Run Centre and the creator and host of *Art Speak*, a feature on Hamilton Life focusing on art education in the Hamilton area.

PROFESSIONAL STANDING

Visual artist & writer academic: art and literacy teacher (2009-present), public and media relations (2005-present), 2 solo exhibitions (2011-present), 8 publications (2011-present), 9 awards (2010-present), 20 group exhibitions (2009-present), 36 works in private collections (2007-present) and 4 conferences (2004-present).

AREAS OF EXPERTISE

Leader, Artistic, Academic: community education, teacher, interpersonal skills, charismatic, creative, time management, goal-oriented, resourceful, outgoing, positive attitude, research and analytical skills, problem solving and enthusiastic.



The Horrible Rococo Turkey Woman/Portrait of Doria Grey, Carly McAskill, 8 feet 5 inches x 4 feet 3 inches, mixed media on paper, 2011

EDUCATION

2011-2013

MFA, Drawing and Painting with thesis, York University, Toronto, ON

2008-2011

BFA with Honors, Drawing and Painting with thesis, Ontario College of Art and Design University, Toronto, ON

2004-2008

BA, Religious Studies, McMaster University, Hamilton, ON

AWARDS

2013

Journal of the Motherhood Initiative for Research and Community Initiative (MIRCI) Honorarium Award, Toronto, ON

The Miles S. Nadal Management Centre (NMC) Honorarium Award from NMC, York University, Toronto, ON

2012

The Miles S. Nadal Management Centre (NMC) Honorarium Award from NMC, York University, Toronto, ON

2011

Mrs. W.O. Forsyth Award from Drawing and Painting, Ontario College of Art and Design University, Toronto, ON

Honorable Mention for the Sir Edmund Walker Award for Graduate Studies, Ontario College of Art And Design University, Toronto, ON

Hamilton Arts Awards Emerging Artist Nomination, The Scottish Rite, Hamilton, ON

Hamilton Arts Awards Established Artist Nomination, The Scottish Rite, Hamilton, ON

2009

June 12-14, Encaustic Paintings, "Emerging Artist: Art09 International Art Fair," Metro Toronto Convention Centre, Toronto, ON

2010

Emerging Artist Residency Award from Smart Box Studio, Ontario Ministry of Economic Development and Trade, Prince Edward Lennox and Addington Community Futures Development Corporation and the Corporation of the County of Prince Edward

SOLO EXHIBITIONS

2013

March 6-17, "Motherline: A Self-Portrait," Gallery 1313, York University MFA Exhibition, Toronto, ON

2011

April 1-May 1, "Hello Beautiful; Pin Your Wings; Spectrum," West Town Bar and Grill, Hamilton, ON

GROUP EXHIBITIONS

2013-2014

May 3, 2013-May 30, 2014, *Florence Desjardins and Anne Baldasaro*, "Mercedes-Benz Exhibition," Mercedes-Benz, Mississauga, ON

March 1, 2013-March 30, 2014, *Madame Aurora*, "Art @ Suite 500," Miles S. Nadal Management Centre, Toronto, ON

2012-2013

March 1, 2012-March 1, 2013, *This Hat Is Like The Curve of A Woman's Hip*, "Art @ Suite 500," Miles S. Nadal Management Centre, Toronto, ON

2012

September 11-21, *Intrigue* "Gradients: York University Visual Arts Graduate Student Exhibition," York University Gales Gallery, Toronto, ON

2011-2012

May 3, 2011-May 30, 2012, *Intrigue and Madame Aurora*, "Mercedes-Benz Exhibition," Mercedes-Benz, Mississauga, ON

2011

September 7-23, *The Horrible Rococo Turkey Woman/Portrait of Doria Grey*, "To Be Looked At: York University Visual Arts Graduate Student Exhibition," York University Gales Gallery, Toronto, ON

June 22-July 3, *Lost Innocence and The Horrible Rococo Turkey Woman/Portrait of Doria Grey*, "Beyond Certainty: Flaws of Form," Propeller Centre For The Visual Arts, Toronto, ON

June 1-30, *The World After Courbet; The Horrible Rococo Turkey Woman/Portrait of Doria Grey; Maria The Golden Robot Leaves Metropolis For Vacation; Lost Innocent; Intrigue; Madame Aurora; The Sumptuous Pirate Captain; The "Shared Woman", Lola-Lola Acted on Stage and in Silent Films; The Boudoir is "Delightful"; The Lady and the Virgin: Image, Attitude, and Experience; Lola The Golden Robot; The Hair Dresser, "June Fierce Female Artists,"* iseamonster.com Gallery, Toronto, ON

May 5- May 8, *Absorb. Float. Release; The World After Courbet; The Horrible Rococo Turkey Woman/Portrait of Doria Grey; Maria The Golden Robot Leaves Metropolis For Vacation; Lost Innocent; Intrigue; Madame Aurora*, "The Show Off": The 96th Annual Graduate Exhibition" Ontario College of Art and Design University, Toronto, ON

April 4-18, *The Sumptuous Pirate Captain*, "The Retrospective Show," Great Hall Gallery, Ontario College of Art and Design University, Toronto, ON

February 7-20, *Madame Aurora, Lost Innocence and Intrigue*, "The Art of the Figure," Great Hall Gallery, Ontario College of Art and Design University, Toronto, ON

2010

December 17-19, Encaustic Paintings, "Xspace Thesis Art Fair," Xspace Cultural Centre, Toronto, ON

April 8-18, *Garnished Grass*, "2010 Retrospective Show," OCADU Great Hall Gallery, Toronto, ON

April 1-16, *In the City*, "I See You See Me," Transit Space, curated by TheInternationaleyees OCAD-U Student Group, Ontario College of Art and Design University, Toronto, ON

January 26-11, *Flora and Fauna*, "On A Chalk Board," Transit Space, curated by Cathy Daley, Ontario College of Art and Design University, Toronto, ON

2009

November 18-21, *Lot 43* and *Lot 1295*, "OCAD-U Mystery Art Sale: Whodunit?," Ontario College of Art and Design University Auditorium, Toronto, ON

September 4, Encaustic Paintings, "Art and Design Fair," Butterfield Park, Ontario College of Art and Design University, Toronto, ON

April 30-May 22, *Garnished Grass* and *Dusk*, The Dorland-Haight Galleries, Dundas and Milton, Ontario

April 15-24, *Self-Portrait in Boudoir*, "2009 Retrospective Show," Great Hall Gallery, Ontario College of Art and Design University, Toronto, ON

COLLECTIONS

2013

Love Grows, Ashley McAskill, Montreal, QC

Compass, Part II, Carole and Dale Linton, Grimsby, ON

2012

Unrequited Love, Professor Yvonne Singer, Toronto, ON

Eden, Judge Lorna Lee Snowie, Guelph, ON

Reflective Wave; Looking Glass, Tammy McAskill, Owen Sound, ON

In the City Diptych, *Jean Hicks*, Hamilton, ON

2011

Sunshine, Growth Within, Floriography II, and Unusual Nebula, George Banovac, Hamilton, ON

