



SPECIAL BOARD MEETING

Monday, May 2, 2016

6:00 p.m.

20 Education Centre Dr, Hamilton, Ontario

Trustee Boardroom

AGENDA

1. Call to Order
2. O Canada
3. Declarations of Conflict of Interest

Reports from Staff:

4. [Pupil Accommodation Review – East Hamilton City 2](#)
5. [Pupil Accommodation Review – Lower Stoney Creek](#)
6. Adjournment



EXECUTIVE REPORT TO REGULAR BOARD

TO: Board

FROM: Manny Figueiredo – Director of Education

DATE: May 2, 2016

PREPARED BY: David Anderson, Senior Facilities Officer – Facilities Management
Ellen Warling, Manager of Planning, Accommodation & Rentals

RE: Pupil Accommodation Review – East Hamilton City 2 – Final Report

Action Monitoring

Recommended Action:

Trustees receive the East Hamilton Accommodation Review Final Report and defer a final proposal to the Ministry of Education at least 10 calendar days after the public delegations as per the Board's Pupil Accommodation Policy and Ministry of Education guidelines.

Background:

On Monday October 26, 2015, Trustees approved the October 7, 2015, Finance and Facilities Committee report and staff were advised to proceed with preparation for potential pupil accommodation reviews of the following two areas for 2015-16: East Hamilton and East Hamilton City 2 (RESOLUTION #15-147).

On Monday December 7, 2015 Trustees approved the East Hamilton City 2 – Pupil Accommodation Review – Initial Report (RESOLUTION #15-186) which initiated the accommodation review process for the following schools: Elizabeth Bagshaw, Glen Brae, Glen Echo, Lake Avenue, Sir Isaac Brock, and Sir Wilfrid Laurier.

The mandate of the accommodation review Advisory Committee is to act in an advisory role that will provide comments and feedback on accommodation option(s) for the Board of Trustees' consideration. The East Hamilton Advisory Committee comprised of parents, teachers and non-teaching staff, and a community representative began its work on January 13, 2016. Over the course of an orientation meeting, seven working group meetings, two public meetings, and community input the Advisory Committee agreed to submit two options for Trustee consideration. The attached report outlines the Advisory Committee's recommendations for Trustee's consideration. All participants in the process were committed to the objective of ensuring quality and equitable learning environments for all students in East Hamilton.

Staff Observations:

The Pupil Accommodation Review Policy was approved at the November 23, 2015 Board meeting. HWDSB Pupil Accommodation Review Policy requires staff to provide a complete a final report which captures the accommodation review process, staff recommendations, and consultations and feedback to the Board of Trustees for their review and decision.

As per the *Pupil Accommodation Review Guideline*, the *Final Report* “must include a Community Consultation section that contains feedback from the Advisory Committee and any public consultations as well as any relevant information obtained from municipalities and other community partners prior to and during the pupil accommodation review.”

Pupil Accommodation Review Directive Timelines:

Action	Timeline	Date
Delivery of Final Report to Board of Trustees	Earliest available Board meeting, but not before 10 business days after the final public meeting.	May 2, 2016
Public Delegations	Not before 10 business days after the final report is presented at Board meeting.	May 16, 2016
Trustee decision on final proposal to Ministry of Education	Not before 10 business days after the final report is presented at public delegations.	June 6, 2016

Hamilton-Wentworth District School Board

Accommodation Review: Final Report

East Hamilton City 2

5-2-2016

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1. Executive Summary

At the December 7, 2015 Board meeting, Trustees approved a recommendation to initiate the East Hamilton Accommodation Review which included Elizabeth Bagshaw, Glen Brae, Glen Echo, Lake Avenue, Sir Isaac Brock and Sir Wilfrid Laurier elementary schools. The mandate of the Advisory Committee is to act in an advisory role that will provide comments and feedback on accommodation option(s) with respect to the group of schools or school being reviewed for the Board of Trustees' consideration. The East Hamilton Advisory Committee comprised of parents, teachers and non-teaching staff began its work on January 13, 2016.

Over the course of seven Working Group Meetings, two Public Meetings, school tours and community input the Advisory Committee came to consensus to supply two options to the trustees with advice to consider as they make the decisions on the accommodation review.

All participants in the process were committed to the objective of ensuring quality and equitable learning environments for all students in the east Hamilton area. Of highest importance for many community members involved in the process were walkable schools, school community and equity for all students.

2. Community Consultation

Community consultation is the most important aspect of an accommodation review. There were 3 forms of consultation completed through the East Hamilton Accommodation review. These consisted of working group meetings, public meetings and consultation with community partners.

Following the initiation of the accommodation review, an Advisory Committee was formed to act as conduit for information between the community and school board. Over the span of 7 working group meetings, the Advisory Committee consisting of 6 parent, 5 staff, and 1 community representatives, was tasked with discussing, analyzing and commenting on the initial report and recommendations. The group worked diligently to better understand the initial report including the work completed prior to an accommodation review, background data and rationale behind the recommended and alternative options. Throughout the working group meetings the Advisory Committee members expressed a number of concerns, ideas and recommendations for Trustee consideration that will be reviewed in Section 2.2.

Public meetings were held to allow for an opportunity for parents, community members and stakeholders to acquire more information regarding the accommodation review process, ask questions and express their ideas/concerns. Public meetings were advertised in local newspapers, Board website, through automated phone calls and letters sent home with students. Section 2.3 reviews both public meetings and highlights the key themes.

Consultation with community partners occurred through an invitation to meet with HWDSB staff. The invitation was sent to all existing community partners within the Hamilton area. A meeting was held on January 22, 2016 which outlined the accommodation review process and allowed stakeholders to ask any questions regarding the effect on their organization. Meeting minutes are in Appendix-A.

2.1. Timelines

The following chart outlines the East Hamilton timelines of the community consultation portion of the accommodation review process. For complete summaries of the meetings please see the minutes of each meeting in Appendix-B.

Meeting	Date	Summary
Orientation Session	January 13, 2016	<ul style="list-style-type: none"> Review purpose of accommodation reviews Review accommodation review policy Review key documents Overview of roles & responsibilities of Advisory Committee and staff Review of timelines and meetings
Working Group Meeting #1	January 21, 2016	<ul style="list-style-type: none"> Reviewed the accommodation review binder and all background data Review of recommended and alternative options
Working Group Meeting #2	January 28, 2016	<ul style="list-style-type: none"> Members gathered into three groups to view the initial options and provide input on the pros and cons of each. Open dialogue provided an opportunity for members to share thoughts, express concerns and discuss advantages
Public Meeting #1	February 4, 2016	<ul style="list-style-type: none"> Review of Advisory Committee orientation session Review the accommodation options with opportunity to provide feedback in small groups Question and answer period
Working Group Meeting #3	February 18, 2016	<ul style="list-style-type: none"> Reviewed data request from previous working group meetings Review of Public Meeting #1 and identifying key emerging issues Committee narrowed focus to supporting an option
Working Group Meeting #4	March 3, 2016	<ul style="list-style-type: none"> Reviewed data request from previous working group meetings Committee analyzed an option requested at WG Meeting #3
Working Group Meeting #5	March 22, 2016	<ul style="list-style-type: none"> Support for an option – further discussion Committee analyzed an option requested at WG Meeting #4 (3 school model) Reviewed the outline for public meeting #2 Discussion surrounding the final accommodation review report
Tour of Gatestone and discussion with LSC Committee	March 23, 2016	<ul style="list-style-type: none"> Tour of Gatestone school – understand new school construction Discussion and observation w Lower Stoney Creek Advisory Committee 3 members from East Hamilton review attended
Working Group Meeting #6	April 5, 2016	<ul style="list-style-type: none"> Re-examined the 3 school model Committee analyzed an option requested at WG Meeting #5 (4 school model) Planning for Public Meeting #2
Public Meeting #2	April 14, 2016	<ul style="list-style-type: none"> Overview of accommodation review progress Review of Advisory Committee rationale for moving away from initial, alternative, and status quo options Share draft report outline

		<ul style="list-style-type: none"> • Sharing the interim accommodation recommendation • Sharing Committee's 3 & 4 school model for Trustee consideration • Describe next steps in accommodation review process
Working Group Meeting #7	April 21, 2016	<ul style="list-style-type: none"> • Review minutes for working group #6 and public meeting #2 • Review of the final report • Review minutes from working group #7

2.2. Advisory Committee

The purpose of an Advisory Committee is to act as conduit for information between the community and school board. Throughout the accommodation review process Advisory Committee members were asked to comment and provide input on the Initial Accommodation Review Report to ensure Trustee's receive meaningful feedback. Through discussions, data requests and analysis the Committee has provided input on the Initial Accommodation Review Report. They are also submitting 2 accommodation options for Trustee consideration – a 3 School Model, and a 4 School Model as viable accommodation strategies for East Hamilton.

2.2.1. Initial Staff Report Consultation

The following outlines what the Advisory Committee *supported and/or were concerned* with the **Status Quo, Recommended Option, and the Alternative Option** as identified in the Initial Accommodation Review Report:

Status Quo

Committee comments included the acknowledgement that the way things are is the least disruptive and that smaller school enrolments were positive.

The Committee members commented that the Status Quo option does not resolve issues for the school facilities immediately and the proposed improvements will take too long to implement. The proposed improvements to the facilities will not improve student learning environments and only improve the condition of the building. A lack of equitable conditions amongst the 6 schools was also mentioned.

Recommended Option

Committee membership commented that larger enrolments potentially allow for staffing of specialty teachers to teach specialty programs such as a music, art and science. A larger teaching staff leads to more varied staff interests which can lead to a wide variety of extra-curricular activities. There was mention of the potential to strengthen the community involvement with kids and parents alike, that a new school and renewed facilities means everything is up to standard, and more equitable with resources.

Committee concerns included changing school boundaries for students considered vulnerable – this was specific to Kenora area students. Comments also included the proposed new school on the Glen 'campus' was too close to the high school, that Sir Wilfrid Laurier's enrolment was too large (approximately 850), and that the increased number of students having to walk to school raised safety

concerns for the students and challenges for parents to attend school functions (meet the teacher, open house, parent interviews)

Alternative Option

Committee membership commented that larger enrolments potentially allow for staffing of specialty teachers to teach specialty programs such as a music, art and science. A larger teaching staff leads to more varied staff interests which can lead to a wide variety of extra-curricular activities. There was mention of the potential to strengthen the community involvement with kids and parents alike, that a new school means everything is up to standard, and more equitable with resources. There was also mention of satisfaction with Lake Avenue not increasing in enrolment from the Kenora area.

Concerned comments included the proposed new school on the Glen 'campus' was too close to the high school, and that it was on too small a parcel of land. It was later explained that we were not restricted to the current 'footprint' of Glen Brae – hence the Glen 'campus' terminology.

2.2.2 Interim Accommodation Options Consultation

The Committee is submitting 2 accommodation options for Trustee consideration – a 3 School Model, and a 4 School Model as viable accommodation strategies for East Hamilton. A description, map, enrolments, and costing for the Models will be followed by listings of supports and concerns.

NOTE: The *supported* and *concerned* items are a reflection of one or more Advisory Committee members and not a reflection of the collective Committee membership. Committee members had varying comments, discussions, and opinions.

2.2.2.1 The 3 School Model

- Consolidate Glen Brae, Glen Echo, and Sir Isaac Brock into 1 New rebuild on the **Glen 'campus' or Sir Isaac Brock site (2 locations shown on map)**
- Close Elizabeth Bagshaw, Glen Brae, Glen Echo, and Sir Isaac Brock
- **New Construction – 800 pupil place school on Glen 'campus' or Sir Isaac Brock site**
 - Glen Brae students directed to new rebuild (approximately 70% of students)
 - Glen Echo students directed to new rebuild (100% of students)
 - Sir Isaac Brock students residing south of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to new rebuild (approximately 30% of students)
 - SWL students residing on streets that feed off Greenhill Avenue south of King St E up to Quigley Road directed to new rebuild (approximately 30% of students)
- **New Construction at Lake Avenue – estimated 8 classroom addition and staff and resource benchmark spaces**
 - Sir Isaac Brock students residing north of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to Lake Avenue (approximately 70% of students)

- Glen Brae students residing north of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to Lake Avenue (approximately 30% of students)
- **New Construction at Sir Wilfrid Laurier – estimated 2 classroom addition, 1 FDK addition or renovation, and resource benchmark spaces**
 - Elizabeth Bagshaw students directed to Sir Wilfrid Laurier (100% of students)
 - SWL students remain at SWL who reside on streets that feed off Quigley Road south of King St E up to but not including Veervers Drive (70% of students)

See Figure 1 for a detailed map of proposed boundaries.

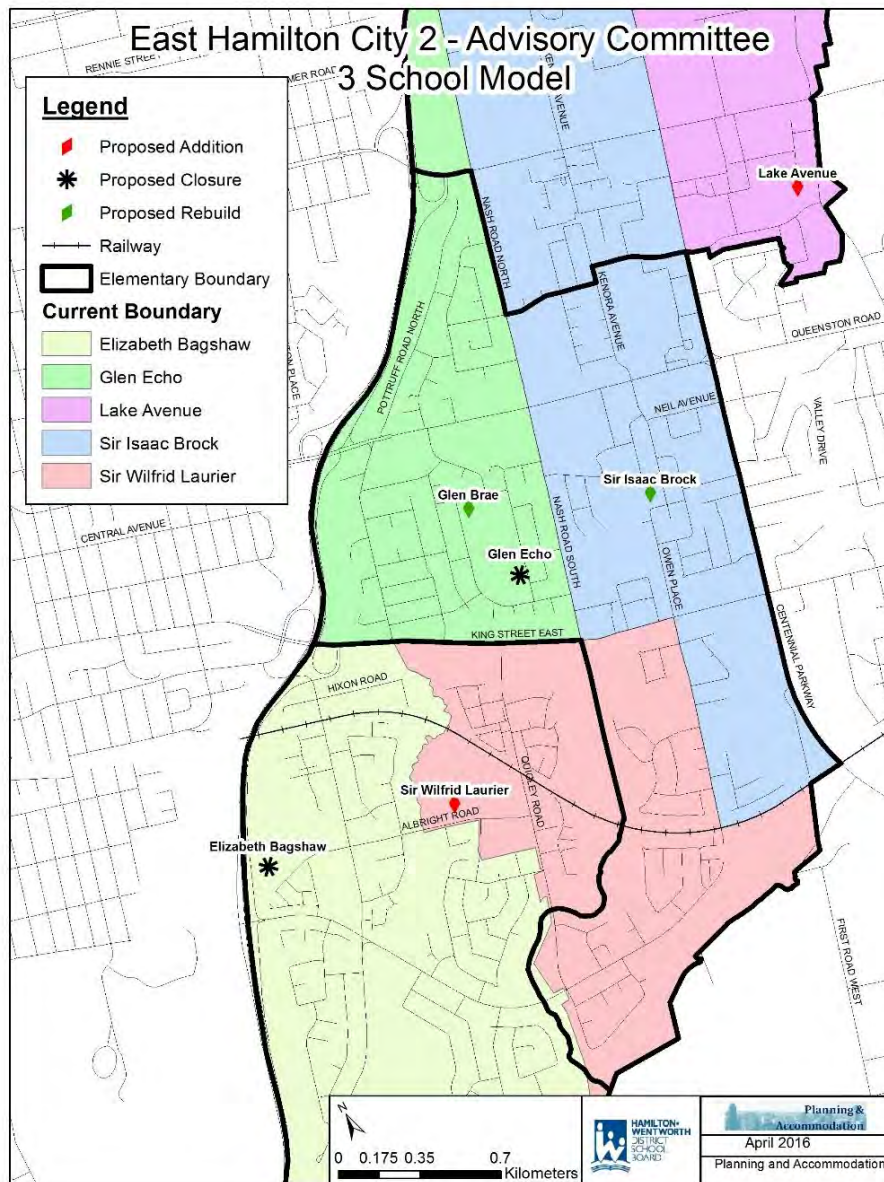


Figure 1: Advisory Committee 3 School Model Option Map

See Table 1 below which illustrates the projected enrolment at each new facility.

	OTG	2019 OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Elizabeth Bagshaw	511	0	368	378	377	376	0	0	0	0	0	0	0
			72%	74%	74%	74%	0%	0%	0%	0%	0%	0%	0%
Glen Brae English JK-8, FI 1-8	331	800	329	340	357	368	797	795	782	781	763	766	764
			99%	103%	108%	111%	100%	99%	98%	98%	95%	96%	95%
Glen Echo	314	0	292	289	290	291	0	0	0	0	0	0	0
			93%	92%	92%	93%	0%	0%	0%	0%	0%	0%	0%
Lake Ave	516	700	508	504	490	474	649	653	651	651	659	666	660
			98%	98%	95%	92%	93%	93%	93%	93%	94%	95%	94%
Sir Isaac Brock	268	0	194	186	181	183	0	0	0	0	0	0	0
			72%	69%	68%	68%	0%	0%	0%	0%	0%	0%	0%
Sir Wilfrid Laurier	709	805	481	475	483	480	722	722	720	715	715	714	716
			68%	67%	68%	68%	90%	90%	89%	89%	89%	89%	89%
Total	2,649	2,305	2,172	2,171	2,178	2,172	2,168	2,171	2,153	2,147	2,137	2,146	2,139
			82%	82%	82%	82%	94%	94%	93%	93%	93%	93%	93%

Table 1: Advisory Committee 3 School Model Option Enrolment Projections

The current capital investment required for accessibility, benchmark, and high & urgent renewal needs for this group of schools in Table 2 below. To address these capital needs, the estimated cost is \$29 million. For a complete costing breakdown for the current capital needs, please see the feasibility study in Appendix-C. The funding available to address these costs is from SRG and SCI MOE grants. The total amount given to cover all board facility needs was \$19.6 million in 2015-2016.

Status Quo	Cost
Accessibility Costs	\$1,937,250
Benchmark Costs	\$1,054,689
High and Urgent Renewal Costs	\$26,063,205
Total	\$29,055,144

Table 2: Status Quo Capital Investment Needs

The capital investment estimated for the 3 school model option for new school capital is listed in Table 3 below. It is estimated to build one new school and add additions to two existing schools would cost \$29.5 million. The funding to address new capital, due to school consolidation, would be applied for through the School Consolidation Capital funding program.

	TOTAL
TOTAL ACCESSIBILITY COST	\$474,188
TOTAL BENCHMARK COST	\$168,750
TOTAL RENEWAL COST	\$5,996,880
Demo/Site Prep	\$1,782,951
Addition	\$5,243,125
New School	\$15,893,371
TOTAL	\$29,559,265

Table 3: Advisory Committee 3 School Model Option Capital Investment

The option would remove over \$20 million in renewal backlog and \$1.5 million in accessibility needs at the 6 schools. The benchmark costs would decrease by approximately \$.8 million.

3 School Model - Support

The following outlines what Advisory Committee members *supported* within the 3 School Model:

- **Transportation**

Committee members support the expansion of attendance boundaries through consolidation as long as transportation to newly assigned locations is provided (i.e. Kenora area students). Members are concerned for student safety crossing major thoroughfares.

- **New School Site Location**

Committee members had lengthy discussions on where the new school should be located for the Glen Brae/Glen Echo/Sir Isaac Brock communities. Comments were captured that supported either the Glen 'campus' or Sir Isaac Brock for the site of the new school.

An additional comment was brought forth stating that there would likely be more recognition, interest, and dollars, for the sale of Sir Isaac Brock. These funds can help address facility renewal needs within HWDSB.

- **Proximity of High School**

The proximity of Glendale to a new school can utilize secondary students for volunteers was captured as a being supported by some Committee members. There had been discussions throughout the consultation process that recognised the proximity of the secondary school's amenities as a positive for a new elementary school site. For example, the sports fields and the school's auditorium.

- **Balanced Enrolments**

The Advisory Committee supports equity of access for all East Hamilton students to new and/or enhanced facilities and the associated programming/activity opportunities. Larger and balanced enrolments are reflected in both the 3 and 4 school models. Both models propose one new school and additions to the remaining existing facilities. In the new facility, students will have access to specialty spaces such as a music room, art rooms and science room. Identified accessibility, benchmark items (e.g. resource rooms, gyms, staff rooms) and existing renewal items at the existing facilities have been identified and requested by Advisory Committee membership.

Larger enrolments potentially allow for staffing of specialty teachers to teach the aforementioned subjects. A larger teacher staff leads to more varied staff interests which can lead to a wide variety of extra-curricular activities - "Larger schools will equate to more opportunities" (e.g. programs, extracurricular, admin staff (P & VP) etc.).

3 School Model - Concerns

The following outlines *concerns* Advisory Committee members had within the 3 School Model:

- **Transportation and Safety**

Committee concerns included changing school boundaries for students considered vulnerable – this was specific to Kenora area students. Centennial Parkway would represent a new thoroughfare to have to cross. Members are concerned for student safety crossing major thoroughfares.

- **Dividing Existing School Communities**

Committee members stated that the consolidation of Glen Brae, Glen Echo, and Sir Isaac Brock and having the Kenora area students attend Lake Avenue would divide the existing Sir Isaac Brock community.

- **Relocation of Special Education Programs**

Committee members have concerns that special education program students would be displaced as a result of consolidations.

- **Addition to Lake Avenue**

Members indicated that there have already been building additions at Lake Avenue School.

- **Large Enrolment Numbers**

Comment that there would be a substantial number of elementary and secondary students in one area.

- **Proximity of High School**

Comment concerning the proximity of elementary students to the high school. Concerns surround the safety and different social stages of elementary and secondary aged students.

2.2.2.2 The 4 School Model

- Consolidate Glen Brae and Glen Echo into a New rebuild
- Consolidate Elizabeth Bagshaw into Sir Wilfrid Laurier
- Close Elizabeth Bagshaw, Glen Brae, and Glen Echo

Estimated construction required:

- **New build – 550 pupil place JK-8 Eng/FI school on Glen 'campus'**
 - Glen Brea students directed to the new school (approximately 70% of students)
 - Glen Echo students directed to the new school (100% of students)
- **Renovation/Addition – Sir Isaac Brock Site Eng JK-8 (268 + 115 + 26 + 24 = 433 OTG)**
 - 5 classroom addition (115)
 - 1 FDK room addition (26)
 - 2 Resource spaces (24)
 - 1 Music room (0)
 - Sir Isaac Brock students (100% of students)
 - SWL students residing on streets that feed off Greenhill Avenue south of King St E up to Quigley Road directed to new rebuild (approximately 30% of students)

- **Renovation/Addition – Sir Wilfrid Laurier Site Eng JK-8 (709 + 96 = 805 OTG)**
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - 2 Resource spaces (24)
 - Elizabeth Bagshaw students directed to Sir Wilfrid Laurier (100% of students)
 - SWL students remain at SWL who reside on streets that feed off Quigley Road south of King St E up to but not including Veevers Drive (70% of students)

- **Lake Ave - Status Quo Eng JK-8**

See Figure 2 for a detailed map of proposed boundaries.

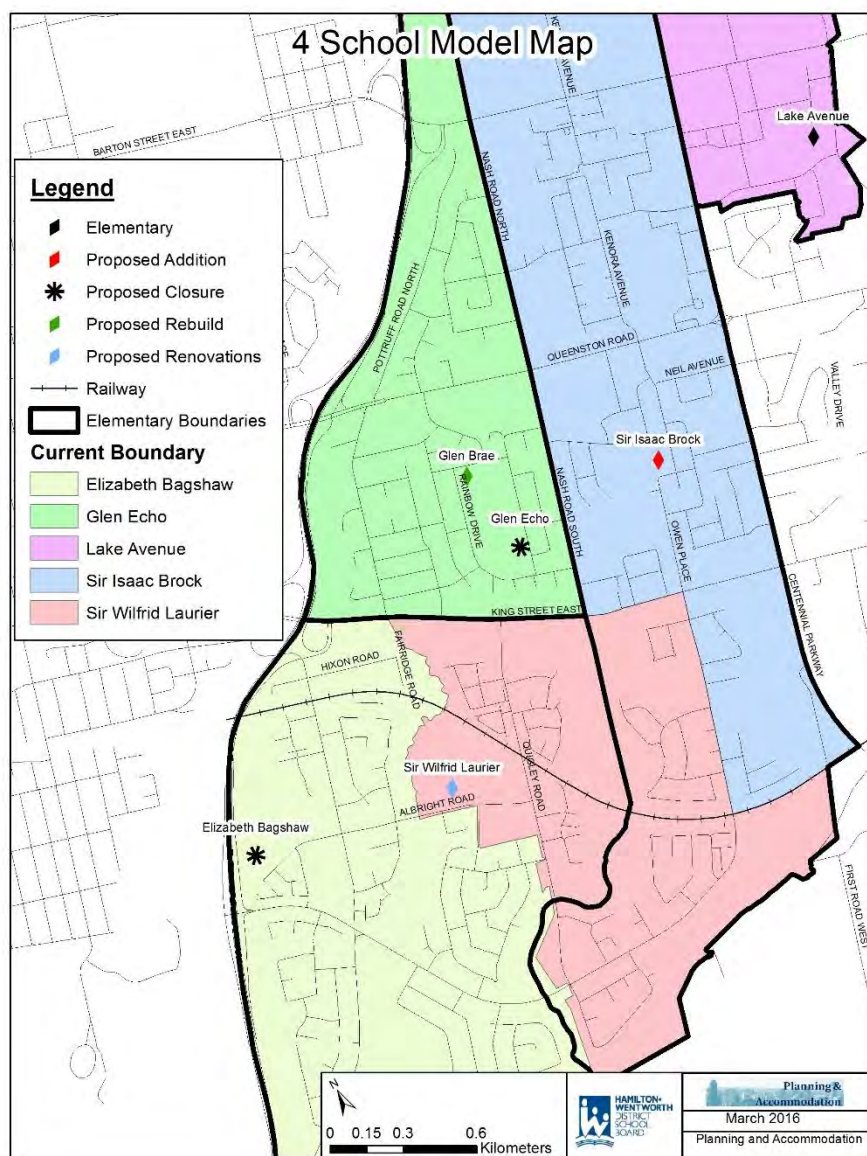


Figure 2: Advisory Committee 4 School Model Option Map

See Table 4 below which illustrates the projected enrolment at each new facility.

	OTG	2019 OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Elizabeth Bagshaw	511	0	368	378	377	376	0	0	0	0	0	0	0
			72%	74%	74%	74%	0%	0%	0%	0%	0%	0%	0%
Glen Brae ENG JK-8 , FI 1-8	331	550	329	340	357	368	575	572	558	556	537	540	538
			99%	103%	108%	111%	105%	104%	101%	101%	98%	98%	98%
Glen Echo	314	0	292	289	290	291	0	0	0	0	0	0	0
			93%	92%	92%	93%	0%	0%	0%	0%	0%	0%	0%
Lake Ave	516	516	508	504	490	474	471	475	471	471	481	485	482
			98%	98%	95%	92%	91%	92%	91%	91%	93%	94%	93%
Sir Isaac Brock	268	433	194	186	181	183	399	402	404	405	404	407	404
			72%	69%	68%	68%	92%	93%	93%	94%	93%	94%	93%
Sir Wilfrid Laurier	709	805	481	475	483	480	722	722	720	715	715	714	716
			68%	67%	68%	68%	90%	90%	89%	89%	89%	89%	89%
Total	2,649	2,304	2,172	2,171	2,178	2,172	2,168	2,171	2,153	2,148	2,137	2,146	2,139
			82%	82%	82%	82%	94%	94%	93%	93%	93%	93%	93%

Table 4: Advisory Committee 4 School Model Option Enrolment Projections

The current capital investment required for accessibility, benchmark, and high & urgent renewal needs for this group of schools in Table 5 below. To address these capital needs, the estimated cost is \$29 million. For a complete costing breakdown for the current capital needs, please see the feasibility study in Appendix-C. The funding available to address these costs is from SRG and SCI MOE grants. The total amount given to cover all board facility needs was \$19.6 million in 2015-2016.

Status Quo	Cost
Accessibility Costs	\$1,937,250
Benchmark Costs	\$1,054,689
High and Urgent Renewal Costs	\$26,063,205
Total	\$29,055,144

Table 5: Status Quo Capital Investment Needs

The capital investment estimated for the 4 school model option for new school capital is listed in Table 6 below. It is estimated to build one new school and add additions to two existing schools would cost \$25 million. The funding to address new capital, due to school consolidation, would be applied for through the School Consolidation Capital funding program.

Costing - 4 School Model	TOTAL
TOTAL ACCESSIBILITY COST	\$661,500
TOTAL BENCHMARK COST	\$607,501
TOTAL RENEWAL COST	\$6,951,505
Demo/Site Prep	\$1,782,951
Addition	\$3,941,750
New School	\$11,213,021
TOTAL	\$25,158,228

Table 6: Advisory Committee 4 School Model Option Capital Investment

The option would remove approximately \$19 million in renewal backlog and \$1.3 million in accessibility needs at the 6 schools. The benchmark costs would decrease by approximately \$.4 million.

4 School Model - Support

The following outlines what Advisory Committee members *supported* within the 4 School Model:

- **Transportation and Safety**

Committee supported not changing school boundaries for students considered vulnerable – this was specific to Kenora area students. Also, they supported not having these students crossing Centennial Parkway.

- **Proximity of High School**

The proximity of Glendale to a new school can utilize secondary students for volunteers was captured as a being supported by some Committee members. There had been discussions throughout the consultation process that recognised the proximity of the secondary school's amenities as a positive for a new elementary school site. For example, the sports fields and the school's auditorium.

- **Not Dividing Existing School Communities**

Committee members stated that the consolidation of Glen Brae, Glen Echo, would keep this school community together. Also, Sir Isaac Brock and the Kenora area students remaining with the existing Sir Isaac Brock school community is something Sir Isaac Brock representatives could support.

- **Lower Enrolments**

The Advisory Committee supports equity of access for all East Hamilton students to new and/or enhanced facilities and the associated programming/activity opportunities. Lower enrolments at 3 (New school, Lake Ave., Sir Isaac Brock) of the four schools are reflected in the 4 school model. Existing boundaries make it difficult to balance enrolments at all four schools. Identified accessibility, benchmark items (e.g. resource rooms, gyms, staff rooms) and existing renewal items at the existing facilities have been identified and requested by Advisory Committee membership.

4 School Model - Concerns

The following outlines *concerns* Advisory Committee members had within the 4 School Model:

- **Maintenance and Renewal**

Statements were captured that acknowledged closing 3 schools and not 4 inherently means that maintenance and renewal would need to be addressed at 1 additional school.

- **Proximity of High School**

Comment concerning the proximity of elementary students to the high school. Concerns surround the safety and different social stages of elementary and secondary aged students.

- **Relocation of Special Education Programs**

Committee members have concerns that special education program students would be displaced as a result of consolidations.

- **English/French Immersion Program Balance (enrolment)**

A Committee member voiced concern that making Sir Isaac Brock a JK-8 school would mean fewer English grade 6-8 students attending the New school on the Glen 'campus' thereby shifting the English/French Immersion enrolment balance.

- **Smaller School Enrolments**

Smaller enrolments could equate to less opportunities experienced at schools with larger enrolments. Larger enrolments potentially allow for staffing of specialty spaces such as music, art, and science rooms. A larger teacher staff leads to more varied staff interests which can lead to a wide variety of extra-curricular activities - "Larger schools will equate to more opportunities" (e.g. programs, extracurricular, admin staff (P & VP) etc.).

- **Future French Immersion Program Strategy Decisions**

Concern was mentioned that if French Immersion school assignments change in East Hamilton, it could impact enrolments being examined through the accommodation review process.

Lastly, it is noteworthy to state that the Advisory Committee recognized the window of opportunity for funding and the current condition of schools and therefore support change for East Hamilton.

The School Consolidation Capital program is a Ministry of Education initiative which supports projects that results in a reduction of excess capacity and long term renewal needs. The program, announced in 2014-2015 is a \$750 million funding strategy available over a 4 year period to all school boards across Ontario. The Advisory Committee suggests that with funding available it is best to pursue the construction of a new JK-8 facility to ensure that current and future students' needs are met in East Hamilton.

The 6 schools under review were constructed between 1952 and 1990 and have served the East Hamilton area well over the generations. As the schools have continued to age, the condition and lack of modern teaching and common spaces are evident in most of the schools. Each school in East Hamilton lacks one or multiple spaces such as gym space, resource space, specialized teaching spaces (science, music, and art), change rooms or office space.

2.3 Public Consultation

As per HWDSB's Pupil Accommodation Review Policy two public meetings were held for the East Hamilton Accommodation Review. The first public meeting was held on February 4, 2016 at Glendale Secondary School and had 18 public attendees. The meeting began with welcome and introduction which transitioned into a presentation from HWDSB staff which review the accommodation review process, initial staff report, accommodation options and school information profiles. After the presentation attendees broke off into group to examine the recommended option, alternative option and status quo

option. In different areas of the cafeteria were poster sized descriptions and details for each of the accommodation options. Attendees were encouraged to ask staff questions and write questions or comments on the associated poster.

At the conclusion of the accommodation option review, attendees gathered together for a question and answer period with staff. Through the question and answer period and comments written by attendees the most common themes from public meeting #1 were:

- Community 'feel'
- Utilization of outdoor fields and play areas in the Glendale area
- High school student involvement resourceful for elementary students
- Opportunity for improved parking and travel
- Support for a new school

Public Meeting #2 was held on April 14, 2016 at Glendale Secondary School and had 7 public attendees. The meeting began with welcome and introduction which transitioned into a presentation from HWDSB staff. The presentation provided an update on the accommodation review process, reviewed the recommended option from the Initial Report presented at the 1st Public Meeting, and a summary of the Advisory Committee's progress since the 1st Public Meeting. The progress summary captured 2 new options (a 3 school model, and a 4 school model) the Committee examined and wished to provide to the public before providing to Trustees for consideration. Both support and concerns surrounding the options were shared at Public Meeting #2.

One of the options (3 school model) was identified as the interim recommendation from HWDSB staff to become part of the East Hamilton City 2 Final Report pending the feedback from the public. A summary of the Final Report contents was presented at this meeting.

At the conclusion of the presentation staff opened the floor to questions from attendees. Through the question and answer period the most common themes from Public Meeting #2 were:

3 School Model

- Neighbourhood schools are important
- Walkability is important
- Transportation – costly?
- Large school sizes a concern
- Lake Avenue would have a large population of ESL and low income families
- Potential loss of students to the Catholic Board

4 School Model

- Four schools, less larger schools
- Community 'feel'
- No concern for proximity of high school
- Enough teachers?

3 Staff Recommended Option

The staff recommended option has been revised from the Initial Report delivered to Trustees December 7 2015 and reflects the 3 School Model the Advisory Committee has brought forward for Trustee Consideration. The only dissimilarity is this recommendation is to build the new school on the Glen 'campus'. Through the consultation process of working group meetings staff identified that Advisory Committee members could support some of the accommodation changes (3 school model listed in Community Consultation section) within the recommended option as follows:

3.1 Accommodation Plan

- Consolidate Glen Brae, Glen Echo, and Sir Isaac Brock into 1 New rebuild - Anticipated occupancy September 2019
- Close Elizabeth Bagshaw, Glen Brae, Glen Echo, and Sir Isaac Brock - Anticipated June 2019

- **New Construction – 800 pupil place school on Glen 'campus' Site anticipated opening Sept 2019**
 - Glen Brae students directed to new school on Glen 'campus' site (approximately 70% of students)
 - Glen Echo students directed to new school on the Glen 'campus' site (100% of students)
 - Sir Isaac Brock students residing south of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to new school on the Glen 'campus' site (approximately 30% of students)
 - SWL students residing on streets that feed off Greenhill Avenue south of King St E up to Quigley Road (approximately 30% of students)

- **New Construction at Lake Avenue – estimated 8 classroom addition and staff and resource benchmark spaces for Sept 2019**
 - Sir Isaac Brock students residing north of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to Lake Avenue (approximately 70% of students)
 - Glen Brae students residing north of Delawana and Kentley Drives between Centennial Parkway and Nash Road directed to Lake Avenue (approximately 30% of students)

- **New Construction at Sir Wilfrid Laurier – estimated 2 classroom addition, 1 FDK addition or renovation, and resource benchmark spaces for Sept 2019**
 - Elizabeth Bagshaw students directed to Sir Wilfrid Laurier (100% of students)
 - SWL students remain at SWL who reside on streets that feed off Quigley Road south of King St E up to but not including Veevers Drive (70% of students)

See Figure 3 for a detailed map of proposed boundaries.

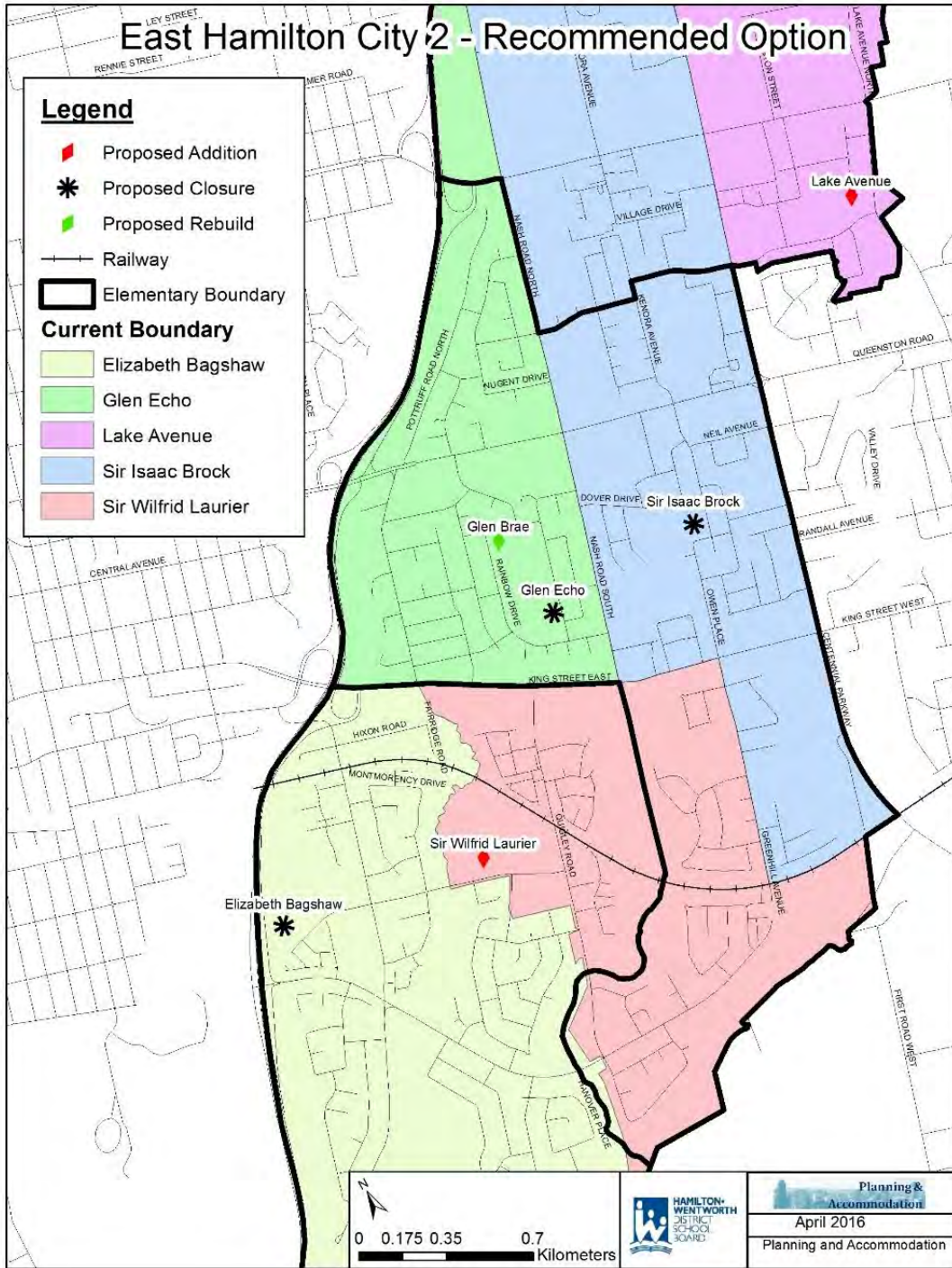


Figure 3: Staff Recommended Option Map

See Table 7 below which illustrates the projected enrolment at each new facility.

