

**AGENDA: 12:00-3:00**

1. Call to Order
2. Approval of the Agenda
3. Ancaster High and Dundas Valley Boundary Review
4. Lake Avenue/Green Acres Boundary Review Report
5. Key Parameters and Assumptions to Guide 2018/2019 Budget Development
6. 2018/2019 Board Budget Priorities for Consultation Purposes - REVISED
7. Enrolment Summary – October 31, 2017 (deferred from December 6 meeting)
8. Interim Financial Report – October 31, 2017
9. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
10. Adjournment



## EXECUTIVE REPORT TO FINANCE AND FACILITIES

**TO:** Finance and Facilities

**FROM:** Manny Figueiredo, Director of Education

**DATE:** January 17, 2018

**PREPARED BY:** Stacey Zucker – Associate Director, Support Services  
Michael Prendergast – Superintendent of Student Achievement  
David Anderson – Senior Manager, Facilities Management  
Ellen Warling – Manager of Planning, Accommodation & Rentals  
Ian Hopkins – Planner, Planning, Accommodation & Rentals

**RE:** Ancaster High and Dundas Valley Boundary Review

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Action  X

Monitoring

### Recommended Action:

That the following secondary English boundary between Ancaster High and Dundas Valley Secondary School be approved for the 2018/2019 school year. The proposed new boundary is identified in Map #1 – Current and Proposed Secondary Boundaries

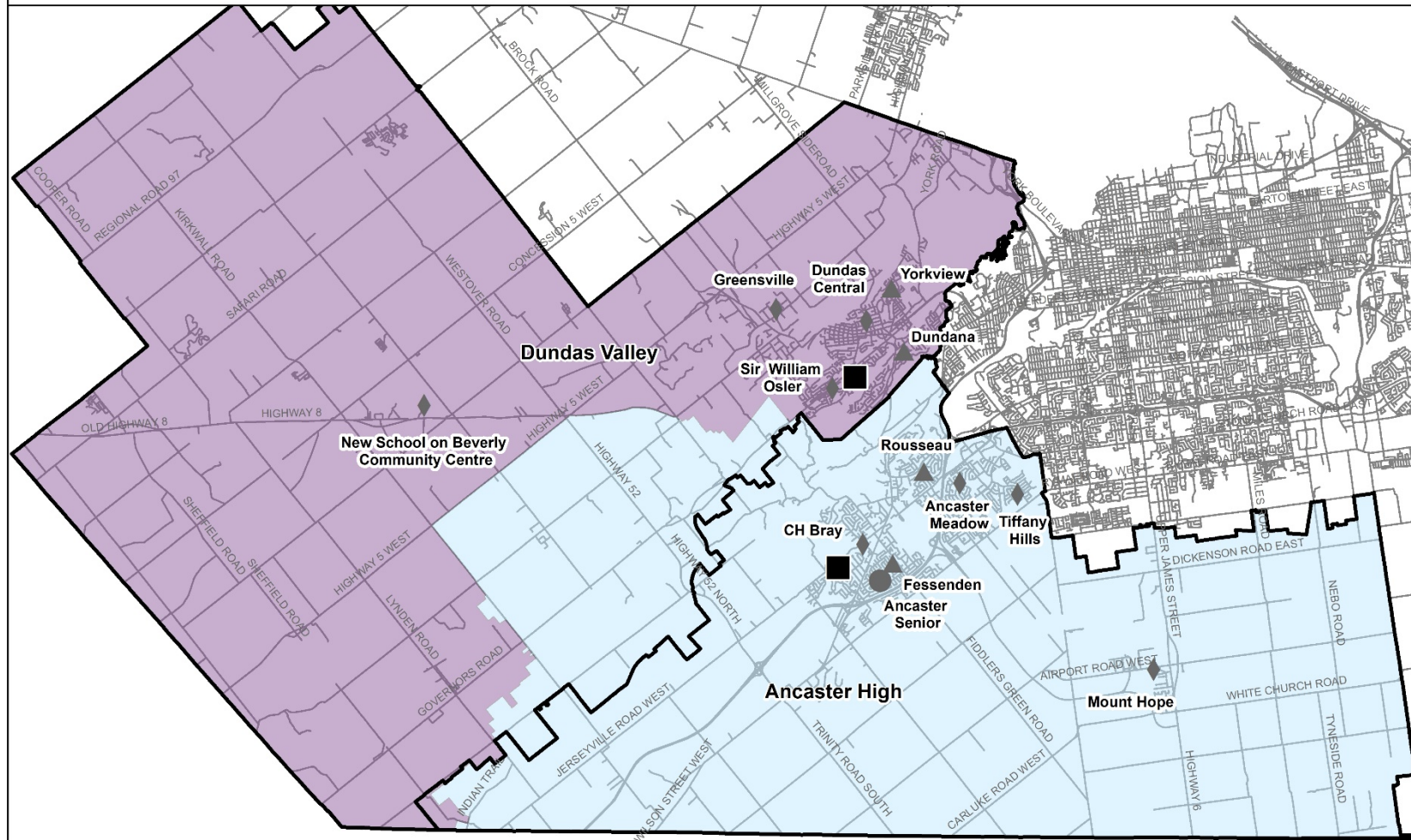
### Rationale/Benefits:

The purpose of this boundary review is to align the secondary boundaries with the approved English boundaries for Ancaster, Dundas and Flamborough elementary schools. The elementary English boundaries in this area were modified through the Ancaster Accommodation Review completed in May 2017 and the Ancaster, Dundas and Flamborough elementary English boundary review completed in June 2017.

The benefit to aligning the elementary and secondary boundaries is to create a clear path of associated schools for students and families as they progress from elementary to secondary school. Aligning the boundaries will ensure that school communities remain together as they transition to secondary school.

The process followed the HWDSB Boundary Review [Policy](#) and [Directive](#).

# Map #1 – Current and Proposed Secondary Boundaries



<p><b>Current Secondary Boundaries</b></p> <ul style="list-style-type: none"> <li>Ancaster High</li> <li>Dundas Valley</li> </ul> <p><b>Proposed Secondary Boundary</b></p> <ul style="list-style-type: none"> <li>Proposed Boundary</li> </ul>	<p><b>School Type</b></p> <ul style="list-style-type: none"> <li>Elementary</li> <li>Jr Elem</li> <li>Middle School</li> <li>Secondary</li> </ul>			<p><b>HWDSB</b></p> <p>October 2017</p> <p>Planning and Accommodation</p>
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## Background:

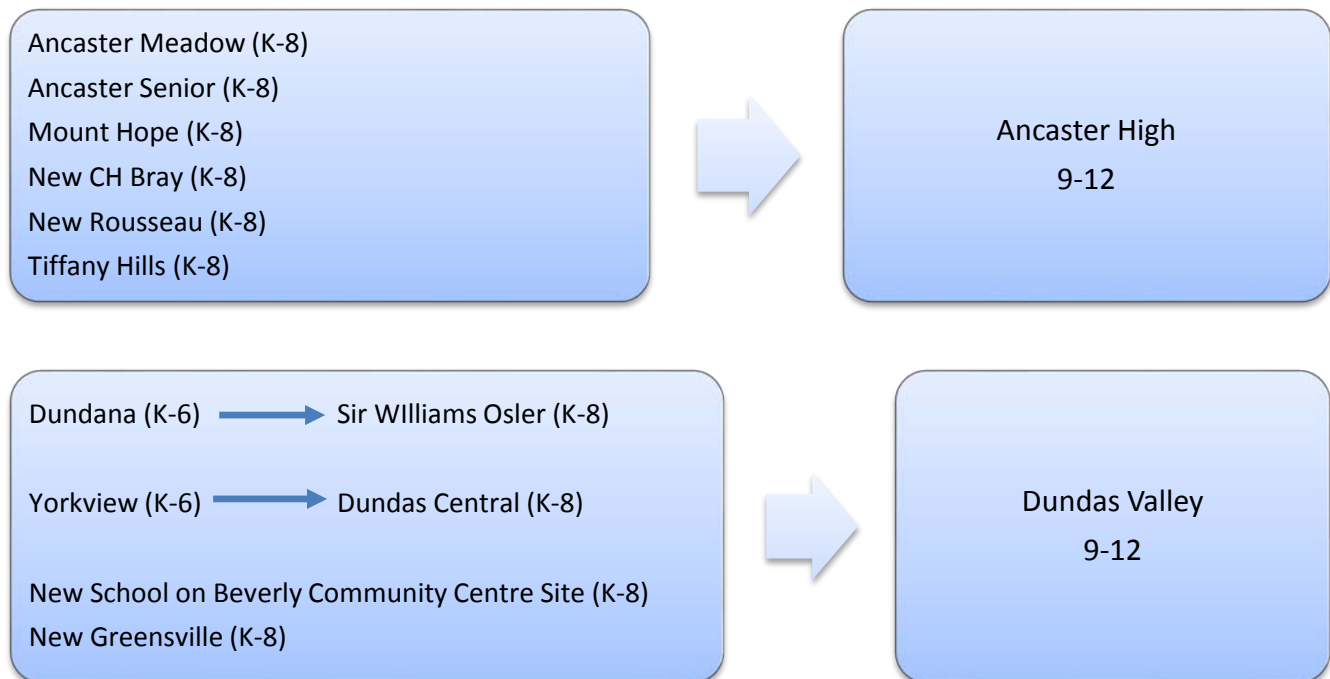
On Monday May 29, 2017 Trustees approved the closure of CH Bray, Fessenden, Queen's Rangers and Rousseau pending Ministry funding for two new schools and funding to convert Ancaster Senior to a K-8 school. In addition to the school closures, Trustees approved a boundary review between new CH Bray (CH Bray and Queen's Rangers), new school on Beverly Community Centre site (Beverly Central and Dr. John Seaton), new Greenville (Greenville and Spencer Valley) and Sir William Osler.