The Moment I Said It, Jessica Kerr, Hamilton, ON

In the City, Steven Hilliard, Hamilton, ON

High Cumulus Skies, James Hicks, Guelph, ON

Meditative Skies, Marilyn and John Hicks, Guelph, ON

Purple Shade, Mira Hicks, Guelph ON

The Centre of the Earth and Lost Innocent, Ashley McAskill, Montreal, QC

Hello Beautiful, Oksana Holadyk, Hamilton, ON

The Good You Are, Jennifer Kang, Hamilton, ON

2010

In the Morning, Terri Barry-Schaefer, Ladysmith, BC

Unusual Nebula III, Howard McAskill, London, ON

2009

Happy, Jennifer Kang, Hamilton, ON

Express, Jessica Kerr, Hamilton, ON

Keeper of the Sea, Anne Hicks, North Bay, ON

Beautiful Love Song, Nadia and Josie Syer, Ancaster, ON

L'amour, Marie Labresh, Hamilton, ON

Getting Better, Erin Reitknecht, Ottawa, ON

Ambiguity, Steven Hilliard, Hamilton, ON

Compass, Holly and Stuart McAskill, Hamilton, ON

Walk in the Woods, John and Marilyn Hicks, Guelph, ON

No Other Way, Oksana Holadyk, Hamilton, ON

2008

Winter Flowers, Stuart McAskill, Hamilton, ON

Memory: Imagine You, Imagine Me, Ashley McAskill, Hamilton, ON

Pathways I, Judge Lorna Lee Snowie, Guelph, ON

Pathways II, Carole and Dale Linton, Grimsby, ON

Pathways III, Tina Linton, Victoria, BC

Eden, Anne Hicks, North Bay, ON

2007

Don't Mess With The Beaver, Society of Off Campus Students, McMaster University

Welcome Week, Hamilton, ON

Cheshire Cat in Wonderland Tree, Society of Off Campus Students, Winter Formal, Hamilton, ON

CONFERENCES

2013

June 24-27, Communicating Motherhood/Mothers Communicating "High Culture" to Pop Culture to Social Media Conference, Motherhood Initiative for Research and Community Involvement (MIRCI), Toronto, ON

2007

Summer, Horizons Future Student Leaders Conference Support Team, McMaster University, Hamilton, ON

2005-2006

September 3, 2005-August 30, 2006, Hamilton Representative for the United Nations Peace and Security Leadership Conference, The Knights of Columbus and Rebekahs, Canada and U.S.A.

2004

Summer, Horizons First Year Student Leaders Conference, McMaster University, Hamilton, ON

TEACHING EXPERIENCE

2013

January 3-April 30, Fine Art Teacher Assistant, York University, Toronto, ON

Taught, critiqued and marked two sections of FA/VISA 2021 (Painting: Approaches to the Human Figure) for Course Director, Professor Yam Lau.

2012

September 15, Curator, Artist and Curator, Hamilton Conservatory for the Arts, Hamilton, ON

Acted as an artist and curator for the Artasia Culture For Kids In The Arts: CONNECT Pathways Project (a city-wise arts workshop project, and artist and community collaboration initiative that combines arts, education, environment, civic engagement and innovation to create an art exhibition that expresses the children's future vision for Hamilton.)

2011-2012

September 7, 2011- April 13, 2012, Fine Art Graduate Assistant, York University, Toronto, ON

Worked for Dr. Janet Jones in the area of painting, FA/VISA 2023 (Creating Space in Contemporary Painting) and FA/VISA 3022 (Painting: The Spaces We Live In). Additionally, I worked for Professor Yvonne Singer in drawing courses, FA/VISA 2083 (Drawing: Image Development) and FA/VISA 3085 (Drawing: Image and Narrative).

2009-2011

September 5, 2009-March 25, 2011, Fine Art Teacher Assistant, Hamilton Conservatory For The Arts, Hamilton, ON

Worked with Children's Art Educator, Cornelia Peckart, teaching art to children 3-12 years in the areas of painting, drawing, sculpture, printmaking, jewelry, sculpture, and pottery.

2010

November 9-17, Printmaking Teacher, Hamilton Conservatory for the Arts, Hamilton, ON

Taught grade 9-10 students how to design and make stencils, as well as, screen-printing for Culture For Kids In The Arts: CONNECT Pathways Project.

2009-2010

November 4-June 30, Literacy Tutor, Hamilton-Wentworth Catholic District School Board, Hamilton, ON

Taught reading and writing to level II grade 3 students at St. Columba Separate School.

May 6 & May 14, Art Teacher, St. Columba Separate School, Hamilton, ON

Artist hired to work with grades 4- 6 during Art Week creating Paper Mache African masks.

2009

July 6-August 31, Literacy Tutor, Central Library, Hamilton, ON

Taught reading and writing to children ages 7-12 years, specifically immigrant children.

July 6-July 29, Special Needs Tutor, Hamilton-Wentworth Catholic District School Board, Hamilton, ON Worked 100 hours for Special Education Director, Darris Fabris via the St. Charles Adult Education Centre. I taught art, math, reading, writing, computer and physical education to young adults with mental and physical disabilities (especially autism).

ARTIST TALKS

2013

June 24-27, *Motherline: A Self-Portrait*, Communicating Motherhood/Mothers Communicating "High Culture" to Pop Culture to Social Media Conference, Motherhood Initiative for Research and Community Involvement (MIRCI), Toronto, ON

March 7, *Motherline: A Self-Portrait* moderated by Dr. Andrea O'Reilly, Gallery 1313, Toronto, ON

2012

November 24, *Motherline: A Self-Portrait*, Glass Facts Antique Group, Hamilton, ON

February, "*Ladies of Leisure*" and *the World of Collage*, Université du Québec à Montréal, Montreal, QC

2011

November 22, *Drawing and Painting: Experiences As An Artist and Student*, Ontario College of Art and Design University, Toronto, ON

January 31, *Drawing and Painting Student Ambassador Talk: Why Choose Drawing and Painting*, Ontario College of Art and Design University, Toronto, ON

PUBLIC & MEDIA RELATIONS

2012-Present

September 26, 2012-Present, Hamilton Life Show Host & Expert, Art Speak, Hamilton Life Feature at Cable 14, Hamilton, ON

December 9, 2012-Present, Chair of Communications on the Board of Directors, Hamilton Artists Inc. Artist Run Centre, Hamilton, ON

2013

September 26, 2012-Present, Hamilton Life Show Host & Expert, Art Speak, Hamilton Life Feature at Cable 14, Hamilton, ON