	OTG	2019 OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Elizabeth Bagshaw	511	0	368	378	377	376	0	0	0	0	0	0	0
			72%	74%	74%	74%	0%	0%	0%	0%	0%	0%	0%
Glen Brae English JK-8, FI 1-8	331	800	329	340	357	368	797	795	782	781	763	766	764
			99%	103%	108%	111%	100%	99%	98%	98%	95%	96%	95%
Glen Echo	314	0	292	289	290	291	0	0	0	0	0	0	0
			93%	92%	92%	93%	0%	0%	0%	0%	0%	0%	0%
Lake Ave	516	700	508	504	490	474	649	653	651	651	659	666	660
			98%	98%	95%	92%	93%	93%	93%	93%	94%	95%	94%
Sir Isaac Brock	268	0	194	186	181	183	0	0	0	0	0	0	0
			72%	69%	68%	68%	0%	0%	0%	0%	0%	0%	0%
Sir Wilfrid Laurier	709	805	481	475	483	480	722	722	720	715	715	714	716
			68%	67%	68%	68%	90%	90%	89%	89%	89%	89%	89%
Total	2,649	2,305	2,172	2,171	2,178	2,172	2,168	2,171	2,153	2,147	2,137	2,146	2,139
			82%	82%	82%	82%	94%	94%	93%	93%	93%	93%	93%

Table 7: Staff Recommended Option Enrolment Projections

For costing details Section 3.4.

3.2 Proposed Timelines

Phases	Timelines
Phase 1: Accommodation review	6 months
Phase 2: SCC Funding Application Process	9-12 months
Phase 3: Pre-Construction - Regulatory Approvals, Consultation Process and Project Planning	12 -18 months
Phase 4: Construction – Abatement, Demolition, Site Remediation and Construction of Facility	18 months
Phase 5: Occupancy	September-December 2019

Table 8: Proposed Timelines

***Timelines are pending funding, site plan approval, other regulatory approvals and demolition/building permits

3.3 Funding

In 2014–15, the Ministry introduced the School Board Efficiencies and Modernization (SBEM) strategy to provide incentives and supports for boards to make more efficient use of school space. Five pillars supporting SBEM:

- Revisions to grants
- Revisions to PARG
- School Consolidation Capital Funding
- Capital Planning Capacity
- Continued Education Funding Consultation

The School Consolidation Capital Funding (SCC) is intended to help school boards adjust their cost structure in response to reductions in Ministry funding that currently supports empty space (e.g. Top-up Funding). This funding is allocated for new schools, retrofits and additions that support school consolidations. The Ministry has allocated \$750 million over a four-year period.

The Ministry of Education also has a funding structure to support operation and renewal items - School Operations and Renewal Grant (SRG). This grant supports the costs of operating, maintaining and repairing school facilities. The school renewal allocation addresses the costs of repairing and renovating schools. The projected 2015-16 renewal allocation for the province is \$325 million. In addition to SRG, school boards have access to School Condition Improvement Funding (SCI). SCI aligns primarily with renewal needs identified through the Condition Assessment Program. The 2015-16 SCI allocation for the province is \$500 million. Table 9 below, reflects HWDSB's portion of these two funding programs for the past five years.

Funding	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ESTIMATE	TOTAL
SRG	7,490,364	8,163,990	8,150,977	8,144,738	7,870,058	39,820,127
SCI	3,522,272	3,607,340	3,378,976	5,749,388	11,760,429	28,018,405
TOTAL	11,012,636	11,771,330	11,529,953	13,894,126	19,630,487	67,838,532

Table 9: Funding Breakdown

HWDSB's current estimated High & Urgent renewal needs is approximately \$200 million. The above listed funding programs represent the primary funding sources to address aging school facilities, some of which are underutilized.

3.4 Capital Investment

The current capital investment required for accessibility, benchmark, and high & urgent renewal needs for this group of schools in Table 10 below. To address these capital needs, the estimated cost is \$29 million. For a complete costing breakdown for the current capital needs, please see the feasibility study in Appendix-C. The funding available to address these costs is from SRG and SCI MOE grants. The total amount given to cover all board facility needs was \$19.6 million in 2015-2016.

Status Quo	Cost
Accessibility Costs	\$1,937,250
Benchmark Costs	\$1,054,689
High and Urgent Renewal Costs	\$26,063,205
Total	\$29,055,144

Table 10: Status Quo Capital Investment Needs

The capital investment estimated for the recommended staff option for new school capital is listed in Table 11 below. It is estimated to build one new school and add additions to two existing schools would

cost \$29.5 million. The funding to address new capital, due to school consolidation, would be applied for through the School Consolidation Capital funding program.

	TOTAL
TOTAL ACCESSIBILITY COST	\$474,188
TOTAL BENCHMARK COST	\$168,750
TOTAL RENEWAL COST	\$5,996,880
Demo/Site Prep	\$1,782,951
Addition	\$5,243,125
New School	\$15,893,371
TOTAL	\$29,559,265

Table 11: Staff Recommended Option Capital Investment

The recommended option would remove over \$20 million in renewal backlog and \$1.5 million in accessibility needs at the 6 schools. The benchmark costs would decrease by approximately \$.8 million.

3.5 Programming

There are no proposed programming changes in the recommended staff option. All schools will remain JK-8 and continue to graduate into Glendale Secondary School. The Intermediate Comprehensive class at Elizabeth Bagshaw would relocate to Sir Wilfrid Laurier. At this time, the Character Networks class would remain with the Glen Brae/Echo new school, and the Character Networks class at Sir Wilfrid Laurier would remain. Worth noting is that accommodation decisions include these classes, however, decisions made on the location to deliver these programs is a comprehensive decision reviewed regularly by staff at the board, in consultation with the executive team, and may change to meet the needs of students.

Any recommendation approved by Trustees which result in new builds or significant renovations will adhere to the upcoming Elementary Program Strategy. The Elementary Program Strategy will identify a new vision for elementary schools, grounded in research of best practices related to programs, design of learning spaces, community use requirements and changing curriculum. The focus on all schools being great schools will address the need for some standardization as it relates to space for program offerings.

3.6 Transition Planning

If the Board of Trustees' decision is consolidation, closure or major program relocation, the following school year will be used to plan for and implement the Board's decision, except where the Board in consultation with the affected community, decides that earlier action is required. The Board decision will set clear timelines regarding consolidation, closure or major program relocation. A transition plan will be communicated to all affected school communities within the school board. A separate advisory group will be established to address the transition for students and staff of the affected schools.

3.7 Transportation

Currently, 450 English students (378 eligible, 72 courtesy) are provided transportation in the East Hamilton area. French Immersion students were not included in the analysis as the decisions around the delivery of French immersion is part of the Elementary Program Strategy. The Recommended Option in the Initial Report would experience a decrease in ridership of approximately 6% from the current

ridership. Based on estimated analysis for the recommendation in the Final Report – consideration for the Kenora area students to be provided bussing, and the streets feeding off Greenhill Avenue now assigned to the new school, it is our estimation that transportation will remain relatively the same and have minimal variance compared to those identified in the Initial Report Recommended Option bussing estimations. Appendix D illustrate the walking distances for the Initial Report Recommended Option and the Recommendation in the Final Report. As per the HWDSB Transportation Policy, the scheduled length of time on a vehicle provided through HWSTS shall not exceed 60 minutes one way.

3.8 Guiding Principles and Option Analysis

In addition to the Guiding Principles, staff used a series of additional criteria which includes attributes that highlight qualities in school sites when analysing options. Table 12 below shows how each proposed new school meets the guiding principles and other criteria.

Final Report - Recommended Option			
	Glen Campus	Lake Ave	SWL
New build or Addition	New Build	Addition	Addition
JK-8 School	Yes	Yes	Yes
Facility Utilization (90-110%)	Yes	Yes	Yes
500-600 OTG	Yes	Yes	Yes
Require Portables	No	No	No
Fully Accessible	Yes	No	No
Transportation under 60 minutes	Yes	Yes	Yes
Average Student Distance to School	1.00	.82	.80
Site Size (Approx. 6 Acre +)	Est. 18.5	9	10
Adjacent to Park	No	No	Yes
Adjacent Roads	2 roads	1 road	1 road
Road Type	Residential	Residential	Residential
Access to Arterial Road	340m to Nash Rd	70m to Lake Avenue	370m to Quigley Rd

Table 12: Recommended Option Guiding Principles

**Community Partner Orientation Session
for Respondents to Community Partner Letter (dated Dec 10/15)
January 22, 2016 - 2:00 pm
Education Centre, 20 Education Court, Hamilton, ON Room EC-301**

Minutes

Attendance:

HWDSB Staff - Robert Fex, Ian Hopkins, Ellen Warling

Community Participants - Jean Anne Bauman (Tastebuds), Aaron Peixoto (Piano Teacher),
Kelly Scott (City of Hamilton - Public Health Services)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Ellen Warling welcomed everyone to the meeting. A roundtable of introductions followed.

2. Opening Remarks

The session was intended as an opportunity to reach out to potential community partners who have expressed interest in the Accommodation Reviews underway at HWDSB.

3. Overview

An overview was provided on the previous review process, the changes that have occurred and the accommodation reviews underway. New guidelines on Community Planning and Partnerships were issued by the Ministry in March 2015. Initial reports have been developed for East Hamilton City 2 and for Lower Stoney. Advisory Committees have been formed to review the initial reports and provide advice on the recommendations that will go forward for trustee approval. Committee members provide a wide lens of insight from parent, staff and community perspectives. Decision-making rests with the Board of Trustees. The final proposed recommendations will be dependent on Ministry funding. Information is posted on the HWDSB website at www.hwdsb.on.ca/reviews/ for reference.

The Ministry recognizes that schools have opportunities for public space through partnerships. With new guidelines stating that opportunities need to be communicated as part of the review process, staff have put their best thinking forward and are making a concentrated effort to reach out to potential community partners. Increased communication and consultation will be essential. As such, input is being gathered through the Advisory Committees, public meetings and potential partner consultation in an effort to collect as much feedback as possible which will help to refine the final proposals.

Details and background information on the East Hamilton City 2 Accommodation Review were reviewed. Many of the six schools in this study area are older (Elizabeth Bagshaw, Glen Brae, Glen Echo, Lake Avenue, Sir Wilfrid Laurier, Sir Isaac Brock). Approximately 500 excess spaces currently exist. Mapping was viewed to illustrate the boundaries. Details on the Initial Recommended Option for East Hamilton City 2 were reviewed.

An overview of the Lower Stoney Creek Accommodation Review was also provided. Many of these schools (Collegiate Avenue, Eastdale, Green Acres, Memorial Stoney Creek, Mountain View, R.L. Hyslop) are also reaching the end of their conceptual life cycle. The review process offers a chance to maximize opportunities for school investment

through current Ministry funding. The Initial Recommended Option proposes closing all six schools and building three new schools. The recommendation maximizes walking and provides equitable access. Existing and proposed walkability maps were reviewed. Goals are lofty but will position schools in a modern revitalized format for the next 50 years. Revitalization through Ministry funding is an opportunity to build new schools with updated facilities and modern technology.

4. Discussion

Attendees were invited to share their interest in the schools involved and any thoughts on how the Accommodation Review might affect them or their business prospects.

Q. Boundaries are shared so is there any flexibility in moving boundaries?

A. At this point, the Advisory Committees will advise if there are any strong concerns around boundary issues. The sheer volume of reviewing all 12 schools at once was considered overwhelming so two reviews are underway in terms of manageability. The idea of merging existing boundaries between review areas seems logical but realistically does not work well. However, if the Advisory Committees wish to look outside the boundaries the Board can respond.

Q. How did the size of a 550 student school come about?

A. Within the guiding principles, a 500-600 space school allows for two to three classes per grade and provides greater programming with specialized instruction. A larger student population also allows for more extra-curricular activities.

Q. Green space is important. If larger schools are being built, are they building up or making a bigger footprint?

A. New schools will be two-story builds as we are conscientious of green space and it is also cost effective. Schools with large properties are being considered for new construction in order to keep as much green space as possible.

Comments

- Lake Avenue School is already quite big and the community centre is next door so it seems to be a busy area already. Staff and key leaders at the schools are important in terms of having an advocate for Tastebuds. It is important to have your champion supporter at the school you are involved with. Smaller schools allow a closer knit program. Larger schools change the dynamics in a sense so any increase in the number of students would mean rethinking and adjusting the program on a larger scale.
- Walkability is an item of interest. Discussion around infrastructure and design of a “Kiss & Ride” setup will be important to determine if the City can lend support. To provide input and ensure municipal infrastructure is in place for walkable schools, communication throughout the process will be essential. Signage and cross walks would also need to be incorporated. As well, walkways cannot be displayed on City mapping until development reaches a certain stage and roadways are established, and informal pathways are not included. Perhaps the Board can engage an external voice when the architects are involved.
- All the schools need more space for teachers who come in for the day to teach small classes. Availability of small resource rooms would be helpful. It is about building smarter whether designing new builds or renovations. School designs should include functional rooms suited to small programming.

- Storage space for staff is insufficient. Teacher storage or lockers would be a great amenity. Lockers should be converted to four times the size to provide storage. Storage should be considered in school designs.
- Space for nutrition programs is tight in the schools. There is never enough space. Many basics are overlooked. Food preparation requirements (double sink, dishwasher) should be considered in school designs.
- Washrooms can be in awkward locations so should also be considered in a new build.

In response to the various comments shared, it was noted that Ministry benchmarks exist for school design. Resource spaces and benchmark spaces are factors considered. It is recognized that some instruction occurs on a rotary basis and that many spaces are smaller than desired. Spaces are sometimes repurposed in the school due to overcrowding. Awareness around safety and fire hazards must always be considered. The luxury of having unique spaces can be a challenge.

Active communication will be a good way for HWDSB and the City of Hamilton to stay in touch moving forward. Informative discussions will be essential early in the process to address any concerns and determine where support can be provided.

5. Closing Remarks

Any additional concerns, thoughts or comments can be communicated as correspondence or through the schools. Advisory Committee members representing the schools bring community voice to the table. It is important to share perspective. The public are welcomed to attend Working Group Meetings for observation and Public Meetings for consultation. Meeting dates and information are posted on the website.

6. Adjournment

The meeting adjourned at 3:10 p.m.

**East Hamilton City 2 Accommodation Review
Working Group Meeting #1
January 21 2016 - 6:00 pm
Education Centre, 20 Education Court, Hamilton, ON - Room EC-180B&C**

Minutes

Attendance

Committee Members - Lisa Corsini, Tamara Cummings, Jeff Gillies (Chair), Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura Neubrand, Suzie Spelic, Terri Trimble, Marissa Turner, Meagan Walker

Committee Member Regrets - Cherie Evans

HWDSB Resource Staff - John Bradley, Anegret Cucuz, Robert Faulkner, Bob Fex, Sherry Halla, Susan Jackson Boshier, Pam Reinholdt, Mark Tadeson, Curtis Tye, Ellen Warling

Trustees - Todd White

Public - Nil

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Jeff Gillies welcomed everyone and provided opening remarks. A roundtable of introductions followed.

Trustee Todd White offered greetings. The Accommodation Review provides a unique opportunity for school revitalization through investment funding from the Ministry. Initial options have been developed as a starting point. Members will evaluate these and can create new options by collaboratively exploring potential scenarios around school revitalization, consolidation and closure. Committee options will be presented to the Board of Trustees with a final decision targeted for June 2016. Proposals to the Ministry will require a strong business plan and will be contingent on funding. HWDSB has been quite successful in the past at securing investment dollars. Resource support is available as needed.

2. Housekeeping Items

Meeting norms were reviewed. Work will evolve based on general consensus. Dialogue will continue when needed to build consensus. If necessary, voting will occur by a show of hands or ballot (one vote per school). The membership contact list will be available for member information only. Members concurred. Correspondence and questions will be brought forward to the committee for review. The HWDSB website will be updated regularly and can be viewed at <http://www.hwdsb.on.ca/reviews/>.

3. Review Advisory Committee Meeting Schedule

The proposed meeting schedule was reviewed. Members suggested a few alternate dates and preferred locations. The schedule will be updated to reflect changes as discussed as noted below. Members concurred.

WG Meeting #2 - Thu Jan 28 - Glendale (new location)

WG Meeting #3 - Thu Feb 18 - Sir Wilfrid Laurier (new location)

WG Meeting #4 - Tue Mar 01 - Glen Brae (new date and location)

WG Meeting #5 - Tue Mar 22 - Sir Isaac Brock (new date and location)

WG Meeting #6 - Tue Apr 05 - Lake Avenue (new date and location)
Public Meeting #1 - Thu Feb 04 - Glendale
Public Meeting #2 - Thu Apr 14 - Glendale

Availability of school locations will need to be confirmed for the meeting dates above. On January 28, Pam Reinholdt will Chair the meeting.

4. Overview of Accommodation Review Binders

Bob Fex presented an overview of the binder. Content includes background data, school profile reports, 10-year historical facility improvements, projected 5-year renewal needs, maps, enrolment summaries and feasibility studies. Enrolment methodology was explained. Renewal needs are extensive and renewal dollars are limited. Facility conditions and enrolment data include finite numbers so data should be viewed as trends.

Binder Update: Section 6 / Appendix B / School Profile Report (Elizabeth Bagshaw) (Sir Wilfrid Laurier) / Page 2 of 2 / last data field "Suitable for Facility Partnership" **Yes**

The Initial Report Recommended Option was reviewed:

- Build a new JK-8 school on Glen Brae site - anticipated occupancy September 2019
 - New school to accommodate programs from Glen Brae, Glen Echo, and approximately 27% of students from Sir Isaac Brock
- Additions to Lake Avenue and Sir Wilfrid Laurier - anticipated occupancy September 2019
- Close Elizabeth Bagshaw, existing Glen Brae, Glen Echo, Sir Isaac Brock - anticipated June 2019
- New Construction - 650 pupil place dual tract JK-8 school on Glen Brae site anticipated opening September 2019
- Addition - 8 classroom addition at Lake Avenue anticipated opening September 2019
- Addition - 6 classrooms, 2 FDK, 2 resource rooms at Sir Wilfrid Laurier anticipated opening September 2019

Members were reminded that the Initial Report Recommended Option was developed as a starting point only. Alternatives can be developed through the committee. Collaboration will be essential to build the desired recommendation. Members are encouraged to review their binders to become more familiar with the information provided.

Due to limited time, members concurred to end the presentation at slide 37. Remaining information would be covered at the next meeting.

5. Questions & Answers

Q1. If only two reviews are underway, why were they not combined?

A1. Reviews are underway at the same time for East Hamilton City 2 and for Lower Stoney Creek. Each review includes six schools with a large amount of information. Twelve schools combined into one cluster might have been overwhelming. If a need arises to consult with the other group we are open to ideas.

Q. The City of Hamilton is developing a vision for the Centennial Pkwy area over the next 25 years. Has this been considered?

A. We do meet with the City regarding planning and share information on projections and new development. Numbers have been considered. Previous enrolment projections have been quite accurate.

Q. In turnaround neighbourhoods, houses are slowly coming up for sale where older families are selling and younger families are buying. Have these numbers been considered?

A. We are aware of this and gains and losses are captured in enrolment numbers. New builds do not necessarily bring the new enrolment numbers as one might think.

Q. Was the sale of old Bishop Ryan property taken into consideration?

A. Yes, we have taken the property into consideration – the projected number of units is 115 townhomes. This number will yield a small number of students. Projecting enrolments occurs with the best tools and data available at the time.

Q. Is legislation pertaining to accessibility considered?

A. Yes, we are working towards the 2025 deadline for full compliance.

Q. Are special needs and high needs (social, emotional, academic, physical) considered?

A. These needs are typically addressed through existing programs. The Board is cognizant of various needs and responds with the social work, instructional support, staffing and resourcing needed. It is reviewed every year.

Q. How will kids get to schools and what about busy streets?

A. The transportation policy governs eligible ridership. Roadway hazards are examined.

Q. Are transportation costs expected to increase?

A. Transportation has been provided as a percentage increase/decrease depending on the option.

Q. The information presented is quite technical and is taking up time for discussions.

A. Ministry guidelines stipulate that the data and options must be presented as a starting point for discussions.

Q. Parents are already asking questions. How can we respond?

A. Information is in your binders and on the website. We can assist schools in any creative ideas in order to respond to parent concerns. If the need is identified to assist with school meetings, break-out sessions, translators, etc., support from HWDSB is available. Members can communicate with their school communities as necessary. Concerns and ideas can also be written down and shared at the meetings for discussion. Data will be provided as needed to respond to questions. Corporate Communications also sends out information pieces and posts ads in local newspapers to keep the public informed.

Q. A lot of effort has gone into engaging the school community around the Kenora area so any changes effecting this location should be carefully considered.

A. Any specific pockets or needs related to various schools do need to be considered and possibilities explored.

6. Adjournment

The meeting adjourned at 8:35 p.m.

**East Hamilton City 2 Accommodation Review
Working Group Meeting #2
January 28 2016 - 6:00 pm
Glendale Secondary School, 145 Rainbow Drive, Hamilton, ON**

Minutes

Attendance

Committee Members - Lisa Corsini, Tamara Cummings, Jeff Gillies (Chair), Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura Neubrand, Suzie Spelic, Terri Trimble, Marissa Turner, Meagan Walker

Committee Member Regrets - Cherie Evans

HWDSB Resource Staff - Bob Fex, Pam Reinholdt, Mark Taylor, Ellen Warling

Trustees - Ray Mulholland

Public - Nil

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone and provided opening remarks. It is recognized that members are committed to their school communities and participation is appreciated. The work ahead is not an easy task but through collaboration, data review, resource support and shared voice a recommended option will go forward to the trustees. Open dialogue will allow members to share ideas and build an understanding for a vision. Advice from members to guide development of the option that goes forward to trustees will be essential.

2. Review and Approve Minutes

Draft minutes from Working Group Meeting #1 January 21, 2016 were provided for review. No changes suggested. Members can connect with Kathy Forde should any revisions be required.

3. Binder - Continued from WG #1 / Review Section 9 & Capital Funding

Bob Fex reviewed the initial Recommended Option and Alternative Option including boundary maps, enrolment projections and timelines as a continuation from the last meeting. A cost comparison between options followed. In 2014-15, the Ministry introduced the School Board Efficiencies and Modernization Strategy to provide incentives and supports for Boards to make more efficient use of school space. Support is available through grants, capital funding and school renewal funding. Typically a couple of avenues are explored. Under School Consolidation Capital Funding, \$750M has been earmarked over four years province-wide to support new schools, retrofits and additions that support school consolidations. Last year, HWDSB received approximately \$19M. Under School Renewal Funding, the Board received approximately \$19.5M this year to address operations, maintenance and repairs among all HWDSB schools. However, renewal needs are extensive and funds are limited. Health and safety items are the top priority.

Section 9 of the binder was also reviewed. Details focus on mapping to illustrate French Immersion student distribution and walking distances. Transportation data in terms of eligible riders and percentages was also covered.

Questions/Comments

Q. Is there funding for a new build?



ACCOMMODATION REVIEW



A. With school consolidation we would have access to various capital funds - renewal funding is for fix-ups - it can take up to 15 years to get through a list of renewal needs.

Q. If the recommendation submitted is denied what happens?

A. It is important to provide the best business case possible as HWDSB is vying amongst all school boards in Ontario. Hamilton has done well in the past with strong business cases. From nine of the previous reviews completed, the Board has received \$90M in funding.

Q. If it is decided that a school would close, do the priority renewal needs still get done?

A. Yes, with some exceptions depending on the renewal need and ensuring needs related to health and safety are addressed as a priority.

4. Accommodation Option - Discussion

Members formed breakout groups to view the options and provide comments on the pros and cons. Members then regrouped for open dialogue. A variety of comments provides a diverse voice and perspective. Discussion points are noted below. Member feedback is attached.

Status Quo

- Funding to support students with high needs - funding used to support a Spec Ed student follows the student (anywhere in Ontario)
- Property sales - through Ministry regulation, the process offers surplus lands first to preferred agents then to the open market - all proceeds of disposition remain in the Board and are allocated towards school renewal
- High renewal costs - noted, especially at Elizabeth Bagshaw

Recommended Option

- Vulnerable students - some students have already moved from one community to another due to boundary changes - another move to a new school community will be a concern
- Proximity to high school - new school considered too close to high school - concern around student interaction - different bell times would reduce opportunities for interaction
- Student function - how do you ensure students are able to function during a new build - students are moved only when the new facility is complete - footprint of lands intended to be non-disruptive
- Spec Ed classes - trying to develop pathways and create balance
- French Immersion - some work is underway to address equitable access
- Better drop off zones - walkability and safe drop off zones were discussed at a recent partner meeting
- Portables - not likely
- City parks - not directly affected
- Umbrella childcare - impact at Sir Wilfrid Laurier and Elizabeth Bagshaw - conceptually space is there to accommodate everyone but location shifts - ideally primary and junior stay together - when a school is closed we work with the organization and school to see if any modifications are needed - there is funding to support childcare moves so needs for childcare are always determined
- Expansion - when an addition is designed, benchmark items are considered and dialogue occurs with architects and academic side to determine space and details needed
- Building design - through the tender process and ministry benchmarks, design components are very prescribed - no opportunity to modify floor plans or space - classroom standards are prescribed in terms of square footage - green space is also a consideration

- French Immersion - transportation and student population are considered - program is well established and will remain in the area regardless of boundaries - numbers from another school cannot be merged if that school is not part of the review study area - review is underway in attempt to balance distance as some students travel great distances and could drop the program due to lengthy travel times
- Many positive comments around the idea of a new school on the Glen Brae site but some concern on proximity to the secondary school
- Some concern around disruption to students in the Lake Avenue area
- Some concern on Elizabeth Bagshaw merging with Sir Wilfrid Laurier and high numbers
- Some interest in the concept of building on the Sir Isaac Brock site
- A preliminary K-8 alternative option will be created through Bob Fex in response to concerns and interests above and using data already captured

Alternative Option

- Review boundaries - can we cross over to Green Acres in the other review - thoughts can be explored but secondary boundaries will need to be taken into consideration because they will be effected
- Lake Avenue - why included in this review - these students go to Glendale so it seems like a logical break
- Lake Avenue - kids and families very transient and no strong roots in community - need to be carefully considered
- Riverdale - families in this area stay for approximately five to six years only
- Boundaries - can boundaries be changed - would have to be carefully considered due the impact to Orchard Park - many community partners have had input to defining good boundaries - the ideal size for a secondary school is 1200 students (good programming, diversity, more robust) - it is also important to keep balance within the secondary schools
- Large school - when schools merge some people can be timid of a big school but large schools provide more opportunities - a visit to Gatestone can be considered to view classrooms, gyms and technology if members want to see comparable
- Bishop Ryan land - looking at developing a recreation centre
- Partnerships - reciprocal agreements exist between the Board and City for use of space allowing us to offer swimming and skating classes - good working relationships have been developed with municipal partners

5. Public Meeting #1 - Planning

The purpose of the first public meeting is to provide an overview of the process and collect public feedback on the options presented. Format will be similar to the working group meeting. Public viewpoints will be important to hear and consider. Interpreters will be arranged based on the top two languages identified through each principal. Child minding and bus tickets will be available upon 48-hour advance notice. Public feedback will be reviewed at the next working group meeting. Members concurred.

In terms of comments on the process, members indicated they liked the feedback process and use of sticky notes to collect comments.

6. Future Meeting Locations

An updated meeting schedule was provided.

7. Adjournment

The meeting adjourned at 8:40 p.m.

East Hamilton City 2 Working Group Meeting #2 Accommodation Review Initial Options - Committee Feedback

Status Quo

- No changes

Pros

- School culture, parent engagement, neighbourhood ties remain intact
- Personal contact with families
- Low numbers
- Lake Avenue students do not cross major road (Centennial)

Cons

- High renewal costs - Elizabeth Bagshaw old school
- Renewal will take too long to complete with high renewal costs
- Wasted resources at low capacity schools
- Lacking equitable conditions

Additional Comments

- How much time does a principal spend dealing with accommodation and facilities issues?
- What happens to sale of surplus land?
- Can unused space/schools be rented out to bring in more funds (e.g. St. Helen's)?
- Funding for mixed demographics

Recommended Option

- Build a new JK-8 school on Glen Brae site - anticipated occupancy September 2019
 - New school to accommodate programs from Glen Brae, Glen Echo, and approximately 27% students from Sir Isaac Brock
- Additions to Lake Avenue and Sir Wilfrid Laurier - anticipated occupancy September 2019
- Close Elizabeth Bagshaw, existing Glen Brae, Glen Echo, Sir Isaac Brock - anticipated June 2019
- New Construction - 650 pupil place dual tract JK-8 school on Glen Brae site
- Addition - 8 classroom addition at Lake Avenue
- Addition - 6 classroom, 2 FDK, 2 resource rooms at Sir Wilfrid Laurier

Pros

- Larger staff community
- More equitable with resources
- A larger school has the opportunity for more extra-curriculars
- A new school means everything is up to standard
- A new school means new opportunities i.e. advanced technology options, layout, etc.
- Sir Wilfrid Laurier and Elizabeth Bagshaw merge
- A new K-8 school has huge potential to strengthen the community involvement with kids and parents alike

Cons

- Traffic
- Too close to the high school
- K-8 school next to a high school
- Too many K-8 children close to the high school
- Sir Wilfrid Laurier enrolment high - loss of personal relationships possible
- Too far walking distance (safety) for parents (meet the teacher, open house, parent interviews)
- Too many low income families at Lake Avenue
- Lake Avenue becomes extreme high-end needs with poverty and special needs with housing economics, etc.
- Boundaries for Kenora - another changed school area for vulnerable students
- Vulnerable families merging to a new school district - community involvement
- Boundaries for Kenora have already changed once - continuing this will cause a drop in enrolment for students who already have low attendance
- Lake Avenue becomes a huge low-income school - too homogenous

Additional Comments

- What will the impact of a new build have on current students at Glen Echo/Glen Brae, if any?
- What happens with French Immersion - will there be reallocation of program?
- With a new build will the Board look into better drop-off zones?
- Will new builds have portables or will there be enough actual space?
- Widen Sir Isaac Brock boundaries to take more students from Sir Wilfrid Laurier
- Umbrella?
- There is a park (city park I believe) right beside Glen Echo - will this be affected by Glen Echo's closure or will it remain as is or will a new one be built by the new school?
- How is special class program across east-end (both groups) impacted/considered school community?

Alternative Option

- Rebuild Glen Brae - anticipated occupancy September 2019
- Repatriate Elizabeth Bagshaw students from Sir Wilfrid Laurier back to Elizabeth Bagshaw - anticipated occupancy September 2019
 - Approximately 18% of students that reside in Elizabeth Bagshaw's attendance boundary attend Sir Wilfrid Laurier (based on 3 year average)
- New Construction - 800 pupil place dual tract JK-8 school on Glen Brae site anticipated opening September 2019

Pros

- K-8 siblings walking together
- K-8 larger parent involvement - extra activities
- Avoids a complete low income school
- This avoids a complete low income school (Lake Avenue and Kenora area of Sir Isaac Brock)
- K-8 school offers greater potential for extra-curriculars
- New school will meet all standards

Cons

- Wasted resources at Sir Wilfrid Laurier
- Small amount of land
- Too close to high school
- Too many K-8 children close to the high school

Additional Comments

- Could Lake Avenue consolidate with Green Acres?
- Why can't Elizabeth Bagshaw and Sir Wilfrid Laurier consolidate?
- Widen Sir Isaac Brock boundaries and make Sir Wilfrid Laurier/Elizabeth Bagshaw's numbers lower
- How does the +35 over capacity fit in the school? Will there be enough room? How will class sizes be affected?
- What about building the new school on the Sir Isaac Brock site and expanding the boundary to relieve Sir Wilfrid Laurier size?
- Build on Sir Isaac Brock site - space everyone out
- Build on Sir Isaac Brock site and expand the boundary to relieve Sir Wilfrid Laurier
- Bishop Ryan property - understanding not community housing
- Sir Wilfrid Laurier/Elizabeth Bagshaw combo and demo categories around allocation of resources?

**East Hamilton City 2 Accommodation Review
Public Meeting #1
February 04, 2016 - 6:00 pm
Glendale Secondary School, 145 Rainbow Drive, Hamilton, ON (Cafeteria)**

Minutes

Attendance

Committee Members - Lisa Corsini, Tamara Cummings, Jeff Gillies (Chair), Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Laura Neubrand, Suzie Spelic, Terri Trimble, Marissa Turner, Meagan Walker

Committee Member Regrets - Cherie Evans, Judy Kloosterman

HWDSB Resource Staff - John Bradley, Anegret Cucuz, Robert Faulkner, Bob Fex, Sherry Halla, Susan Jackson Boshier, Rhonda Moules, Jackie Penman, Pam Reinholdt, Mark Tadeson, Curtis Tye

Trustees - Ray Mulholland, Todd White

Public - 18 Public Attendees - A.M. Cunningham (2); Elizabeth Bagshaw (1); Glen Brae (2); Glen Echo (6); Hamilton Community News (1); Neighbours (3); Affiliation unspecified (3)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Jeff Gillies welcomed everyone to the meeting and provided introductions. The forum provides an opportunity for communities to understand the process, review information, view options being considered and provide feedback. All aspects of the review process are posted to the website for public information at www.hwdsb.on.ca/reviews

Todd White provided greetings upon arrival. The work ahead has purposeful intent and there is much opportunity to explore options for the six schools under review. Each school is approximately 50 years old. Funds are currently available for school investment. It is an interesting process. The Advisory Committee has an opportunity to consider public feedback and will provide advice to trustees on how people wish to design their school communities. Community input is essential.

Interpreters were available (Arabic, Pujabi, Serbian, Urdu) to assist public attendees if needed.

2. Overview of Accommodation Review Process

An accommodation review process is the procedure used by school boards to examine schools and recommend solutions on issues around excess capacity, enrolment, facility conditions and facility needs. Advisory committees are formed to assist in reviewing possibilities and providing community insight. The role of the Advisory Committee is essentially to provide advice. Final decisions are made by the Board of Trustees. An orientation session was held in January to inform Advisory Committee members on how the process would unfold. All information from the orientation meeting is available on the Board website. The final proposal to the Ministry is expected by June 2016.



ACCOMMODATION REVIEW



3. Summary of Initial Report

Bob Fex provided an overview of the Initial Report, which was submitted to the Board of Trustees on December 7, 2015. Details focused on school information profiles, key criteria, mapping, enrolment projections, cost comparisons and funding. Key criteria centres on conditions that support student achievement, student well-being, financial viability and guiding principles under the Long Term Facilities Master Plan. The Ministry mandated that an initial option, or recommendation, be developed as a starting point. Ministry funding provided the opportunity to secure consultants to examine the schools and provide feasibility summaries and estimated costing of accommodation options. The scope focused on accessibility, benchmark, and renewal.

The Initial Recommended Option was presented. Boundaries, walking distances and enrolment projections were reviewed.

Recommended Option

- Build a new JK-8 school on Glen Brae site - anticipated occupancy Sep 2019
 - New school to accommodate programs from Glen Brae, Glen Echo, and approximately 27% students from Sir Isaac Brock
- Additions to Lake Avenue and Sir Wilfrid Laurier - anticipated occupancy Sep 2019
- Close Elizabeth Bagshaw, existing Glen Brae, Glen Echo, Sir Isaac Brock - anticipated Jun 2019
- New Construction - 650 pupil place dual tract JK-8 school on Glen Brae site - anticipated opening Sep 2019
- Addition - 8 classroom addition at Lake Avenue - anticipated opening Sep 2019
- Addition - 6 classroom, 2 FDK, 2 resource rooms at Sir Wilfrid Laurier - anticipated opening Sep 2019

An Alternative Option, developed by staff as a second scenario was also presented. Details focused on boundaries, walking distances and enrolment projections.

Alternative Option

- Rebuild Glen Brae - anticipated occupancy Sep 2019
- Repatriate Elizabeth Bagshaw students from Sir Wilfrid Laurier back to Elizabeth Bagshaw - anticipated occupancy Sep 2019
 - Approximately 18% of students that reside in Elizabeth Bagshaw's attendance boundary attend Sir Wilfrid Laurier (based on 3 year average)
- New Construction - 800 pupil place dual tract JK-8 school on Glen Brae site - anticipated opening Sep 2019

Status Quo

- A scenario with no changes is a third option for consideration.

A cost comparison was presented to illustrate estimates between the Recommended Option (\$31M) and Alternative Option (\$35M). Through School Consolidation Capital Funds, \$750M has been earmarked province-wide over four years to support related work. In year one, HWDSB received approximately \$19M. School Renewal Funding is also available, which supports the operations, maintenance and repair of schools. HWDSB received approximately \$19.5M this year to address the renewal needs of all schools within HWDSB. The 'system-wide' renewal needs are extensive and challenging given the 'limited' funds and amount of renewal.



ACCOMMODATION REVIEW



Proposed timelines were also reviewed in terms of review, funding and construction phases. An anticipated date of September-December 2019 was provided as an occupancy date in order to illustrate the estimated construction time lines of the accommodation options.

Jeff Gillies reiterated that the options presented have been developed as a starting point for discussion and consideration. The Advisory Committee has a growing desire to look at a hybrid option so work continues. It is an extensive task. Community input and guidance from the Advisory Committee will be essential.

4. Interactive Review of Options

Attendees were invited to circulate among the three options posted and provide comments and input on the pros and cons of each. Committee members were available to answer any questions. Everyone regrouped to share comments and raise any concerns in an open dialogue format.

5. Closing Questions and Discussion

Q. If schools are closed and go up for sale, what happens to the vacant lands and buildings? Is there any consideration for future growth, new housing development and the need for future space? Perhaps vacant schools should not be sold in case of future need.

A. Properties no longer required are normally put up for sale to a list of preferred agents and if no interest is expressed then to the open market. However, vacant properties could be retained for future use. In recent conversations with trustees and City Councillors, thoughts were shared around retaining property for future growth should the population rebound. When a school closes and is sold on the open market, the property often turns into new development. There are many factors to consider in conjunction with the City. A number of options could produce various results. This comment regarding consideration of future growth is an example of advice the Advisory Committee can provide to trustees.

Q. Any consideration for French Immersion?

A. We have a solid French Immersion program with a very large catchment area. We are monitoring numbers, considering long-term planning and looking at French Immersion as part of the Elementary Program Strategy that is currently being developed. The Strategy will undergo a consultative process. We can work through the Advisory Committees for Lower Stoney Creek and for East Hamilton, if the need arises for the two review groups to meet.

Q. Are projections based on a dual tract school at Glen Brae and not on a new program?

A. Yes, correct.

Q. I went to a K-8 school and my children went to middle school. Why is the Board switching back and forth and now going back to a K-8 model?

A. There is an emphasis from the Ministry on the K-8 model. Perspective around a K-8 school is that from the beginning students remain in one location until grade 8 graduation then move to the secondary level. By reducing transitions, stability and continuity are created for the student. Research on grade structure and school size has produced mixed reviews. There is no solid evidence that indicates one model provides better student success over another. Evidence only indicates that reduced transition produces greater student success. Previously we could fill all schools with various grades but with declining enrolment that is no longer the case. We do recognize that a K-8 school may be ideal in some cases but not all cases. It depends on numbers in the community as to which facilities

can be filled and what grades are offered. A K-8 facility tends to be more flexible. The Board leans towards the preferred K-8 model but is open to community voice. This type of forums allows community voice to be heard

Q. Regarding the Recommended Option, the impact on Lake Avenue School is a concern. The negative impact on a small catchment is a concern. Is anything missing? Seems the Alternative Option creates a homogenous school, which could create problems whereas the Recommended Option is more open.

A. The pros and cons listed are the views and opinions of the Advisory Committee members. All views related to Lake Avenue School will be considered. Everyone will have a different perspective.

Q. With the Alternative Option looking at a super school, I am concerned about the allocation of dollars to special needs kids - in big schools these kids sometimes fall through the cracks.

A. We do provide appropriate programming for all students regardless of the school - we are committed to supporting all students.

Q. When they close schools and kids are on buses sometimes bus rides are very lengthy especially for little ones - schools should be within walking distances - kids should not be bused - children need physical activity - big schools do not permit walking for everyone - inclement weather must be considered for the little ones walking to school.

A. Comments on walkability versus bus transportation are noted. Percentages of students bused are comparable: status Quo Option - 17% bused / Recommended Option - 11% bused / Alternative Option - 20% bused.

Comments

- With bigger schools there are more opportunities for activities and extra-curricular activities - there are also more people to help out with the kids
- You cannot eliminate busing - also, many kids who can walk still get driven

6. Adjournment

The meeting adjourned at 7:40 p.m.