On Monday June 19, 2017, Trustees approved the boundary change which finalized the new school on Beverly Community Centre site, new CH Bray, New Greenville and Sir William Osler boundaries. During the public consultation, staff received multiple inquiries regarding secondary school boundaries based on the elementary school closures and boundary changes. Due to the compact format of the boundary review completed in June 2017 for the English elementary boundaries, staff were not able to address the secondary boundary changes. As indicated to stakeholders in June 2017, HWSDB would engage the community regarding secondary boundaries.

### Proposed 2018 Associated English Schools:

The proposed associated schools chart below includes the elementary school closures and grade structures approved through the Ancaster Accommodation Review completed in May 2017 and school boundaries approved through the Ancaster, Dundas and Flamborough Boundary Review completed in June 2017.

Below is a list of schools in Ancaster, Dundas and Flamborough and their **proposed** associated schools.



### Implementation

- All current secondary students (approximately 42) residing in the impacted area will be able to remain at their current secondary school.
- Ancaster Senior Grade 8 graduates living in the boundary for the new school on Beverly Community Centre site will have the option of attending either Ancaster High or Dundas Valley Secondary school. Students who choose Ancaster High will be granted out of catchment status.
- This option will only be available for Ancaster Senior grade 8 graduates living in the boundary for the new school on Beverly Community Centre site who graduate in June 2018, 2019 and 2020. (Approximately 22 students over the next three years).

### Transportation

- Bussing will be available to eligible students as per HWDSB Transportation Policy.
- Current secondary students who remain at their existing secondary school will continue to receive transportation.
- Students entering secondary school after the boundary change will be identified as out of catchment and therefore transportation will not be provided.

### Enrolment Projections

The proposed boundary change is projected to impact both Ancaster High and Dundas Valley SS enrolment. Dundas Valley's enrolment is projected to increase by 40 students while Ancaster High's enrolment is projected to decrease by 40 students by 2022. The current 5-year enrolment projections and the enrolment projections with the boundary change are below. The projections with the boundary change assume that all eligible Ancaster Senior graduates attend Dundas Valley SS. Enrolment may vary based on student decisions to attend either Ancaster High or Dundas Valley SS.

#### Current Enrolment Projections:

<b>Ancaster High</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Enrolment</b>	1214	1216	1251	1245	1289	1245
<b>Utilization</b>	95%	95%	98%	97%	101%	97%

<b>Dundas Valley</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Enrolment</b>	921	883	843	907	875	879
<b>Utilization</b>	85%	82%	78%	84%	81%	81%

#### Enrolment Projections with Boundary Change:

<b>Ancaster High</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Enrolment</b>	1214	1211	1238	1223	1258	1206
<b>Utilization</b>	95%	95%	97%	95%	98%	94%

<b>Dundas Valley</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Enrolment</b>	921	888	856	929	906	918
<b>Utilization</b>	85%	82%	79%	86%	84%	85%

### Advisory Panel Meeting

On Thursday November 9, 2017 staff and advisory panel members met at Ancaster High to review the proposed boundary change. Items discussed at the meeting included the purpose of the boundary review, timelines, proposed boundary and public meeting preparation. The presentation be viewed on HWDSB's [Boundary Review website](#).