December 9, 2012-Present, Chair of Communications on the Board of Directors, Hamilton Artists Inc. Artist Run Centre, Hamilton, ON

June 23, *OPEN STREETS: LOVE YOUR ARTIST-RUN CENTRE*, Open Streets, Hamilton Artists Inc. Artist-Run Centre, Hamilton, ON

May 18, *Inc. Squared Fundraiser Party*, Hamilton Artists Inc. Artist-Run Centre, Hamilton, ON

April 24, *Shaboom Shaboom* by Paul Cvetish at *B Contemporary*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

March 27, *The Moderns at McMaster Museum of Art*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

February 27, *Motherline: A Self-Portrait by Carly McAskill*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

February 20, *McMaster University BA Visual Arts Student Interview: Devan Marinaccio for The Hamilton Artists Inc. Award for Distinction in the Studio Art Program Award*, Art Speak, Hamilton Life Feature at Cable 14, Hamilton, ON

February 19, *McMaster University BA Visual Arts Student Interview: Katie Leaf for The Hamilton Artists Inc. Award for Distinction in the Studio Art Program Award*, Art Speak, Hamilton Life Feature at Cable 14, Hamilton, ON

January 23, *The Eye of Napoleon at the Art Gallery of Hamilton*, Art Speak, Hamilton Life Feature at Cable 14, Hamilton, ON

2012

December 18, *Breaking Black Curated by Nicole Collins at McMaster Museum of Art*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

November 28, *The Annual Members Exhibition at Hamilton Artists Inc. Artist Run Centre*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

November 7, *The Searchers by Rhonda Wepler and Trevor Mahovsky at the Art Gallery of Hamilton*, Art Speak, Hamilton Life feature at Cable 14, Hamilton, ON

September 26, *Introduction to Carly McAskill*, Art Speak, Hamilton Life feature at Cable 14, Hamilton ON

2010

December 17-19, Ontario College of Art and Design University Student Representative, Xpace Cultural Centre, Toronto, ON

2009

September 2, Supplier Runner in The Image/Paint Room + Dancer in the Movement Room, "Memory Machine" by Lo Bill, Ontario College of Art and Design, Toronto, ON

2007-2008

January 4, 2007-February 28, 2008, Society of Off Campus Students (SOCS) V.P. Promotions, McMaster University, Hamilton, ON

2005-2008

January 4, 2005-April 30, 2008, Society of Off Campus Students (SOCS) Student Representative, McMaster University, Hamilton, ON

EVENT PLANNING

2013

June 23, Chair of Communications, *LOVE YOUR ARTIST-RUN CENTRE*, Hamilton Artists Inc. Artist-Run Centre, Hamilton, ON

May 18, Chair of Communications, *Inc Squared*, Hamilton Artists Inc. Artist Run Centre, Hamilton, ON

January 6-March 3, Chair of Communications and Art Speak Host, *The Hamilton Artists Inc. Award for Distinction in the Studio Art Program*, Hamilton Artists Inc. Artist Run Centre, Hamilton, ON

2012-2013

April 30, 2012-January 19, 2013, 2nd Year York University MFA Group Exhibition Coordinator, *Nine*, Loop Gallery, Toronto, ON

2012

November 24, Glass Facts Coordinator and Host, *Illuminated Manuscripts*, Hamilton, ON

2008

February 23, Society of Off Campus Students (SOCS) Formal Coordinator, *Through the Looking Glass*, McMaster University, Ramada Plaza Hotel, Hamilton, ON

PUBLICATIONS

2013

Spring/Summer 2013, *Mothers, Education and Maternal Pedagogies*, Journal of the Motherhood Initiative for Research and Community Involvement (JMI), Vol. 4.1, <http://www.motherhoodinitiative.org/MothersEducationflier.pdf>, Toronto, ON

April 30, *Motherline: A Self-Portrait*, MFA Thesis Paper, York University, Toronto, ON

March 2013, *Motherline: A Self-Portrait Works by Carly McAskill*, Feature by David A. Ross, www.arttoronto.ca, Toronto, ON

2012

May 25, *Experiencing Perspectives*, Mercedes-Benz Financial Services, OCAD University Catalogue, Mississauga, ON

April 30, *Ladies of Leisure*, Fourth Year Drawing and Painting Thesis Paper, Ontario College of Art and Design, Toronto ON

2011-2012

December 5, 2011-January 28, 2012, Iseammonster Featured Artist: Carly McAskill, www.iseammonster.com

2011

June 1-30, *Carly McAskill*, June Fierce Female Artists, I Sea Monster Gallery, www.iseammonster.com

May 30, *Synonymy*, Ontario College of Art and Design University Drawing and Painting Fourth Year Catalogue 2011, Toronto, ON

February 14, *The Love Issue*, Cadmium: OCADU Student Union Newspaper, Toronto, ON

AFFILIATIONS

York University Graduate Association
Ontario College of Art and Design University Alumni Association
McMaster University Alumni Association
Motherhood Initiative for Research and Community Involvement (MIRCI)
Hamilton Life Art Speak Show Host and Expert
Chair of Communications on the Board of Directors at Hamilton Artists Inc. Artist Run Centre
Hamilton Artists Inc. Artist Run Centre
Glass Facts Antique Group
Arts Hamilton
Society of Off Campus Students Alumni

WEB LINKS

<http://www.motherhoodinitiative.org/MothersEducationflier.pdf>
<http://theinc.ca/2013/06/26/open-streets-love-your-artist-run-centre/>
<http://theinc.ca/contact-information/>
<http://www.artoronto.ca/?p=18012>
www.motherhoodinitiative.org
www.carlymcaskill.com
<http://www.cable14.com/hamilton-bio/carly-mcaskill>
<http://theinc.ca/2012/12/11/2725/>
<https://www.facebook.com/photo.php?v=10151506506856327>
<https://www.facebook.com/photo.php?v=10151492797051327>
<https://www.facebook.com/photo.php?v=10151492768806327>
<https://www.facebook.com/photo.php?v=10151198420520213&set=vb.163694161326&type=2&theater>
<https://www.facebook.com/photo.php?v=10151148887630213&set=vb.163694161326&type=2&theater>
<https://www.facebook.com/photo.php?v=10151327857861327>
<https://www.facebook.com/photo.php?v=10151296769906327>
<https://www.facebook.com/photo.php?v=10151235737696327>
<http://eventful.com/toronto/events/graduate-program-group-exhibition-gradients-/E0-001-051096666-6>
<http://mbfs-art.com/mississauga/2011-12-mississauga/>
<http://www.akimbo.ca/31923>
http://www.ocad.ca/Assets/pdf_media/ocad/shared/financial_aid_awards/1011_awards_results_area.pdf
<http://www.iseamonsite.com/www.iseamonsite%40hotmail.com/CarlyMcAskill.html>
<http://cadmiumnewspaper.blogspot.com/>
http://4.bp.blogspot.com/bgPJbW_Rmtc/TVrOpXY1QXI/AAAAAAAAANM/zg2U5RuDQjI/s1600/cadmiumloveissuepdf.jpg
<http://www.slateartguide.com/search.php?c=gallery&q=Propeller+Centre+for+the+Visual+Arts>

http://www.propellerctr.com/index.php?option=com_content&view=article&id=217:june-22-july-3--beyond-certainty-flaws-of-form--group-show-&catid=36:futureexhibits&Itemid=56