Next Meetings

- Working Group #3 - Thursday, February 18, 2016 6:00 pm - Sir Wilfrid Laurier
- Public Meeting #2 - Thursday, April 14, 2016 6:00 pm - Glendale

East Hamilton City 2 Accommodation Review Public Meeting #1 Public Feedback

Initial Report Recommended Option

Pros

- Playground/extra-curricular grounds outside - space outdoors allows for this
- High school student involvement at elementary school
- Larger parking space for new Glen Brae
- Proper music teaching room - bigger rooms in general

Cons

- No comments

Additional Comments

- Glen Brae - close to buses and new bus system (GO)
- Love the high school can be involved with the K-8
- Bigger kids picking up younger siblings
- Family connected "Glen" schools
- French Immersion program will include this high school
- After new Glen Brae was built, it would be unacceptable to lose any green space
- Area changing - new GO station coming - families moving into existing homes
- Why do we not look at encompassing all students in the area - why not work with the Catholic Board - less competition to more cooperation
- Nutrition program continued?
- What about the possibility of having a split evenly with K-6 schools and 7-12?
- Child care?
- What is the option for a daycare based in the school for new Glen Brae?
- How will traffic be considered during school hours? Where will buses park?
- We will lose green space in the Glen Echo/Brae area
- Is there enough green space at Laurier to accommodate the revised school? I understand that a new housing development will be built on the old Bishop Ryan site
- What is/will be the consideration given to the PFLC program currently running at Lake Avenue? The space is already small - with addition of families, a larger space/programming for PFLC?
- Parking capacity at new Glen Brae?

Initial Report Alternative Option

Pros

- Community feel of school and support for special needs
- Parking - travel - ability to navigate around the schools
- I have six kids (one in Glen Brae, four at Sir Isaac Brock, one going Sep 2016) so if possible building a new school at same place would be appreciated

Cons

- Busing - I think we are going in the wrong direction - we should be thinking into the future and reduce the need of school buses - with the overall lack of physical activity our young students get - walking distances should be walkable, most of the school year could have unpleasant weather

Additional Comments

- No comments

Status Quo

Pros

- No comments

Cons

- No comments

Additional Comments

- No comments

**East Hamilton City 2 Accommodation Review
Working Group Meeting #3
February 18, 2016 - 6:00 pm
Sir Wilfrid Laurier Elementary School, 70 Albright Road, Hamilton, ON (Library)**

Minutes

Attendance

Committee Members - Lisa Corsini, Tamara Cummings, Jeff Gillies (Chair), Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Suzie Spelic, Terri Trimble, Marissa Turner, Meagan Walker

Committee Member Regrets - Cherie Evans, Laura Neubrand

HWDSB Resource Staff - John Bradley, Anegret Cucuz, Sue Dunn, Robert Faulkner, Sherry Halla, Susan Jackson Boshier, Rhonda Moules, Pam Reinholdt, Mark Tadeson, Curtis Tye, Ellen Warling

Trustees - Ray Mulholland, Todd White

Public - 1 public attendee - Hamilton Community News (1)

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone and provided opening remarks.

2. Review & Approve Minutes

- **Working Group Meeting #2** - Minutes accepted without any changes. Members concurred.
- **Public Meeting #1** - Minutes accepted with revision to attendance and spelling of Wilfred to "Wilfrid". Members concurred.

3. Review Feedback from Public Meeting #1

Feedback from the Public Meeting was reviewed. Members provided comments as noted below:

- **Initial Report Recommended Option** - In response to public comments around the perceived loss of green space in the Glen Echo/Brae area should a new build occur, it was noted that rather than losing green space with a new build there is the possibility of gaining green space.
- **Initial Report Alternative Option** - No comments.
- **Initial Report Status Quo Option** - Members thought public attendees did not express interest in the Status Quo Option because it represented no change. Public attendees are aware the schools are old so when they looked at costs and realities, felt the Status Quo Option was not doable so focused more on the other two options. It seems people are quite excited about having new schools.

Overall, committee members felt that the public consultation forum was a positive session. Attendees had an opportunity to view all three options and share various perspectives. The smaller group discussions were considered productive as people rotated among the three options posted.



ACCOMMODATION REVIEW



4. Correspondence

Correspondence was reviewed. One writer expressed concern around school drop-off and pick-up, and on exterior/interior modernization. Members recognize that traffic is a real concern and there is an opportunity to get it right with a new build. It was noted that bus loops and “Kiss & Ride” configurations are incorporated within the design of new builds based on Ministry benchmarks. Communication with City staff would occur and site plan approvals would also be required. In terms of sprucing up schools, the Board will continue to help maintain school exteriors but no major renovations would be done if building new schools.

5. Review Key Issues that are Emerging

Members, principals and staff shared thoughts and dialogue on some of the key issues that are emerging as noted below:

Feasibility of Keeping Elizabeth Bagshaw Open

- Size of a new school is a concern - boundary mapping would need to be addressed
- A super school seems feasible only with a boundary shift
- Families that could not attend the public meeting still have questions around school size and services such as special needs - they do not want to lose personal touch or personal connection - they understand the money aspect but wonder what impact an extra 150 kids would have
- People impacted by change need to ensure it works for them
- Access to the green space around Elizabeth Bagshaw and Sir Wilfrid Laurier is an item of interest - this space however is not on school property so organized visits are considered a field trip - access is similar from either school - both schools have great green space
- Should Elizabeth Bagshaw close, the impact on green space and on increased numbers at Sir Wilfrid Laurier must be carefully considered
- Elizabeth Bagshaw is a high needs school - some parents have expressed concern around staff and student numbers
- It is recognized that various students have different needs within a school - it will be important to ensure all student needs are met - members wondered if any protocol exists for reference
- It was noted that larger schools generally provide more choice, opportunities and staff however, EA staffing is not connected to school size but to student need - when a student switches school location the allocation follows the student not the individual staff member - staffing occurs based on Ministry benchmarks however, with a larger number of students there may be some advantages in terms of obtaining additional staffing support - an outline on past history will be provided for reference at the next meeting (Pam Reinholdt)
- When changes occur, many staff members often shift over to the new school

Feasibility of Reducing Student Population at Sir Wilfrid Laurier

- First two key emerging issues are related but are also separate
- There is a section of students that could be shifted but beyond that it would be difficult to pull families from the school they currently walk to and expect the kids to bus to another location
- Other large elementary schools exist in the Board (Winona / Bellmoore) but deal with different demographic populations so cannot be compared with Elizabeth Bagshaw and Sir Wilfrid Laurier

Kenora Neighbourhood Going to Lake Avenue

- Lake Avenue is a unique school with positive school culture - student voice is evident and students are engaged - there is also a serenity - the relationships are happy and there are many smiling faces - the school works with its community which is an empowering feeling for those connected with the school - teachers are on top of academics - it has strong ESL support and excellent learning resource - the ESL population is approximately 85 percent but ESL does not unite the school, it is everything else - walking may be the only issue
- Additional students would be welcomed in a positive inclusive environment - it would be worth the walk - students should adapt easily
- Information or an orientation session on transition could be arranged - many transitional experiences can be incorporated
- Concern about families and students crossing over Centennial Parkway - a very busy street - crossing guards would need to be considered
- The Advisory Committee provides advice to trustees and can highlight concern around safety when crossing Centennial Parkway
- Members can continue to talk with their school communities and can still look options
- Members suggested that perhaps discussions take place with the Lower Stoney Creek Advisory Committee concerning boundaries to maximize facilities
- French Immersion students outside of the review area should perhaps be considered
- Any impacts to high school boundaries must be carefully considered

Feasibility of Closing Glen Echo and Glen Brae and Building New on Sir Isaac Brock Location - No discussion

Building Location of New Glen School (on existing building site or not) - No discussion

Parking Issues at Glen Site

- Parking issues are common to all schools

6. Discussion Regarding Narrowing our Focus Regarding Existing Options

Todd White acknowledged the dialogue on emerging issues and shared an observation noting that folks seemed to feel limited by what currently exists. He noted that mapping is a starting point and suggested that perhaps members might want to look at a map without boundaries in order to envision how neighbourhoods could be grouped together to design the communities best suited to the study area. A mapping exercise would allow members to mark boundaries without limits. Members should not feel restricted by the status quo. Schools should be designed with community growth in mind. In response to members wondering if this approach would be an effective use of time or would provide the outcome desired, Todd advised that a business case would need to be built around any recommendation or a new design if desired by the Committee.

In response to a member asking whether the hybrid option ever transpired, it was noted that the committee will go through an exercise at a later time to review details.

With more questions than answers at this point and hearing from Trustee White, perspective from a wider scope may assist in moving forward. Members gathered to view neighbourhood and student distribution mapping. A planning map will be emailed to members to assist in their thinking around feasible community and neighbourhood groupings. Ideas, comments and any other options can then be discussed at the next meeting.



ACCOMMODATION REVIEW



7. Meeting with the Lower Stoney Creek AR Group to Share Thinking

On Wednesday, March 23rd the Lower Stoney Creek Advisory Committee will be meeting at Gatestone Elementary School and touring the facility to view a newer build. An invitation has been extended to the East Hamilton City 2 Advisory Committee to attend a joint meeting. Attendance will be determined by the Committee at the next meeting depending on progress of the work underway. Members will hold March 23 as a tentative meeting date.

8. Adjournment

The meeting adjourned at 8:10 p.m.

Next Meetings

- Working Group Meeting #4 - Tuesday March 01, 2016 6:00 pm - Glen Brae

**East Hamilton City 2 Accommodation Review
Working Group Meeting #4
March 03, 2016 - 6:00 pm
Glen Brae Elementary School, 50 Secord Drive, Hamilton, ON (Library)**

Minutes

Attendance

Committee Members - Tamara Cummings, Jeff Gillies (Chair), Drazena Hidalgo, Laura Neubrand, Suzie Spelic, Meagan Walker

Committee Member Regrets - Lisa Corsini, Cherie Evans, Lisa Hardie, Sasha Kajganic, Judy Kloosterman, Terri Trimble, Marissa Turner

HWDSB Resource Staff - John Bradley, Sue Dunn, Robert Faulkner, Bob Fex, Sherry Halla, Susan Jackson Boshier, Pam Reinholdt, Curtis Tye, Ellen Warling

Trustees - Todd White

Public - 1 public attendee - Stoney Creek News (1)

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone, provided opening remarks and reviewed the agenda.

2. Review and Approve Minutes

Working Group Meeting #3 - Minutes accepted without any changes. Members concurred.

3. WG Meeting #3 Debriefing of Homework

Following the last meeting, an undefined planning map was distributed to assist members in visualizing student distribution and boundaries that would best represent neighbourhoods in the study area. Members shared their thoughts and suggested options. Comments at the meeting and received by email are noted below.

Consideration to have Elizabeth Bagshaw remain open but as a middle school

- This would take the pressure off of a super school size and concern at Sir Wilfrid Laurier - given the two communities identify as one, logistics would be clear and clean - financial picture would need to be reviewed to weigh in on feasibility considering Sir Wilfrid Laurier would not need as large a budget as they would not be accommodating more students as well as what other decisions were made around the new Glen or not new Glen, Isaac Brock and/or Lake
- If Elizabeth Bagshaw stays open, renewal costs will be needed to maintain the school as best possible - high and urgent items are addressed as priorities among all schools and renewal funds are limited given the current state of renewal system wide
- It is a mature community but some revitalization is occurring where young families are moving in
- A section of approximately 290 new homes near the recreation centre is not expected to have any significant impact on student numbers
- The Board's preferred model is a JK-8 school. A middle school model can be 'quirky' as the percentage of JK-8 becomes the norm, however the trustees are open to community input – this is the purpose of the community consultation.

Close Elizabeth Bagshaw and addition to Sir Wilfrid Laurier

- Good idea to accommodate numbers
- Larger schools provide more benefits and opportunities including more competitive athletics

Close Elizabeth Bagshaw, update Sir Wilfrid Laurier as a new school, Glen Brae and Glen Echo merged with Sir Isaac Brock, Kenora neighbourhood goes to Lake Avenue

- Renewal costs considered too high at Elizabeth Bagshaw - high costs do not seem feasible - renewal dollars saved at Elizabeth Bagshaw can be better spent among other schools
- Numbers will be a concern - boundaries at Sir Wilfrid Laurier can be expanded to take in more students
- Parents concerned about end result and do not understand how the process unfolds - kids and families will have to adjust going to a new school - everyone should be considered as one big happy East Hamilton family
- At Elizabeth Bagshaw extra-curricular activities are not well attended for a variety of reasons - although some families are open to going to Sir Wilfrid Laurier, moving to another school does not mean these kids will participate in extra-curricular activities
- All kids at Elizabeth Bagshaw currently have an opportunity to play on sports teams but when these kids move to a larger school some will not make the team
- If building on the Sir Isaac Brock site, some parents say they will move their kids to the Catholic Board - although principals hear this commentary occasionally, rarely are students withdrawn
- Sir Wilfrid Laurier would gladly welcome Elizabeth Bagshaw students
- Shifting kids from the Kenora neighbourhood to Lake Avenue is a concern

Initial Report Recommended Option

- Considered by one member as the best option - numbers at Sir Wilfrid Laurier are high but students adjust to portables - a school size of 900 is really not much different than 600 because a larger school provides more classrooms, teachers and opportunities - kids who play together should be able to go to school together and attend extra-curricular activities together
- Two members dislike the idea of a new build on the Glen site due to proximity to the high school - high school kids can impact younger students in a negative way (language, etc.)
- Glen Brae was identified in this option as the site for a new build rather than Sir Isaac Brock due to various factors such as proximity to the high school, more building options, maximizing land usage, less students would be affected as most of them are in the Glen Brea area, and transportation costs

4. Key Questions

Discussion continued around various concerns and comments as noted below.

Childcare - The impact of amalgamation on the childcare program at Sir Wilfrid Laurier is an item of interest - it will be important not to lose any space due to transition - from past experience, childcare providers have moved from old to new facilities - childcare need and space must be carefully considered

Gym Size - The value of athletics and physical education is important - adequate gym size in a large school will be essential - minimum ministry standards must be met - when providing advice to trustees, the committee can indicate that an expanded gym or second gym should be considered - the committee can also suggest that if no money is received from consolidation funding then support funds should come from another source and the Board should find another solution



ACCOMMODATION REVIEW



Community Concerns - Many community members do not want to deal with demolition or construction of schools - impact to property value is also a public concern

French Immersion - The Lower Stoney Creek Advisory Committee is curious about FI numbers in the East Hamilton City 2 boundary and might want to explore the possibility of offering FI within Lower Stoney Creek but only if numbers warrant - any new offering would be a few years in growing - FI numbers are not likely to impact any decisions - it was noted that Glen Echo is a very walkable area for the FI program

Funding - Availability and effective use of funding is a common concern among members

Old Buildings - Concerning old empty school buildings, property is declared surplus and there is a process to follow in terms of disposition - the timeframe for getting through this process can be lengthy

School Size - It is difficult to determine what is considered an ideal school size as everyone has a different experience and opinion - Hillcrest should perhaps be considered as a model in terms of going from a smaller school (428) to larger school (585)

Transition - Transition will be an important piece for the students - parents believe there are so many unknowns - it seems it is the parents who worry - the kids usually manage just fine - with respect to grandfathering, consideration is more common among grade 6-8 students starting with grade 8 if it is feasible if there is room in the new building - younger siblings however would have to go to their catchment school - this is another item for transition planning - to ease transition other transition committees have prompted various activities such as leadership camps, student shadowing, student mentoring, play days, cooperative school council meetings and school events - transitioning is a piece that will follow and will provide another opportunity for input

5. Another Accommodation Option - Discussion

The scenario below, generated from committee interest, was reviewed along with enrolment projections. Discussion points are noted below.

Scenario for Working Group Meeting #4

Close Elizabeth Bagshaw, Glen Echo, Glen Brae and Sir Isaac Brock

- New Build - 800 pupil place JK-8 school on Glen Brae site
 - Renovation/Addition - Lake Avenue Site (516 + 184 = 700 OTG)
 - 8 classroom addition (184)
 - Renovation/Addition - Sir Wilfrid Laurier Site (709 + 96 = 805 OTG)
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - Resource spaces (24)
- System classes and special classes have been considered and are reflected in enrolment projections - the Board is cognizant of the demand for self-contained classes - the pathway is the focus - for example, the Board tries to keep students in the ASD class in the same school from beginning to grade 8 which allows these students to build familiarity and friends - numbers are not expected to increase for special needs classes
 - In the past, Kenora families have not been interested in crossing busy streets and low attendance is experienced - the provision of busing may alleviate concerns and improve attendance if Kenora students shift to Lake Avenue



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- the 1.6 km qualifier is impacted by the address so one of the buses in this neighbourhood is currently an automatic approval - a similar approved service could possibly apply to Lake Avenue - busing will be an important piece - it is important for the committee to advocate for the families - any concern around transportation should be expressed in advice that goes forward from the committee to trustees - the committee could indicate that better attendance is expected if busing is provided

- Numbers in this scenario seem more balanced and are not wasting space or money on unused space - better to have large schools that are fairly equal in size so that there is not a dramatic difference between schools
- With no major concerns expressed, it appears members are coming to agreement on this fourth scenario

6. Discussion on Narrowing Focus Regarding Existing Options

Jeff Gillies recapped discussion points that have captured significant interest throughout the meeting.

Members concurred with the following

- Closure of Elizabeth Bagshaw
- Addition to Sir Wilfrid Laurier
- Adjust boundaries for Sir Wilfrid Laurier for optimal numbers and to alleviate enrolment pressures
- Gym expansion at Sir Wilfrid Laurier to accommodate larger student population
- A new build to consolidate Glen Brae, Glen Echo and Sir Isaac Brock
- Addition to Lake Avenue
- Boundary adjustment for Lake Avenue to include Kenora neighbourhood
- Recommendation to provide busing for Kenora families travelling to Lake Avenue

Consensus still needed concerning

- Site location for a new build - pros and cons for a Glen site versus a Sir Isaac Brock site will need to be listed and considered - supporting data will be provided for review (Bob Fex)

Further consideration on

- The suggestion of a middle school - feasibility of a JK-5 and grade 6-8 structure to be considered - a scenario will be developed for review (Bob Fex)

Work will continue in order to move forward, prepare for the public meeting and build further consensus. Rationale will be needed to support any recommendation put forward through the consultative process. Trustees are interested in hearing committee voice. Ultimately, the final decision rests with trustees.

7. Joint East Hamilton-Lower Stoney Creek Meeting

The Lower Stoney Creek Advisory Committee has extended an open invitation for a joint meeting on March 23 at Gatestone Elementary School. The joint meeting provides an opportunity for a tour and for shared discussion. Principals are not required to attend. Notice to follow.

8. Adjournment

The meeting adjourned at 8:10 p.m.

Next Meetings

- Working Group Meeting #5 - Tuesday March 22, 2016 6:00 pm - Sir Isaac Brock
- Working Group Meeting #6 - Tuesday April 05, 2016 6:00 pm - Lake Avenue

**East Hamilton City 2 Accommodation Review
Working Group Meeting #5
March 22, 2016 - 6:00 pm
Sir Isaac Brock Elementary School, 130 Greenford Drive, Stoney Creek, ON (Library)**

Minutes

Attendance

Committee Members - Lisa Corsini, Tamara Cummings, Jeff Gillies (Chair), Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura Neubrand, Terri Trimble, Meagan Walker

Committee Member Regrets - Cherie Evans, Lisa Hardie, Suzie Spelic, Marissa Turner,

HWDSB Resource Staff - Anegret Cucuz, Robert Faulkner, Sarah Goodman, Sherry Halla, Susan Jackson Boshier, Rhonda Moules, Pam Reinholdt, Mark Tadeson, Curtis Tye,

Trustees - Ray Mulholland, Todd White

Public - 3 public attendees present

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone and provided opening remarks. Sarah Goodman was introduced as the new Principal of Lake Avenue replacing Anegret Cucuz upon her retirement March 31. Terri Trimble will be moving to Cootes Paradise but will remain on the committee as work nears the final stages.

2. Review & Approve Minutes

Working Group Meeting #4 - Minutes accepted without any changes. Members concurred.

3. WG #4 Meeting Discussion

The role of the Advisory Committee was reviewed.

Consensus Points

Consensus points as discussed at the last meeting were reviewed:

- Close Elizabeth Bagshaw School
- Build addition on Sir Wilfrid Laurier School. Recommend expanding Sir Wilfrid Laurier gymnasium to reflect projected student population
- Adjust boundaries for Sir Wilfrid Laurier School to alleviate enrolment pressures. Build a new school consolidating Glen Brae, Glen Echo and Sir Isaac Brock (location to be determined)
- Build addition on Lake Avenue School
- Adjust Lake Avenue School boundary to include Kenora neighbourhood. Recommend bus transportation for families in Kenora neighbourhood to travel to Lake Avenue School

Some concern remains around Kenora families moving to Lake Avenue. Kenora families reside in a high needs poverty stricken area. Moving will add stress to families and to staff.



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Glen - Brock Site Discussion

Considerations focus on the impact to students, walkability, shared space (auditorium, playing fields, track, etc.) and land space (Glen site 18.5 acres / Sir Isaac Brock site 7 acres). Further thoughts were shared:

Glen Site - Some members consider the Glen site as the logical solution

- more space to build
- The majority of walkers would be in the Glen area
- Students eventually come into the area to attend Glendale
- Working families and single families would appreciate the school drop off and pickup convenience where elementary and secondary students are closer together on one large site

Brock Site - Other members believe the Brock site is best

- land space is sufficient
- students do not need to be housed beside Glendale just to use the auditorium
- 1800 elementary and secondary kids in one area (Glen site) is a lot

General Comments

- If students from the Kenora neighbourhood are bused, it does not matter so much which school they attend
- Students who meet requirements for transportation would be bused
- Disheartening to see anything in the existing areas change - do not want to separate kids
- It is a difficult decision - members want the best for all students and wish for kids to thrive

It is recognized that the committee is not in agreement on a preferred location, which is fine. Preference for moving forward at this point involves a new build (Glen Brae, Glen Echo, Sir Isaac Brock into one JK-8 school) but with the location between the Glen site or Sir Isaac Brock site still to be determined. Each perspective can be captured in the advice that goes forward to trustees to identify the issues that are important to the families and school communities. Committee members will assist in crafting the points of interest that will be included in the report and will have an opportunity to scrutinize the draft report. Final decisions will be made by trustees. Members concurred.

4. Another Accommodation Option - Discussion

From discussions at the last meeting, a new scenario was requested and reviewed. Members shared thoughts on whether this would be a viable option.

Scenario for Working Group Meeting # 5 (JK-5/6-8 model)

Close Elizabeth Bagshaw into Sir Wilfrid Laurier and Glen Echo into Sir Isaac Brock

Sir Isaac Brock remains a JK-5 and now offers French Immersion 1-5

- Renovation/Addition - (268 + 207 = 475 OTG)
- 9 classroom addition (207)

Glen Brae remains a 6-8 English & FI school

- New build - 575 pupil place 6-8 school on Glen Brae site
- Sir Wilfrid Laurier English 6-8 attend Glen Brae

Sir Wilfrid Laurier becomes JK-5 school

- Renovation/Addition

Lake Avenue remains status quo - no boundary change



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Comments

- This option represents a good balance of numbers between schools
- Numbers include FI students from Stoney Creek
- Comparing study areas is not an easy task - East Hamilton and Lower Stoney Creek are different communities
- Members are cognizant of the needs of the various communities
- Student population is higher in the East Hamilton study area versus Lower Stoney Creek
- Small schools are becoming a rarity
- This scenario requires a lot of busing
- French Immersion is an item of interest but is outside the scope of this Advisory Committee and falls under the Elementary Program Strategy, which is currently being developed. There is currently no FI in lower Stoney Creek. The strategy is recommending locations around the city. FI will likely remain within the East Hamilton community. East Hamilton will have to work with the FI numbers that are currently available.
- Lake Avenue is perceived as a large low socio-economic school and as a transitional school with minimum “roots” in the community. In response, the principal believes Lake Avenue is no longer the transitional school it once was. Over the last few years, the school has gained a solid population with little influx. The community is happy in this location and wants to remain.
- The concern of having many poor kids reside in one school (Lake Avenue) is recognized. Perhaps the school could pursue more government assistance and programs considering the need at the school.
- A new build provides the possibility of securing more money in comparison to renewal dollars but this grade structure is a challenging model and may impact the business case in terms of feasibility and acceptance
- The FCI is a factor to consider when pursuing a new build
- Services for special needs follow the student regardless of school
- This would keep Kenora kids at Sir Isaac Brock for JK-5 then to Glen Brae for 6-8
- Some parents walk their kids to school and others do not
- Easier for parents to get kids on a bus than walking
- Kids would not be on the bus for lengthy ride times
- May have a negative impact on the family structure where older siblings walk younger siblings to school
- Do not like all the transportation in terms of cost and environment
- Many parents are driving their children and streets are already congested - larger schools with extra students are expected to increase congestion - Sir Wilfrid Laurier is currently challenged with traffic
- Members have mixed opinions

It is recognized that the committee has struggled throughout the process in terms of achieving an easy or best solution from a challenging situation. Appreciation was extended to committee members for their many efforts and ideas throughout the process. Each school is unique in its own individual way. Members are looking at student needs and are somewhat protecting their own school communities but do need to look ahead to the future with forward thinking to allow our students to flourish.

Trustee White also noted that the committee cannot agree on one recommendation so suggested that providing advice may be the best approach for moving forward. There is value in each scenario. Itemizing the committee’s best thinking will assist trustees in making decisions. Perhaps a tiered approach or sections on various scenarios should be considered as the format with advice and questions highlighted for each.

Numbers seem to be a point of interest. As such, members suggested that prospects for funding may be better if four JK-8 schools were presented, preferably around the parameters of a Glen, Lake Avenue, Sir Isaac Brock and Sir Wilfrid Laurier. At the next meeting, a new scenario with four schools around the size of 500 will be explored with initial information first before in-depth analysis and costing are provided. If there is no consensus the committee will work towards parameters (advice) for trustees. Members concurred.

5. Joint East Hamilton-Lower Stoney Creek Meeting

An open invitation was extended to committee members to participate in a tour of Gatestone Elementary School and joint discussions with Lower Stoney Creek on March 23, 2016.

6. Planning for Public Meeting

Final thoughts to prepare for the Public Meeting will be discussed at the next Working Group Meeting. The date for the Public Meeting will change to April 11, 2016 as Pam Reinholdt and Jeff Gillies cannot attend the April 14 date originally scheduled. Public participants are welcomed to attend to express thoughts and provide input.

7. Adjournment

The session adjourned at 8:00 p.m.

**East Hamilton City 2 Accommodation Review
Working Group Meeting #6
April 05, 2016 - 6:00 pm
Lake Avenue Elementary School, 157 Lake Ave N, Hamilton, ON (Library)**

Minutes

Attendance

Committee Members - Tamara Cummings, Jeff Gillies (Chair), Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura Neubrand, Suzie Spelic, Terri Trimble, Meagan Walker

Committee Member Regrets - Cherie Evans, Marissa Turner

HWDSB Resource Staff - John Bradley, Robert Faulkner, Bob Fex, Sarah Goodman, Sherry Halla, Susan Jackson Boshier, Rhonda Moules, Pam Reinholdt, Mark Tadeson, Curtis Tye, Ellen Warling

Trustees - Todd White

Public/Media - Nil

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone, provided opening remarks and reviewed the agenda.

2. Review & Approve Minutes

Working Group Meeting #5 - Minutes reviewed. The JK-5/6-8 scenario under Item 4 was discussed in terms of an addition versus new build for Sir Isaac Brock. The Chair indicated that discussions at Working Group Meeting #5 led to committee interest in a new four school JK-8 scenario, which would be presented tonight (Item 5 below). The JK-5/6-8 scenario could be revisited if necessary. Minutes accepted without any changes. Members concurred.

3. Review Meeting Protocols

To ensure discussions follow protocol, it was noted that the public are welcome to attend working group meetings as observers and to attend public meetings to provide input. Principal participation is in an advisory role.

4. Review Accommodation Option from WG #4 (three school model JK-8)

Following committee interest around a three school concept, this scenario was presented for further committee review:

Close Elizabeth Bagshaw, Glen Echo, Glen Brae and Sir Isaac Brock

Estimated construction required:

- New build - 800 pupil place JK-8 school on Glen Brae site (or Brock site - site to be determined)
- Renovation/Addition - Lake Avenue site (516 + 184 = 700 OTG)
 - 8 classroom addition (184)
- Renovation/Addition - Sir Wilfrid Laurier site (709 + 96 = 805 OTG)
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - Resource spaces (24)

Details, boundaries, enrolment projections and costing were reviewed. French Immersion numbers are included (approximately 300 students overall). Capacity numbers were explained to provide an understanding of why OTG numbers are normally higher than enrolment numbers. Basically, each and every classroom needed by grade is not completely full to maximum capacity which creates the higher OTG number. It was noted that surplus properties can be sold, demolished, repurposed, used temporarily as holding schools or leased considering return on investment. When properties are sold, proceeds from disposition (sales) go towards renewal. External interest is often expressed in properties for sale. Comments on the pros and cons for this scenario are noted below under Item 6.

5. Review Accommodation Option for WG #6 (four school model JK-8)

From committee interest around a four school concept and consensus points, a second scenario was illustrated for committee review:

Close Elizabeth Bagshaw, Glen Brae and Glen Echo

Estimated construction required:

- New build - 550 pupil place JK-8 Eng/FI school on Glen Brae site
- Renovation/Addition - Sir Isaac Brock site Eng JK-8 (268 + 115 + 26 + 24 + = 433 OTG)
 - 5 classroom addition (115)
 - 1 FDK room addition (26)
 - 2 Resource spaces (24)
 - 1 Music room (0)
- Renovation/Addition - Sir Wilfrid Laurier site Eng JK-8 (709 + 96 + = 805 OTG)
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - 2 Resource spaces (24)
- Lake Avenue - Status Quo Eng JK-8

Details, boundaries, enrolment projections and costing were reviewed. French Immersion would be located on the Glen Brae site. Numbers at Sir Wilfrid Laurier remain high due to location and geographical restrictions within the boundary. Comments on the pros and cons for this scenario are noted below under Item 6.

It was noted that during joint discussions on March 23, 2016 with the Lower Stoney Creek Advisory Committee, East Hamilton Advisory Committee members expressed some interest around the Riverdale community in terms of which school seems most appropriate for students living on Gainsborough Road to attend. Currently 30 students in this area are bused to Green Acres but East Hamilton members believe Lake Avenue School may be the logical choice because Lake Avenue is much closer and is walkable. A map was presented to illustrate student density in the area. Members were reminded that pockets of student populations near the perimeter of catchment areas will not always accommodate all interests. Any shift in students from Green Acres to Lake Avenue would impact secondary boundaries between Glendale and Orchard Park. However, interest raised is valid and East Hamilton members believe moving these kids to the nearest school is most logical. Further thoughts from the Lower Stoney Creek Advisory Group should be sought and considered. The committee can then determine if this item is worth pursuing and how to move forward with advice to trustees.

6. Discussion & Consensus

Scenarios for WG #4 (three school model) and WG #6 (four school model) were posted for members to view. Members provided comments on the pros (green sticky notes) and cons (yellow sticky notes) as follows:



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Scenario for Working Group Meeting #4 (three school scenario JK-8)

Pros

- If busing for Kenora kids is approved, going to Lake Avenue makes sense
- Funds from sale of Sir Isaac Brock to support project?
- Glen Brae site for new build best option - Sir Isaac Brock site will be available for sale
- In terms of student locations (higher numbers), Glen Brae site makes most sense
- Large school creates a bigger community, which could mean more opportunities
- Points previously discussed regarding larger schools still stand
- If French Immersion removed a smaller build would be appropriate and not have over-built schools - if French Immersion stays, more proportionate FI and English number of students
- Having new build at Glen site means the new school can still take advantage of volunteer high school students
- Rebuild on Glen site (bigger area)
- Reduced number of students being transported out of neighbourhood and reduced transportation cost
- Reduction in cost of human resources (admin/office/caretaking) and provides principal and vice-principal for schools

Cons

- Taking away from having two communities
- Don't like the crossing of Centennial Pkwy
- Students crossing Centennial Pkwy if buses aren't approved
- Three plus two special classes combo Elizabeth Bagshaw and Sir Wilfrid Laurier? Are we keeping? Very busy?
- The addition on Lake Avenue creates difficulty on the playground - I don't like the location of the planned addition
- Lake Avenue has already had lots of additions
- Too many children on one site (elementary/secondary)
- Too many kids on the Glen Brae site - too close to high school

Scenario for Working Group #6 (four school scenario JK-8)

Pros

- Makes sense to me
- Students not crossing Centennial Pkwy
- Not adding more low SES students to Lake Avenue
- Four schools with better balanced and lower enrolments
- Keeps the "Glen" community together
- Having new build at Glen Site means the new school can still take advantage of volunteer high school students
- Keeping kids in their own "small community" except Sir Wilfrid Laurier (not small)
- Keeps two communities together
- Low numbers spreading children out

Cons

- Four schools long-term maintenance and care does not make sense to me
- Very low savings on admin/caretaking staff
- Have to look at Lake Avenue (numbers) when Green Acres closes
- Concern for Glen site was smaller kids being near high school - Glen kids still by high school just not Sir Isaac Brock?
- Three plus two special classes combo Elizabeth Bagshaw and Sit Wilfrid Laurier? Are we keeping? Very busy?
- This makes a disproportionate number of FI students in Glen Brae site - 2/3 French to 1/3 English which opens a whole host of concerns
- Does this number of students provide admin/VP/office staff appropriate to students?
- If French Immersion moves will there be enough students to make the size worthwhile?

Pros and cons as written were reviewed. Members noted:

- Both scenarios offer points of interest so neither can be eliminated at this point
- Both scenarios will be presented at the Public Meeting
- Concern continues around getting kids from the Kenora neighbourhood over to Lake Avenue School

7. Planning for Public Meeting

The format for the upcoming public meeting will include an overview of the process, work completed, options explored, and draft report. Both the three school model and the four school model above will be presented at the public meeting. The meeting will be hosted by Ellen Warling and Robert Fex. Bus tickets and child minding are available upon request. Any need for interpreters must be communicated to Kathy Forde by April 08, 2016.

Following a request by one committee member, Corporate Communications will provide further communication to the school community in advance of the public meeting.

A final Working Group Meeting #7 was proposed for April 21 at Elizabeth Bagshaw as follow-up to the Public Meeting and to craft the final report that goes forward to trustees allowing committee members an opportunity to ensure all relevant points have been captured. Members concurred.

Delegation night takes place on May 16, 2016 at the HWDSB Board Office. Delegations provide another opportunity for the public to express any concerns to trustees.

8. Adjournment

The meeting adjourned at 7:55 p.m.

Next Meetings

- Public Meeting #2 - Thursday April 14, 2016 6:00p - Glendale
- Working Group Meeting #7 - Thursday April 21, 2016 6:00p - Elizabeth Bagshaw

**East Hamilton City 2 Accommodation Review
Public Meeting #2
April 14, 2016 - 6:00 pm
Glendale Secondary School, 145 Rainbow Drive, Hamilton, ON (Library)**

Minutes

Attendance

Committee Members - Tamara Cummings, Lisa Hardie, Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura NeubrandTerri Trimble, Meagan Walker

Committee Member Regrets - Cherie Evans, Suzie Spelic, Marissa Turner

HWDSB Resource Staff - John Bradley, Bob Fex, Sarah Goodman, Sherry Halla, Susan Jackson Bosher, Rhonda Moules, Mark Tadeson, Mark Taylor, Curtis Tye, Ellen Warling

Trustees - Jeff Beattie, Ray Mulholland

Public/Media - 7 public attendees present - Elizabeth Bagshaw (1); Glen Echo (1); Hamilton Community News (1); Neighbours (4)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

On behalf of Jeff Beattie, Ellen Warling welcomed everyone and provided opening remarks. Introductions followed.

On behalf of Trustee Todd White, Trustee Jeff Beattie also provided opening remarks and extended thanks to committee members and staff for their commitment and efforts. The meeting provides an opportunity to review the work that has been done. Participants were encouraged to share their thoughts and to be honest with comments.

2. Overview

Accommodation Review Process

The accommodation review is the process used by school boards to examine a grouping of schools in order to recommend solutions to address excess capacity due to low enrolment, enrolment pressures, school facility condition issues or facility needs. Information continues to be posted regularly on the Board website at www.hwdsb.on.ca/reviews. The role of the Advisory Committee and timelines were reviewed. The Initial Report went to Trustees in December 2015. Advisory Committee meetings and public meetings were scheduled from January to April 2016. The Final Report and Public Delegations occur over April and May 2016. The final proposal for the Ministry and applicable funding will be determined by June 2016.

Funds are available through School Consolidation Capital funding. Currently, \$750M has been allocated province-wide over four years for new schools, retrofits and additions that support school consolidation. Currently, 11 Accommodation Reviews are underway throughout the province and two are occurring at HWDSB. In Year 1, HWDSB received approximately \$19M. Separately, School Renewal funding is available for school maintenance and repairs but funds are limited. In 2015, HWDSB received approximately \$19.5M to address renewal for all schools in HWDSB.



ACCOMMODATION REVIEW



Advisory Committee Progress

To provide a starting point, staff prepared an initial report that included school information profiles, key criteria, mapping, enrolment projections and cost comparisons.

The Initial Report Recommended Option

- Build a new JK-8 school on Glen Brae site - anticipated occupancy Sep 2019
 - New school to accommodate programs from Glen Brae, Glen Echo, and approximately 27% students from Sir Isaac Brock
- Additions to Lake Avenue and Sir Wilfred Laurier - anticipated occupancy Sep 2019
- Close Elizabeth Bagshaw, existing Glen Brae, Glen Echo, Sir Isaac Brock - anticipated Jun 2019
- New Construction - 650 pupil place dual tract JK-8 school on Glen Brae site - anticipated opening Sep 2019
- Addition - 8 classroom addition at Lake Avenue - anticipated opening Sep 2019
- Addition - 6 classroom, 2 FDK, 2 resource rooms at Sir Wilfred Laurier - anticipated opening Sep 2019

Boundaries, enrolment projections and estimated costing were reviewed. Conceptually, a new school is proposed on the Glen site. Total estimated cost is \$31.2M.

The Advisory Committee has worked through numerous Working Group Meetings to review various options and gather input. One joint meeting was also held with the Lower Stoney Creek Advisory Committee.

At the first Public Meeting, key themes that emerged focused on the importance of a community 'feel', utilization of outdoor fields and play areas, high school student involvement as resource for elementary students, opportunity for improved parking and travel, and support for a new school.

As work progressed, three additional options were generated and at this point two options for interim recommendations remain options of interest to the committee and staff, which include a three-school model and a four-school model.

Three School Model Option

Close Elizabeth Bagshaw, Glen Echo, Glen Brae and Sir Isaac Brock

Estimated construction required:

- New build - 800 pupil place JK-8 school on Glen 'campus'
- Renovation/Addition - Lake Avenue site (516 + 184 = 700 OTG)
 - 8 classroom addition (184)
- Renovation/Addition - Sir Wilfrid Laurier site (709 + 96 = 805 OTG)
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - Resource spaces (24)

Mapping, enrolment projections, costing and committee support/concerns were reviewed. Support and concerns for this model varied among committee members. Enrolment numbers in this scenario are generally higher per school. The cost estimate for this model is \$31.4M including one new build. Full details are provided in the presentation.

Four School Model Option

Close Elizabeth Bagshaw, Glen Brae and Glen Echo

Estimated construction required:

- New build - 550 pupil place JK-8 Eng/FI school on Glen Brae 'campus'
- Renovation/Addition - Sir Isaac Brock site Eng JK-8 (268 + 115 + 26 + 24 + = 433 OTG)
 - 5 classroom addition (115)
 - 1 FDK room addition (26)
 - 2 Resource spaces (24)
 - 1 Music room (0)
- Renovation/Addition - Sir Wilfrid Laurier site Eng JK-8 (709 + 96 + = 805 OTG)
 - 1 FDK room addition (26)
 - 2 classroom addition (46)
 - 2 Resource spaces (24)
- Lake Avenue - Status Quo Eng JK-8

Mapping, enrolment projections, costing and committee support/concerns were reviewed. Support and concerns for this model also varied among committee members. Projected enrolment numbers in this option are lower at 3 of the 4 proposed locations compared to the 3 school model. The cost estimate for this model is \$27M including one new build. Conceptually, a lower number of students in each school means fewer opportunities for programming and extra-curricular activities. Full details are provided in the presentation.

Public attendees were invited to view the three school model and four school model and provide comments. Public comments as provided are attached for information.

At the final Working Group Meeting, the Advisory Committee will determine if both options are put forward to trustees along with any advice in terms of points to consider. Staff will also have an opportunity to provide a final recommendation to trustees and are receptive towards the three school model. The public and advisory committee members will have an opportunity during delegations to express any final comments or concerns.

Final Report

The Final Report will contain an executive summary, a section on community consultation, the recommended option and a conclusion. The Advisory Committee will have an opportunity to review the community consultation section of the report. The final decision rests with trustees.

Next Steps

- Working Group Meeting #7 - April 21, 2016 at Elizabeth Bagshaw (public welcomed as observers)
- Submit final report to trustees - late April 2016
- Public Delegations - May 16, 2016 at Education Centre (information will be posted to the Board website, in local newspapers and in letters home with students)
- Trustees final proposal for Ministry - June 2016

3. Accommodation Options - Discussions

An opportunity was provide for questions and answers.

Q. How was the broader community advised of this meeting?

A. Information was posted on the Board website, articles have been published in local newspapers and information has gone home through the students. Advisory Committee members also speak to the school communities.

Q. Very few residents are aware of what is happening. I do not think it is communicated that well especially for families who do not have students in the elementary schools. Why were no letters sent to the homes of residents?

A. Information goes home through a large population of students so you would think that word travels throughout the community. Members of the Advisory Committee are also a conduit to the public and play a role in communications. HWDSB is invested initially with the elementary community. From past experience, there is always someone who feels ill informed. However, comments are noted and can be raised in conversations at the Board for future consideration and perhaps through a broadcast letter. Elected Councillors were also aware of the process.

Q. Why are so few people here at the public meeting? Surprised there are not more people here.

A. Every child attending an impacted JK-8 school would have received a flyer to take home. Information was also posted to school website and newspaper ads placed to reach a broad audience. Synervoice messages were also sent to students' homes. The Board has reached out to school communities as the primary audience. Culture is a hard thing to change. Staff often hear that people believe the Board will do whatever it wants but there is a collaborative and transparent process in place. Some principals indicated that no significant concerns had been expressed within their school communities. Many families heard that a new school was an option and liked the idea so did not feel the need to come out. Many people are busy so go with the flow if an idea looks good.

Ellen Warling reassured public attendees that comments will be noted. The challenge is communicating with the wider audience. Feedback regarding communication will be taken to the Board for discussion on lessons learned to ensure improvements continue as the process moves forward.

Attendees were reminded that another opportunity for public input is available through delegations May 16, 2016 at the Education Centre. Once all feedback is heard, Trustees can then make an informed decision on the proposal that will go forward to the Ministry. The delegation process will be clearly outlined on the Board website.

Appreciation was extended to everyone for coming out to the meeting and for sharing their voice.

4. Adjournment

The meeting adjourned at 7:40 p.m.

East Hamilton City 2 Accommodation Review - Public Meeting #2 - Public Feedback

Three School Model Option

Concerns

- Could lose Sir Isaac Brock community to St. David's/Catholic Board if no school in Sir Isaac Brock area

Additional Comments or Feedback

- There is a great need to maintain a "Glen" neighbourhood K-8 school - this is a fantastic neighbourhood built around the three schools located in it - more young people moving here to raise their children when the "old folks" leave
- Need to resolve issues related to bussing
- Walkability is very important
- Neighbourhood schools are very important
- Cost of busing very expensive - need to keep to a minimum
- What are the busing costs related to each scenario
- Would like a school to remain on Glen Brae and Glen Echo site
- As a resident and a realtor, feel closing both would result in housing prices to fall and concerned for young families who have moved here because of the schools
- Community does not know - get information out
- School sizes very large (too large)
- Lake Avenue currently has lots of ESL and low-income families - increasing the number of low income at lake Avenue (from Kenora) not best choice - rather have two schools have lower number of priority kids
- Close to 1000 students too big for an elementary school

Four School Model

Support

- Bonus for the Glen site is less students
- I believe it is best to have the four school model - keeps the communities intact and smaller schools may be better for students
- Like this model best
- Have they taken into consideration the possible enrolment increases with the new house construction in the area above King Street and Greenhill and Centennial area - also with the possible increase in Syrian refugees
- School size better in this four school model (450-750)

Concerns

- Proximity of high school students to public school students in "Glen" neighbourhood is fear-mongering! As a resident across from Glendale whose three children attended and graduated from these schools, this is not a major concern
- Proximity to high school is a wash – there are pros and cons with proximity now and this will not change just because you have a new building
- Less opportunity at smaller schools not necessarily true - bigger is not always better
- Will there be enough teachers



ACCOMMODATION REVIEW



East Hamilton City 2 Accommodation Review

Working Group Meeting #7

April 21, 2016 - 6:00 pm

Elizabeth Bagshaw Elementary School, 350 Albright Road, Hamilton, ON (Library)

Minutes

Attendance

Committee Members - Tamara Cummings, Jeff Gillies (Chair), Drazena Hidalgo, Sasha Kajganic, Judy Kloosterman, Laura Neubrand, Suzie Spelic, Meagan Walker

Committee Member Regrets - Cherie Evans, Lisa Hardie, Terri Trimble, Marissa Turner

HWDSB Resource Staff - Bob Fex, Pam Reinholdt

Trustees - Todd White

Public/Media - 1 public attend present - Hamilton Community News (1)

Recording Secretary - Ellen Warling

1. Welcome

Jeff Gillies welcomed everyone and provided opening remarks and review of the agenda. It was acknowledged that advisory committee member Lisa Corsini withdrew from the committee a few weeks ago.

2. Review & Approve Minutes

- **Working Group Meeting # 6** - Minutes approved without any changes. Members concurred.
- **Public Meeting #2** - Minutes approved without any changes. Members concurred.

3. Discussion on Public Meeting

Clarification that feedback to the two models that was provided was by the public.

4. Public Consultation Section of Final Report

Changes were incorporated as discussed at the meeting.

Subheadings will be created to assist with clearly delineating comments on the two school models. There was discussion around the amount of support for each model, as some committee members believe there was less support for the 4 school model by committee members. In addition, there is less support for the 4 school model because the 4 schools' enrolments are not as equitably balanced as in the 3 school model. Modifications were made to the report to highlight concerns around the size of enrolment at Sir Wilfrid Laurier. Modifications were made to identify that the committee did not wish to select a site for the new school in the 3 school model.

It was decided that all data related to each model (3 school model, 4 school model and staff recommendation) will be included in the body of the report rather than as appendices.

Clarification was added around student safety when crossing all major thoroughfares.

It was decided that a revised report will be shared with the committee on Friday April 22, 2016 with feedback to be provided back to Kathy Forde by Monday morning April 25, 2016 to provide time for the final report to be completed and submitted. The feedback is to focus on the layout of the report as discussed at the meeting.

Members concurred with the remainder of the report.

5. Summary of Next Steps

Report will be sent to committee for one last review to ensure layout changes provide the clarification the committee was looking for.

Committee members will be emailed the delegation process once it is available online.

In terms of next steps, a copy of the final report will be posted on the Board website for information late April. The final report will then be submitted to trustees May 02, 2016. Public Delegations occur on May 16, 2016 commencing at 5:30 p.m. Information on the delegation night will be available on the Board website. Trustees will then ratify the final proposal on June 13, 2016.

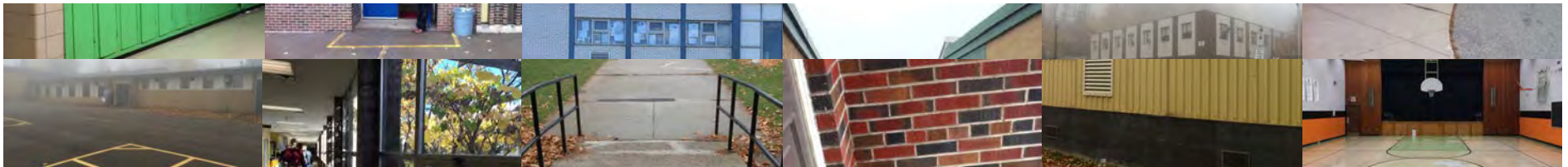
Todd White provided closing remarks and a thank you to the committee for their input and efforts over the last few months.

6. Review Minutes from Working Group #7

Members had an opportunity at the meeting to review and finalize the minutes. Minutes accepted without any changes. Members concurred.

7. Adjournment

The meeting adjourned at 8:20 p.m.



Hamilton-Wentworth District School Board:
A Feasibility Study for Selective Building Upgrades and Improvements
East Hamilton City 2 Planning Area



EAST HAMILTON CITY 2 PLANNING AREA

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TERMS + DEFINITIONS

Analysis of accessibility items is based on the City of Hamilton Barrier Free Design Guidelines and the current Ontario Building Code. (2015)

dpai's costing of accessibility and benchmark items is an approximation based on current market costs in addition to dpai's previous experience with projects of a similar nature and scale:

- Cost per square foot assigned by dpai for **small to medium size additions** is \$250/sf inclusive of related demolition and remediation, and not including soft costs or construction contingency.
- Cost per square foot assigned by dpai for **large additions** is \$200/sf inclusive of related demolition and remediation, and not including soft costs or construction contingency.
- A lump sum environmental remediation cost is assigned to each scenario based on the area and degree of renovation. Scope of environmental remediation was provided by HWDSB.

Renewal items and associated costs are provided by HWDSB.

Costing for new school construction is based on area per pupil place calculations provided by HWDSB. Cost per square foot of new construction including all soft costs and construction contingency is \$185.92.

Soft costs include: Architectural and consultants' fees, disbursements and permits, furniture and equipment.

EAST HAMILTON CITY 2 PLANNING AREA

S U M M A R Y

The purpose of this Feasibility study is to investigate and review the existing facilities, and provide guidance and recommendations on the implementation of HWDSB proposed improvements. It is not intended that other sub-consultants will be required as part of the Consultant team to provide the Feasibility Reports. This study is intended to provide HWDSB with a high level "Order of Magnitude" professional opinion and technical expertise and associated back-up information that will support their request for funding to the Ministry of Education.

The proposed improvements include facility upgrades such as: accessibility improvements throughout each facility and site to align to current standards and codes; ability to alter existing areas and provide new program space within existing facilities; potential opportunities for existing building expansion; select environmental remediation to support improvements and select utility infrastructure improvements to support the planned work.

With each school we will explore three options and their associated cost:

COSTING OPTION A: This option encompasses costs associated with i) upgrading accessibility to current AODA standards, ii) upgrading facilities to better meet program benchmark requirements, and iii) addressing identified "urgent" and "high" priority renewal items.

COSTING OPTION B: This option explores the staff recommendation.

COSTING OPTION C: This option explores the staff alternative plan.

EAST HAMILTON CITY 2 PLANNING AREA COST SUMMARY			
SCHOOL	TOTAL OPTION A	TOTAL OPTION B	TOTAL OPTION C
Elizabeth Bagshaw	\$10,815,032	\$0	\$10,815,032
Glen Brae	\$3,927,337	\$14,814,270	\$17,676,322
Glen Echo	\$6,092,269	\$0	\$0
Lake Avenue	\$4,778,525	\$8,207,587	\$4,778,525
Sir Isaac Brock	\$1,420,375	\$0	\$0
Sir Wilfrid Laurier	\$2,021,606	\$8,185,031	\$2,021,606
GRAND TOTAL	\$29,055,144	\$31,206,888	\$35,291,485

A

B

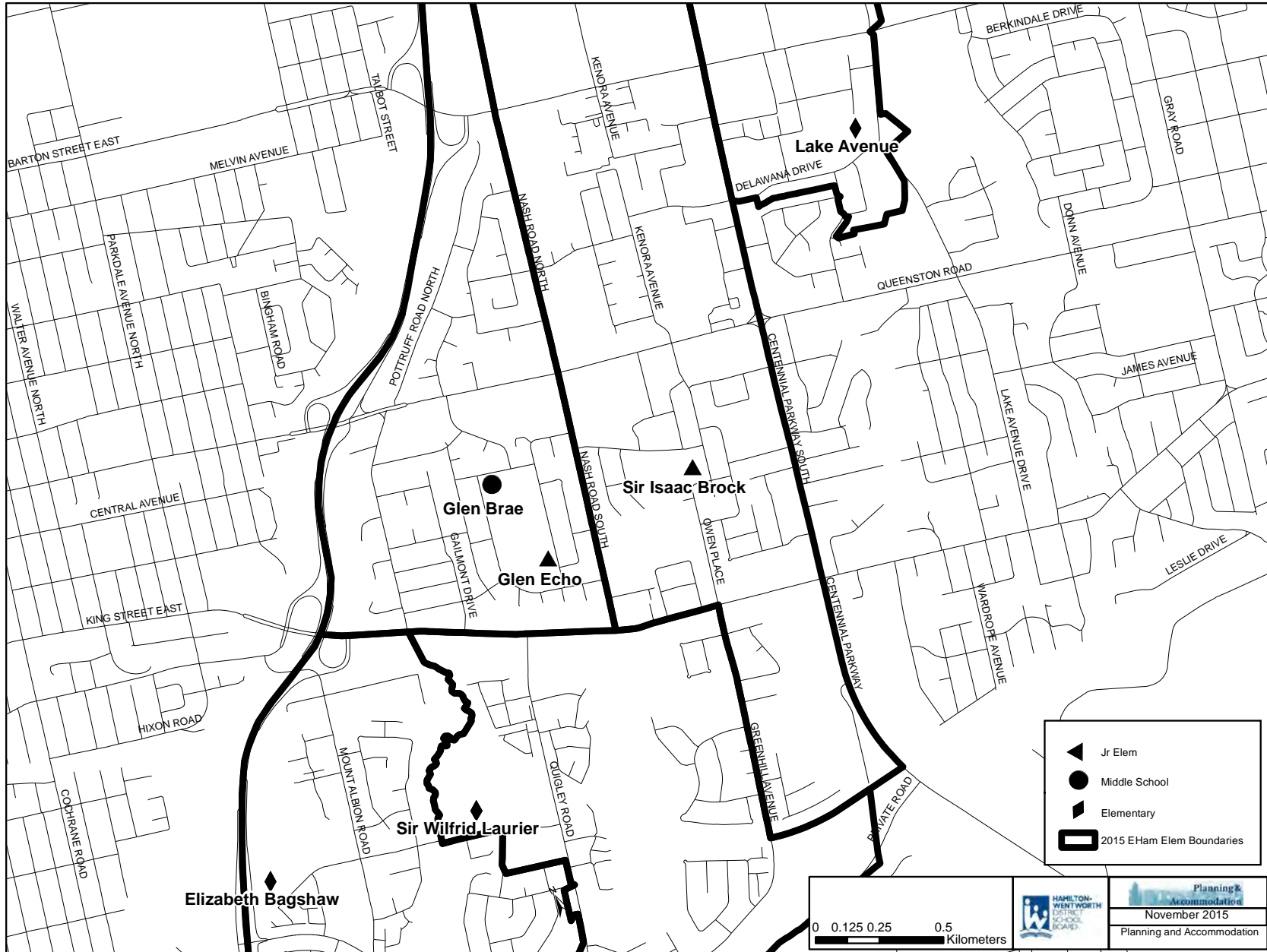
C



905-522-0220
905-522-0223
info@dpai.ca
the seedworks urban offices
126 catharine st n, unit 201
hamilton, ON L8R 1J4

architecture
interiors
urban design

EAST HAMILTON CITY 2 PLANNING AREA



EAST HAMILTON 2 PLANNING DISTRICT REFERENCE MAP

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**



PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1969
ADDITIONS/RENOVATIONS: None
NUMBER OF STOREYS: 3
PROGRAM: RT, SE
GRADE STRUCTURE: JK-8
CAPACITY: 511
2015 ENROLMENT: 368

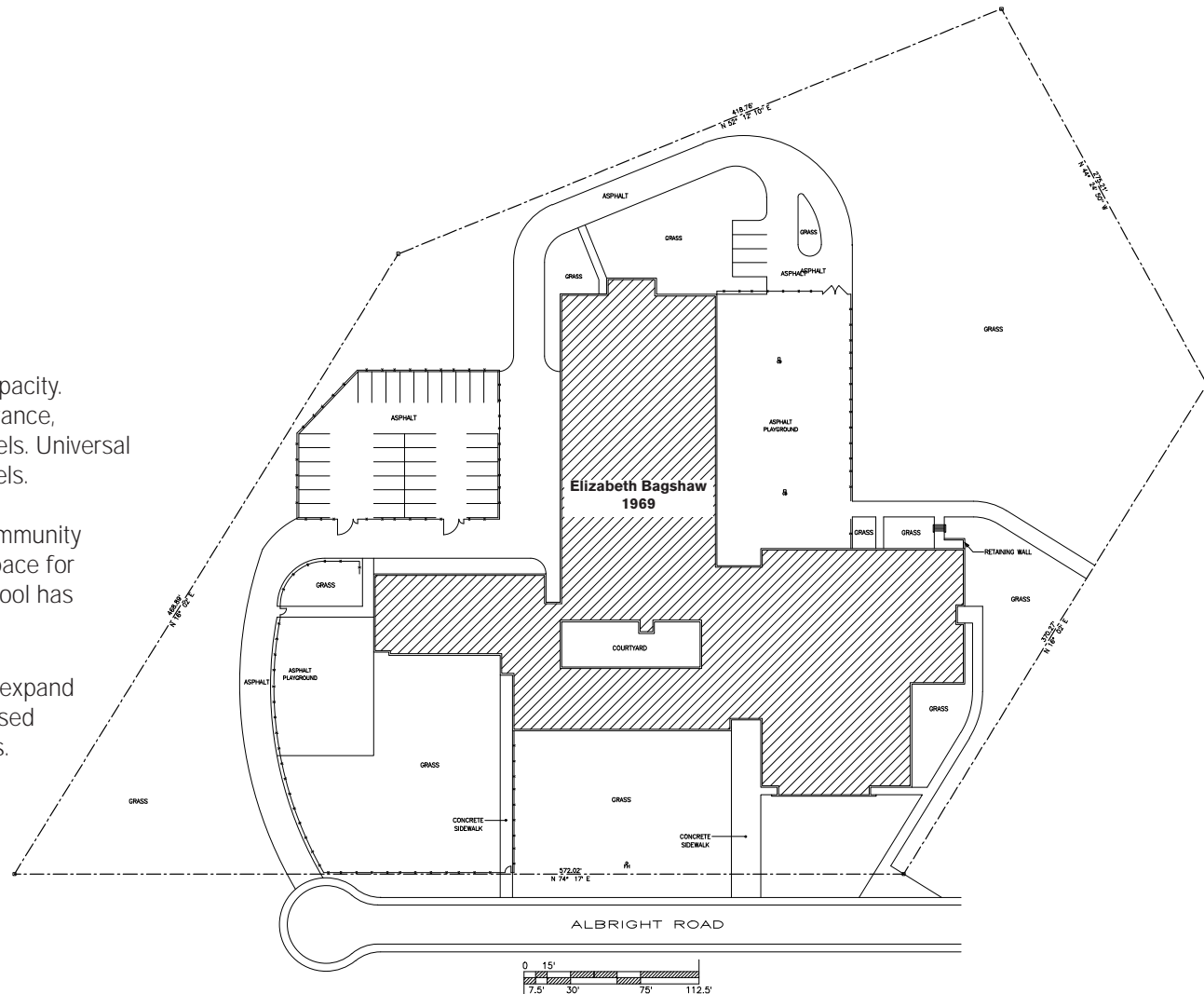
SUMMARY: The school is currently at 72% capacity. Accessible parking spaces are far from main entrance, however the school has elevator access to all levels. Universal washrooms are required at ground and upper levels.

The basement floor includes rented space for community programming (e.g. OEYC, Umbrella) and office space for System staff (hard of hearing). In general the school has excess space available.

COSTING OPTION A: Address accessibility, expand insufficient library space into two existing underused classrooms on ground level, address renewal items.

COSTING OPTION B: Close

COSTING OPTION C: same as Option A



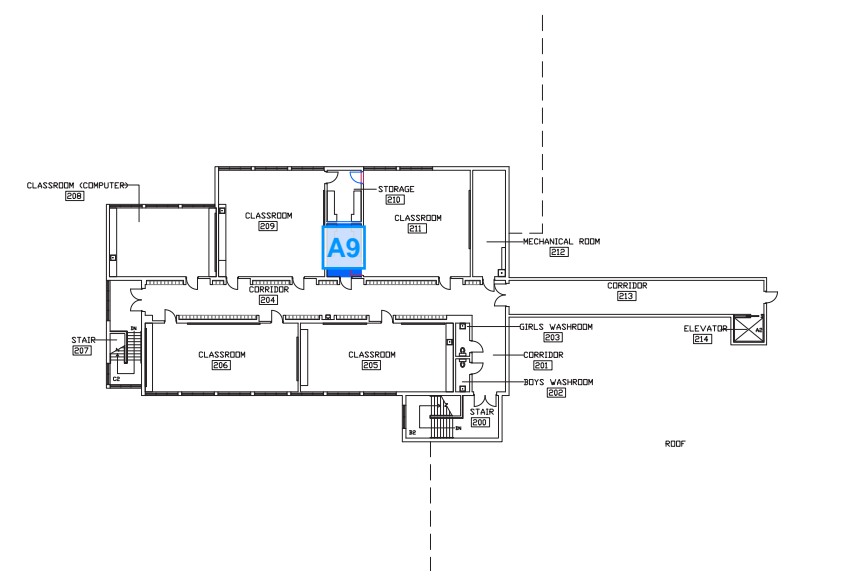
**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
Benchmark items are shown in orange
Refer to next pages for more information



GROUND LEVEL PLAN



SECOND LEVEL PLAN

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	no	additional space is required	\$1,500
A2	Path of travel to the main entrance door	no	distance to main entrance A is too far. distance to secondary entrance is within 30m.	-
A3	Barrier free entrance that meets OBC	no	both entrances A and D require ADOs	\$10,000
A4	Are all levels accessible by wheelchair	yes		-
A5	Are classrooms and common spaces accessible by wheelchair	no	classroom doors are lacking clearance for wheelchair access on latch side due to wing walls on hallway side. many doors require adjustment (reverse door swing)	\$23,500
A6	Elevator (Main)	yes		-
A7	Lift (Gym Stage)	no	stage lift required	\$20,000
A8	Are washrooms accessible by wheelchair	yes		-
A9	Universal washroom	no	add universal washrooms on both ground level and upper level, by modifying existing Staff Washroom 123 (ground level) and existing Storage Room 210 (upper level)	\$150,000
			Total environmental remediation allowance	\$10,000
			TOTAL ALL ITEMS	\$215,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	10,095	5,110	4,985	98%
Library	1,356	2,555	-1,199	-47%
Resource Space	2,348	1,789	560	31%
General Office	1,631	1,600	31	2%
Staff Room	1,183	1,210	-27	-2%

Benchmark Items - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	Library	3,131	2,555	576	18%	Convert existing underused classrooms 135 and 136 into addition library space.	\$40,000
						Total environmental remediation allowance	\$5,000
TOTAL ALL ITEMS							\$45,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
1070430976	Exterior Walls - Original Building	Repair	High	\$424,320	-	\$424,320
973541694	Exterior Walls - Exposed Aggregate	Replace	High	\$53,040	-	\$53,040
2076201212	Exterior Walls - Sealants	Replace	High	\$35,006	\$7,500	\$42,506
481597824	Fire Alarm Systems - Original Building	Replace	High	\$63,648	-	\$63,648
1339389185	Auxiliary Equipment - Expansion tank	Replace	High	\$15,912	-	\$15,912
53857549	Exterior Doors - Overhead Doors	Replace	High	\$21,216	\$5,000	\$26,216
1533817406	Structural Frame - Superstructure	Replace	High	\$189,883	-	\$189,883
1439445119	Structural Frame - Superstructure	Study	High	\$8,486	-	\$8,486
426370048	Exterior Doors - Original Building - Entrance and Exit	Replace	High	\$228,072	\$5,000	\$233,072
103947904	Exterior Doors - Original Building - Hardware	Replace	High	\$30,763	-	\$30,763
24363776	Lighting Equipment - Exterior lighting	Replace	High	\$10,608	-	\$10,608
1549875201	Domestic Water Distribution - Domestic water heater	Replace	High	\$35,006	\$10,000	\$45,006
641122816	Site Electrical Utilities - Site	Replace	High	\$94,411	-	\$94,411
1280368062	Site Electrical Utilities - Site	Study	High	\$8,486	-	\$8,486
1699956313	Site Civil/Mechanical Underground Utilities - Site (Study)	Study	High	\$8,486	-	\$8,486
137895168	Site Civil/Mechanical Underground Utilities - Site (Replacement)	Replace	High	\$938,808	-	\$938,808
1756619834	Heating piping system - Original Building	Study	High	\$8,486	\$5,000	\$13,486
1391556609	Heating piping system - Original Building	Replace	High	\$797,722	\$15,000	\$812,722
1522488162	Floor Finishes - Ceramic Tiles	Replace	High	\$142,147	-	\$142,147
1820609828	Floor Finishes - Vinyl Floor Tiles	Replace	High	\$477,360	\$15,000	\$492,360
257808768	Floor Finishes - Original Building - Carpeting	Replace	High	\$98,654	-	\$98,654
382917888	Floor Finishes - Original Building - Painted Concrete Floor	Replace	High	\$13,790	-	\$13,790
934624258	Roofing - Sections 204, 205, 206,207 and 208	Replace	High	\$403,104	-	\$403,104
774047016	Storm Sewer - Stormwater Management	Replace	High	\$31,824	-	\$31,824

(CONTINUED ON NEXT PAGE)

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**

**COSTING OPTION A (NO ACCOMMODATION CHANGE)
(CONTINUED FROM PREVIOUS PAGE)**

RENEWAL

1932170830	Storm Sewer - Stormwater Management	Study	High	\$8,486	Estimated Remediation Cost	TOTAL
1145449962	Gas Supply System	Replace	High	\$15,912	-	\$15,912
793798675	Pedestrian Paving - Site Related Stairs	Replace	High	\$10,608	-	\$10,608
1442555137	Pedestrian Paving - Asphalt Walkways	Replace	High	\$29,702	-	\$29,702
1875216513	Exterior Windows - Original Building	Replace	High	\$456,144	\$5,000	\$461,144
1675130602	Wall Finishes - Paint Wall Covering	Replace	High	\$143,208	-	\$143,208
1758245249	Wall Finishes - Original Building - Acoustic Paneled Wall Finish	Replace	High	\$424,320	-	\$424,320
1911027969	Auxiliary Equipment - HVAC Pump	Replace	High	\$10,608	\$2,500	\$13,108
1841419137	Terminal & Package Units - Perimeter Radiators	Replace	High	\$212,160	\$10,000	\$222,160
1064806118	Site Development - Fencing and Gates	Replace	High	\$10,608	-	\$10,608
1092479105	Site Development - Playing Field - Paved Playground	Replace	High	\$84,864	-	\$84,864
72895360	Lighting Equipment - Exit lighting / Exit signs	Replace	High	\$10,608	-	\$10,608
1242725249	Controls & Instrumentation - Original Building	Replace	High	\$254,592	-	\$254,592
177342113	Chilled Water Systems - Cooling Tower	Replace	High	\$106,080	\$5,000	\$111,080
471246208	Other Heat Generating Systems - Roof Top AHU - Heat&Cool	Replace	High	\$152,755	\$2,500	\$155,255
					TOTAL ALL ITEMS	\$6,148,907

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
ELIZABETH BAGSHAW PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$215,000	\$290,250	\$362,813
TOTAL BENCHMARK COST	\$45,000	\$60,750	\$75,938
TOTAL RENEWAL COST	\$6,148,907	\$8,301,024	\$10,376,281
GRAND TOTAL OPTION A =		\$10,815,032	

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

COSTING OPTION B: STAFF OPTION

The staff recommended option is to close school.
For the purposes of this study there is no cost associated with this option.

COSTING OPTION C: ALTERNATIVE OPTION

The alternative option in this case is the same as Option A.

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**



PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1967
ADDITIONS/RENOVATIONS: None
NUMBER OF STOREYS: 2
PROGRAM: RT, FI, SE
GRADE STRUCTURE: 6-8
CAPACITY: 331
2015 ENROLMENT: 329

SUMMARY: The school is currently at 99% capacity. Accessibility is a significant concern within this school, in particular accessible washrooms, and the fact that it is a two storey building with no elevator access to the second storey.

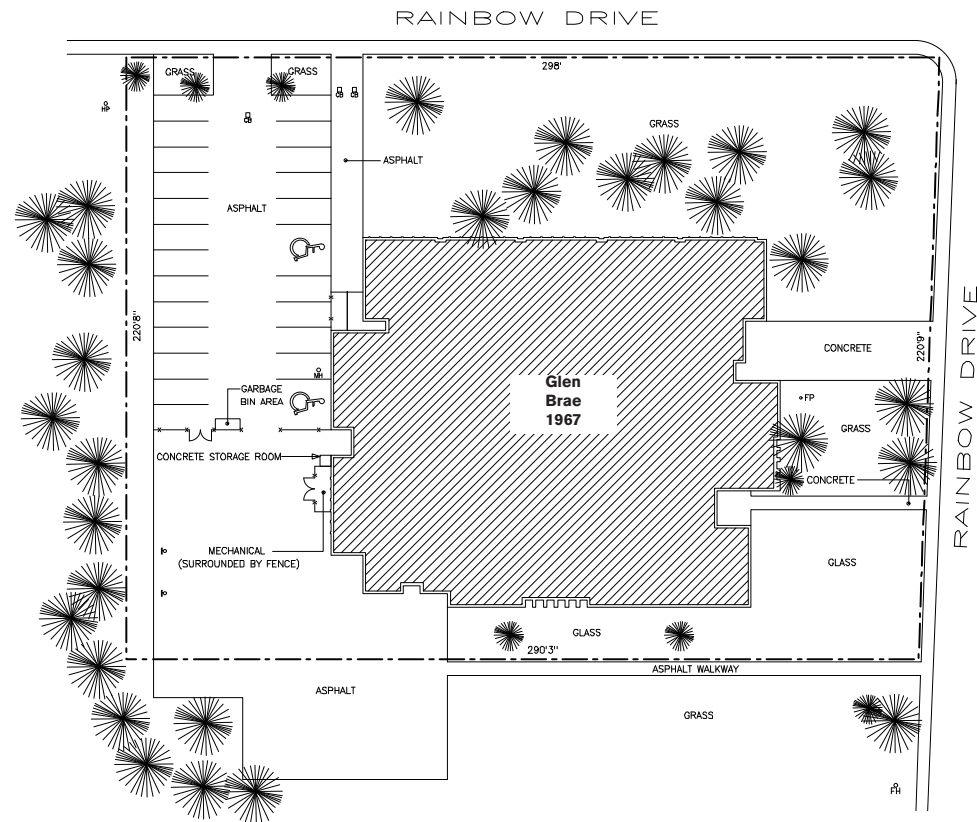
More office space is required per benchmark, and this space can be found within underused adjacent storage areas.

The parking is currently not accessible to the main entrance as it far exceeds the 30m maximum travel distance required by City of Hamilton Barrier Free Guidelines.

COSTING OPTION A: Address accessibility, build interior elevator, create new office space by expanding into underused storage areas, address renewal items

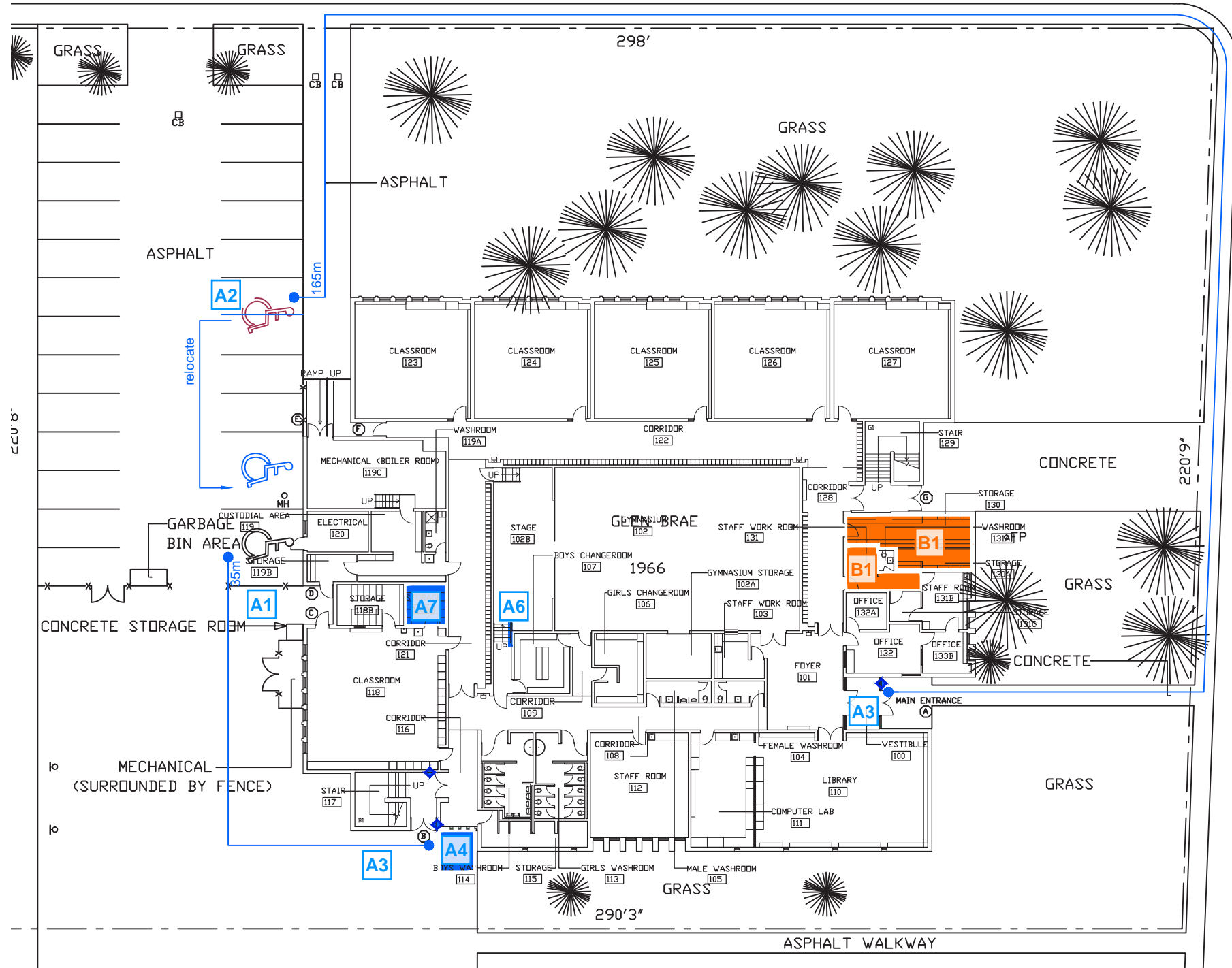
COSTING OPTION B: Rebuild a 650 pupil place school and demolish old facility

COSTING OPTION C: Rebuild an 800 pupil place school and demolish old facility



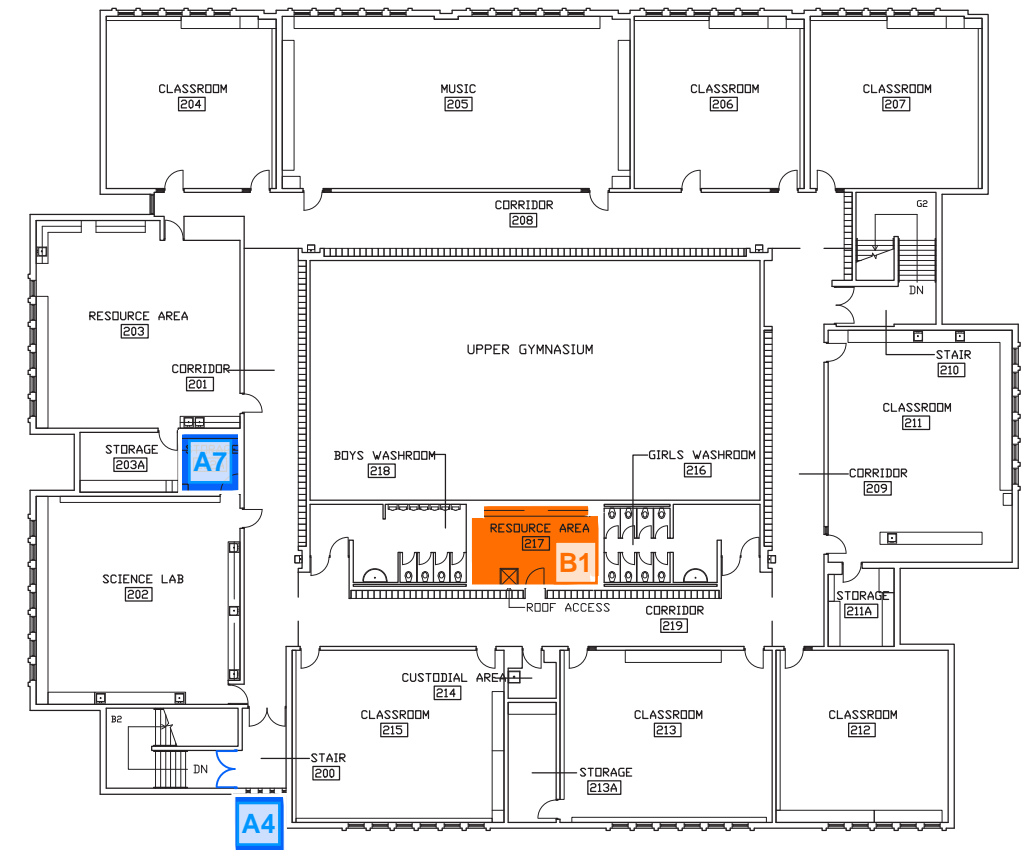
**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)



LEVEL 1

Accessibility items are shown in blue
Benchmark items are shown in orange
Refer to next pages for more information



LEVEL 2

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	yes	two barrier-free parking spaces provided. the parking space dimensions are compliant. a painted mark on asphalt is provided.	
A2	Path of travel to the main entrance door	no	-path for southern parking space is compliant but exceeds 30m maximum to main entrance. nearest accessible entrance is entrance B (35m away). -path for northern parking space is not compliant. relocate this parking spot to beside south parking spot so that both are now using entrance B as main accessible entrance.	
A3	Barrier free entrance that meets OBC	no	Entrances A and B door dimensions are compliant. Doors need a power door operator.	\$5,000
A4	Are all levels accessible by wheelchair	no	the second storey is not accessible. provide exterior elevator addition where indicated. add set of doors in existing stair 117.	\$200,000
A5	Are classrooms and common spaces accessible by wheelchair	no	-classroom doors generally accessible	
A6	Lift (Gym Stage)	no	stage is not accessible. a compact wheelchair lift could be provided along the stair railing.	\$15,000
A7	Are washrooms accessible by wheelchair	no	-no barrier free washrooms anywhere in school (staff / girls / boys) -new universal washroom on level 1 could placed in existing storage room 118A, and on level 2 in existing storage room 202A	\$150,000
			Total environmental remediation allowance	\$10,000
TOTAL ALL ITEMS				\$393,500

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	3057	3310	-253	-8%
General Office	400	1,200	-800	-67%
Library	1167	1800	-634	-35%
Resource Space	1422	1159	+263	+23%
Staff Room	904	750	+154	+21%

Benchmark Items - New							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	General Office	1000	1,200	-200	-17%	-incorporate adjacent underutilized storage in Rooms 130 and Room-130A on level 1 -incorporate staff work Room-131 -incorporate existing resource area Room-217	\$150,000
						Total environmental remediation allowance	\$10,000
TOTAL ALL ITEMS							\$160,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
2123106945	Fire Alarm Systems - Original Building	Replace	Urgent	\$95,472	-	\$95,472
69865371	Heating Water Distribution System - Original Building	Study	High	\$10,608	\$10,000	\$20,608
538711296	Stormwater Management	Repair	High	\$95,472	-	\$95,472
483367040	Main Switchboards - Original Building	Replace	High	\$37,128	-	\$37,128
1977053552	Exterior Walls Ribbed metal siding	Replace	High	\$110,854	\$5,000	\$115,854
127178296	Exterior Windows West Side	Replace	High	\$79,640	\$10,000	\$89,640
716978048	Controls & Instrumentation - Original Building	Replace	High	\$10,608	-	\$10,608
1436250497	Plumbing Fixtures - Original Building	Replace	High	\$159,120	-	\$159,120
1155079479	Floor Finishes Gym Vinyl Floor Tile - Original Building	Replace	High	\$27,525	\$5,000	\$32,525
1094854017	Floor Finishes - Original Building - VCT	Replace	High	\$211,948	\$5,000	\$216,948
692518016	Exhaust Systems - Original Building	Replace	High	\$39,674	\$5,000	\$44,674
859967232	Public Address Systems - Original Building	Replace	High	\$47,736	-	\$47,736
165945984	Main Switchboards - Original Building	Replace	High	\$58,344	-	\$58,344
1769808385	Air Handling Units - Original Building	Replace	High	\$76,378	-	\$76,378
206247040	Heating Water Distribution System - Original Building	Replace	High	\$477,360	\$5,000	\$482,360
1670071809	Terminal & Package Units - Original Building	Replace	High	\$190,944	-	\$190,944
TOTAL ALL ITEMS						\$1,773,811

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$393,500	\$531,225	\$664,031
TOTAL BENCHMARK COST	\$160,000	\$216,000	\$270,000
TOTAL RENEWAL COST	\$1,773,811	\$2,394,645	\$2,993,306
GRAND TOTAL OPTION A =		\$3,927,337	

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**



COSTING OPTION B (STAFF OPTION)

This option explores the cost of building a new 650 pupil school on existing site and demolition of current school.