<http://corneliapeckart.com/>

http://www.ocad.ca/about_ocad/articles/headlines_archive/20090708_students_at_art09.htm

<http://whodunit.ocad.ca/mysterysale/>

http://apache.ocad.ca/events_calendar/eventdetail.php?id=1959

http://apache.ocad.ca/events_calendar/eventdetail.php?id=2232

Meghan McIntosh

412 Lodor Street, Ancaster, ON L9G 2Z8 905-648-7778 megmcintosh@alumni.uwaterloo.ca

August 12, 2013

Tracy McKillop, Trustee Liaison - Director's Office
Hamilton Wentworth District School Board
100 King Street West, Suite 600
Hamilton, ON L8P 1A2

Re: HWDSB Trustee - Wards 9 & 10 Application

Dear Ms. McKillop,

I wish to apply for the position of Trustee for Wards 9 & 10 as advertised on the HWDSB website. I would count it both a privilege and incredible responsibility to serve the students, parents/guardians, taxpayers and the school system as a school board trustee.

As a public board supporter I have sought over the years our son, Peter, was a student at Rousseau Public School, Ryerson Middle School, Westdale Secondary School and Saltfleet District High School to be actively involved in a variety of volunteer capacities including: classroom volunteer, parent council, Co-chairing the SAGE Quest Steering Committee at Ryerson Middle School, etc.. I have also served the Hamilton community when I was appointed as a member of the Hamilton Status of Women Committee as well as serving as an advisory board member of RE-Create - Art Studio for Street Involved Youth. As demonstrated by the diverse volunteer experience I bring to the table, I am a strong servant leader who seeks to give back. My combination of work experience, academic training, volunteer experience and passion to make a positive difference in the education system, makes me believe I would do an excellent job in the role of trustee.

Please find attached my resume which will provide a more detailed overview of my qualifications. I welcome the opportunity to interview for this position. Please contact me at 905-648-7778 to arrange a meeting. Thank you for your interest and consideration.

Sincerely,

Meghan McIntosh

Meghan McIntosh

412 Lodor Street, Ancaster, Ontario L9G 2Z8 (905) 648-7778 megmcintosh@alumni.uwaterloo.ca

QUALIFICATIONS

- Strong analytical, organizational and leadership skills
- Proven interpersonal and communication skills
- Demonstrated ability to work independently and in team environment
- Enthusiastic, creative, resourceful, innovative and a lifelong learner
- Computer experience including Windows, Microsoft Word, PowerPoint, Publisher, Excel, Mac User, Skype, DimDim webinars, Outlook, Membership Plus, Front Page, Quicken, database management, Lotus Notes, Internet Research & Email Management Techniques

UNIVERSITY EDUCATION

M.T.S.	Tyndale Seminary	2 Credits
B.A. Social Development Studies	University of Waterloo	1986

EMPLOYMENT and OPPORTUNITIES

Self-Employed, Ancaster. 1991 - Present

Central Canada Co-ordinator, Legacy for Ministry Program. Develop and present Will & Estate Planning workshops with supporting materials for three non-profit organizations to groups across Ontario and Québec. Educate participants in the various aspects and importance of preparing wills and powers of attorney with the opportunity to consider including a charitable gift. Encourage participants to follow through on preparing these important documents. Recruit, train and utilize volunteers in various capacities including as volunteer presenters. Actively develop and schedule workshops. Maintain accurate confidential records.

Motivational speaker. Research and deliver lectures and interactive workshops. Integrate a variety of learning styles into multimedia presentation formats to meet the needs of participants. Facilitate interaction between participants and encourage full participation in all activities. Prepare supporting materials.

Presenter -MS Read-a-thon.

Visual artist. Accomplished in a variety of media: clay, fibre, watercolour/calligraphy, and multimedia works. Create, exhibit and market works. Teach quilting and pottery.

Co-ordinator of annual art auction, Dundas Valley School of Art. Gross proceeds \$100,000. Recruited, scheduled and motivated volunteer staff and auction committee. Liaised between paid staff, artisans and volunteers. Ensured donations of art, goods and services. Handled media contact and advertising.

Tutor high school mathematics and chemistry.

Service Advisor, Glendale Motors, Ancaster. 2003 - 2004

Provide front line customer service: scheduling, writing up work orders, conveying customers' concerns to mechanics, source parts and prepare quote for required work, translating mechanic's diagnosis and recommendations to customers, obtaining approval and facilitating timely work completion for a 10 bay automotive repair facility.

Supply Teacher, Hamilton District Christian High School, Ancaster. 2001 – 2003

Administrative Co-ordinator, Beginnings Counselling & Adoption Services, Hamilton.
1996 – 1997 (*Maternity Leave Contract*)

Responsible for fundraising events including annual corporate drive, walkathon and membership drives. Planned and implemented a volunteer training day. Identified and reviewed unnecessary costs to agency and irritants to supporting constituency. Determined need to overhaul agency database, mailings and solicitation procedures. Prepared and presented proposal to board of directors and successfully implemented new database and procedures with training. Committee work included Public Relations & Outreach committee and attending monthly Board meetings. Ensured good communication with staff member returning from maternity leave.

Sales Manager, Sean Hyland Automotive, Tillsonburg. 1988 - 1991

Hired, trained and supervised sales force. Provided ongoing training and support. Managed major business and school accounts. Provided college seminars for apprentice mechanics. Administrative duties included computer overload and developing procedures on the proper usage of the office computer.

CONTINUING EDUCATION

Enterprise Brant, Brantford. 2012. Business Seminars.
Canadian Association of Gift Planners. 2008. Original Course.
Mohawk College, Hamilton. 2007. Creating Effective Power Point Presentations.
Planned Giving Solutions. 2007. Will and Estate Planning Seminar.
Glen Eyrie, Colorado Springs. 2005. Creativity Conference.
McMaster Divinity College, Hamilton. 2005. Philosophy of Education Course. Audit.
Burlington Arts Centre, Burlington. 2005. Clay Studio
Dundas Valley School of Art, Dundas. 1999 – 2003. Studio Class in Clay.
Speak Up With Confidence, Port Huron, MI. 1993, 2002. Public Speaking Training.
Stirling & Associates Inc., Hamilton. 2001. Internet Working.
Sheridan College, Oakville. 1992. Textile Museum Studies.
Mohawk College, Hamilton. 1990. Introduction to Business Management.
Health & Life Insurance. 1988. 8 credits.