NEW CONSTRUCTION:

Square footage of New 650 Pupil School:
Area per Pupil (sf) = 107.8

New Area = 70,091 sf

New Construction Cost @ \$185.92/sf

Total Construction Cost (C) = \$13,031,319

ABATEMENT, DEMOLITION AND SITE CLEANUP:

Asbestos abatement @ \$10/sf

Demolition @ \$8/sf

Site Cleanup @ \$5/sf

Total Estimated Demolition cost = \$18/sf @ 40,668sf
= \$732,024

Site Cleanup cost = \$5/sf @ 64,908sf
= \$324,540

Subtotal Demolition Cost = \$1,056,564

	+35% soft costs	+25% contingency
DEMOLITION COST	\$1,426,361	\$1,782,951 (D)

GRAND TOTAL OPTION B = (C + D)	\$14,814,270
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****Diagram indicates footprint only. Location and design to be determined.**

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN BRAE PUBLIC SCHOOL**



COSTING OPTION C (STAFF OPTION)

This option explores the cost of building a new 800 pupil school on existing site and demolition of current school.

NEW CONSTRUCTION:

Square footage of New 800 Pupil School:
Area per Pupil (sf) = 106.9

New Area = 85,485 sf

New Construction Cost @ \$185.92/sf

Total Construction Cost (C) = \$15,893,371

ABATEMENT, DEMOLITION AND SITE CLEANUP:

Asbestos abatement @ \$10/sf
Demolition @ \$8/sf
Site Cleanup @ \$5/sf

Total Estimated Demolition cost = \$18/sf @ 40,668sf
= \$732,024

Site Cleanup cost = \$5/sf @ 64,908sf
= \$324,540

Subtotal Demolition Cost = \$1,056,564

	+35% soft costs	+25% contingency
DEMOLITION COST	\$1,426,361	\$1,782,951 (D)

GRAND TOTAL OPTION C = (C + D)	\$17,676,322
---------------------------------------	---------------------



****Diagram indicates footprint only. Location and design to be determined.**

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**



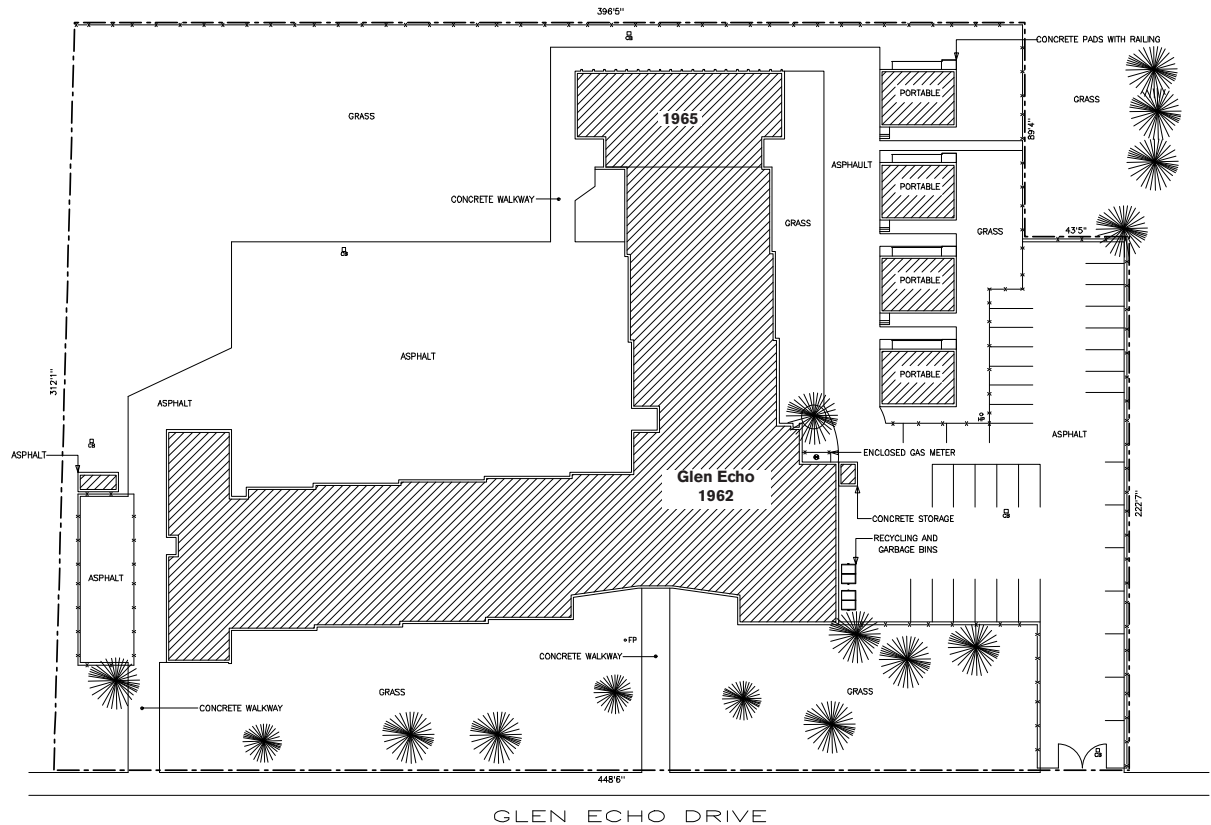
PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1962
ADDITIONS/RENOVATIONS: 1965
NUMBER OF STOREYS: 1
PROGRAM: RT, FI, SE
GRADE STRUCTURE: JK-5
CAPACITY: 314
2015 ENROLMENT: 292

SUMMARY: The school is currently at 93% capacity. Accessibility is a concern within this school. Office/resource space is undersized - however there is currently a classroom that could be repurposed to accommodate these benchmark requirements.

COSTING OPTION A: address accessibility, expand office space into existing classroom 104, address renewal items

COSTING OPTION B: Close

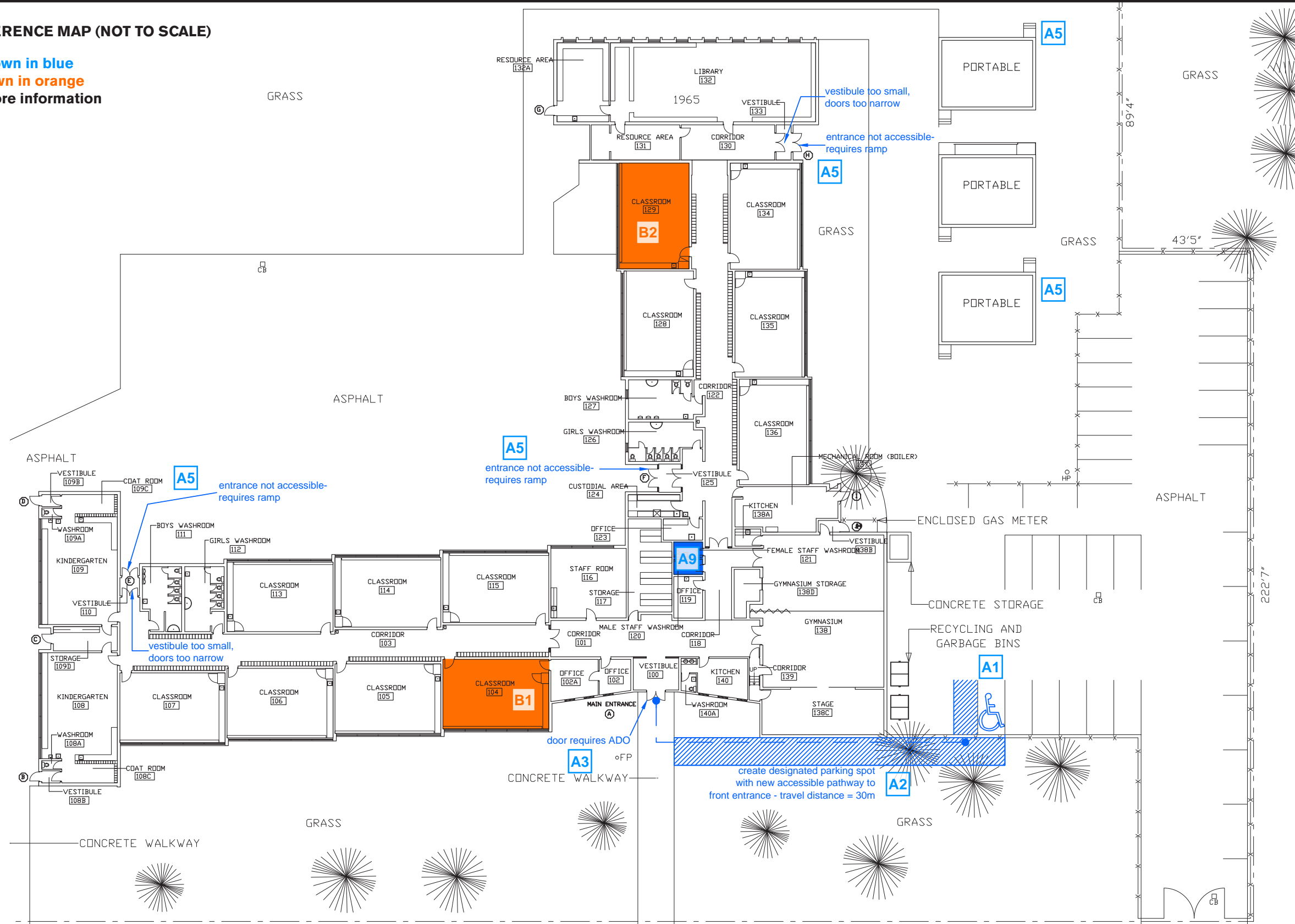
COSTING OPTION C: Close



**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
Benchmark items are shown in orange
Refer to next pages for more information



HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	no	add designated barrier free space as indicated	\$1,500
A2	Path of travel to the main entrance door	no	provide new asphalted path to main entrance	\$8,500
A3	Barrier free entrance that meets OBC	no	main entrance requires ADO	\$5,000
A4	Are all levels accessible by wheelchair	no	refer to A5	
A5	Are classrooms and common spaces accessible by wheelchair	no	-access to playground (entrances E and F) have steps and require ramps. -entry door H from portables requires ramp. -two of the three portable classrooms require ramps. -reposition doors and walls in vestibules	\$30,000
A6	Elevator (Main)	n/a		
A7	Lift (Gym Stage)	no	provide 1 new chairlift to stage	\$20,000
A8	Are washrooms accessible by wheelchair	no	provide accessible stall in boys' washroom.	\$1,500
A9	Universal washroom	no	add universal washroom by converting existing staff washrooms 121 and 120	\$75,000
			Total environmental remediation allowance	\$5,000
			TOTAL ALL ITEMS	\$147,500

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	2,652	3,140	-488	-16%
Library	1,772	1,800	-28	-2%
Resource Space	786	1,099	-313	-29%
General Office	317	1,200	-883	-74%
Staff Room	806	750	56	8%

Benchmark Items - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	General Office	1,120	1,200	-80	-6%	expand office space 102A into adjacent classroom 104	\$25,000
B2	Relocate Classroom					relocate classroom 104 to current music room 129. (Music curriculum can be taught using mobile carts)	\$25,000
						Total environmental remediation allowance	\$10,000
TOTAL ALL ITEMS							\$60,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
1642199169	Main Transformers - Original Building	Replace	Urgent	\$47,736	-	\$47,736
938971008	Site Civil/Mechanical Utilities - Site	Replace	Urgent	\$317,179	-	\$317,179
1048179314	Site Civil/Mechanical Utilities - Site	Study	Urgent	\$8,486	-	\$8,486
33638656	Roof Coverings - Original Building	Replace	Urgent	\$487,968	-	\$487,968
1127313409	Roof Coverings - Addition 1	Replace	Urgent	\$59,405	-	\$59,405
1726823041	Exterior Windows	Replace	High	\$318,240	\$5,000	\$323,240
381223678	Exterior Walls - Sealant	Replace	High	\$47,736	\$5,000	\$52,736
1066885376	Interior Stair Construction - Original Building	Replace	High	\$10,608	-	\$10,608
1451876481	Fire Alarm Systems - Original Building	Replace	High	\$63,648	-	\$63,648
1848395009	Exterior Doors - Hardware - Original Building	Replace	High	\$25,459	-	\$25,459
513083520	Exterior Doors - Original Building	Replace	High	\$63,648	\$5,000	\$68,648
898088832	Main Switchboards - Original Building	Replace	High	\$152,755	-	\$152,755
933740928	Heating/Chilling water distribution systems - Original Building	Replace	High	\$509,184	\$5,000	\$514,184
1925022593	Heating/Chilling water distribution systems - Original Building	Study	High	\$8,486	\$5,000	\$13,486
340143104	Floor Finishes - Vinyl Floor Tile	Replace	High	\$176,093	\$10,000	\$186,093
687585024	Floor Finishes - Carpet	Replace	High	\$23,338	-	\$23,338
1046955904	Floor Finishes - Original Building - stage	Replace	High	\$10,608	-	\$10,608
1235093427	Floor Finishes - Painted Concrete Floor	Replace	High	\$10,608	-	\$10,608
1006940921	Storm Sewer - Stormwater Management	Study	High	\$8,486	-	\$8,486
65256813	Storm Sewer - Stormwater Management	Replace	High	\$10,608	-	\$10,608
486020027	Fittings - Metal Lockers	Replace	High	\$159,120	\$2,500	\$161,620
72058876	Fittings - Millwork	Replace	High	\$176,093	\$2,500	\$178,593
92184822	Pedestrian Paving - Asphalt Paved Walkway	Replace	High	\$10,608	-	\$10,608

(CONTINUED ON NEXT PAGE)

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

**COSTING OPTION A (NO ACCOMMODATION CHANGE)
(CONTINUED FROM PREVIOUS PAGE)**

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
668637448	Exterior Walls - Wood Siding	Replace	High	\$24,398	-	\$24,398
867616768	Wall Finishes - Paint Wall Covering	Replace	High	\$190,944	-	\$190,944
873313493	Standard Foundations - Parging	Repair	High	\$142,147	-	\$142,147
1992707997	Site Development - Signage	Replace	High	\$10,608	-	\$10,608
1873940410	Site Development - Playing Field - Soccer Field	Replace	High	\$19,094	-	\$19,094
2081919893	Site Development - Playing Field - Paved Playground	Replace	High	\$40,310	-	\$40,310
624228608	Lighting Equipment - Original Building & Addition	Replace	High	\$229,133	-	\$229,133
657380628	Other Cooling Generating Systems Window Unit - Original Building	Replace	High	\$10,608	-	\$10,608
TOTAL ALL ITEMS						\$3,402,734

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$147,500	\$199,125	\$248,906
TOTAL BENCHMARK COST	\$60,000	\$81,000	\$101,250
TOTAL RENEWAL COST	\$3,402,734	\$4,593,690	\$5,742,113
GRAND TOTAL OPTION A =			\$6,092,269

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
GLEN ECHO PUBLIC SCHOOL**

COSTING OPTION B: STAFF OPTION

The staff recommended option is to close school.
For the purposes of this study there is no cost associated with this option.

COSTING OPTION C: ALTERNATIVE OPTION

The alternative option in this case is to close school.
For the purposes of this study there is no cost associated with this option.

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1952
ADDITIONS/RENOVATIONS: 1971; 1975; 1983; 2012
NUMBER OF STOREYS: 1
PROGRAM: RT
GRADE STRUCTURE: JK-8
CAPACITY: 516
2015 ENROLMENT: 508

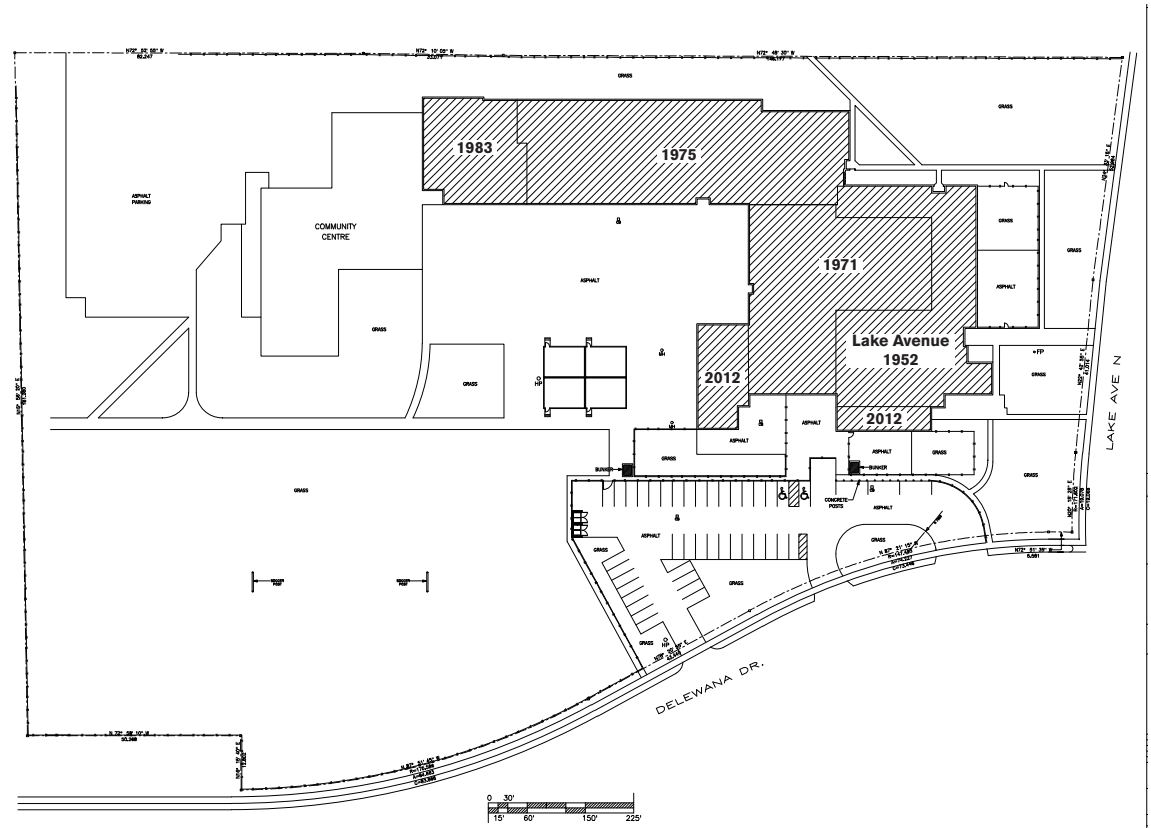
SUMMARY: The school is currently at 98% capacity. Accessibility is a concern within this school. Office spaces are undersized - however there are underutilized storage spaces within the school that could be repurposed to accommodate these benchmark requirements.

The main entrance to the school is not covered, highly visible or clearly indicated. The office location is not visible from the main entrance. There are currently four portable classrooms.

COSTING OPTION A: address accessibility, expand office space into underused storage rooms 124/119B, address renewal items

COSTING OPTION B: 8 classroom addition, address accessibility and renewal items

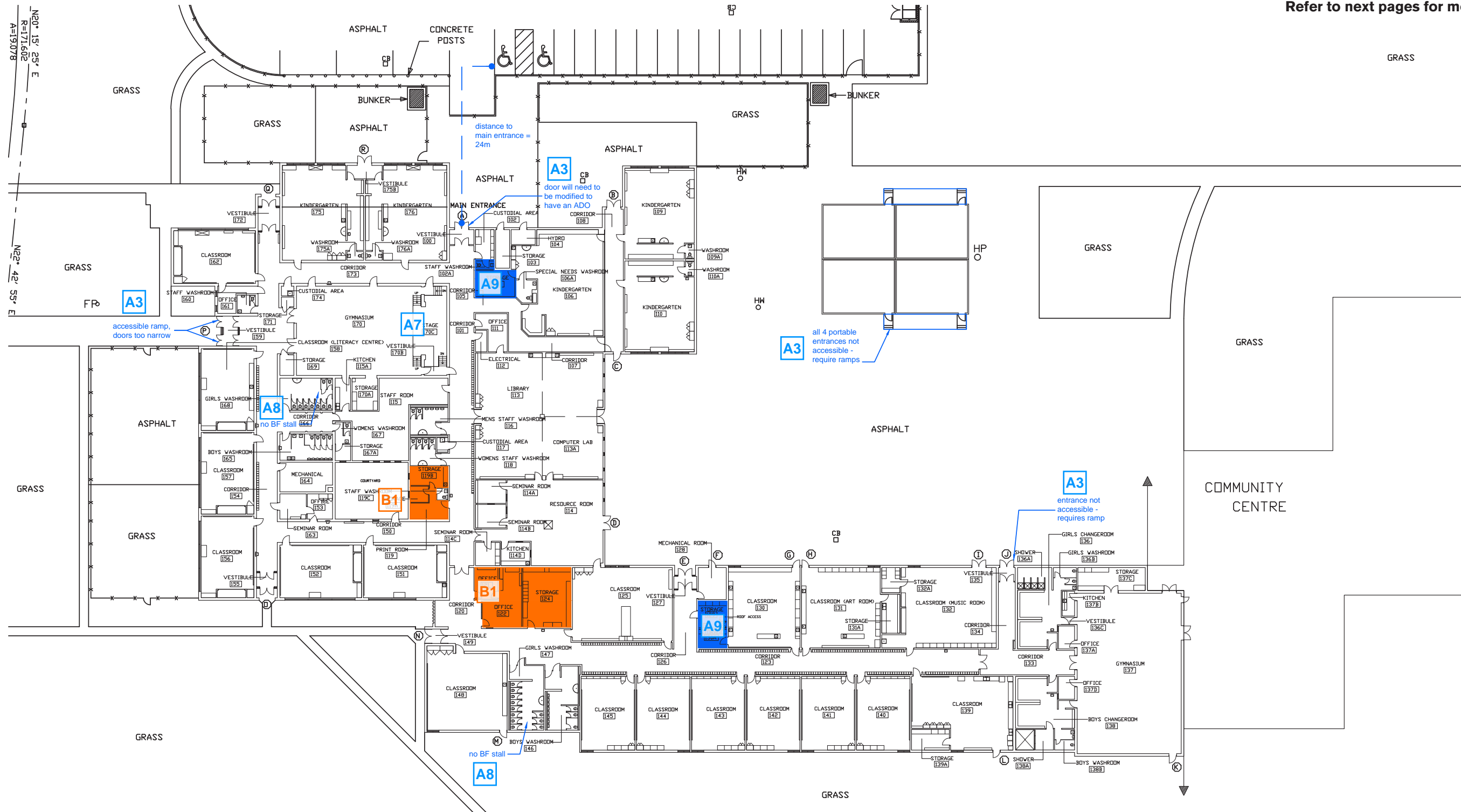
COSTING OPTION C: same as Option A



**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
Benchmark items are shown in orange
Refer to next pages for more information



HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	yes	-	-
A2	Path of travel to the main entrance door	yes	-	-
A3	Barrier free entrance that meets OBC	no	-main entry door requires ADO	\$7,500
A4	Are all levels accessible by wheelchair	yes	-	-
A5	Are classrooms and common spaces accessible by wheelchair	no	-portables require ramps -several secondary access points require ramps	\$30,000
A6	Elevator (Main)	n/a	-	-
A7	Lift (Gym Stage)	no	-stage not wheelchair accessible	\$20,000
A8	Are washrooms accessible by wheelchair	no	-no barrier free staff washrooms. no barrier free stall in girls' washrooms. -provide 2 new barrier free WC stalls in girls washroom	\$10,000
A9	Universal washroom	no	-create two new universal washrooms as indicated in underused storage rooms 129, 130A, 106B	\$150,000
			Total environmental remediation allowance	\$5,000
			TOTAL ALL ITEMS	\$222,500

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	5,674	5,160	514	10%
Library	2,303	2,580	-277	-11%
Resource Space	1,508	1,806	-298	-16%
General Office	763	1,600	-837	-37%
Staff Room	947	1,135	-188	-17%

Benchmark Items - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	General Office	2,156	1,600	556	35%	expand office space into underused storage rooms 124/119B	\$90,000
						Total environmental remediation allowance	\$5,000
TOTAL ALL ITEMS							\$95,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
1959759209	Site Civil/Mechanical Utilities	Replace	Urgent	\$576,014	-	\$576,014
1745277057	Site Civil/Mechanical Utilities	Study	Urgent	\$8,486	-	\$8,486
1238213633	Exterior Windows - Entire Building	Replace	High	\$238,680	\$5,000	\$243,680
1400619277	Exterior Walls - Sealant - Entire Building	Replace	High	\$24,398	\$5,000	\$29,398
1454860673	Fire Alarm Systems - Addition 1	Replace	High	\$63,648	-	\$63,648
1604966777	Domestic Water Distribution - Original Building	Replace	High	\$10,608	\$5,000	\$15,608
21466880	Plumbing Fixtures - Original Building	Replace	High	\$286,416	-	\$286,416
136613120	Floor Finishes - Hardwood	Replace	High	\$86,986	-	\$86,986
986919040	Floor Finishes - Vinyl Floor Tiles - Original Building	Replace	High	\$167,606	\$10,000	\$177,606
492080425	Floor Finishes - Painted Concrete Floor - Original Building	Replace	High	\$10,608	-	\$10,608
312282880	Roof Coverings - Addition 1	Replace	High	\$142,147	-	\$142,147
1098853055	Storm Sewer - Stormwater Management - Original Building	Replace	High	\$18,034	-	\$18,034
896899456	Fittings - Metal Locker	Replace	High	\$63,648	\$2,500	\$66,148
835432064	Fittings - WC Partition - Original Building	Replace	High	\$86,986	\$2,500	\$89,486
1703325230	Pedestrian Paving - Site	Replace	High	\$26,520	-	\$26,520
1597648129	Parking Lots	Replace	High	\$45,614	-	\$45,614
562159287	Exterior Walls - Metal	Replace	High	\$47,736	-	\$47,736
1102867073	Exterior Walls - Concrete Masonry - Original Building	Repair	High	\$36,067	-	\$36,067
1975950721	Wall Finishes - Paint Wall Covering	Replace	High	\$121,992	-	\$121,992
640072064	Playing Fields - Unpaved	Replace	High	\$31,824	-	\$31,824
1860069876	Partitions - Moveable Partition	Replace	High	\$127,296	-	\$127,296
1080218113	Playing Fields - Asphalt Paved	Replace	High	\$63,648	-	\$63,648
936301611	Standard Foundations - Original Building, Addition 1, 2 and 3	Repair	High	\$30,763	-	\$30,763
1026653056	Exterior Doors - Original Building	Replace	High	\$50,918	\$5,000	\$55,918

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



**COSTING OPTION A (NO ACCOMMODATION CHANGE)
(CONTINUED FROM PREVIOUS PAGE)**

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
827187200	Auxiliary Equipment - Original Building	Replace	High	\$10,608	\$5,000	\$15,608
1785703711	Exterior Doors - Exterior Door Hardware - Entire Building	Replace	High	\$20,155	-	\$20,155
1201270908	Auxiliary Equipment - Original Building	Replace	High	\$10,608	-	\$10,608
1684739841	Lighting Equipment - Original Building	Replace	High	\$10,608	-	\$10,608
1192191617	Lighting Equipment - Original Building	Replace	High	\$15,912	-	\$15,912
1078567553	Air Handling Units - Original Building	Replace	High	\$19,094	\$5,000	\$24,094
756905599	Other Cooling Generating Systems - Original Building	Replace	High	\$10,608	\$5,000	\$15,608
TOTAL ALL ITEMS						\$2,514,218

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$222,500	\$300,375	\$375,469
TOTAL BENCHMARK COST	\$95,000	\$128,250	\$160,313
TOTAL RENEWAL COST	\$2,514,218	\$3,394,194	\$4,242,743
GRAND TOTAL OPTION A =			\$4,778,525

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION B (STAFF OPTION)

The staff recommended option is to build an 8 classroom addition bringing the school's enrolment up to 700 students. The addition will also increase benchmark requirements for Resource Space, Staff Rooms and will require additional washrooms. The costing for Option B also includes all accessibility and renewal items outlined in Option A. See next page: items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

8 CLASSROOM ADDITION:

Square footage of 8 Classroom Addition complete with required Staff Space and Resource Space
= 10,450 sf

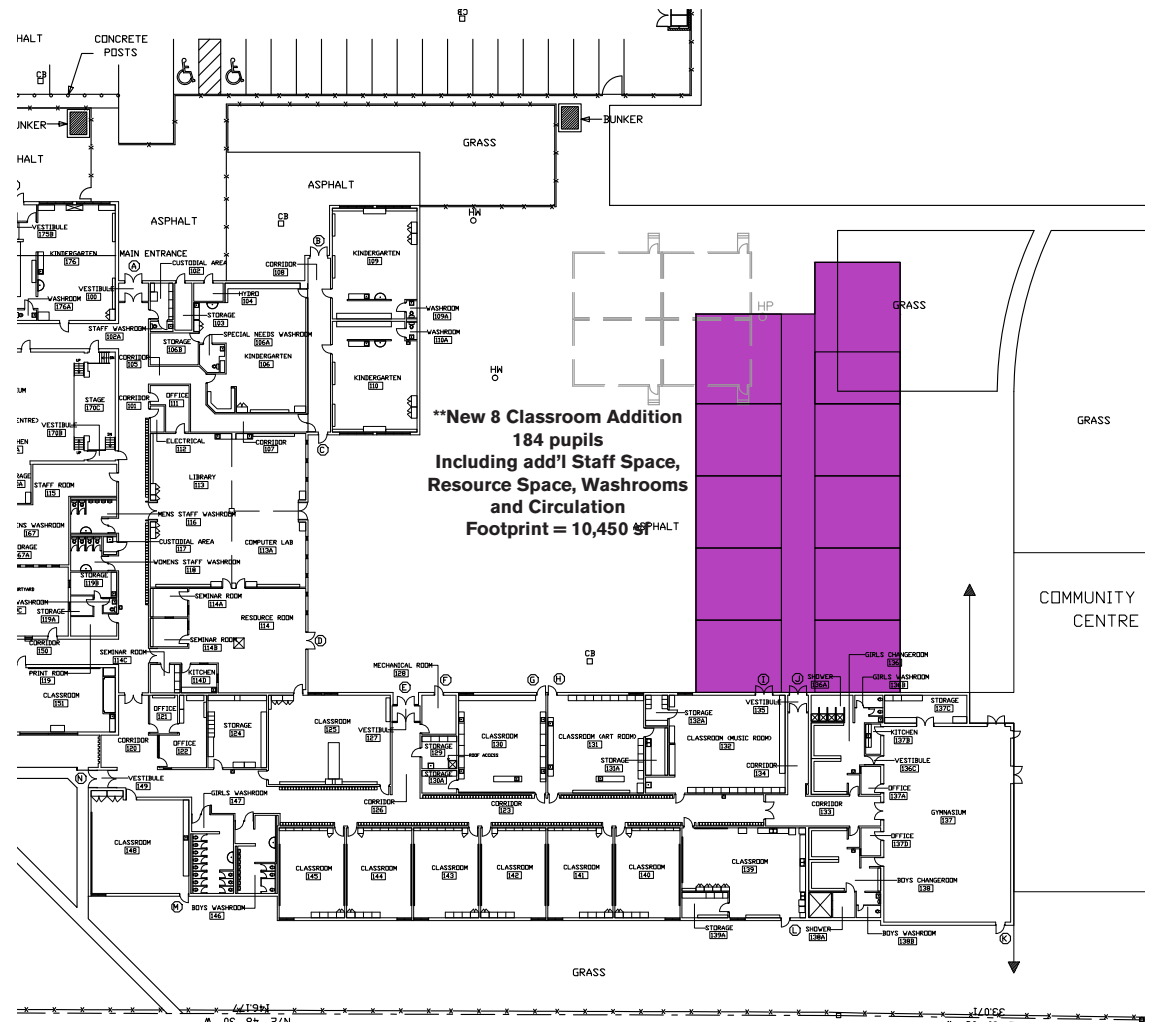
Large Addition Cost @ \$200/sf

New Addition Construction Cost = \$2,090,000

Cost of removal for 4 Portable Classrooms
= \$50,000

	+35% soft costs	+25% contingency
CONSTRUCTION COST	\$2,821,500	\$3,526,875
REMOVAL COST	(included)	\$62,500
GRAND TOTAL OF ADDITION =		\$3,589,375

OPTION B ADDITION COST = \$3,589,375
+ OPTION A ACCESSIBILITY COST = \$375,469
+ OPTION A RENEWAL COST = \$4,242,743
GRAND TOTAL OF OPTION B = \$8,207,587



HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION B (STAFF OPTION)

The staff recommended option is to build an 8 classroom addition bringing the total school capacity up to 700 students. The addition will also increase benchmark requirements for Resource Space, Staff Rooms and will require additional washrooms. The costing for Option B also includes all accessibility and renewal items outlined in Option A. Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

Adjusted Benchmark Items for New 8 Classroom Addition-Existing

Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	5,674	7,000	-1,326	-19%
Library	2,303	3,500	-1 197	-34%
Resource Space	1,508	2,450	-942	-38%
General Office	2,156	1,600	556	35%
Staff Room	947	1,540	-595	-38%

Additional Benchmark Spaces as required by new 8 Classroom Addition - Proposed Solution

Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	Resource Space	2,458	2,450	8	1%	Add resource space in new classroom addition wing.	refer to previous page
B2	Staff Room	1,547	1,540	7	1%	Add staff space in new classroom addition wing.	refer to previous page
B3	Washrooms	900	-	-	-	Addition requires approximately 900 sf for new washrooms.	refer to previous page
TOTAL ALL ITEMS							refer to previous page

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
LAKE AVENUE PUBLIC SCHOOL**



COSTING OPTION C: ALTERNATIVE OPTION

The alternative option in this case is the same as Option A.

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**



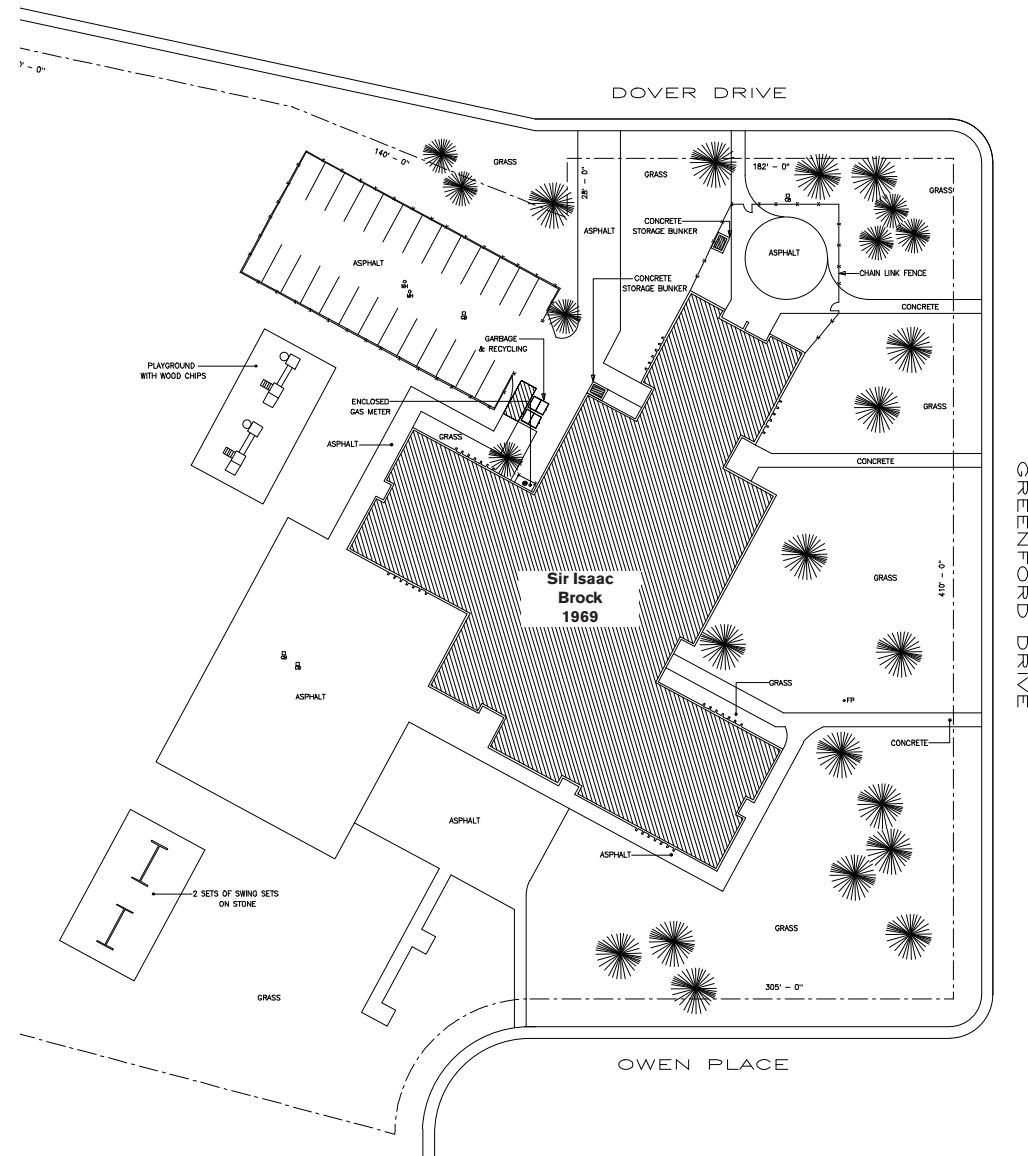
PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1969
ADDITIONS/RENOVATIONS: None
NUMBER OF STOREYS: 1
PROGRAM: RT
GRADE STRUCTURE: JK-5
CAPACITY: 268
2015 ENROLMENT: 194

SUMMARY: The school is currently at 72% capacity. There is currently no designated barrier-free parking. Library, office and resource space is below benchmark and requires expansion, and this can be achieved by using existing space within the school. There is currently no universal washroom.

COSTING OPTION A: Address accessibility, library/office/resource benchmark items via rearranging existing space within school and abating asbestos, address HWDSB-identified renewal items and associated abatement.

COSTING OPTION B: Close

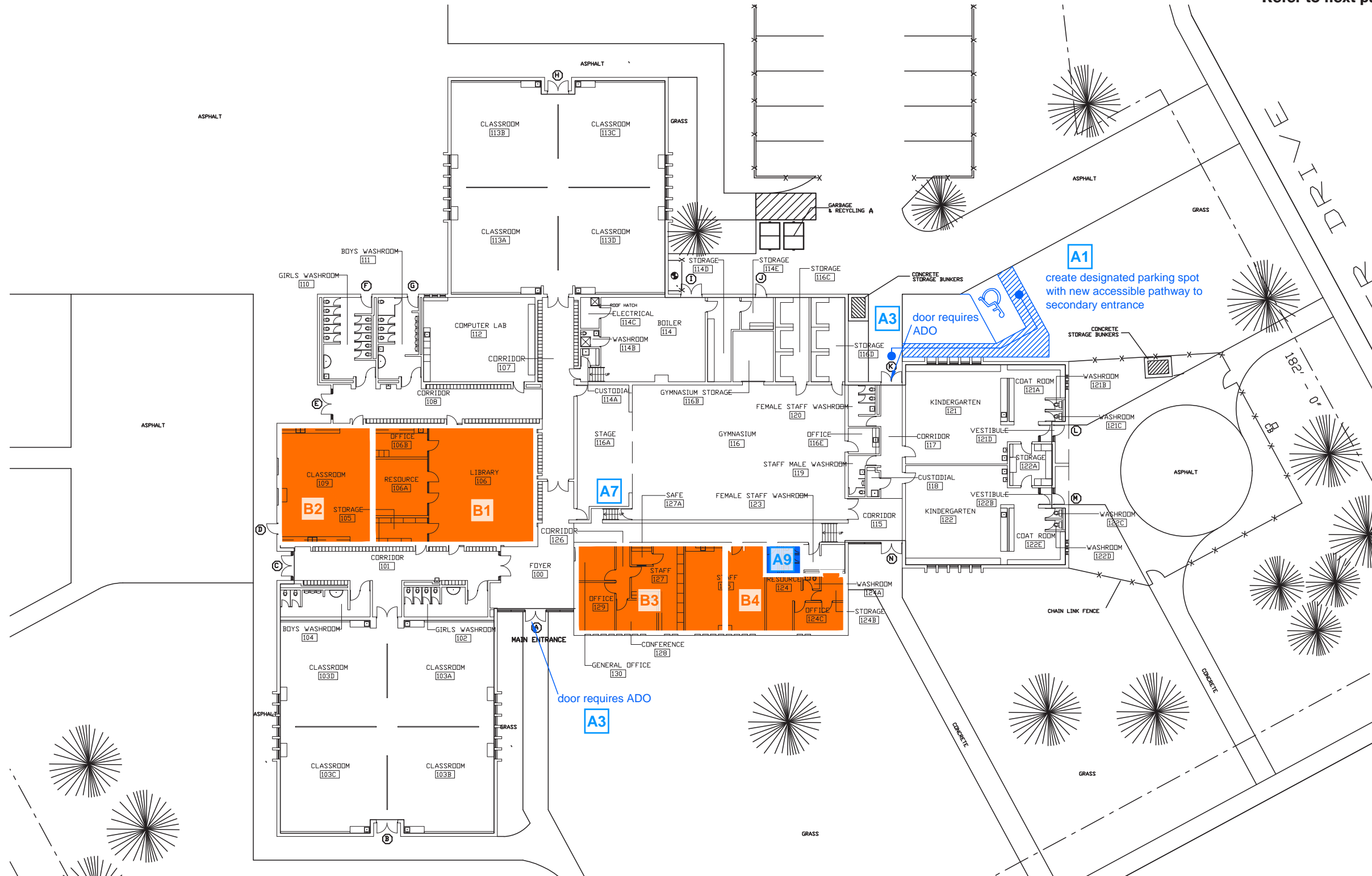
COSTING OPTION C: Close



**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
 Benchmark items are shown in orange
 Refer to next pages for more information



HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	no	create designated parking spot with new accessible pathway to secondary entrance	\$3,500
A2	Path of travel to the main entrance door	no	refer to A1	-
A3	Barrier free entrance that meets OBC	no	door requires ADO	\$7,500
A4	Are all levels accessible by wheelchair	yes	-	-
A5	Are classrooms and common spaces accessible by wheelchair	yes	-	-
A6	Elevator (Main)	n/a	-	-
A7	Lift (Gym Stage)	no	provide chairlift for stage	\$20,000
A8	Are washrooms accessible by wheelchair	yes	-	-
A9	Universal washroom	no	create new universal washroom in existing staff washroom 123	\$75,000
			Total environmental remediation allowance	\$5,000
			TOTAL ALL ITEMS	\$111,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**

COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	3,110	3,000	110	4%
Library	1,092	1,800	-708	-39%
Resource Space	465	938	-473	-50%
General Office	415	1,200	-785	-65%
Staff Room	885	750	135	18%

Benchmark Items - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	Library	1,655	1,800	-145	-8%	Expand existing library (Room 106) into adjacent storage, resource and office spaces (105, 106A and 106B). Resource space to be relocated and expanded, see Item B2.	\$35,000
B2	Resource Space	940	938	2	1%	Relocate existing resource room 106A to adjacent underused classroom 109.	\$25,000
B3	General Office	1,200	1,200	0	0%	Expand existing office space to include existing office spaces 128, 129, and 130, as well as existing staff rooms 127, 127A, and half of existing staff room 125. Staff space to be relocated as indicated in Item B4.	\$45,000
B4	Staff Room	705	750	-45	-6%	Relocate existing staff space to include existing resource room 124, washroom 124A, storage 125B, office 124C, and half of existing room 125.	\$35,000
						Total environmental remediation allowance	\$25,000
TOTAL ALL ITEMS							\$165,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
1428594177	Heating Water Distribution System - Original Building	Study	High	\$10,608	\$10,000	\$20,608
448748928	Exterior Walls	Repair	High	\$79,560	\$5,000	\$84,560
2147421703	Main Switchboards - Original Building	Replace	High	\$37,128	-	\$37,128
2147421674	Heating Water Distribution System - Original Building	Replace	High	\$318,240	\$10,000	\$328,240
2147421676	Terminal & Package Units - Original Building	Replace	High	\$63,648	\$5,000	\$68,648
2147421707	Secondary Switchboards - Original Building	Replace	High	\$26,520	-	\$26,520
TOTAL ALL ITEMS						\$565,704

COSTING OPTION A (NO ACCOMMODATION CHANGE)

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$111,000	\$149,850	\$187,312
TOTAL BENCHMARK COST	\$165,000	\$222,750	\$278,438
TOTAL RENEWAL COST	\$565,704	\$703,700	\$954,625
GRAND TOTAL OPTION A =			\$1,420,375

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR ISAAC BROCK PUBLIC SCHOOL**

 t 905-522-0220
f 905-522-0223
e info@dpai.ca
architecture
interiors
urban design
the seedworks urban offices
126 catharine st n, unit 201
hamilton, ON L8R 1J4

COSTING OPTION B: STAFF OPTION

The staff recommended option is to close school.
For the purposes of this study there is no cost associated with this option.

COSTING OPTION C: ALTERNATIVE OPTION

The alternative option in this case is to close school.
For the purposes of this study there is no cost associated with this option.

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



PLANNING AREA: East Hamilton City 2
YEAR CONSTRUCTED: 1990
ADDITIONS/RENOVATIONS: None
NUMBER OF STOREYS: 2
GRADE STRUCTURE: JK-8
CAPACITY: 709
2015 ENROLMENT: 481

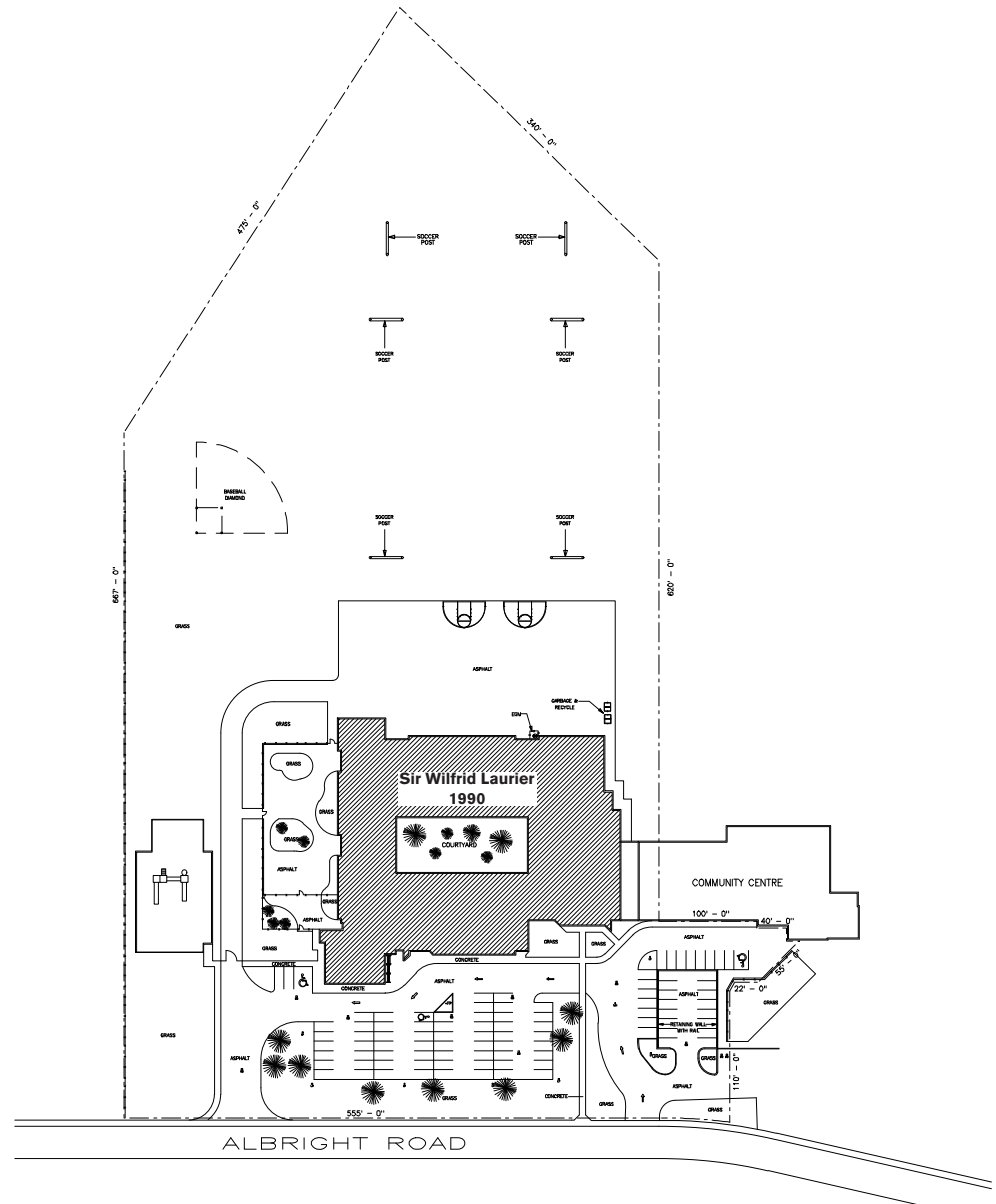
SUMMARY: The school is currently at 68% capacity. Being a newer school, accessibility is a relative non-issue. This school is asbestos-free.

The benchmark spaces that need to be addressed are resource and office areas.

COSTING OPTION A: address minor accessibility items, address benchmark including office and resource space, address urgent and high priority renewal items.

COSTING OPTION B: 10 classroom addition, (2 FDK, 6 Classroom, 2 Resource Room, plus washrooms), address adjusted benchmark requirements, address accessibility and renewal items.

COSTING OPTION C: same as Option A



**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
 Benchmark items are shown in orange
 Refer to next pages for more information



GROUND LEVEL PLAN (NOT TO SCALE)

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**

COSTING OPTION A REFERENCE MAP (NOT TO SCALE)

Accessibility items are shown in blue
Benchmark items are shown in orange
Refer to next pages for more information



UPPER LEVEL PLAN (NOT TO SCALE)

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

This option encompasses costs associated with **i) upgrading accessibility to current AODA standards + City of Hamilton Barrier Free guidelines**, **ii) upgrading facilities to better meet program benchmark requirements**, and **iii) addressing identified “urgent” and “high” priority renewal items**. **Environmental remediation scope identified in green.**

ACCESSIBILITY

Item #	Accessibility Item	Current Compliance	Comments / Recommendations	Estimated Cost
A1	Designated Parking Spaces	yes	2 designated barrier free spaces provided	-
A2	Path of travel to the main entrance door	yes	-	-
A3	Barrier free entrance that meets OBC	no	provide ADO at main entrance	\$5,000
A4	Are all levels accessible by wheelchair	yes	-	-
A5	Are classrooms and common spaces accessible by wheelchair	yes	-	-
A6	Elevator (Main)	yes	-	-
A7	Lift (Gym Stage)	yes	repairs are anticipated to chair lift	\$3,500
A8	Are washrooms accessible by wheelchair	yes	-	-
A9	Universal washroom	no	provide 1 universal washroom in room 142	\$50,000
TOTAL ALL ITEMS				\$58,500

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

BENCHMARK

Benchmark Items - Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	5,787	7,090	-1,303	-18%
Library	3,752	3,545	207	6%
Resource Space	1,037	2,482	-1,445	-58%
General Office	851	1,600	-749	-47%
Staff Room	1,109	1,560	-451	-29%

Benchmark Items - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	General Office	1,748	1,600	148	9%	-expand existing office space into kitchen 147D and reclaim classroom 142	\$50,000
B2	Resource Space	2,852	2,482	370	15%	-expand existing resource space 146 to storage room 148 on main level -reclaim classrooms 216 and 218, and offices 216A and 218A for new resource room on upper level	\$20,000 \$25,000
B3	Library					-demolish existing low partitions to existing storage 207C to reconfigure library space	\$5,000
TOTAL ALL ITEMS							\$100,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

RENEWAL

Item #	Renewal Item	Action	Priority	Estimated Cost	Estimated Remediation Cost	TOTAL
1976009857	Domestic Water Distribution - Original Building	Replace	High	\$10,608	-	\$10,608
510085248	Roof Coverings - Original Building - Section 401	Replace	High	\$611,944	-	\$611,944
1187699276	Elevators & Lifts - Stage Lift	Replace	High	\$32,460	-	\$32,460
1725752321	Lighting Equipment - Original Building	Replace	High	\$10,820	-	\$10,820
1830781993	Pneumatic Controls	Replace	High	\$86,561	-	\$86,561
1749927169	Fire Alarm Systems - Original Building	Replace	High	\$10,608	-	\$10,608
1615721021	Domestic Water Distribution - Original Building	Replace	High	\$10,608	-	\$10,608
195152256	Roof Coverings - Original Building - Section 501	Replace	High	\$70,989	-	\$70,989
1792216961	Roof Coverings - Original Building - Section 301	Replace	High	\$119,096	-	\$119,096
281318528	Roof Coverings - Original Building - Section 205	Replace	High	\$64,338	-	\$64,338
1131293315	Other Cooling Generating Systems - DX Condensing Units	Replace	High	\$11,457	-	\$11,457
					TOTAL ALL ITEMS	\$1,039,489

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION A (NO ACCOMMODATION CHANGE)

		+35% SOFT COSTS *	+25% CONTINGENCY
TOTAL ACCESSIBILITY COST	\$58,500	\$78,975	\$98,719
TOTAL BENCHMARK COST	\$100,000	\$135,000	\$168,750
TOTAL RENEWAL COST	\$1,039,489	\$1,403,310	\$1,754,137
GRAND TOTAL OPTION A =			\$2,021,606

* **Soft costs** include:

- Architectural and consultants' fees
- Other fees, disbursements and permits
- Furniture and equipment

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION B (STAFF OPTION)

The staff recommended option is to build an 10 room addition consisting of 2 FDK rooms, (total 2,400sf) 6 classrooms (total 4,500sf) and 2 resource rooms, (total 2,200sf) bringing the school's enrolment up to 923 students. The addition will also increase benchmark requirements for Gym/Stage, General Office, and Staff Rooms and will require additional washrooms. The costing for Option B also includes all accessibility and renewal items outlined in Option A. See next page: items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

10 ROOM ADDITION:

Square footage of Addition complete with required Washroom and Circulation Space:
= 12,712 sf

Large Addition Cost @ \$200/sf
= \$2,542,400

	+35% soft costs	+25% contingency
CONSTRUCTION COST	\$3,432,240	\$4,290,300
TOTAL COST OF ADDITION =	\$4,290,300+HST	

Accessibility items are shown in blue
Benchmark items are shown in orange
Addition is shown in purple
Refer to next pages for more information



GROUND LEVEL PLAN (NOT TO SCALE)
Upper level plan see next page

In this option, the Gym is required to expand per benchmark requirements

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**

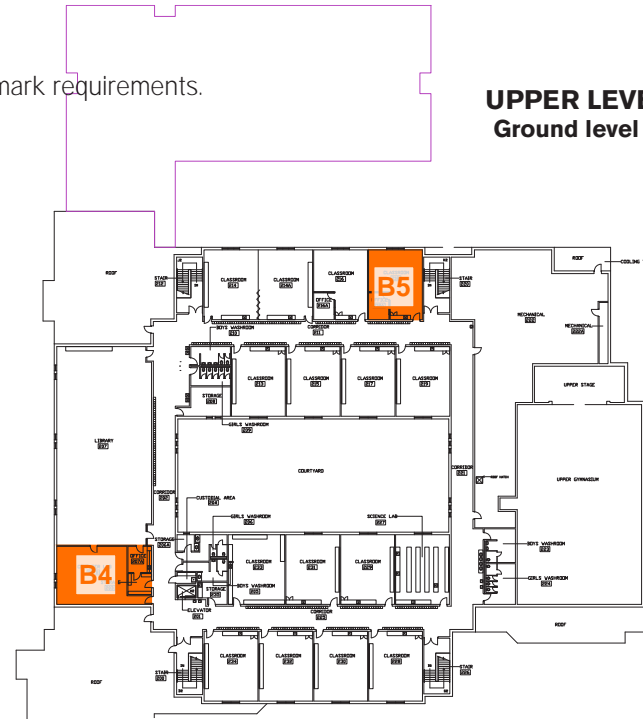


COSTING OPTION B (STAFF OPTION)

Items highlighted in yellow are program spaces requiring more area according to benchmark requirements.

Adjusted Benchmark Items for New Room Additions-Existing				
Space	Sq Ft.	Benchmark	Meets Benchmark	%
Gym and Stage	5,787	9,230	-3,443	-37%
Library	3,752	4,615	-863	-19%
Resource Space	1,037	3,231	6	1%
General Office	851	1,600	-749	-47%
Staff Room	1,109	2,031	-922	-45%

UPPER LEVEL PLAN (NOT TO SCALE)
Ground level plan see previous page



Additional Benchmark Spaces as required by new Room Additions - Proposed Solution							
Item #	Space	Sq Ft.	Benchmark	Meets Benchmark	%	Comments/ Recommendations	Cost
B1	Gym	8,300	9,230	-1,230	-13%	-expand gym towards parking area	\$850,000
B2	General Office	1,630	1,600	30	2%	-expand general office to existing kitchen 147D and 145, and part of existing staff room 143	\$150,000
B3	Staff Room	1,980	2,031	-50	-3%	-relocate staff area to existing rooms 142, 144 and part of 146. -move music room to rooms 148, 148A and part of 146	\$100,000
B4	Library	4,895	4,615	280	6%	-expand library into existing computer lab 207B, office 207A, and storage 203.	\$100,000
B5	Resource	3,794	3,231	563	17%	-relocate resource space to part of existing staff room 143 (Main level) and existing classroom 218 + office 218A (Upper level)	\$10,000
TOTAL ALL ITEMS							\$1,210,000

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**



COSTING OPTION B (STAFF OPTION)

Total cost of Option B includes the addition, benchmark items and total accessibility and renewal cost as calculated in Option A:

Total Cost of Addition:

= \$4,290,300

Total Cost of Benchmark Items:

= \$1,210,000 + 35% soft costs + 25%
contingency
= \$2,041,875

Total Accessibility cost (Option A):

= \$98,719

Total Renewal cost (Option A):

= \$1,754,137

Grand Total Option B:

= \$8,185,031

HAMILTON WENTWORTH DISTRICT SCHOOL BOARD
FEASIBILITY STUDIES

**EAST HAMILTON CITY 2 PLANNING AREA
SIR WILFRID LAURIER PUBLIC SCHOOL**

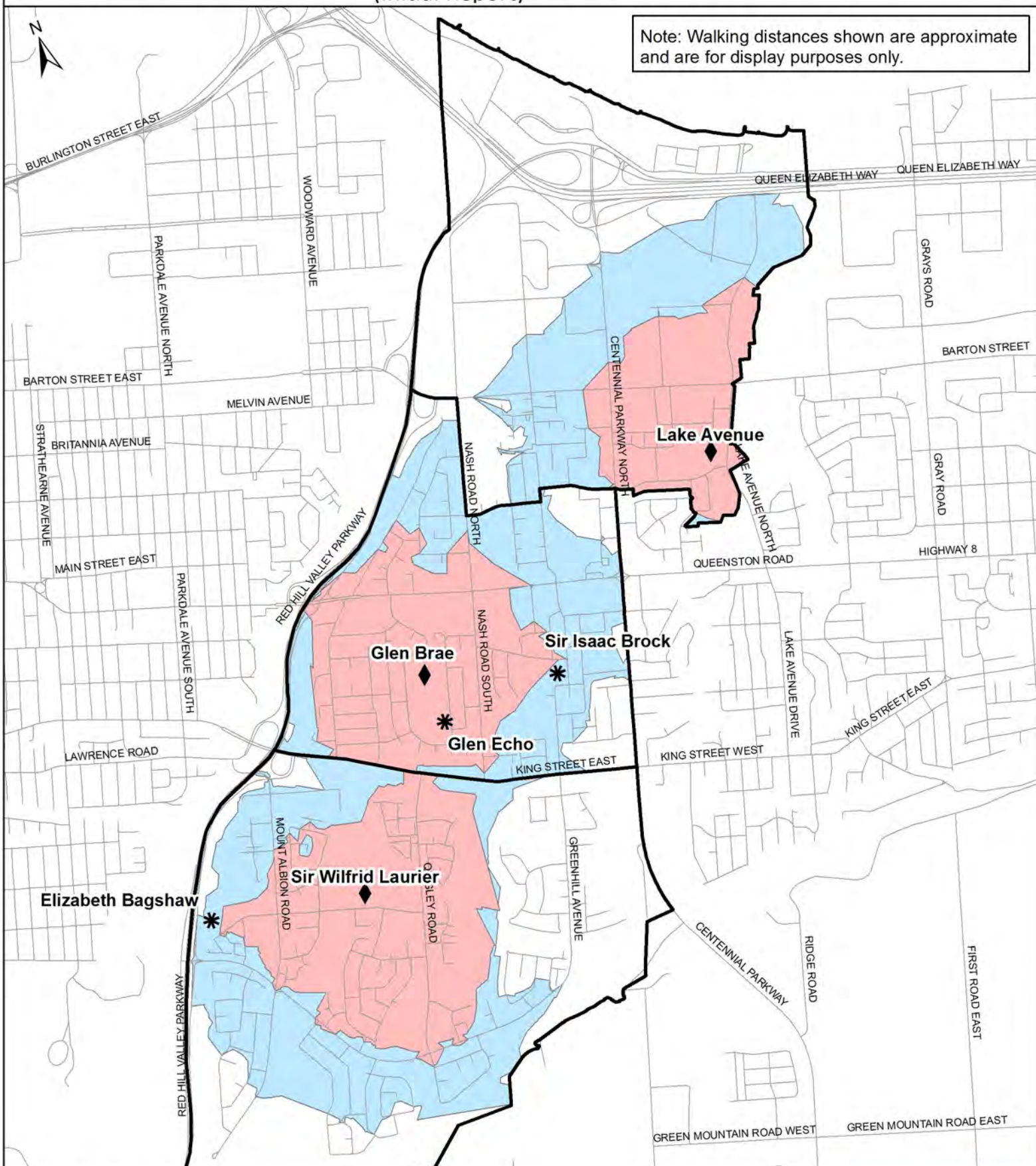


COSTING OPTION C: ALTERNATIVE OPTION

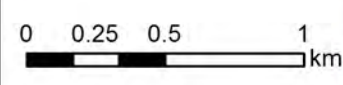
The alternative option in this case is the same as Option A.

East Hamilton City 2 - Recommended Option Walking Distances (Initial Report)

Note: Walking distances shown are approximate and are for display purposes only.



- ▲ Jr Elem
- ◆ Elementary
- * Closed School
- 1KM - JK & SK
- 1.6KM - Grades 1-6



December 2015

Planning & Accommodation

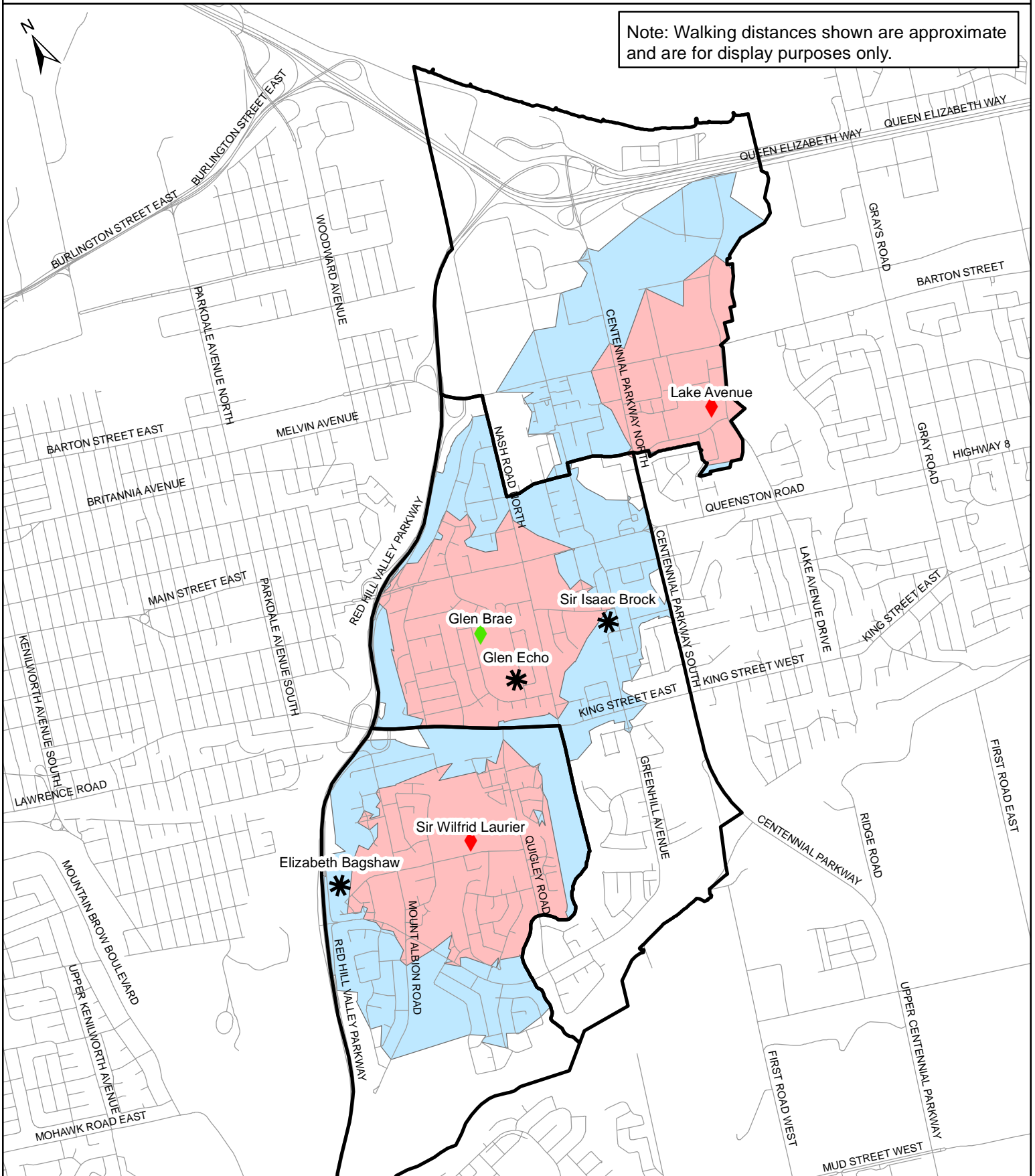
East Hamilton City 2 - Revised Recommendation Walking Distances

4-119

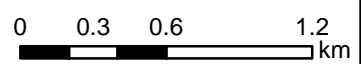
Appendix-D



Note: Walking distances shown are approximate and are for display purposes only.



- ◆ Proposed Addition
- ◆ Proposed Rebuild
- ★ Proposed Closure
- ★ Proposed Closure
- + 1KM - JK & SK
- + 1.6KM - Grades 1-8



Planning & Accommodation

February 2016

Planning & Accommodation



EXECUTIVE REPORT TO REGULAR BOARD

TO: Board

FROM: Manny Figueiredo – Director of Education

DATE: May 2, 2016

PREPARED BY: David Anderson, Senior Facilities Officer – Facilities Management
Ellen Warling, Manager of Planning, Accommodation & Rentals

RE: Pupil Accommodation Review – Lower Stoney Creek – Final Report

Action Monitoring

Recommended Action:

Trustees receive the Lower Stoney Creek Accommodation Review Final Report and defer a final proposal to the Ministry of Education at least 10 calendar days after the public delegations as per the Board's Pupil Accommodation Policy and Ministry of Education guidelines.

Background:

On Monday October 26, 2015, Trustees approved the October 7, 2015, Finance and Facilities Committee report and staff were advised to proceed with preparation for potential pupil accommodation reviews of the following two areas for 2015-16: Lower Stoney Creek and East Hamilton City 2 (RESOLUTION #15-147).

On Monday December 7, 2015 Trustees approved the Lower Stoney Creek – Pupil Accommodation Review – Initial Report (RESOLUTION #15-186) which initiated the accommodation review process for the following schools: Collegiate Avenue, Eastdale Green Acres, Memorial (Stoney Creek), Mountain View and R.L. Hyslop.

The mandate of the accommodation review Advisory Committee is to act in an advisory role that will provide comments and feedback on accommodation option(s) for the Board of Trustees' consideration. The Lower Stoney Creek Advisory Committee comprised of parents, teachers and non-teaching staff began its work on January 13, 2016. Over the course of an orientation meeting, six working group meetings, two public meetings, school tours and community input the Advisory Committee came to consensus that the recommended option from the Initial Accommodation Review Report is the most viable and equitable option for Lower Stoney Creek. All participants in the process were committed to the objective of ensuring quality and equitable learning environments for all students in Lower Stoney Creek.

The Lower Stoney Creek Advisory Committee consisted of nine parent, six staff representatives with Principal and HWDSB central staff as resources. Through discussions, data requests and analysis the committee came to consensus that the Recommended Option presented in the Initial Report was the most viable accommodation strategy for Lower Stoney Creek. Although the group agreed that the recommended option was the most viable, the attached report outlines the Advisory Committee's recommendations for Trustee's consideration.

Staff Observations:

The Pupil Accommodation Review Policy was approved at the November 23, 2015 Board meeting. HWDSB Pupil Accommodation Review Policy requires staff to provide a complete a final report which captures the accommodation review process, staff recommendations, and consultations and feedback to the Board of Trustees for their review and decision.

As per the *Pupil Accommodation Review Guideline*, the *Final Report* “must include a Community Consultation section that contains feedback from the Advisory Committee and any public consultations as well as any relevant information obtained from municipalities and other community partners prior to and during the pupil accommodation review.”

Pupil Accommodation Review Directive Timelines:

Action	Timeline	Date
Delivery of Final Report to Board of Trustees	Earliest available Board meeting, but not before 10 business days after the final public meeting.	May 2, 2016
Public Delegations	Not before 10 business days after the final report is presented at Board meeting.	May 16, 2016
Trustee decision on final proposal to Ministry of Education	Not before 10 business days after the final report is presented at public delegations.	June 6, 2016

Hamilton-Wentworth District School Board

Accommodation Review: Final Report

Lower Stoney Creek

5-2-2016

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1. Executive Summary

At the December 7, 2015 Board meeting, Trustees approved a recommendation to initiate the Lower Stoney Creek Accommodation Review which included Collegiate Avenue, Eastdale, Green Acres, Memorial (SC), Mountain View and R.L. Hyslop elementary schools. The mandate of the accommodation review Advisory Committee is to act in an advisory role that will provide comments and feedback on accommodation option(s) for the Board of Trustees' consideration. The Lower Stoney Creek Advisory Committee comprised of parents, teachers and non-teaching staff began its work on January 13, 2016.

Over the course of an orientation meeting, six working group meetings, two public meetings, school tours and community input the Advisory Committee came to consensus that the recommended option from the Initial Accommodation Review Report is the most viable and equitable option for Lower Stoney Creek. All participants in the process were committed to the objective of ensuring quality and equitable learning environments for all students in Lower Stoney Creek.

The following report outlines the community consultation portion of the Lower Stoney Creek Accommodation Review and the Recommended Option which has not changed from the Initial Report. Included are comments and suggestions from the Advisory Committee regarding the recommended options and an overview of the key themes from the public meetings, both, for Trustee consideration prior to the final proposal to the Ministry of Education.

2. Community Consultation

Community consultation is an important component of an accommodation review. There were three channels of consultation conducted for the Lower Stoney Creek Accommodation review which included working group meetings, public meetings and consultation with community partners.

Following the initiation of an accommodation review, an Advisory Committee was formed to act as conduit for information between the community and school board. The Advisory Committee, over six working group meetings, was tasked with discussing, analyzing and commenting on the initial report and recommendations. The group worked diligently to better understand the initial report including the work completed prior to an accommodation review, background data and rationale behind the recommended and alternative options. Throughout the working group meetings the Advisory Committee members expressed a number of concerns, ideas and recommendations for Trustee consideration that will be reviewed in section 2.2.

Public meetings were held to allow for an opportunity for parents, community members and stakeholders to acquire more information regarding the accommodation review process, ask questions and express their ideas/concerns. Public meetings were advertised in local newspapers, Board website, through automated phone calls and letters home with students. Section 2.3 is an overview of both public meetings and highlights the key themes.

Consultation with community partners was offered through invitation to all existing community partners within the Lower Stoney Creek area. A meeting was held on January 22, 2016 which outlined the accommodation review process and allowed partners to ask any questions regarding the effect on their organization. Meeting minutes are in Appendix-A.

2.1. Timelines

The following chart outlines the Lower Stoney Creek timelines of the community consultation portion of the accommodation review process. For complete summaries of the meetings please see the minutes of each meeting in Appendix-B working group meetings and Appendix-C public meetings.

Meeting	Date	Summary
Orientation Session	January 13, 2016	<ul style="list-style-type: none"> Reviewed purpose of accommodation reviews Reviewed accommodation review policy Reviewed key documents Overview of roles & responsibilities of Advisory Committee and staff Review of timelines and meetings
Working Group Meeting #1	January 20, 2016	<ul style="list-style-type: none"> Reviewed the accommodation review binder and all background data Reviewed recommended and alternative options
Working Group Meeting #2	January 27, 2016	<ul style="list-style-type: none"> Members gathered into three groups to view the initial options and provided input on the pros and cons of each. Open dialogue provided an opportunity for members to share thoughts, express concerns and discuss advantages
Public Meeting #1	February 3, 2016	<ul style="list-style-type: none"> Reviewed Advisory Committee orientation session Reviewed the accommodation options with opportunity to provide feedback in small groups Question and answer period
Working Group Meeting #3	February 17, 2016	<ul style="list-style-type: none"> Reviewed data request from previous working group meetings Reviewed Public Meeting #1 and identifying key emerging issues Committee narrowed focus to recommended option
Working Group Meeting #4	March 2, 2016	<ul style="list-style-type: none"> Cancelled due to inclement weather.
Working Group Meeting #5	March 23, 2016	<ul style="list-style-type: none"> Tour of Gatestone school – understand new school construction Recommended option – further discussion Reviewed the outline for public meeting #2 Discussed the final accommodation review report
Working Group Meeting #6	April 6, 2016	<ul style="list-style-type: none"> Planned for Public Meeting #2
Public Meeting #2	April 12, 2016	<ul style="list-style-type: none"> Reviewed accommodation review progress Reviewed Advisory Committee rationale for moving away from alternative and status quo options Reviewed funding for different scenarios Shared draft report outline Described next steps in accommodation review process Question and answer period
Working Group Meeting #7	April 20, 2016	<ul style="list-style-type: none"> Finalized the report to Trustees Reviewed community consultation section of report

Table 1: Meeting Descriptions and Timelines

2.2. Advisory Committee

The purpose of an Advisory Committee is to act as a conduit for information between the community and the school board. Throughout the accommodation review process Advisory Committee members were asked to comment and provide input on the Initial Accommodation Review Report to ensure Trustee's receive meaningful feedback. The Lower Stoney Creek Advisory Committee consisted of nine parent, six staff representatives with Principal and HWDSB central staff as resources. Through discussions, data requests and analysis the committee came to consensus that the Recommended Option presented in the Initial Report was the most viable accommodation strategy for Lower Stoney Creek.

Although the group agreed that the recommended option was the most viable, the following outlines the Advisory Committee's recommendations for Trustee's consideration.

- **Equity of Access for Students & Community**

The Advisory Committee is in agreement that the recommended option is the most viable option due to the equity of access for all Lower Stoney Creek students to new facilities and the associated programming/activity opportunities. The recommended option proposes three new schools to replace the existing six schools. The Advisory Committee supports equitable provision of quality learning environments for all families and community groups within Lower Stoney Creek. The Advisory Committee felt that the new facilities are not only important for student learning, the facilities are important to a community's sense of pride. It is important for all neighbourhoods in Lower Stoney Creek receive this opportunity.

In new facilities students will have access to specialty spaces such as a music room, art room and science room. Larger enrolments allow for staffing of specialty teachers to teach the aforementioned subjects. A larger teaching staff leads to more varied staff interests which can lead to a wide variety of extra-curricular activities.

The Advisory Committee recommends retaining all existing school partnerships and ensuring they find a place within the new schools. Of particular importance is before and after childcare which many parents rely on. The new facilities will be better able to accommodate spectators in the gym for athletic events or student productions and be better able host community meetings such as parent council.

The alternative recommendation suggested closing one school, R.L. Hyslop. The boundaries result in the R.L. Hyslop community being separated into three schools. Each of the 5 remaining facilities would require some capital upgrades and accessibility upgrades but the majority of the work required is on major components of the facility such as architectural, mechanical and electrical systems. Committee members commented that these improvements will not positively affect the students learning environments in the same way as new facilities.

The committee members suggested that the Status Quo option does not resolve issues for the school facilities immediately and the proposed improvements will take too long to implement. Much like the alternative option the proposed improvements to the facilities will not improve student learning environments but only improve the condition of the building.

- **Funding Opportunity and Condition of Schools**

The Advisory Committee recognized the window of opportunity for funding and the current condition of schools and therefore support the recommended option.

The School Consolidation Capital program is a Ministry of Education initiative which supports projects that results in a reduction of excess capacity and long term renewal needs. The program, announced in 2014-2015 is a \$750 million funding strategy available over a 4 year period to all school boards across Ontario. The Advisory Committee suggests that with funding available it is best to pursue the construction of 3 new JK-8 facilities to ensure that current and future students' needs are met in Lower Stoney Creek.

The 6 schools under review were constructed between 1949 and 1965 and have served the Lower Stoney Creek area well over the generations. As the schools have continued to age, the condition and lack of modern teaching and common spaces are evident in most schools. Each school in Lower Stoney Creek lacks one or multiple spaces such as gym space, resource space, specialized teaching spaces (science, music, and art), change rooms or office space.

- **Transition Planning**

The Advisory Committee recommends that a transition committee be established once funding has been received. The purpose of the transition committee is to consult with parent/guardian and staff regarding transition activities, temporary accommodation and ensure that information is being shared with the community.

- **Interim Accommodation – Public Meeting**

The Advisory Committee recommends that HWDSB hosts a public meeting regarding the interim accommodation of students while construction occurs. Many committee members felt that the concern for most parents is where students would attend school during the construction phase of the project. This meeting would allow stakeholders to make suggestions and voice their concerns regarding the interim accommodation of students during construction.

- **Communication Plan**

The Advisory Committee recommends that HWDSB continue to communicate through the accommodation review webpage and letters home regarding project milestones. Suggestions include:

- Final Trustees proposals
- Funding applications to Ministry submission and Ministry response
- Transition committee formation
- Design and project development
- Construction

- **Green Schools**

The Advisory Committee recommends that when designing and constructing three new facilities HWDSB and Trustees make an effort to create greener and more environmentally friendly schools. Ensuring that the facility is as efficient as possible through energy efficient building systems and through the use of renewable energy sources. Also recommended, incorporating more greens spaces into architecture such as green walls, live walls, green roofs or any form of building integrated agriculture. The Advisory

Committee would like the Board to use this opportunity to create flagship schools in environmental sustainability.

- **Retaining Historically Significant Artifacts**

The Advisory Committee recommends that when schools are closed, historically significant pieces of each school are incorporated into the new buildings. Artifacts from each school should be relocated and used in the new buildings as a reminder of Stoney Creek's historically significant schools that served the community for generations. Names from the closing schools should also be incorporated into the naming of new buildings, building wings or rooms to commemorate the schools that have served the community.

2.3. Public Consultation

As per HWDSB's Pupil Accommodation Review Policy two public meetings were held for the Lower Stoney Creek Accommodation Review. The first public meeting was held on February 3, 2016 at Orchard Park Secondary School and had 22 public attendees. The meeting began with a welcome and introduction which transitioned into a presentation from HWDSB staff. The presentation reviewed the accommodation review process, initial staff report, accommodation options and school information profiles. After the presentation, attendees broke into groups to examine the recommended option, alternative option and status quo option. In different areas of the cafeteria were poster sized descriptions and details for each of the accommodation options. Attendees were encouraged to ask staff questions and write questions or comments on the associated poster.