SCHOLARSHIPS and AWARDS

- Selected for Juried Art Exhibitions.
- Most Innovative Design Award, Hamilton Quilters Guild Challenge.
- St. Aidan-Elmira Scholarship, U. of W., 1984.
- Murray Alison Scholarship, for top female student entering engineering or sciences, 1982.
- Ontario Scholar, 1982.

ACTIVITIES

- Violinist, Brant Christian Orchestra. 2011-Present
- Facilitator, Connection Group & Co-chair Missional Team. MHBC. 2007-2011.
- Volunteer, Hamilton Wentworth District School Board. 1999-2011.
- Co-chair, SAGE Quest Steering Committee, Ryerson Middle School. 2006-2008.
- Advisory Board Member, RE-Create ~ Art Studio for Street Involved Youth. 2002-2004.
- Appointed Member, Status of Women Committee, Hamilton, 1999-2000.
- Chairman, Hamilton Women Alive, Conference Ministry, 1993-1998.
- Coffee Break Leader, Ancaster CRC. 1995-1998.
- Treasurer & Secretary, Hamilton Women Alive and Toronto Women Alive, 1987-1993.

REFERENCES AVAILABLE UPON REQUEST

TYLER MCNEIL

100 VINEBERG DRIVE, UNIT 6
HAMILTON, ON L8W 3X4
(289) 780-6626
MCNEILTYLER@HOTMAIL.COM

Attn: Governance Committee, Trustees

I would like to thank you for the opportunity to apply to join the HWDSB board of trustees. Please find attached my resume in application for the position of Trustee - Wards 9 and 10.

While the work ahead for the board is great, I feel my skills and experience would lend themselves well to joining the board as a fellow Trustee and working to improve student excellence.

I have called Hamilton my home for nearly 10 years, and attended Mohawk College where I studied Television Broadcasting. I have chosen Hamilton to be my home and where I raise my daughter as I believe we have a first-rate education system. My daughter will soon be attending Ray Lewis school in September for Junior Kindergarten.

I believe I have worked hard to leave a positive impact on my community, which I believe is a key component to being a trustee. Before I resided in Hamilton, I sat on the Community Advisory Committee on Disability Issues and the Brantford Walk of Fame Committee. More recently, I have served as a board member for Hamilton & District Extend-a-Family, working to provide social opportunities and friendships to children with special needs while providing respite to their families. I have also worked as a tutor to a student at Mohawk College, and acted as an industry judge for the Mohawk Video Festival while providing feedback to students in the television program.

In my spare time, I am actively involved in the community with my daughter, whether it being volunteering, attending community events, dance practices or soccer games. I feel that having a child in the system would be beneficial to this role, and would bring some first-hand perspectives to my decision-making.

Thank you in advance for your consideration.

Tyler McNeil

TYLER MCNEIL

100 VINEBERG DRIVE, UNIT 6
HAMILTON, ON L8W 3X4
(289) 780-6626
MCNEILTYLER@HOTMAIL.COM

EMPLOYMENT HISTORY

July 2010 to Present

Manager - TV Scheduling and Inventory, Canadian Broadcasting Corporation

Contributes to the development and implementation of the network program schedule, ensuring a fiscally responsible balanced schedule, and meeting the programming strategies. Manage all program inventory and telecast history. Responsible for identifying and reporting on key indicators to ensure contractual and regulatory program requirements are being met.

April 2008 to July 2010

Administrative Specialist - TV Scheduling, Canadian Broadcasting Corporation

Scheduled episodes and feature films for CBC TV and CBC News Network, ensuring all conditions of license are met. Tracked program usage and ensured contracts adhered to.

August 2007 to April 2008

Product Coordinator - On Demand Services, Rogers Cable Communications

Responsible for Video on Demand channel including selection and delivery of content from over 60 providers; developing monthly theme packages; resource scheduling and prioritizing asset releases; ensure conditions of license are met.

October 2005 to August 2007

Program Assistant, Canadian Broadcasting Corporation

Provided administrative support to CBC Country Canada programming office, provided reports, analysis and programming recommendations to programmers, tracked program rights, assigned CRTC coding to programs, liaised with independent producers and suppliers, researched potential programming and maintained channel website.

May 2004 to October 2005

Presentation Technician, Canadian Broadcasting Corporation

Ensured proper program playback and technical standards are met for CBC Country Canada and Newsworld International, including live breaking news coverage in fast-paced environment.

March 2002 to May 2012

Freelance Web Content Coordinator, Rogers TV

Developed unique online content for station's websites, collaborated with various departments to ensure effective cross-promotion. Provided support and training to other web content coordinators.

December 2000 to May 2004

Master Control Operator, Rogers TV

Responsible for playback and quality control of television signal in fast-paced environment, working closely with and training volunteer crews.

September to December 2000 *Educational Placement*

Constituency Assistant, Hon. Jane Stewart, Member of Parliament for Brant

Received and followed up on constituent's concerns. Provided administrative support to Member of Parliament including scheduling, speech writing and briefings.

September to December 1999 *Educational Placement*

Vibes Section Reporter, *The Expositor*

Wrote weekly youth oriented column for newspaper, including research and fact-checking.

EDUCATION

Diploma, Mohawk College of Applied Arts & Technology

Broadcasting - Television and Communications Media

Management Studies Certificate, Mohawk College of Applied Arts & Technology

Working towards completion of certificate. Completed courses in Human Resource Management Studies, Managerial Analysis and Financial Interpretation and Analysis.

VOLUNTEER ACTIVITIES

September 2011-Present

Board Member, Hamilton & District Extend-A-Family

Part of Board of Directors, overseeing the activities of the organization, assisting in short and long-term planning, reviewing and revising governance policies and providing guidance and direction to the executive director.

April 2011

Industry Judge, Mohawk College Video Festival

Presented award to Mohawk College students and judged student videos, providing feedback on technical aspects and content.

April 2005 to February 2006

Member, City of Brantford Walk of Fame Committee

Worked to honour individuals who have achieved significant local, national or international recognition. Planned awards ceremony and assisted in research and interviews for awards presentation.

October 2004 to December 2005

Member, Brantford Community Advisory Committee for Disability Issues

Provided recommendations to City Council for positive changes that improved the quality of life for Brantford's disabled citizens. Attended committee meetings and presented reports to City Council.

June 1998 to December 2000

Volunteer Production Assistant, Rogers Television

Contributed to all elements of program production and planning, including writing and editing weekly programs.

August 8, 2013.

Tracy McKillop, Trustee Liaison
HWDSB
P.O. Box 2558
Hamilton, ON
L8N 3L1

re: TRUSTEE POSITION

Please accept the enclosed application for the open Trustee position for Wards 9 & 10.

I have been involved with HWDSB since 1998, years before my children even started school. I became a volunteer at the school to educate myself about the learning environment that my children would experience. I have continued to volunteer as the years have passed, presently holding the position of Chair, HWDSB Parent Involvement Committee.

I understand the need to appoint a person that has the knowledge and understanding of the role of Trustee as the formal orientation sessions for new Trustees following municipal election is not available at this time. I believe that my experience with HWDSB provides a solid background and deep understanding of how the Board operates through its policies, processes, governance/committees and pillars of success. I also appreciate the vision and implementation challenges facing the Board as it moves forward.


As the Trustee for Wards 9 & 10, I know the area and schools well. In the past year, I visited 6 of the area's School Council's to engage them and discuss current issues.

As an advocate for public education, balanced against parental needs, representing the students in these Wards will be my primary concern, while also ensuring the vision / big picture is maintained while making any decisions at the Trustee table.

Working in a business located in the Code Red area has provided many insights and a keen understanding of the decisions made by Trustees – it is clear to me that Trustees' are ensuring that every student's success is taken into account.

If appointed Trustee for Wards 9 & 10, I will invest the time and effort to perform the duties as a Board member – indeed, it will be an honour. I am well versed in policy and committee work and will make myself available as a fully participating team member. In preparation, I have already studied each module of the Professional Development Program for School Trustees found on the ontarioschooltrustees.org website. I have also read/absorbed the HWDSB Trustee Code of Ethics and Trustee Job Description.

I have attached an overview of my education related activities. I look forward to hearing from you to schedule an interview



Jeff Reynolds
jeff.reynolds@cogeco.ca
(905) 517-1973 (cell)
(289) 289-7783 (home)
(905) 521-9990 (work)

Jeff Reynolds Education Related Activities

2009 – Present – Chair of HWDSB Parent Involvement Committee (PIC). HWDSB PIC is recognized across the province as one of, if not, the most advanced PIC in the province. Our Terms of Reference formed the basis for the Province's PIC handbook, "Making a Difference, a Practical handbook for Parental Involvement Committee members". At the annual PIC symposium, as Chair, I am often involved in discussions that affect policy and the manner in which other PIC across the Province evolve.

2003 – Present – Parent member of many Board Committees including Calendar, Pediculosis, Transportation, EQAO, Equity, School Council, etc. Parent representative on Vice Principal and Principal Selection interviews, Past Chair of the Physical Infrastructure Committee. Guest Speaker at Brock University presenting to new teachers the importance of parental involvement

2003 – Present – Presentations made to School Council members across HWDSB on an annual basis. These include School Council 101, a guide to School Council, Regulations, Holding Effective Meetings, School Improvement Planning (SIP), Conflict Resolution, Constitution/Terms of Reference and Understanding the PRO Grant Application process. Other School Council related activities include School Council Chair Networking Evenings and ongoing communication with School Councils as needed.

2003 – 2005 – Founding member and Chair of the School Council Study Group. With 5 other parent advocates, held seven evening cluster meetings across the entire District. The group met with Council members and concerned parents discussing the role of School Councils and looking at various options available to ensure that a viable and sustainable system was put into place, guaranteeing a two way open line of communication for parents with the Board. The result of these meetings was the writing of a new School Council Policy which was instigated and accomplished by that same small group of committed parents formed from the original investigative group. This Policy was presented to the Board of Trustees at an open meeting in May of 2004 and became the new School Council Policy in early 2005. One of the highlights of this Policy (School Council 7.11) was the formation of the School Council Support Group (SCSG). The SCSG supported Councils through the provision of data and resources, an annual training event and the answering and discussion of questions through a school board supported web based forum and conference area.

2012 – Present – School Council member at Ancaster High School

2000 – 2011 – School Council member at Helen Detwiler School, S/C Chair from 2002 – 2011

1998 – 1999 – Volunteer at Helen Detwiler School

Jeff Reynolds

Contact Information

24 Bloomsbury Court
Ancaster, ON
L9G 4L6
(289) 239-7783 (home)
(905) 517-1973 (cell)
jeff.reynolds@cogeco.ca

Personal Information

Married with two children aged 15 and 19

Education

Various Windows® based courses including Excel, Word and Access
Canadian Institute of Management Certified in Management (C.I.M.)
Grade Thirteen – Sir Wilfred Laurier (Hamilton)

Work Experience

May 2011 - present

REPTILE STORE.CA

Sales Manager, Educator and Live Reptile Show performer

- Work in the store environment serving customers
- Clean and feed all reptiles on a daily basis
- Handle all dry good, feeder and live reptile orders
- Deliver a complete offering of reptile shows reflecting the current curriculum of the HWDSB and HWCSB
- Deliver live reptile shows

September 2006 – January 2011

THE REPTILE STORE

Sales Manager, Educator and Live Reptile Show performer

- Worked in the store environment serving customers
- Cleaned and fed all reptiles on a daily basis
- Ordered and handled all dry good, feeder and live reptile orders
- Designed, produced and delivered a complete offering of reptile shows reflecting the current curriculum of the HWDSB and HWCSB
- Performed over 100 (per annum) live reptile shows

August 2008 – January 2010

FOOD BASICS (Part Time)

Night Shift Employee

- Unloaded warehouse delivery trucks
- Filled store shelves and faced the store as required

Work Experience (cont.)

September 1995 - June 2006

DIXIE ELECTRIC LTD. (Sales in excess of \$65 million per annum)

Assistant Corporate Sales Manager

- Wrote and designed various customer and salesperson reports including a complete breakdown of departmental sales and returns
- Tracked all worldwide company sales by customer, including returns, rebates and transportation costs
- Wrote correspondence to customers
- Initiated our Market Strategies for the last two years of employment
- Tracked the success of our Marketing Plan and made adjustments as needed to insure continued success
- Tracked inventory levels at all warehouse locations
- Organized and attended Industry related Trade Shows and Conventions
- Handled all law related actions, including Court Appearances

Auto Electric Marketing/Sales Manager

- Responsible for increasing this market segment sales by 58% over a two year period
- Designed innovative Marketing tools for staff

Western Ontario Outside Sales Representative

- On road sales, the territory covering Toronto west to Manitoba
- Responsible for sales in excess of 2 million dollars

Purchasing Department Manager

- Reorganized the department to streamline effectiveness and cost control
- Implemented a *Just in Time* system, reducing inventory costs by 32% over a six month period
- Implemented an on-line tracking system for overseas shipments

Customer Service Manager

- Reorganized the department into an effective and customer conscious environment, tracking customer fill rates and demand
- Created a method of tracking customer orders from order placement until delivery

Return Department Manager

- Reorganized the department to create an effective method of tracking and controlling customer returns
- Implemented a tracking system to break down return causes, whether customer or factory driven
- Implemented an internal reporting system to track factory changes as identified by customer returns

Technical Services Manager

- Wrote a manual of technical information sold to customers and updated on a monthly basis
- Travelled across North America training automotive and heavy duty mechanics on correct installation and preventative maintenance of Dixie product
- Established a Toll Free Phone Number for diagnostic problems

Work Experience (cont.)