At the conclusion of the accommodation option review, attendees gathered together for a question and answer period with staff. Through the question and answer period and comments written by attendees the most common themes from Public Meeting #1 were:

- Transportation, walkability & student safety
- Perception of larger class sizes
- Project budget – ensuring that projects stay on budget
- Funding and timing of new builds
- Transition for students

Public Meeting #2 was held on April 12, 2016 at Orchard Park Secondary School and had 8 public attendees. The meeting began with a welcome and introductions which transitioned into a presentation from HWDSB staff to provide an update on the accommodation review process, reviewed the recommended option (supported by Advisory Committee), review rationale for Advisory Committee supporting the recommended option and respond to key concerns from Public Meeting #1.

At the conclusion of the presentation staff opened the floor to questions from attendees. Through the question and answer period the most common themes from Public Meeting #2 were:

- Interim accommodation and transition of students during construction
- Minimize the transition for students during construction
- Scenarios with no funding or partial funding

For complete recaps of the public meetings please see the minutes in Appendix-C.

3. Recommended Option

The recommended option remains intact from the Initial Report delivered to Trustees December 7 2015. It was clear through the working group meetings that Advisory Committee members were in favour of the recommended option as follows:

3.1. Accommodation Plan

- Rebuild Collegiate Avenue, Eastdale and Memorial (SC) - Anticipated occupancy September 2019
- Close Green Acres, Mountain View and RL Hyslop - Anticipated June 2019

- **New Construction – 520 pupil place school on Collegiate Site anticipated opening Sept 2019**
 - Green Acres students directed to new school on Collegiate Avenue site (100% of students)
 - R.L. Hyslop students directed to new school on Collegiate Avenue site (100% of students)
 - Collegiate Avenue students residing south of Queenston Road directed to new school on Collegiate Avenue site (approximately 30% of students)

- **New Construction – 460 pupil place school on Eastdale Site anticipated opening Sept 2019**
 - Collegiate Avenue students residing north of Queenston Road directed to new school on Eastdale site (approximately 70% of students)
 - Eastdale students residing west of Green Road directed to new school on Eastdale site (approximately 75% of students)
 - Mountain View students residing north of Hemlock Avenue, west of Millen Road and north of Barton Street directed to new school on Eastdale site (approximately 37% of students)

- **New Construction – 550 pupil place school on Memorial (SC) Site anticipated opening Sept 2019**
 - Memorial (SC) students directed to new school on Memorial (SC) site (100% of students)
 - Eastdale students residing east of Green Road directed to new school on Memorial (SC) site (approximately 25% of students)
 - Mountain View student residing south of Barton street and east of Millen Road directed to new school on Memorial (SC) site (approximately 63% of students)

See Figure 1 for a detailed map of proposed boundaries.

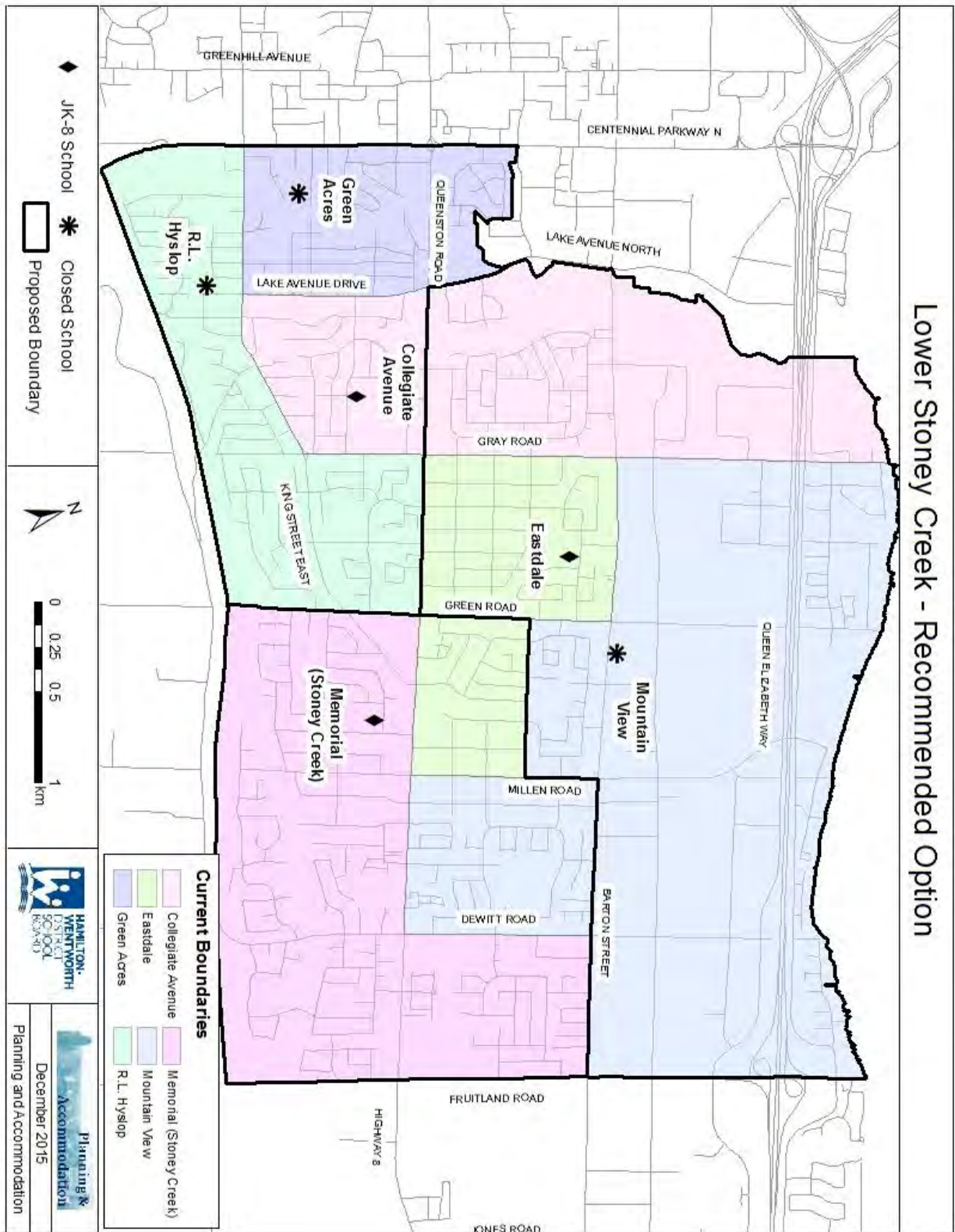


Figure 1: Recommended Option Map

See Table 2 below which illustrates the projected enrolment at each new facility.

School	2019 OTG	2019	2020	2021	2022	2023	2024	2025
New Collegiate	520	528	522	524	512	512	520	517
		102%	100%	101%	99%	98%	100%	99%
New Eastdale	460	454	460	461	455	453	444	451
		99%	100%	100%	99%	99%	96%	98%
New Memorial (SC)	550	579	560	544	540	534	525	531
		105%	102%	99%	98%	97%	96%	97%
Total	1,530	1,561	1,542	1,529	1,508	1,499	1,489	1,500
		102%	101%	100%	99%	98%	97%	98%

Table 2: Recommended Option Enrolment Projections

3.2. Proposed Timelines

Phases	Timelines
Phase 1: Accommodation review	6 months
Phase 2: SCC Funding Application Process	9-12 months
Phase 3: Pre-Construction - Regulatory Approvals, Consultation Process and Project Planning	12 -18 months
Phase 4: Construction – Abatement, Demolition, Site Remediation and Construction of Facility	18 months
Phase 5: Occupancy	September-December 2019

Table 3: Proposed Timelines

***Timelines are pending funding, site plan approval, other regulatory approvals and demolition/building permits

3.3. Funding

In 2014–15, the Ministry introduced the School Board Efficiencies and Modernization (SBEM) strategy to provide incentives and supports for boards to make more efficient use of school space. Five pillars supporting SBEM:

- Revisions to grants
- Revisions to PARG
- School Consolidation Capital Funding
- Capital Planning Capacity
- Continued Education Funding Consultation

The School Consolidation Capital Funding (SCC) is intended to help school boards adjust their cost structure in response to reductions in Ministry funding that currently supports empty space (e.g. Top-up Funding). This funding is allocated for new schools, retrofits and additions that support school consolidations. The Ministry has allocated \$750 million over a four-year period.

The Ministry of Education also has a funding structure to support operation and renewal items - School Operations and Renewal Grant (SRG). This grant supports the costs of operating, maintaining and

repairing school facilities. The school renewal allocation addresses the costs of repairing and renovating schools. The projected 2015-16 renewal allocation for the province is \$325 million. In addition to SRG, school boards have access to School Condition Improvement Funding (SCI). SCI aligns primarily with renewal needs identified through the Condition Assessment Program. The 2015-16 SCI allocation for the province is \$500 million. Table 12 below, reflects HWDSB's portion of these two funding programs for the past five years.

Funding	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ESTIMATE	TOTAL
SRG	7,490,364	8,163,990	8,150,977	8,144,738	7,870,058	39,820,127
SCI	3,522,272	3,607,340	3,378,976	5,749,388	11,760,429	28,018,405
TOTAL	11,012,636	11,771,330	11,529,953	13,894,126	19,630,487	67,838,532

Table 4: Funding Breakdown

HWDSB's current estimated High & Urgent renewal needs is approximately \$200 million. The above listed funding programs represent the primary funding sources to address aging school facilities, some of which are underutilized.

3.4. Capital Investment

The current capital investment required for accessibility, benchmark, and high & urgent needs for this group of schools in Table 5 below. To address these capital needs, the estimated cost is \$31.7 million. The funding available to address these costs is from SRG and SCI MOE grants. The total amount given to cover all board needs was \$19.6 million in 2015-2016.

Status Quo	Cost
Accessibility Costs	\$2,559,094
Benchmark Costs	\$5,686,876
High and Urgent Renewal Costs	\$23,435,250
Total	\$31,681,220

Table 5: Status Capital Investment Needs

The capital investment estimated for the recommended option for new school capital is listed in Table 6 below. It is estimated to rebuild three new schools would cost \$36.5 million. The funding to address new capital, due to school consolidation, would be applied for through the School Consolidation Capital funding program.

Recommended Option	Cost
New School Construction	\$31,538,164
Demolition/Site Prep	\$4,958,863
Total	\$36,497,027

Table 6: Recommended Option Capital Investment

The recommended option would remove over \$23 million in renewal backlog, \$5.6 million in benchmark needs and \$2.5 million in accessibility needs at the 6 schools. For a complete costing breakdown for the recommended option and current capital needs, please see the feasibility study in appendix-C.

3.5. Programming

There are no proposed programming changes in the recommended option. All schools will remain JK-8 and continue to graduate into Orchard Park Secondary School. The Intermediate Comprehensive and Speech and Language classes would remain with the Green Acres students and be directed to the new school on the Collegiate Avenue Site.

Any recommendation approved by Trustees which result in new builds or significant renovations will adhere to the upcoming Elementary Program Strategy. The Elementary Program Strategy will identify a new vision for elementary schools, grounded in research of best practices related to programs, design of learning spaces, community use requirements and changing curriculum. The focus on all schools being great schools will address the need for some standardization as it relates to space for program offerings.

3.6. Transition Planning

If the Board of Trustees' decision is consolidation, closure or major program relocation, the following school year will be used to plan for and implement the Board's decision, except where the Board in consultation with the affected community, decides that earlier action is required. The Board decision will set clear timelines regarding consolidation, closure or major program relocation. A transition plan will be communicated to all affected school communities within the school board. A separate advisory group will be established to address the transition for students and staff of the affected schools.

3.7. Transportation

Currently, 753 students (680 eligible, 73 courtesy) are provided transportation in the Lower Stoney Creek area. Based on initial analysis, approximately 700 students would be eligible for transportation to the three new facilities in the recommended option. This is only an increase of 20 students compared to the current number of students eligible for transportation. As per the HWDSB Transportation Policy, the scheduled length of time on a vehicle provided through HWSTS shall not exceed 60 minutes one way.

The new schools on Collegiate, Eastdale and Memorial (SC) site would generate a 1.33 km, 1.35 km and 1.49 km average distance to schools for students respectively. This indicates a centralized school location in respect to the attendance boundary.

3.8. Guiding Principles and Option Analysis

In addition to the Guiding Principles, staff used a series of additional criteria which includes attributes that highlight qualities in school sites when analysing options. Table 7 below shows how each proposed new school meets the guiding principles and other criteria.

Recommended Option			
	Collegiate	Eastdale	Memorial (SC)
New build or Addition	New Build	New Build	New Build
JK-8 School	Yes	Yes	Yes
Facility Utilization (90-110%)	Yes	Yes	Yes
500-600 OTG	Yes	No	Yes
Require Portables	No	No	No
Fully Accessible	Yes	Yes	Yes
Transportation under 60 minutes	Yes	Yes	Yes
Average Student Distance to School	1.33	1.35	1.49
Site Size (Approx. 6 Acre +)	5.71	4.28	6.34
Adjacent to Park	Yes	Yes	No
Adjacent Roads	1 road	2 roads	3 roads
Road Type	Residential	Residential	Residential
Access to Arterial Road	325 m to Gray Rd	200 m to Barton St	170 m to Highway 8

Table 7: Recommended Option Guiding Principles

**Community Partner Orientation Session
for Respondents to Community Partner Letter (dated Dec 10/15)
January 22, 2016 - 2:00 pm
Education Centre, 20 Education Court, Hamilton, ON Room EC-301**

Minutes

Attendance:

HWDSB Staff - Robert Fex, Ian Hopkins, Ellen Warling

Community Participants - Jean Anne Bauman (Tastebuds), Aaron Peixoto (Piano Teacher),
Kelly Scott (City of Hamilton - Public Health Services)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Ellen Warling welcomed everyone to the meeting. A roundtable of introductions followed.

2. Opening Remarks

The session was intended as an opportunity to reach out to potential community partners who have expressed interest in the Accommodation Reviews underway at HWDSB.

3. Overview

An overview was provided on the previous review process, the changes that have occurred and the accommodation reviews underway. New guidelines on Community Planning and Partnerships were issued by the Ministry in March 2015. Initial reports have been developed for East Hamilton City 2 and for Lower Stoney. Advisory Committees have been formed to review the initial reports and provide advice on the recommendations that will go forward for trustee approval. Committee members provide a wide lens of insight from parent, staff and community perspectives. Decision-making rests with the Board of Trustees. The final proposed recommendations will be dependent on Ministry funding. Information is posted on the HWDSB website at www.hwdsb.on.ca/reviews/ for reference.

The Ministry recognizes that schools have opportunities for public space through partnerships. With new guidelines stating that opportunities need to be communicated as part of the review process, staff have put their best thinking forward and are making a concentrated effort to reach out to potential community partners. Increased communication and consultation will be essential. As such, input is being gathered through the Advisory Committees, public meetings and potential partner consultation in an effort to collect as much feedback as possible which will help to refine the final proposals.

Details and background information on the East Hamilton City 2 Accommodation Review were reviewed. Many of the six schools in this study area are older (Elizabeth Bagshaw, Glen Brae, Glen Echo, Lake Avenue, Sir Wilfrid Laurier, Sir Isaac Brock). Approximately 500 excess spaces currently exist. Mapping was viewed to illustrate the boundaries. Details on the Initial Recommended Option for East Hamilton City 2 were reviewed.

An overview of the Lower Stoney Creek Accommodation Review was also provided. Many of these schools (Collegiate Avenue, Eastdale, Green Acres, Memorial Stoney Creek, Mountain View, R.L. Hyslop) are also reaching the end of their conceptual life cycle. The review process offers a chance to maximize opportunities for school investment

through current Ministry funding. The Initial Recommended Option proposes closing all six schools and building three new schools. The recommendation maximizes walking and provides equitable access. Existing and proposed walkability maps were reviewed. Goals are lofty but will position schools in a modern revitalized format for the next 50 years. Revitalization through Ministry funding is an opportunity to build new schools with updated facilities and modern technology.

4. Discussion

Attendees were invited to share their interest in the schools involved and any thoughts on how the Accommodation Review might affect them or their business prospects.

Q. Boundaries are shared so is there any flexibility in moving boundaries?

A. At this point, the Advisory Committees will advise if there are any strong concerns around boundary issues. The sheer volume of reviewing all 12 schools at once was considered overwhelming so two reviews are underway in terms of manageability. The idea of merging existing boundaries between review areas seems logical but realistically does not work well. However, if the Advisory Committees wish to look outside the boundaries the Board can respond.

Q. How did the size of a 550 student school come about?

A. Within the guiding principles, a 500-600 space school allows for two to three classes per grade and provides greater programming with specialized instruction. A larger student population also allows for more extra-curricular activities.

Q. Green space is important. If larger schools are being built, are they building up or making a bigger footprint?

A. New schools will be two-story builds as we are conscientious of green space and it is also cost effective. Schools with large properties are being considered for new construction in order to keep as much green space as possible.

Comments

- Lake Avenue School is already quite big and the community centre is next door so it seems to be a busy area already. Staff and key leaders at the schools are important in terms of having an advocate for Tastebuds. It is important to have your champion supporter at the school you are involved with. Smaller schools allow a closer knit program. Larger schools change the dynamics in a sense so any increase in the number of students would mean rethinking and adjusting the program on a larger scale.
- Walkability is an item of interest. Discussion around infrastructure and design of a “Kiss & Ride” setup will be important to determine if the City can lend support. To provide input and ensure municipal infrastructure is in place for walkable schools, communication throughout the process will be essential. Signage and cross walks would also need to be incorporated. As well, walkways cannot be displayed on City mapping until development reaches a certain stage and roadways are established, and informal pathways are not included. Perhaps the Board can engage an external voice when the architects are involved.
- All the schools need more space for teachers who come in for the day to teach small classes. Availability of small resource rooms would be helpful. It is about building smarter whether designing new builds or renovations. School designs should include functional rooms suited to small programming.

- Storage space for staff is insufficient. Teacher storage or lockers would be a great amenity. Lockers should be converted to four times the size to provide storage. Storage should be considered in school designs.
- Space for nutrition programs is tight in the schools. There is never enough space. Many basics are overlooked. Food preparation requirements (double sink, dishwasher) should be considered in school designs.
- Washrooms can be in awkward locations so should also be considered in a new build.

In response to the various comments shared, it was noted that Ministry benchmarks exist for school design. Resource spaces and benchmark spaces are factors considered. It is recognized that some instruction occurs on a rotary basis and that many spaces are smaller than desired. Spaces are sometimes repurposed in the school due to overcrowding. Awareness around safety and fire hazards must always be considered. The luxury of having unique spaces can be a challenge.

Active communication will be a good way for HWDSB and the City of Hamilton to stay in touch moving forward. Informative discussions will be essential early in the process to address any concerns and determine where support can be provided.

5. Closing Remarks

Any additional concerns, thoughts or comments can be communicated as correspondence or through the schools. Advisory Committee members representing the schools bring community voice to the table. It is important to share perspective. The public are welcomed to attend Working Group Meetings for observation and Public Meetings for consultation. Meeting dates and information are posted on the website.

6. Adjournment

The meeting adjourned at 3:10 p.m.

**Lower Stoney Creek Accommodation Review
Working Group Meeting #1
January 20, 2016 - 6:00 pm
Education Centre, 20 Education Court, Hamilton, ON - Room EC-201C**

Minutes

Attendance

Committee Members - Kim Adam, Heather Archibald, Candice Babbey, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Marilyn Murray, Joelle Narancic, Irina Omari, Mubina Panju, Dave Quinn, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Patrick Coulter, Denise Rainford

HWDSB Resource Staff - Lisa Barzetti, Robert Fex, Tara Gasparik, Jeff Gillies, Ian Hopkins, Ian Pellizzari, Jackie Penman, Brian Playfair, Pam Reinholdt, Sandie Rowell, Jenny Seto-Vanderlip, Ellen Warling

Trustees - Jeff Beattie

Public - 1 public attendee present – Hamilton Community News (1)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Jeff Gillies welcomed everyone to the meeting and provided opening remarks. A roundtable of introductions followed.

Trustee Jeff Beattie offered greetings and expressed appreciation for participation and volunteer efforts. Committee members will lend community voice to the proposals that go forward. Ideas and dialogue will assist in planning for the future. Many of the schools under review are getting old. An opportunity exists to share ideas on what the next generation can experience. A thorough and insightful approach will be essential to make the most of this opportunity.

2. Housekeeping Items

Meeting norms were reviewed. Respect will be essential for a positive process. Work will evolve based on general consensus. Voting will occur only when needed through a show of hands or ballots (one vote per school). Members concurred. Correspondence will be shared with members for Information. Updates will be posted regularly on the HWDSB website at <http://www.hwdsb.on.ca/reviews/>. The member contact list will be added to the binders for member information only. Members concurred.

3. Schedule and Timelines Discussion

Potential meeting dates, locations, school tours and Councillors' availability for attending meetings were discussed. Wednesdays will remain the preferred weekday for meetings. Councillor availability for Public Meeting #2 will be confirmed through Trustee Beattie (proposed meeting April 13 may change to April 12). All other dates remain. Collegiate Avenue will host the next working group meeting. A variety of locations for subsequent meetings will be determined through the principals. Tours will also be arranged. Members concurred.

4. Overview of Accommodation Review Binders

Ian Hopkins provided an overview of binder contents. Details focused on background data, the school profile report, facility assessments, enrolment projection methodology, mapping and the feasibility study, which examines the realities and various scenarios. There are no predeterminations. The committee has the opportunity to develop options as desired. Initial options as starting points can be adjusted, refined or developed as best suited to the committee. In the end, the proposal that trustees select will ultimately depend on Ministry funding.

The Initial Report Recommendation Option includes current thinking as a starting point:

- Rebuild Collegiate Avenue, Eastdale and Memorial (SC) - Anticipated occupancy September 2019
- Close Green Acres, Mountain View and R.L. Hyslop - Anticipated June 2019
- New Construction - 500 pupil place school on Collegiate Site anticipated opening September 2019
- New Construction - 460 pupil place school on Eastdale Site anticipated opening September 2019
- New Construction - 550 pupil place school on Memorial (SC) Site anticipated opening September 2019

As part of the Initial report, an Alternative Option provides another possible scenario:

- Close R.L. Hyslop in June 2018
 - Students residing west of Lake Avenue directed to Green Acres (34% of students)
 - Students residing east of Lake Avenue and west of Gray Street directed to Collegiate Avenue (20% of students)
 - Students residing east of Gray Street directed to Eastdale (46% of students)

5. Questions & Answers

Q. Are utility costs available for older schools in comparison to new schools?

A. There is no exact comparison available. Ian Hopkins will research the efficiencies.

Q. Are renewal costs calculated to estimate long-term school maintenance costs?

A. Maintenance, capital and renewal costs fluctuate depending on the extent of the work completed and life cycles. Renewal funds are limited, however different funding envelopes and grants are available with various rationale. Planning is important for both renewal and new build funding. The older the school the greater the need for repair.

Q. Enrolment at Memorial seems low but senior homeowners in the area are selling to young families so you would expect enrolment to increase. Are these factors considered?

A. Yes, it is a gradual trend. Enrolment numbers provide trends based on historical data. Some non-Catholic families are going to Catholic schools. Often families are interested in attending new schools.

Q. Do out-of-catchment rules change in an accommodation review with an influx of students to new schools?

A. Schools with low enrolment are open to out-of-catchment but caps do occur when enrolment is high.

Q. Are the timeframes for construction/renovations and the transition of children considered?

A. It is good to anticipate impacts on the function of children in their schools while construction or renovations are occurring. Transition awareness and planning would occur to ensure all factors are considered.

Q. What is driving numbers for a “500” student school?

A. It is a Board driven number referenced through a JK-8 model with a school size of 500-600 students. A school of this size maximizes the opportunity for ministry funding, provides two to three classes per grade and provides optimal programming. Research shows that fewer transitions are better for students.

Q. Are there guidelines on square footage?

A. A ministry template specifies square footage for different areas in the school. Typically, classrooms for grades 1-8 students measure 700-800 square feet.

Q. Would all new schools be built at the same time?

A. Yes, that is the idea but it depends on the options put forward, approval and funding.

Q. During construction will our kids go to another school?

A. The only site able to accommodate construction on existing property while running the school is Memorial (SC) due to property size and street proximity.

Q. Can trustees choose part of Plan A and part of Plan B, or is it all or nothing?

A. Ideally, one business case is put forward. The Ministry may pick a hybrid but from experience funding is received mostly with new builds. Where schools are intertwined the plan would need to stay intact. Staff are already raising awareness on the need for new schools in the community and lobbying for capital dollars noting existing schools are already past their 50 year life span. The committee needs to provide its best thinking to move forward on a proposal.

Q. If we go through the process recommending three new schools and we get a negative response, where do we go from there?

A. It’s important to be responsible in terms of cost effectiveness and to ensure the Ministry understands community needs. Outcomes are unknown at this stage. It may also take two or three submissions to the Ministry to get the funding needed. Good opportunities exist for multiple submissions including School Consolidation Capital Funding and Capital Priorities Submissions.

Q. What is the frequency for submissions?

A. Annually and also submitting six months apart. This process creates the vision. We can pursue funding in different ways if necessary. Greenville is an example of how plans progress.

Q. What is the format for the public meeting?

A. Members will provide input on the format, which will be further discussed. Presenting information and gathering feedback at the first public meeting will be essential.

6. Adjournment

The session adjourned at 8:40 p.m.

**Lower Stoney Creek Accommodation Review
Working Group Meeting #2
January 27, 2016 - 6:00 pm
Collegiate Avenue, 49 Collegiate Avenue, Stoney Creek, ON - Library**

Minutes

Attendance

Committee Members - Kim Adam, Heather Archibald, Candice Babbey, Patrick Coulter, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Marilyn Murray, Joelle Narancic, Irina Omari, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Nil

HWDSB Resource Staff - Lisa Barzetti, Jeff Gillies, Ian Hopkins, Ian Pellizzari, Brian Playfair, Pam Reinholdt, Mark Taylor, Jenny Seto-Vanderlip

Trustees - Jeff Beattie

Public - 1 public attendee - Hamilton Community News (1)

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone to the meeting and provided opening remarks. Information provided at meetings may appear extensive but is a Ministry requirement. Tonight, interactive discussions would focus on the proposed options. The agenda was reviewed.

2. Review & Approve Minutes

Draft minutes from Working Group Meeting #1 January 20, 2016 were reviewed and accepted. Minutes from the Orientation Session January 13, 2016 were provided as a binder insert (tab 10).

3. Binder - Review Section 9 & Capital Funding

Ian Hopkins reviewed content under Section 9, which includes mapping to illustrate French Immersion student distribution, student distribution by school and walking distances. Each dot represents an address not a student. Transportation information was also reviewed in terms of total students and eligible riders.

Binder Update: Section 9 / 5th page / new map titled "Lower Stoney Creek - Current Walking Distances" added to replace map titled "Lower Stoney Creek - Recommended Option Walking Distances" (title error) / old 5th page is double-sided so remains in binder.

Capital funds were explained. Through School Consolidated Capital Funding, \$750M has been earmarked province-wide over four years to support consolidation and renewal. Last year, approximately \$19M was received by HWDSB. Through Capital Priorities Funding, resources are aimed at school consolidation, facility conditions and supporting accommodation pressures where immense growth is experienced. Both sources will be considered. Renewal grants support school maintenance and repair costs. In 2015, HWDSB received approximately \$19.5M. However, needs far outweigh funds available.



ACCOMMODATION REVIEW



Questions/Comments

Q. Do you plan to spend all \$19.5M?

A. Yes. The projects are itemized by the facilities management department based on the needs at each facility. Health and safety issues are resolved then high and urgent items are taken into consideration.

Q. If we propose to rebuild, what happens to that renewal money?

A. The entire \$19.5M is intended for all elementary and secondary schools here at the Board. When a school comes off the list due to a rebuild, high needs at other schools move up the priority list.

4. Accommodation Options - Discussion

Members gathered into three groups to view the initial options and provide input on the pros and cons of each. Open dialogue provides an opportunity for members to share thoughts, express concerns and discuss advantages. Perspective provides a deeper understanding and is important for envisioning the best possible option and for providing advice to the trustees. Members regrouped to review comments. The main discussion points are noted below. Member feedback is attached.

Status Quo

- Smaller class size - class size is a provincial requirement in terms of maximums which apply to all schools in the system province-wide
- Split classes - when a few kids do not get along there is no opportunity to shift classes - some schools only have a small cohort - combined grade classes are a reality in many schools and is not necessarily a negative thing - split classes can provide good learning opportunities - a classroom often contains a range of abilities and teachers are able to handle a range of capabilities
- Afterschool programs - four of the six schools offer these programs - statistics/numbers are not currently available - Ian Hopkins will gather counts by school and report back

Recommended Option

- Construction duration - two years from demolition to new school opening pending funding
- Naming new schools - a new policy is under review and trustees are aiming for balance between historical value and respect for new beginnings - where two schools form one new school there is a process for considering old names, merging names or new names
- Out-of-catchment - generally new schools are closed to out-of-catchment - if you move out of the catchment area you are given the remainder of the school year to stay as an out-of-catchment student but would have to reapply for out-of-catchment the next year if the school is open - when students are moving, grades 6, 7 and 8 tend to stay put so they can graduate with their peers but it can be tricky
- Programs - when a school opens, the goal is to be ready with full programs and activities
- Sports fields and tracks - needed to get students more active - elementary school properties are too small for tracks but include a playing field with various types of equipment - schools adjacent to parks often share the park space through an agreement - green space is maximized as much as possible
- Staffing organization - falls under collective agreement - staff with any concerns or specific questions should connect directly with Human Resources
- Student location during construction - falls under transition planning - Memorial may be large enough to allow for new construction while students remain on site - in some cases portables and other schools are used as needed - preference is for business as usual

Alternative Option

- Daycare or before and after school program - if the school closes, the program moves to the new school so the care program stays within the community just at a new location - community needs are a consideration
- School name change - we go through a renaming process with community input - trustees make final decision
- Estimates - did the Board get more than one estimate - only one firm provided estimates - when something is proposed a more detailed cost estimate would be conducted
- Enrolment - why the steady decline in enrolment at Memorial - typically stems from JK enrolment which is often a driving factor - Census data, city data and population projections are examined - numbers are often viewed as trends - no big housing starts in this area - turnover within existing neighbourhood is slow – There are 3 large cohorts in grades in grade 4, 5 and 6. Once these students graduate from Memorial (SC), the enrolment will decrease due to the smaller cohorts coming into the school at the JK level.

5. Public Meeting #1 - Planning

Format for the public meeting was discussed. Consultation provides an opportunity to share voice and support. In keeping with Ministry guidelines, Ian Hopkins will provide a synopsis of the process and initial options. Committee feedback will be shared. Public attendees can then circulate to view the options and provide comments. Public feedback will then be reviewed at the next working group meeting.

Meeting notices have been posted to the website, advertised in community news and provided as a student handout. It is unknown how many public attendees will come out to the meeting.

Policy related to accommodation reviews has been revised to improve the process and engage attendees. Feedback on the new process will also be gathered as work moves forward.

The date for Public Meeting #2 was discussed and will be scheduled for Tuesday, April 12, 2016 which allows Councillors to attend. Members concurred.

6. Future WG Meeting Locations

The meeting schedule and locations were reviewed. Members suggested a visit to a newer school in the Stoney Creek vicinity to view amenities, space, classrooms and technology. Gatestone was considered well-suited for a tour.

Availability for a tour and meeting at Gatestone on March 23 and availability of staff to respond to questions will be confirmed. A tour of Green Acres before arriving at Gatestone will also be coordinated if possible. Details to follow.

Members considered the process to be a good one with a positive approach. Members also suggested that feedback from the public meeting be compared with member feedback for work to move forward.

The session adjourned at 8:00 p.m.

Lower Stoney Creek Working Group Meeting #2 Accommodation Review Initial Options - Committee Feedback

Status Quo

- No changes

Pros

- Whole buildings are not sent to the landfill
- Smaller class sizes
- We can keep all our awesome teachers
- No staff layoffs
- Our schools can stay open
- Keep historical feel of areas with old buildings
- Many schools have great size of land (outdoor activities)
- Neighbourhoods are maintained
- Less change/upheaval for students
- Sense of family in smaller community
- Small is nice especially for youngest students
- Established communities (school) [repeated 2 times]
- Comfortable/known

Cons

- Not as many programs
- Inability to reach ideal enrolment in all schools
- Location stays the same (Mountain View) - not ideal
- Chronic short-fall in maintenance funding in the long run
- Inequitable access to resources
- Split classes [repeated 2 times]
- Lack of specialized programming
- Constantly playing catch-up with renewals
- Not a great variety of teachers
- Not as many children - not as many "friends" to choose from
- Too many schools too close together
- Busing for many schools can be costly and logistically difficult for timing and distance/duration of ride (for each school)
- Not as many staff to lead extra curriculars
- Can't divide children often with small schools when there are only two classes
- Old buildings

Additional Comments

- Will larger schools mean fewer split classes?
- Do you have any statistics regarding afterschool programs, daycare options, etc.? How many parents utilize these services



ACCOMMODATION REVIEW



Recommended Option

- Rebuild Collegiate Avenue, Eastdale and Memorial (SC) - Anticipated occupancy September 2019
- Close Green Acres, Mountain View and R.L. Hyslop - Anticipated June 2019
- New Construction - 500 pupil place school on Collegiate Site anticipated opening September 2019
- New Construction - 460 pupil place school on Eastdale Site anticipated opening September 2019
- New Construction - 550 pupil place school on Memorial (SC) Site anticipated opening September 2019

Pros

- Busing routes can be more centralized
- Greater potential for students to walk to school
- Sense of community pride with new schools in Lower Stoney Creek
- More students = more clubs/activities/sports in each school
- New/better facilities for many generations of students to come
- Ability to grow your education options as demands dictate
- Boundaries make sense
- Not passing other schools on way to catchment school [repeated 3 times]
- New schools may attract students to Board
- Get the money while we can (only four years of funding)
- Closed schools and land can be sold to bring in funds towards other projects
- More collaboration for teachers
- We have three years to prepare students who will be attending a new school
- New facility will meet IT needs
- Three new schools mean all students have access to new facilities and equipment
- New buildings
- Schools of this size are ideal - smaller doesn't allow for full utilization - bigger lends itself to problems with students - also meets enrolment projections
- Walking to school is healthy for children not just physically but mentally and emotionally - allows kids to grow and improve independent skills

Cons

- Close walkers become bussers [repeated 2 times]
- Increased transportation costs
- Large amount of construction waste from demolished buildings
- Homeowners who purchased homes for one boundary may be disappointed to be reallocated
- Large school for children social/emotional challenges potentially
- Children who have thrived with their current school/staff will have to adjust
- Why is there one school smaller - could they not all be closer in size and potentially have same programs
- Short-term disruption to students currently in the schools
- Bigger class sizes
- Feel like there is more community pride with smaller schools not bigger new ones
- Big school populations - losing the small "community" "family" feeling (caring for and knowing everyone)
- Worry about the Riverdale community being lost in the process of a larger school - it is an extremely impoverished neighbourhood that may have benefitted from a smaller school

Additional Comments

- If we get new schools they should all have new names
- Where will students be relocated during construction?
- Where are the students going during construction?
- Staffing organization?
- How is staffing organized for closed schools?
- Will new schools have sports fields and tracks? We need to get kids much more active
- Renaming the buildings
- Please explain out-of-catchment. If a child moves out-of-catchment can they remain in their enrolled school?
- Will there be programs up and running for students in older classes?

Alternative Option

- Close R.L. Hyslop in June 2018
 - Students residing west of Lake Avenue directed to Green Acres (34% of students)
 - Students residing east of Lake Avenue and west of Gray Street directed to Collegiate Avenue (20% of students)
 - Students residing east of Gray Street directed to Eastdale (46% of students)

Pros

- Three whole buildings would not be in landfill
- Minimal changes in boundary
- Catchment areas are reasonable (walking distances)
- It is a reasonable option regarding space for children
- School sizes remain smaller

Cons

- Seems least cost effective
- Separating the R.L. Hyslop students
- Unfair to close/uproot one school only
- Schools left are still older and not conducive to current learning environment
- Still old schools that need a lot of repairs
- Renewal costs are huge
- Sustainment costs are not ideal for schools that are so old already
- Doesn't address issues for after school programs (parent inconvenience)
- Worst of all options
- Worst option - changes for one group of students does not address the issues
- Does not solve the issues with age, size, future changes in educational needs, sustainment costs and functionality

Additional Comments

- What is reasoning for the decrease in enrolment forecasted for Memorial School (significant decrease)?
- What are the renewal costs based on? Did Board get more than one option?
- Would school names change?

**Lower Stoney Creek Accommodation Review
Working Group Meeting #3
February 17, 2016 - 6:00 pm
R.L. Hyslop Elementary School, 20 Lake Avenue, Stoney Creek ON - Library**

Minutes

Attendance

Committee Members - Kim Adam, Heather Archibald, Candice Babbey, Patrick Coulter, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Marilyn Murray, Joelle Narancic, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Patrick Coulter, Irina Omari

HWDSB Resource Staff - Lisa Barzetti, Tara Gasparik, Ian Hopkins, Ian Pellizzari, Jackie Penman, Brian Playfair, Pam Reinholdt, Sandie Rowell, Jenny Seto-Vanderlip,

Trustees - Jeff Beattie, Ray Mulholland

Public - Nil

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone to the meeting and provided opening remarks.

2. Review & Approve Minutes

- **Working Group Meeting #2** - Minutes accepted without any changes. Members concurred.
- **Public Meeting #1** - Minutes accepted with revision to typo on page 7 / 1st bullet / Eastgate to "Eastdale". Members concurred.

3. Correspondence

Correspondence was reviewed. In response to an inquiry regarding inclusion of a cafeteria within a new build for Collegiate, it was noted that Ministry benchmarks for elementary schools do not include cafeterias however, a kitchen would be permitted. In response to an inquiry on Green Millen Shores residential development, it was noted that enrolment projections have been taken into account.

4. Data Requests

- **Energy Efficiency at New Schools** - New schools run more efficiently with newer construction and newer heating, cooling and ventilation systems. On average, the energy intensity ranking for new schools is 100-140 kilowatts per square metre compared to current schools running at 130-300 kilowatts per square metre.
- **Child Care Enrolment** - There are a fair number of students enrolled. Between Collegiate, Green Acres, Memorial and Mountain View the average daily range for before school care is 8 to 16 students and for after school care is 7 to 33. At Green Acres, it was noted there are two programs running (permitted versus licensed) - one child care program (paid) and one Kiwanis activity program, with approximately 15 students. Ian Hopkins will verify numbers for the after school care program at Green Acres. It was also noted that the Board is interested in maintaining partnerships already established should school locations change.

- **Comparing 450, 500, 550 OTG Facilities** - Room sizes were reviewed. Square footage is established based on Ministry benchmarks. Details for each school are captured under Section 7 in the binders.

5. Public Meeting #1 - Discussion

Feedback from the Public Meeting was reviewed. Comments and further dialogue are noted below:

- **Status Quo (Cons)** - Members thought public concern expressed around split shift teachers meant that essentially when one teacher works a half day (morning) at one school and a half day (afternoon) at another, there could be two different teachers in one classroom. In smaller schools it was noted that up to three teachers sometimes share one classroom.
- **Recommended Option (Pros)** - In regards to specialized teachers, with larger schools, with more teachers you have more specialized staff to draw from and more options for creative timetabling - most schools that have the ability to do this will do this.

Key Emerging Issues

- **Walkability** - Not much change between walking and busing among options - concern seems to come from parents not from children - should be conscientious of any difficulties encountered for kids walking to school or from extra-curricular activities should change occur
- **Safety for Walking Students (crosswalks, traffic calming, crossing busy intersections)** - Some issues are beyond the scope of work in terms of drivers and poor driving habits however, safety will be essential for pedestrian traffic - residential neighbourhoods with soft shoulders is a concern - when members asked about commitment from the City to provide safe sidewalks, it was noted that bylaws stipulate only one side of the street requires sidewalks - perhaps concern for having sidewalks on both sides of Collegiate Avenue should be raised with the Councillors - need to ensure it is safe for kids walking to school (Collegiate) - a kiss and ride section should also be considered for increased safety - it will be important to maintain conversation and work proactively with the City during the planning stage - larger sites do provide more space for ample parking and drop-off areas
- **Size of schools** - No comment
- **Budget** - This seems to be the one piece that people still do not fully understand -people do not realize the Status Quo option has limited funding and that revamping takes place over 10 years - it is misunderstanding - some simply look at total dollars without thorough understanding on how the funds are sourced - will have to ensure the public realizes that funding come from different sources - should provide some visuals at the next public meeting
- **Transition (out of catchment students)** - Some public wondering if out-of-catchment students stay with their existing schools
- **French Immersion** - The future of the French Immersion program is a concern but will not be resolved through this process
- **Boundary Alteration** - Concern expressed around some Eastdale students moving to Memorial if there are only very few - does not make much sense when only 10-12 students - in response it was noted that a shift of students was likely intended to address walkability

Narrowing Focus

Discussions were intended as an exercise for gathering advice for trustees not for making decisions. Trustees will want advice from their communities so dialogue is important. An approach for taking one option off the table may provide more focus for moving forward. Members shared thoughts on narrowing focus. Comments are noted below:

- **Status Quo Option** - Presents financial risk in terms of the unknown such as how much longer each school will last and how much money will be available - this option is riskier and more of a challenge financially - there is risk with the public not being satisfied because much of the school renewal work is “behind the walls” and cannot be seen - the public will not see visually how the money is spent - there is no visual gratification - because nothing gets done with this option, it helps members to eliminate this option and move forward - time would be better spent looking at the other two options
- **Alternative Option** - If R.L. Hyslop is being closed, it seems that parents at this school would prefer going to a new school rather than going to another old school so R.L. Hyslop families either want a new school or to stay put
- **Recommended Option** - The benefit of a new build is an immediate result

The Advisory Committee indicated that the Status Quo Option and Alternative Option were not preferred. Members concurred through a nod of heads.