DIXIE ELECTRIC LTD.

Other Duties

- Led a team of Department Heads through the choice, purchase and implementation of a new computer system. The existing DOS system was replaced with a Windows based product. This included deciding on program changes and training all employees on the system.
- Worked directly with the Company President on designing and implementing a numbering system for all part numbers used throughout the company, a system that has since been adopted throughout the industry
- Produced various Sales Flyers and Bulletins
- Prepared Price Sheets based on cost analysis

December 1986 - August 1995

BRAMALEA REBUILDERS (Sales in excess of \$12 million per annum)

General Manager

- Oversaw all plant and North American warehouse locations

Sales Manager

- Managed a Sales Force of 11 Salesman and 2 Sales Agencies

Purchasing Manager

- Streamlined the department and reduced overall on-hand inventory levels of raw, in-process and finished goods

Plant Manager

- Oversaw daily production, planned production runs, set up and initiated two new product production lines

Ontario Outside Sales Rep

- Covered the province of Ontario servicing and selling the territory

Other duties

- Catalogued all product lines as required by customers
- Planned and moved the complete plant and warehouse facility into a new building, tripling the available space while still maintaining customer order needs

December 1980 - November 1986

AUTOMOTIVE PARTS & PERFORMANCE

Warehouse Manager

Store Manager

Other Duties

- Converted all store locations from wholesale outlets to a retail status
- Chose, purchased and implemented a new computer system
- Planned and organized Annual Trade Shows

Work Experience (cont.)
January 1975 - November 1980
DOMINION STORES LTD.

Assistant Store Manager
Grocery Department Manager
Night Shift Lead Hand
Night Shift worker

Other Duties

- worked on the opening of two new store locations
(Limeridge Mall & Meadowvale Mall)

HOBBIES AND OTHER INTERESTS

- Past President of the Auto Electric Rebuilders Association of Canada
- Past Chairman of the Electrical Division of the Automotive Parts Rebuilders Association (APRA)
- Chair of the Ancaster Senior School Council
- Chair and Founding Committee Member of the School Council Support Group of the Hamilton Wentworth School Board (SCSG)
- Chair and founding Committee Member of the Parent Involvement Committee of the Hamilton Wentworth School Board (PIC)
- Equipment Manager Hamilton Lacrosse Association
- Equipment Manager Chedoke Minor Hockey Association
- Technical Development Director Chedoke Minor Hockey Association
- Trainer and Coach of hockey and lacrosse minor teams
- Raise and breed various reptiles

References

Steve Featherstone (905) 531-5367
Scott Henderson (289) 440-8177
Bob Phillips (519) 754-1017

Others will be provided upon request.

Jeff Reynolds
(289) 239-7783 (home)
(905) 517-1973 (cell)
jeff.reynolds@cogeco.ca

August 6, 2013

To Whom It May Concern:

I am deeply honoured to write a personal letter of reference for Mr. Jeff Reynolds, as he seeks the appointment for the recently, vacated trustee position. I fervently believe that Jeff will be a fantastic addition to HWDSB, as he possess' the critically, needed qualities for this very important stewardship. Jeff is an extremely qualified candidate and is definitely capable to fulfill the necessary requirements for this very demanding, yet highly rewarding position.

I've had the distinct pleasure of working alongside Jeff in numerous volunteer capacities within HWDSB for over ten years. I initially met Jeff, when he stepped in to fill the vacated seat of the School Council Support Group Chair. During the last eight years, I've had the distinct pleasure to sit on the Parent Involvement Committee with Jeff. During his tenure, he's been an incredibly effective leader as the PIC Chair. Jeff demonstrates an innate ability to comprehend complex and highly-charged, educational issues. He consistently demonstrates a sincere ability to expertly work with a diverse set of community members. His leadership is clearly evident, as he's able to guide a large group into working cohesively as an effective team. Jeff possess' a very calm demeanour and has a critical ability to work with many different people, all with varying ideologies. Jeff is a highly effective leader, an outstanding volunteer and a devoted, community advocate. He unselfishly gives 100% of his time to educational-related matters. Jeff is highly knowledgeable about the pressing issues within education, both at the local and provincial levels. He's worked tirelessly to help support many School Councils within HWDSB. For countless years, Jeff has unselfishly given his time as the PIC Chair, to visit many struggling School Councils, as well as hosting innumerable Cluster Information Sessions for parents. He has helped to empower countless parents, to help them manoeuvre complex, educational matters.

Jeff Reynolds is highly regarded by not only his fellow volunteers, but also by the larger community within H-W. I am highly confident that Jeff would be a formidable addition to HWDSB as a School Trustee. Jeff is acutely experienced with educational issues, hardworking, highly personable, a dynamic team player and possess' an incredible ability to effectively liaise with parents, students, teachers, school administrators and members of Executive Council.

I wish Jeff much success as he pursues his desire in becoming a Trustee for HWDSB. He will undoubtedly be a wonderful addition to our School Board. I fervently believe that Jeff will be a fantastic advocate for the students, parents and community that he would represent, if selected as the successful trustee candidate! Please feel free to contact me if you have any questions.

Yours truly,

Susan Pretula
sjpretula@cogeco.ca
905-547-7954 (home)



July 28th 2013,

Dear HWDSB.

I am writing this letter of recommendation for Jeff Reynolds as he is going through an application process for a vacant position as HWDSB Trustee.

I have known Jeff for over 10 years and I have worked with him in several capacities during this time at The Reptile Store, later Reptile Store.ca and the Steel City Safari Charitable Event. Jeff has always been an ideal co-worker or staff member during this time period. Jeff is hardworking, dedicated, honest and loyal, always willing to lend an extra hand, no matter what the task involves.

Jeff Reynolds has a great sense of pride and dedication to his community often participating in charitable events, as well as being actively involved in minor hockey, youth lacrosse as well as the parent advisory board through the HWDSB. Whichever endeavor Jeff is working towards I am confident he will do so with maximum effort and conduct himself professionally and diligently. Jeff has my whole hearted recommendation for this volunteer position.

If you have any further questions, comments or concerns please feel free to address them to me at your earliest convenience.

Yours in Adventure,

Steve Featherstone,

Director,

Little Rays Reptile Zoo and Nature Centre. Home of Reptile Camp.

869 Barton St East

Hamilton, ON. L8L 3B4

Canada

1-905-549-6868 ZOO

1-905-531-5367 CELL

reptilestorecamp@yahoo.ca

Sandra Binns

200 Burris Street
Hamilton, ON L8M 2J8

August 7, 2013

Dear Board Members:

It is my great pleasure to offer this letter of recommendation for Jeff Reynolds.

Since meeting, I have had the pleasure of working with Jeff in our roles as members of the Hamilton-Wentworth Parent Involvement Committee. We share an interest in public education at every level, a passion for parents as advocates in their child's learning, and a commitment to engaging the community to improve student achievement and well-being. I admire him as a peer, a mentor, and as an outstanding leader in the community.

I have tremendous respect for Jeff's dedication to the continued development of the Parent Involvement Committee. His tremendous knowledge of School Council guidelines, Board policies, and strategic direction, and Ministry initiatives supports parent engagement advocacy. As PIC Chair, Jeff's ability to facilitate the challenges of a volunteer working committee in achieving the obligations of HWDSB's Strategic Direction, is testament to his distinct leadership skills. In my role as President of Hamilton-Wentworth Council of Home and School Associations, we collaborated successfully on parent group issues, PIC sub-committees and parent support initiatives across HWDSB. Jeff is thoughtful, competent, highly motivated, and dedicated. His considerable experience plays an integral role in balancing the concerns of group members.

Jeff demonstrates respect and consideration to colleagues in his volunteer commitments. He brings knowledge, passion, and strong guidance to the Hamilton-Wentworth community. I believe Jeff's familiarity and understanding of the education system would serve the community in Ward 9 & 10 as an excellent choice for Trustee representation.

Sincerely,

Sandra Binns

To Whom It May Concern,

August 12, 2013

My commitment as a contributor to delivering quality educational opportunities is evident in the decades I have spent in a variety of capacities, all related to education.

I have demonstrated my commitment to our community in the 35 years since I've called Hamilton home. As an OCT, I've taught in schools spanning from Fessenden through Eastdale and Mount Albion to Winona. My children are graduates of the HWDSB. Being certified as a Special Education Teacher of the Intellectually Gifted and Teaching English as a Second Language, I've worked with a variety of students.

My commitment to equality and justice has been a life long focus. I'm cognisant of the diversity inherent in our population. I am also mindful of the richness to be shared and challenges experienced by students under the jurisdiction of the HWDSB. Currently I serve as a member of the HWDSB Black History Committee and as an appointee to the Hamilton Committee Against Racism.

As a Public Appointee on the Council of the College of Early Childhood Educators my responsibilities mirror many of those in the domain of an HWDSB Trustee. Our primary duty is to serve and protect the public interest and ensure we facilitate providing a high standard of care and education for children. As a Council, beyond policies laid out by the College, we must work in accordance with the Act adhering to the by-laws, and regulations. I have a clear understanding of Strategic Planning, Fiscal Responsibility, Risk Management and Policy Development. I know the importance of respecting the requisite of accountability to the Provincial Government and the benefits of building effective relationships with stakeholders.

Education occurs outside the classroom and the decade I spent working with TVOntario in several roles including co-starring in a highly successful children's' education series "Today's Special" reaffirmed this truth.

I have special skills to lend to the Board of trustees at the HWDSB. Through the College of Early Childhood Educators I have been called upon on several occasions to lend my communications expertise to drafting College documents and developing messaging. I have amassed significant experience in the practice of objectivity - an essential components of effective decision-making. The values that guide effective journalism - discretion, an emphasis on balance and fairness, transparency, accountability and accuracy are also those adhered to by effective Trustees.

The scope and diversity of my professional background have broadened my horizons and allowed me to view our education system through a number of different prisms. I would feel privileged to bring my perspectives and experience to the table as a Trustee for the Hamilton Wentworth District Boardroom. My cultural ethnicity, my background as a teacher paired with my children's experiences allow me to view the work of the HWDSB through the lens of the educator, a parent and an engaged citizen.

Thank you,

Nerene Virgin
nerene@hotmail.com

N. Virgin

Objective

My goal is to serve Wards 9 & 10 as a School Board Trustee. Throughout my professional career I have cultivated a love of learning and can effectively communicate the needs of our City's diverse communities. I have served in both Wards as an Elementary teacher. I have served the Province as a Performer in Public Educational Television. I have served the Nation and International Communities as a Broadcaster ensuring my work demonstrates the highest standards of personal achievement.

Professional Experience

2009 – Present Government of Ontario Toronto, Ontario
Public Appointee: Council of the College of Early Childhood Educators

- Voted to the Executive of the Council 2012- 2014
- Vice chair Complaints Committee 2009- Present
- Vice chair Registration Appeals Committee 2009 - 2012
- Recruitment Taskforce for current CEO 2011-2012

2006 - 2007 HWDSB Mount Albion School, Stoney Creek
Teacher – French as a Second Language

1975-1979 HWDSB Eastdale, Winona, Fessenden Schools
Teacher – Special Education

- Taught Special Education – Segregated Grade 5/6 Intellectually Gifted Program Fessenden School

2006 International Educational Practicum Inner-Mongolia, China
Teacher – English as a Second Language

1996 - 2005 CBC Canada Toronto. ON
Broadcaster

- Newsworld International – Dayside News Anchor
- CBC News "Saturday Report" - Weekend National News Anchor
- CBC "Coast To Coast" Host daily one hour live current affairs show
- Interview subject matter experts and newsmakers

1988 – 1994 CTV Canada Toronto. ON

Broadcaster

- "Eye on Toronto" Host one hour daily, live magazine
- Interview subject matter experts and newsmakers

Educational Work and Background

1980 - 1987

TVOntario

Toronto, ON

Educational Performer

- "Today's Special" as "Jodie" international award-winning children's educational series
- Broadcasted across Canada, USA on Nickelodeon and syndicated into International markets on various networks.

Educational Certifications

- Graduate Brock University ESL – Teaching English as a Second Language
- Graduate Brock University Teacher Special Education - Intellectually Gifted
- Graduate Toronto Teachers' College – Certified Primary/Junior/Intermediate
- Specialized Professional Communications Training:
 - "The Art Of The Interview" – John Sawatsky
 - "Writing for Television News" - John Livingston
 - "Proficient On-camera Performance" – Tim Knight
 - "Story Telling for Television News – Tim Knight

Community Service

2010 – Present Hamilton Committee Against Racism - Public Appointee

Volunteer Work

2011 – Present HWDSB: Black History Committee - Community Member

2008 – Present Phoenix Place - Board of Directors

2006 – Present Media Relations Trainer in the Not-for-Profit Sector

1987 – 2001 Hospital for Sick Childers's Telethon - On Air Co-Host

1980 – Present Master of Ceremonies for countless community events

Awards

2012 John C. Holland Award

Hamilton, ON

Business & Professional Achievement Award