Next Steps

- The intent of the work ahead is to ensure a transparent process and open dialogue - the committee can reconvene to look at the preferred option, the Recommended Option - members are not making a decision but rather providing a recommendation and advice moving forward
- Committee members can begin to build some rationale for the public meeting around the Recommended Option, highlighting that money is available from an existing pot and not from increased taxes
- Staff can begin to develop a summary around the Recommended Option that includes committee and public voice
- Members would like to see items of historical or sentimental value such as cornerstones incorporated into the new builds or archived - it was suggested that this item of interest become part of discussions with the transition committee, Facilities Management and the architect.
- A committee member wondered what would happen to Mountain View School if it were to close and if it was recognized with any historical significance - in response, it was noted that the property would likely be sold, first offered to preferred agents and then to the open market - the school has no historical designation at this time - that would be a conversation with the City - Ian Hopkins will verify status and suggested that perhaps the cornerstone or specific artifacts be carried forward to a new build if the school closes
- Following the public meeting, a report that goes to the Board of Trustees, a solid recommendation with rationale, will need to be developed - the Advisory Committee will have an opportunity to review the draft before it goes forward

Preparing for the Next Public Meeting

- The intent at the next public meeting is to bring forward the work that has evolved, share the rationale and collect further feedback - the report and rationale can then be edited
- It will be important to reiterate that money needs to be spent in the best way possible
- With the Status Quo Option the outcome of money spent needs to be clearly understood - only \$9M is saved by fixing old schools rather than rebuilding

- Public comments on pros and cons are an indication of public thinking - comments from the first public meeting should perhaps be captured as a draft with input from the committee and presented - it should be noted that many of the public comments were made before the question and answer session, which provided some clarity - since work has evolved committee members have a clearer understanding of the process and their input on pros and cons now would change - similarly, with better public understanding public comments would likely change
- Concern around larger class sizes should be clarified since having a bigger school does not mean bigger classes
- A new build is obvious in terms of a visual - it may be helpful to provide a breakdown of the standards that would be met with a new build - a new build has accessibility incorporated
- Stress the preferred option is only a recommendation and that the decision rests with trustees - the recommendation is not a done deal
- Stress that as an Advisory Committee, the name alone implies that the work is to provide advice - trustees need input from the communities and thinking from the Advisory Committee
- When sharing information with the public it will be important to help them understand the Advisory Committee's thinking to support the Recommended Option
- Clarification of any concerns will be important - misconceptions should also be addressed

Meeting with the East Hamilton City 2 Advisory Committee to Share Thinking

- Desire to meet with the East Hamilton City 2 Advisory Committee was discussed. The East Hamilton review is unique with different challenges. Members thought that perhaps the East Hamilton group might have considered something this committee may have missed or could perhaps reaffirm that work is going in the right direction. It was suggested that the East Hamilton Advisory Committee be invited to the March 23rd meeting at Gatestone. Members concurred. Boundaries between the two study areas could perhaps be reviewed. Options for the East Hamilton review are posted on the website for viewing.

6. Adjournment

The session adjourned at 7:30 p.m.

Next Meeting

- Working Group Meeting #4 - Wednesday, March 02, 2016
5:30 pm - tour (Mountain View) / 6:00 pm - tour (Eastdale) / 6:30 pm - meeting (Eastdale)

**Lower Stoney Creek Accommodation Review
Working Group Meeting #5
March 23, 2016 - 6:30 pm
Gatestone Elementary School, 127 Gatestone Drive, Hamilton ON - Library**

Minutes

Attendance

Committee Members - Kim Adam, , Candice Babbey, Patrick Coulter, Ljuba Lush, Monique Moore, Marilyn Murray, Dave Quinn, Denise Rainford, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Heather Archibald, Jeff Gillies (Chair), Joelle Narancic, Mubina Panju, Irina Omari,

HWDSB Resource Staff - Lisa Barzetti, Tara Gasparik, Ian Hopkins, Ian Pellizzari, Brian Playfair, Pam Reinholdt, Sandie Rowell, Jenny Seto-Vanderlip

Trustees - Jeff Beattie

Guests - East Hamilton City 2 Committee Members - Drazena Hidalgo, Sasha Kajganic

Public - 1 public attendee present - Councillor Doug Conley (1)

Recording Secretary - Kathy Forde

1. Welcome

On behalf of Jeff Gillies, Pam Reinholdt welcomed everyone to the meeting and provided opening remarks. Members toured Green Acres Elementary School before arriving at Gatestone.

2. Tour of Facility

A tour of Gatestone Elementary School was also offered to provide an opportunity for viewing the layout of a newer elementary facility. An open invitation was extended to members of the East Hamilton City 2 Advisory Committee to attend the tour and joint discussions. Overall, members were impressed with the facility. Interest was expressed in the work pods, Snoezelen room (a sensory space designed to provide a calming environment for students with autism and other developmental disabilities) and staff work space. It was noted that pods are not incorporated as a standard space within new builds, Snoezelen rooms are associated only with certain class locations and extra space for staff work rooms is practical but difficult to generate within a new build.

3. Group Discussion - East Hamilton

Appreciation was expressed to East Hamilton and Lower Stoney Creek committee members for coming together.

An overview on the preferred scenario for Lower Stoney Creek, the Recommended Option, and on committee progress were presented. The Advisory Committee has worked through challenges and will strive for three new schools hoping it is a model the Ministry will favour and fund. Each school will accommodate a JK-8 enrolment with approximately 450-550 students. Walkability was a key interest. Items of concern still need to be refined and will be highlighted in advice to trustees. Regarding transition, it is anticipated the new builds would occur on the largest properties allowing the kids to remain on site during construction. Pending architectural input, temporary classrooms/portables can be utilized in other locations if needed.

The East Hamilton Advisory Committee continues to examine options. School communities in the study area are diverse and members are attached to their existing communities. Discussions have focused on boundaries, walkability, transportation, site location for a new build, proximity of elementary and secondary students within one large “Glen” site, school size, high numbers at Sir Wilfrid Laurier and transition. In addition to the initial options, a middle school scenario was considered and a new scenario for four JK-8 schools will be reviewed at the next meeting.

Comments

- It is recognized that different challenges exist between the two Advisory Groups.
- Lower Stoney Creek is a much more walkable community.
- Numbers at Lake Avenue are expected to increase with a shift of students from the Kenora neighbourhood.
- Parent engagement is a challenge in the Riverdale community. Most parents in this community only attend parent-teacher interviews.
- Families on Gainsborough Road attend Green Acres but can see Lake Avenue Elementary from their homes and often use the Riverdale Community Centre. Under the new plan for Lower Stoney Creek, these families would go to Collegiate. Students attending Green Acres from this area use courtesy busing and would continue to be bused if switched to Collegiate. It was suggested that this item seek further thought and discussion from both Advisory Committees.
- JK-8 schools are the preferred model but the Ministry is open to community input. HWDSB has had greater success with the JK-8 model in terms of funding. Research indicates that fewer transitions result in greater academic success.
- Regarding media, the press normally attends both Working Group and Public Meetings and will be introduced to ensure members are aware of media presence.

4. Review & Approve Minutes

- **Working Group Meeting #3** - Minutes accepted without any changes. Members concurred.

5. Recommended Option - Discussion

The pros and cons from committee members and from the public on the Lower Stoney Creek Recommended Option were reviewed. An opportunity was provided to add to the listing of pros and cons.

Comments

- It was suggested that any new builds be considered as “greener” buildings in terms of design (i.e. solar panels, energy efficiency, minimum environmental footprint, less waste, improvements for human health, green walls, better air quality). Perhaps new “greener” builds can become a model for future builds.
- New builds should be designed with purposeful classrooms.
- When schools were constructed long ago, optimal lifetime usage was intended but now these buildings are difficult and costly to renovate. New schools are more modular and designed to be renovated if needed.
- Class size is regulated by the Ministry, however slight adjustments can sometimes occur within parameters.

6. Public Meeting #2 - Discussion

The proposed outline for the public meeting was reviewed. The format will include an overview of the process and work completed, rationale for moving away from Alternative and Status Quo Options, review of the Recommended Option, review of funding for Recommended Option versus repairs and maintenance, review of concerns versus

realities, review of the draft report to Trustees and an outline of the next steps (report submission, public delegations, trustee proposals). Members concurred with the format proposed. Details can be reviewed at the next working group meeting. Rationale for moving away from the Alternative Option and Status Quo Option was reviewed. No further comments provided. Members believe the Recommended Option allows all students to benefit from new builds and learn in new facilities. Members feel the proposal of three new buildings will be the quickest way to secure funding for the business case that goes forward.

Public concerns were discussed. Members suggested the additional key points be addressed at the public meeting:

- student transition - another committee will guide this process (provide opportunity for public input if possible)
- partnerships - to be maintained in the best interest of the school, staff, Board and community
- timelines - clarity on the timeline and steps to move through the process to new school openings
- feasibility - for all three new builds happening simultaneously
- funding - the ideal situation is to get funding for all three new builds at once but if funding does not come through for all schools explain how is it determined which school is first to receive funding (usually the Ministry will indicate the first step/new build based on what makes the most sense)
- monitoring - post updates (major milestones) of the progress on the website to keep people informed

For additional information, Trustee Beattie advised that walkability is a key interest at the Board level. An initiative funded by the provincial government across the region is underway aimed at School Councils to encourage kids to walk to school and build healthy active habits. Through the process, funding will be available to eligible schools for bike racks. The importance of walkability can be mentioned in the advice that goes forward from the Advisory Committee to trustees and can also be included in the Ministry report.

7. Final Report - Discussion

The final report will include an overview of the accommodation review process to date and a community consultation section that contains all feedback from the advisory committee and public meetings for trustee consideration. The committee will have an opportunity to review the final report before it goes forward.

8. Next Meeting

It was proposed that the Working Group Meeting cancelled March 02 be rescheduled for April 20 6:00p at Eastdale. Purpose of the meeting will be to review the final report that will be submitted to trustees. Members concurred.

- Next Meeting - Working Group Meeting #6 - Wednesday, April 06, 2016 (Memorial Stoney Creek)

9. Adjournment

The session adjourned at 8:40 p.m.

**Lower Stoney Creek Accommodation Review
Working Group Meeting #6
April 06, 2016 - 6:30 pm
Memorial Elementary School, 211 Memorial Avenue, Stoney Creek, ON - Library**

Minutes

Attendance

Committee Members - Kim Adam, Candice Babbey, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Joelle Narancic, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Heather Archibald, Patrick Coulter, Marilyn Murray, Irina Omari

HWDSB Resource Staff - Ian Hopkins, Ian Pellizzari, Brian Playfair, Pam Reinholdt, Sandie Rowell, Jenny Seto-Vanderlip

Trustees - Jeff Beattie

Public/Media - Nil

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone to the meeting and provided opening remarks.

2. Review Minutes

- **Working Group Meeting #5** - Minutes accepted without any changes. Members concurred.

3. Data Request - Riverdale Community

During joint discussions March 23 with East Hamilton, some interest was expressed around the Riverdale community in terms of which school seems most appropriate for students living on Gainsborough Road to attend. A map was presented to illustrate student density in the area. Currently 30 attend Green Acres but East Hamilton committee members believe Lake Avenue School is the logical choice due to its proximity. At East Hamilton's Working Group meeting last night, members discussed the logic around the boundary and continue to believe that Lake Avenue School makes the most sense geographically. It was noted that Green Acres students feed into Orchard Park Secondary so shifting students to Lake Avenue would impact secondary numbers as Lake Avenue feeds into Glendale Secondary. Historically, students in this part of the neighbourhood attended Lake Avenue but when the student population expanded and numerous portables were needed this pocket of students shifted over to Green Acres. It is recognized that a request of this nature would need to occur outside of the accommodation review process. As such, if East Hamilton wishes to pursue this interest, that committee can ask for trustee consideration in their advice that goes forward.

4. Review Public Meeting Presentation & Format

Format and details of the draft presentation for the public meeting were reviewed. The presentation will include an overview of the process, roles, timelines, options, rationale, funding, key themes, final report and next steps. Discussions focused on the following details to provide clarity:

- Programming Opportunities - improved access to technology - larger gyms to enhance sports/activities and to provide more space for spectators
- Equity - will attempt to retain partnerships (childcare, before and after school care, community programs)
- Retaining Partnerships (new slide) - community use of space - recreational programs may require use of gym
- School Consolidation Capital Funding - explain that \$750M Ministry funding is available to all of Ontario and Boards are competing for funds
- School Renewal - show the math behind the \$19.5M - explain how proceeds of disposition are used to improve existing facilities - many people think the money goes to the accommodation review underway but that is not the reality so need to be clear proceeds go into a central revolving renewal pot which is used Board-wide - typically unused properties are not maintained so are put up for sale first to a priority list of agents (other school boards, universities, colleges, all three levels of governments, health networks) at market value then to the open market where the property would go to the highest bidder
- Transportation and Student Safety - Trustee Beattie will speak on the ASST (Active and Sustainable School Transportation) initiative during the public meeting
- Class Sizes - indicate that numbers are Board-wide averages and are mandated by the Ministry
- Communication Plan - timelines between Lower Stoney Creek and East Hamilton are similar - it is anticipated that all new builds/additions/renovations can move ahead simultaneously - coordination is demanding but workable although factors such as weather cannot be controlled
- Timelines (new slide) - include proposed timelines for funding and construction - the public should have a realistic understanding of the process moving forward - important to ensure there is no false sense of timelines
- Transition Committee - explain purpose of committee is to help students prepare and adjust to their new school
- Interim Accommodation (new slide) - it is anticipated that the public will be concerned about what happens to students during the construction phase (a multi-year timeframe) before moving into the new builds - although the temporary transfer of students would be coordinated through Accommodation an opportunity for public input should be considered - parents need to be well-informed on the change factor - input through a public meeting will be important so parents feel they have been heard - interim accommodation will be explained - a section or bullet will be included regarding community consultation - the importance of communication will be mentioned
- Funding of New Builds - provide some reassurance around the proposal being submitted as an entire business case - indicate it will be submitted at the same time as East Hamilton but submissions are separate - indicate up to eight submissions can go forward each year for consideration and that urgent priorities and immediate needs are considered - will only be submitting two business cases versus the maximum allowance of eight

Revisions will be made to capture items discussed. Members concurred with the presentation.

It was noted that discussions and suggestions around interim accommodation provide good learning. Within the advice that goes forward to trustees, the Advisory Committee may wish to recommend that interim accommodation consultation be included as a new step in the process moving forward.

Members also discussed protocol around renaming schools or rooms such libraries or gymnasiums and if individuals can donate funds towards a name designation on a specific school or room. It was noted that a process exists for naming/renaming schools and the related policy is posted on the Board's website. *A copy of Policy No 2.7 Naming/Renaming a School in Whole or in Part* including related Directives and Terms of Reference is attached for quick reference. Any offer of a substantial donation would require trustee conversation in terms of the significance and community acceptance. Trustees can vote to decide on an item of interest or concern outside of policy parameters if a unique situation is encountered.

5. Next Meetings

- Public Meeting #2 - Tuesday April 12, 2016 6:00 pm - Orchard Park
- Working Group Meeting #7 - Wednesday April 20, 2016
5:30 pm (tour) Mountain View / 6:00 pm (tour) Eastdale / 6:30 pm (meeting) Eastdale

6. Adjournment

The session adjourned at 7:20 p.m.

**Lower Stoney Creek Accommodation Review
Working Group Meeting #7
April 20, 2016 - 6:30 pm
Eastdale Elementary School, 275 Lincoln Road, Stoney Creek, ON - Library**

Minutes

Attendance

Committee Members - Kim Adam, Heather Archibald, Candice Babbey, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Marilyn Murray, Joelle Narancic, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter

Committee Member Regrets - Patrick Coulter, Irina Omari, Christine VanEgmond, Linda Wallace

HWDSB Resource Staff - Ian Hopkins, Ian Pellizzari, Brian Playfair, Pam Reinholdt, Sandie Rowell

Trustees - Jeff Beattie

Public/Media - 1 public attendee present - Hamilton Community News (1)

Recording Secretary - Kathy Forde

1. Welcome

Jeff Gillies welcomed everyone to the meeting and provided opening remarks.

2. Review Minutes - Working Group Meeting #6

Minutes accepted without any changes. Members concurred.

3. Review Minutes - Public Meeting #2

Minutes accepted without any changes. Members concurred.

4. Review Community Consultation Section in Final Report

Committee members had an opportunity to review the Community Consultation Section in the Final Report. Ian Hopkins guided members through the content by section. Comments focused on the following:

2. Community Consultation - No changes suggested

2.1 Timelines - No changes suggested

2.2 Advisory Committee

- Equity of Access for Students & *Community* - Members wondered if it would be worth mentioning the level of satisfaction the community would experience with three new builds in comparison to renewal. There is a sense of pride and new beginnings with a new school in terms of community equity. Deserves to be highlighted within the report and will be reflected under Equity of Access for Students & *Community* as new schools are considered an asset for the community. Revisions will reflect that the Advisory Committee supports equitable provision of quality learning environments for all families and community groups within Lower Stoney Creek.
- Funding Opportunity and Condition of Schools - No changes suggested

- Transition Planning - No changes suggested
- Interim Accommodation (Public Meeting) - To best meet the needs of the community, it will be important to minimize the number of moves for students during construction
- Communication Plan - No changes suggested
- Green Schools - No changes suggested
- Retaining Historically Significant Artifacts - No changes suggested

2.3 Public Consultation - No changes suggested

Changes will be incorporated to reflect discussions including any necessary grammatical and formatting revisions. Members concurred with the final report for submission to Trustees.

In terms of next steps, a copy of the final report will be posted on the Board website for information late April. The final report will then be submitted to trustees May 02, 2016. Public Delegations occur on May 16, 2016. Information on the delegation night will be available on the Board website. Trustees will then ratify the final proposal on June 13, 2016.

5. Review Minutes from Working Group #7

Members had an opportunity at the meeting to review and finalize the minutes. Minutes accepted without any changes. Members concurred.

6. Adjournment

The session adjourned at 7:30 p.m.

**Lower Stoney Creek Accommodation Review
Public Meeting #1
February 03, 2016 - 6:00 pm
Orchard Park Secondary School, 200 DeWitt Road, Stoney Creek, ON**

Minutes

Attendance

Committee Members - Candice Babbey, Patrick Coulter, Jeff Gillies (Chair), Monique Moore, Marilyn Murray, Joelle Narancic, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter, Christine VanEgmond, Linda Wallace

Committee Member Regrets - Kim Adam, Heather Archibald, Ljuba Lush, Irina Omari

HWDSB Resource Staff - Tara Gasparik, Ian Hopkins, Ian Pellizzari, Jackie Penman, Brian Playfair, Pam Reinholdt, Sandie Rowell, Jenny Seto-Vanderlip, Ellen Warling

Trustees - Jeff Beattie, Alex Johnstone

Public - 22 public attendees - Eastdale (2); Green Acres (5); Memorial (1) Mountain View (4); R.L. Hyslop (2); Volunteer (2); Councillor Doug Conley (Ward 9), Councillor Maria Pearson (Ward 10); Stoney Creek News (1); Affiliation Unspecified (3)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Jeff Gillies welcomed everyone to the meeting and provided opening remarks. Jeff is responsible for overseeing the Accommodation Review process for HWDSB. Working together is essential for moving forward with the schools that will take our students through the years ahead. The intent of the public meeting is to share information on how we are planning for our schools and to gather community feedback. The format for the meeting was reviewed. Information and updates are posted regularly on the website at www.hwdsb.on.ca/reviews.

Trustee Jeff Beattie extended greetings and thanked public attendees for coming out to the meeting. The session provides a great opportunity to hear about the work underway and to share insight, which is an important task. It will be essential for everyone to dig deep and be honest.

The timeline for the review process was reviewed. The Advisory Committee will examine the options, consider all perspectives and feedback, and will bring information representative of this community to the trustees. A second public meeting takes place April 12 to provide an update. It is anticipated that the final proposal will be submitted to the Ministry by June 2016.

2. Overview of Advisory Committee Orientation Session / Initial Report / School Information Profiles

An orientation session was held on January 13 to inform Advisory Committee members on the process, roles and timelines. Minutes and presentation are posted on the website. An accommodation review is the process used by school boards to examine groupings of schools and recommend solutions on issues around excess capacity, enrolment, facility conditions and facility needs. Advisory committees assist in reviewing options and data, sharing information with the community and providing local perspective. Key criteria are focused on conditions that support student achievement, student well-being, financial viability and guiding principles as defined in HWDSB's Long Term Facilities Master Plan.

An overview was provided on the Initial Report, which was submitted to trustees on December 07, 2015. Aspects of the School Information Profile (SIP) were reviewed. Details focus on the facility, 10-year historical facility improvements, 5-year renewal needs, enrolment, floor plans and mapping. A SIP has been completed for each of the six schools involved. Enrolment projections are used as a planning tool in terms of trends and development. The Initial Report Recommendation Option includes current thinking and was developed as a starting point. As part of the Initial Report, an Alternative Option was also developed to provide another possible scenario.

Recommended Option

- Rebuild Collegiate Avenue, Eastdale and Memorial (SC) - Anticipated occupancy September 2019
- Close Green Acres, Mountain View and R.L. Hyslop - Anticipated June 2019
- New Construction - 500 pupil place school on Collegiate Site - Anticipated opening September 2019
- New Construction - 460 pupil place school on Eastdale Site - Anticipated opening September 2019
- New Construction - 550 pupil place school on Memorial (SC) Site - Anticipated opening September 2019

Alternative Option

- Close R.L. Hyslop in June 2018
 - Students residing west of Lake Avenue directed to Green Acres
 - Students residing east of Lake Avenue and west of Gray Street directed to Collegiate Avenue
 - Students residing east of Gray Street directed to Eastdale

Both options were reviewed including enrolment projections and mapping to illustrate new boundaries and walking distances. The intent is to maximize funding dollars and plan for the future. In terms of capital work, remaining buildings would require upgrading and renewal to meet current standards as many items are coming to the end of their life cycle. A cost comparison estimates the Recommended Option with three new builds at \$36.5M and the Alternative Option with renewal at \$27.1M.

Funding will be available over the next three years for new builds to replace old schools, which are prohibitive to maintain and to accommodate schools coming together. Through School Consolidation Capital Funds, \$750M has been earmarked over four years province-wide. In year one, HWDSB received approximately \$19M. Through School Renewal Funding, funds are allocated for renewal needs. Although HWDSB received approximately \$19.5M this year, funds are limited and must be used for all schools within the Board. Decisions for completing work are based on health and safety issues and high needs as first priority.

Jeff Gillies reiterated that the options have been developed as a starting point only for discussion. The intent of the public meeting is to provide information and gather feedback. It is not an easy task and there is no ideal solution. No decisions will be made tonight. Community voice will help to guide the work that moves forward. Attendees were invited to view the options posted and add comments. Participants would then reconvene for discussion.

3. Accommodation Options - Discussion

Q. What kind of new programming will be provided?

A. To have a better idea about a new build and programming, Advisory Committee members will be visiting a newer school to tour the facility and see what it is like in terms of classrooms and programming.

Q. Will special programs be offered? I know of one school that has a greenery program.

A. Mostly, curriculum directs program offerings. Purposeful space such as music rooms or double gyms are sometimes dedicated for specific learning. Special programs are not necessarily funded. Different schools may have programs supported through community partnerships.

Q. Is there an opportunity to expand French Immersion?

A. We are looking at French Immersion as part of the Elementary Program Strategy that is currently being written. Stoney Creek is the only area without French Immersion so it is worth looking at through the French Immersion Advisory Committee.

Q. As far as class size, is there anything historically that indicates students perform better in larger classes?

A. Class sizes are a provincial standard. There is no statement specifically that qualifies student success in terms of class size or school size. However, from the Ministry there is an intent to have schools within the K-8 school range.

Q. I can see some differences in kids from schools in sizes of 250 and 850 but overall all kids are doing well. I understand there are pros and cons with split classes. Small schools have good communities but large schools are still personable and have a good atmosphere. Comments?

A. The difference with the larger school is the experience with specialized programs. Larger schools offer more programming.

Q. There is only a small difference between plans so why not just fix the schools as status quo. I do not understand why there are two different options.

A. We recognize the concern - uprooting and change is real. When we get funding through the Ministry for new builds it means we can remove renewal from our budget forecasts and better allocate our renewal funds. The schools under review are reaching the end of their life cycles. A great funding opportunity exists to improve school conditions and start new.

Q. How do we accommodate students during construction?

A. A transition committee will be formed to best accommodate students. Students can probably stay on site when building on Memorial property due to its size but for construction on the Eastdale and Collegiate sites students would need to be in portables or accommodated at other schools until the new schools are built.

Q. Would you open up catchment?

A. That would be part of the conversation for the transition committee to avoid or reduce transitions if possible.

Q. If we close three schools and build bigger schools we bus more kids and create pollution. What is the rationale?

A. In the information provided for the Recommended Option there are numbers to support walking distances. The geographic area is not that large. There are many walkers at existing schools.

Q. My kid goes to Collegiate and many parents drop their kids off. If enrolment increases more kids will be bussed and dropped off. Are you working with the city to ensure student safety?

A. New builds mean new drop off zones based on current standards to allow safe drop off.

Q. By changing what is going on at school you are changing traffic patterns so this needs to be addressed at the same time. Unsafe traffic has already been experienced. With more students, safety must be seriously considered.

A. Noted - it is a valid point. If we increase capacity we must consider the safe drop off of students. It is another issue for the transition committee to consider. Other communities have heavy traffic so we work with by-law officers to post signs in these critical areas. In the new schools buses and cars do not cross over. The new schools will consider traffic patterns to ensure the safest design for student drop off. Councillors also work with the city to make it safer.

Q. Between now and new schools in 2019, will there be any facility updates such as paint, grass, etc. to existing schools to improve the student experience?

A. Annually and daily, the Board ensures school facilities are safe. The Board would not invest in things like a new field but would address anything related to health and safety.

Q. As a taxpayer, overspending is a concern. We could save money with the Alternative Option.

A. We have set guidelines and a ridged process so will not overspend. Designs are within parameters and all projects have to come in on budget and include contingencies. We deliver on benchmark and on budget. Traditionally, it is more feasible to maintain a budget when building new rather than renovating existing facilities.

Q. Can three schools be constructed at same time to meet the 2019 target?

A. If we are successful with funding then yes that is our intention. We will submit as a package for all three schools and build together. In the transition plan we would find space for kids using temporary accommodation while construction is underway. The three options are only suggested - nothing is prescribed or preferred. All options and insights will be considered.

Q. Will there be a more defined version of the options at the second public meeting?

A. Typically, an option is refined based on committee feedback and public feedback then a final draft option is presented at the second public meeting for final feedback. The Advisory Committee provides advice only and trustees make the decisions. Trustees will have a report that outlines concerns and considerations which will help them make their decision. The options presented tonight are provided as a starting point only.

Q. Regarding the Alternative and Status Quo Options, how long would it take to fix schools and how long would it take to extend their life?

A. Projects are included on a 10-year timeline. The life span is not specified in terms of an end date. Renewal needs are itemized on a five-year list so come year six there is another list.

Q. If a student is out-of-catchment at their current school do they follow their classmates?

A. Once a student is granted out-of-catchment that continues until graduation so the student would travel with that same group of students.

Q. At what point does the transition committee form?

A. The transition committee comes on line later in the process. First is Ministry funding then the Board connects with the city for site approvals and construction permits. Generally it takes 18 months to construct an elementary school hence the 2019 target date.

Q. Rather than uprooting kids twice, is it possible to place them once only?

A. We strive to limit the disruption and transition for all students as much as possible.

Comments

- The sizes of the new schools is a concern
- Increased traffic in the neighbourhoods is a concern

4. Adjournment

The meeting adjourned at 8:05 p.m.

Next Meetings

- Working Group #3 - Wednesday, February 17, 2016 6:00 pm - R.L. Hyslop
- Public Meeting #2 - Tuesday, April 12, 2016 6:00 pm - Orchard Park

Lower Stoney Creek Accommodation Review Public Meeting #1 Public Feedback

Initial Report Recommendation Option

Pros

- Larger classrooms
 - Larger gyms
 - Critical mass of specialized teachers, programs, coaches, interests, etc.
 - Better use of capital i.e. nice new schools vs. throwing good money at bad buildings
 - Recommended \$36.5M*
- | | | | |
|-------------|---------|------------------|-------------------------|
| Status Quo | \$31.7M | Difference | \$4.8M |
| Status Quo | \$31.7M | | |
| Alternative | \$27.1M | Difference | \$4.6M |
| | | Total Difference | \$9.4M (i.e. \$1M/year) |

* New facilities - disabled access

Standardized facilities for all Stoney Creek

All schools have equal room sizes, gyms, changing facilities

Modern up-to-date insulation (no asbestos) and environmentally friendly

Cons

- No comments provided

Additional Comments

- New schools should have sidewalks around (city) or traffic calming (city)
- Where is the bussing boundary?
- No sidewalks on Collegiate = safety concerns for walkers - prohibitive for families who rely on public transportation for community events
- Highway 8 is a major road with a 60km/hr speed limit - there have been many incidents with pedestrians being hit - what measures will be taken to ensure that my child can safely cross Hwy 8 to walk to school? There have already been stop lights added that haven't helped
- I'm concerned with school sizes in excess of 500 students - I don't see how this benefits the children - 300 students makes them feel not so lost as in a "super school"
- I'm also concerned about kids crossing Hwy 8 - the roadway is far too wide - too many lanes and way too fast - too many collisions
- This option will be over budget! Where will the extra money come from? Taxpayers etc. Beware! The \$36M will be over budget by \$20M by the time completed ... 2025
- What happens to staff of closed schools? Schools could be over capacity right away
- Don't like that more kids will be bused - need opportunity for walking to school
- Collegiate - concerned about traffic - already issues with parents speeding through neighbourhood
- Current school an eye sore
- Gym way too small
- How would an increased catchment size impact number of bussed students and in turn impact student extra-curricular involvement?

- New Eastdale - smallest occupancy 460 has largest boundary lines? Largest expansion possibilities residentially
- Can boundaries be altered - north/south opposed to east/west e.g. Collegiate boundary Gray Rd to Barton - Eastdale loses - Memorial gains Queenston to Gray - larger schools get larger boundary

Initial Report Alternative Option

Pros

- No comments provided

Cons

- No comments provided

Additional Comments

- The best option - cost effective - they have existed for 60 years - fix them and keep kids walking to school and keep history alive in the Creek - save some of the old schools, memories, experiences - we let Saltfleet slip away
- Like Alternative Option due to cost effectiveness over Recommended (\$9M savings)
- Pros and cons are on all options

Status Quo

Pros

- No comments provided

Cons

- Split day shift teachers - morning/afternoons - unfair for students

Additional Comments

- No comments provided

**Lower Stoney Creek Accommodation Review
Public Meeting #2
April 12, 2016 - 6:00 pm
Orchard Park Secondary School, 200 Dewitt Road, Stoney Creek, ON - Cafeteria**

Minutes

Attendance

Committee Members - Kim Adam, Heather Archibald, Jeff Gillies (Chair), Ljuba Lush, Monique Moore, Marilyn Murray, Joelle Narancic, Mubina Panju, Dave Quinn, Denise Rainford, Sarah Solter

Committee Member Regrets - Candice Babbey, Patrick Coulter, Irina Omari, Christine VanEgmond, Linda Wallace

HWDSB Resource Staff - Tara Gasparik, Ian Hopkins, Jackie Penman, Pam Reinholdt, Ellen Warling

Trustees - Jeff Beattie

Public/Media - 8 public attendees present - Councillor Maria Pearson (1); Collegiate (4); Green Acres (1); Mountain View (1); affiliation unidentified (1)

Recording Secretary - Kathy Forde

1. Welcome and Introductions

Jeff Gillies welcomed everyone to the meeting and provided opening remarks. The purpose of the meeting was to ensure an open and transparent process and to share information on the work underway. Introductions followed.

Jeff Beattie also provided opening remarks and expressed thanks to committee members and staff for their efforts and time towards the process. Community voice is essential. The meeting provides an opportunity for the public to ask questions and provide comments.

2. Accommodation Review Process Update

The accommodation review is the process used by school boards to examine a grouping of schools in order to recommend solutions to address excess capacity due to low enrolment, enrolment pressures, school facility condition issues or facility needs. Information continues to be posted regularly on the Board website at www.hwdsb.on.ca/reviews. The role of the Advisory Committee and timelines were reviewed. The Initial Report went to Trustees in December 2015. Advisory Committee meetings and public meetings were scheduled from January to April 2016. The Final Report and Public Delegations occur over April and May 2016. The final proposal will go to the Ministry by June 2016.

3. Recommended Option

The Initial Report Recommendation Option

- Rebuild Collegiate Avenue, Eastdale and Memorial (SC) - Anticipated occupancy September 2019
- Close Green Acres, Mountain View and R.L. Hyslop - Anticipated June 2019
- New Construction - 520 pupil place school on Collegiate Site anticipated opening September 2019
- New Construction - 460 pupil place school on Eastdale Site anticipated opening September 2019
- New Construction - 550 pupil place school on Memorial (SC) Site anticipated opening September 2019

Mapping, enrolment projections and costing were reviewed. Enrolment in the study area is stable. The cost estimate for new school construction including demolition and site preparation ranges from \$11M to \$13M.

Project timelines proposed include Phase 1: Accommodation Review (6 months); Phase 2: Funding Application Process (9-12 months); Phase 3: Pre-Construction (12-18 months); Phase 4: Construction (18 months); and Phase 5: Occupancy (Sep-Dec 2019).

The Recommended Option was preferred by the Advisory Committee based on the opportunities for improved programming and extra-curricular options for each school, equity of access for all students to new facilities, community access and availability of funding.

Options that generated little interest among committee members and the public are no longer being considered:

Alternative Option

- Close R.L. Hyslop in June 2018
 - Students residing west of Lake Avenue directed to Green Acres (34% of students)
 - Students residing east of Lake Avenue and west of Gray Street directed to Collegiate Avenue (20% of students)
 - Students residing east of Gray Street directed to Eastdale (46% of students)

Status Quo

- No changes

Funding details were explained. \$750M has been allocated province-wide over four years through School Consolidation Capital for new schools, retrofits and additions that support school consolidation. Separately, School Renewal grants are also available for school maintenance and repairs but funds are limited. In 2015, HWDSB received approximately \$19.5M toward renewal costs. However funds are used among all 103 HWDSB facilities. Proceeds from disposition (property sales) must go towards renewal for maintaining existing schools and cannot be used for new builds. All attempts will be made for accessing the funds that are available.

4. Key Themes from Public Meeting #1

Key themes that emerged from the first Public Meeting focused on transportation and student safety, class size, communication planning, funding and timing of new builds, and student transition. With the Recommended Option, it is estimated that 44 percent of students in the study area would be eligible for transportation which is a slight increase from the current 43 percent. A map was presented to illustrate walking distances for the Recommended Option. A reduction from six to three schools does not affect the overall percentage of walkers. Class size is mandated by the Ministry so increased enrolment does not translate to larger classes as may be perceived. In terms of communication, the Board's website will continue to be updated to ensure everyone is well informed on proposals, funding, transition, construction timelines and milestones. Regarding transition, the Advisory Committee will be requesting a public meeting for interim accommodation planning to discuss details around student transitions and provide families with another opportunity to raise concerns and provide input. The proposal for three new schools will be submitted as one business case. If full funding is not approved, the Ministry will indicate which schools are rebuilt. If this occurs, additional public meetings may be needed to discuss schedules, boundaries and transition. The Board would then reapply to fund the remaining school(s). If the entire business case is denied, the Board would reapply the following year and would continue to maintain existing facilities.

Trustee Beattie spoke on the Active and Sustainable School Transportation (ASST) initiative that is underway. Basically, in response to a growing trend over the last 25 years indicating that kids are not walking to school, the long-term health impact is being examined and plans are being developed for schools to promote a high degree of walkability that encourages kids to walk to school. Hamilton is included as a community partner and has participated in the pilot project to promote active and sustainable modes of school transportation. Further information is available on the website through Smart Commute Hamilton at <http://smartcommute.ca/hamilton/schools/> and Metrolinx at <http://www.metrolinx.com/en/projectsandprograms/schooltravel/SteppingItUpReportENG.pdf>.

5. Outline of Final Report to Trustees

The final report will include an executive summary, a section on community consultation, the recommended option and conclusion. The Advisory Committee will have an opportunity at the last working group meeting to review the final report before submission by the end of April 2016.

6. Next Step in Accommodation Review Process

- Final Working Group Meeting #7 - April 20, 2016 6:30 pm at Eastdale Elementary School
- Final Report submitted to trustees - late April 2016
- Public Delegations - May 16, 2016 at Education Centre (information will be posted to the Board website, in local newspapers and in letters home with students)
- Final Proposal to Ministry - June 2016

7. Questions and Answers

Q. If enrolment projections at each of three new schools averages 500 students, why is there a difference in costs between Eastdale and Memorial?

A. Cost is based on the size of the school constructed. The recommended options suggests 3 schools built with a capacity of 460, 520 and 550. The varying size creates a variation in estimated school costs.

Q. Hopefully the proposal is successful. With all the reviews underway throughout the city, how many new builds will be proposed overall?

A. Accommodation Reviews are underway this year for Lower Stoney Creek and for East Hamilton. Lower Stoney Creek will propose building three new schools. East Hamilton will likely propose building one new school.

Q. Are any problems anticipated with bids coming in for so many projects at the same time?

A. No problems are expected with bids. The bidding process is not limited to Hamilton. Several schools have been built simultaneously along with other projects such as the daycare initiative. The projects ahead might appear to be large big but are quite manageable in terms of construction. Many of the current projects underway will be completed by the time these builds are underway.

Q. If building on existing sites, where will kids be placed to ensure safety?

A. Each site is different. Some properties are large enough to allow construction while students remain onsite. Where this is not possible, students will need to be relocated during construction. The plan for interim transition will need to be developed.

Q. Essentially, some kids could experience two or three transitions by the time they arrive at their new school. Hopefully the temporary school locations will be based on home addresses to reduce the number of student transitions if possible. The transfer of students should be carefully considered so kids move only once before moving into their new school.

A. Ideally, students would be moved and uprooted as little as possible. For example, students at R.L. Hyslop would move only when their new school was ready. It would be more of a challenge at Collegiate. This is the reason for a transition committee. Discussion and planning will be essential to determine if students are relocated or put temporarily into portables. Transition details are yet to be determined. In keeping the best interests of the students and safety in mind, the goal will aim for minimal disruption to students.

Q. If only partial funding is approved, how is it decided which of the three new schools gets built? What happens if no funding is received?

A. If no funding is received, the Board would reapply as there are two windows each year through Capital Priorities Funding, which is typically for building new schools and school consolidation. A submission would be put forward each year until funding was received. With partial funding received, the Ministry would indicate which school(s) are to be built. The Board however will be submitting one business case pushing for three new schools as a group. The proposal could even be held back for six months and resubmitted as a group when timing may be better. If only one new school is funded, the Board will push for the next two.

Q. What is the breakdown of the \$750M in available funding over four years?

A. Approximately \$100M was given out in the first year. Currently, in year two, 11 accommodation reviews are underway across the province and two are taking place within the Hamilton-Wentworth District School Board.

With no other questions raised, public attendees were invited to discuss any further concerns directly with resource staff or Trustee Beattie.

Jeff Gillies extended thanks to the Advisory Committee and staff for their continued efforts throughout the process and to public attendees for coming out to the meeting.

8. Adjournment

The session adjourned at 7:00 p.m.