After reviewing the boundary proposal, the advisory panel had a series of suggestions and comments for staff. The following are matters the advisory panel advised staff to consider:

- Reach out to families residing in proposed area of change.
- Ensure there is clarity around transportation.
- Ensure there is clarity on the funding process and what would happen if no funding is granted.
- Could families who reside in the impacted area transition in 2018/19 to Dr. John Seaton or Beverly Central before the New School on the Beverly Community Centre site is opened?

### Public Meeting

On Thursday November 30, 2017 staff held a public meeting to review the proposed boundary changes at Dundas Valley Secondary School. Prior to the public meeting staff reached out to all families that reside in the impacted areas. Seven community members attended the meeting with two trustees and six board staff.

The meeting began with welcome and introductions which transitioned into a presentation from HWDSB staff. The presentation reviewed the boundary history, boundary review timelines, proposed boundary and implementation. The presentation and minutes can be viewed on HWDSB's [Boundary Review website](#).

After the presentation, attendees were engaged in a small group conversation with facilitators. The groups discussed two key questions presented by staff. The questions included listing pros/cons of the proposed boundary review and discussing additional information Trustees should consider when making a final decision regarding the boundary change. The following is a summary of responses verbally shared by facilitators on behalf of the small groups at the public meeting.

#### I. What are the advantages and disadvantages of the proposed boundary change?

##### Advantages:

- Students will be able to travel from elementary through to secondary with peers and classmates.
- Distance to elementary school is similar to high school.
- The group's overall feeling is that it is advantageous to the communities to align the elementary pathway with the secondary.

##### Disadvantages:

- Lengthy transportation rides, in terms of time spent on the bus/taxis (45-50 minutes); extra bus stops may potentially increase the time.
- Crowded bus may be even more crowded (currently 69 students of 160 on one bus).
- Rural communities typically have only 4 or 5 students living on the same street, and therefore only provided a single bus in this area, impacting upon the availability of Courtesy seats.
- Lack of bus driver continuity.
- Disruption of continuity of schools, as some families had started their child at one school and then had to change to another school, and now with the boundary change will once again have to move their children to another building.

- Students may lose their rural sense of community, as families attend the same church, shopping malls, and sporting areas. With the proposed boundaries, the older children who had historically attended Ancaster High, will now have their younger siblings go to Dundas Valley.
2. What additional factors would you like the advisory panel to consider?
- Can an additional bus/route be added to reduce the time spent on the bus, primarily in the Lynden area?
  - Need to consider that rural streets are customarily long roads with no sidewalks without street lights, thus impacting upon student safety, as well as the road closure on Middletown Road.

#### Advisory Panel Follow-Up Meeting

On Wednesday December 6, 2017 staff and advisory panel members met at Ancaster High to review the information shared at the public meeting. After reviewing the public meeting minutes and feedback from the public the advisory committee made the following series recommendations for Trustee consideration:

- Allow flexibility for families when transitioning. Younger siblings should have the opportunity to follow the same pathways as older siblings.
- Encourage HWSTS to explore shared bussing with Catholic Board students especially in rural areas. This could potentially create efficiencies and shorter bus time for all Hamilton students. Parents have noticed multiple buses and routes on the same rural roads. Suggested piloting a shared bus project in Ancaster, Dundas and Flamborough area due to rural setting and large geography.
- If possible HWSTS should provide consistent drivers for routes.

#### Next Steps

Implementation of changes will commence upon Board approval of boundaries. Staff will continue to provide support to schools and impacted families.



**EXECUTIVE REPORT TO  
FINANCE AND FACILITIES**

**TO:** Finance and Facilities

**FROM:** Manny Figueiredo, Director of Education

**DATE:** January 17, 2018

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services  
Jeff Gillies, Superintendent of Student Achievement  
David Anderson, Senior Manager, Facilities Management  
Ellen Warling, Manager of Planning, Accommodation & Rentals  
Bob Fex, Senior Planner, Planning, Accommodation & Rentals

**RE:** Boundary Review – Lake Ave-Green Acres

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Action

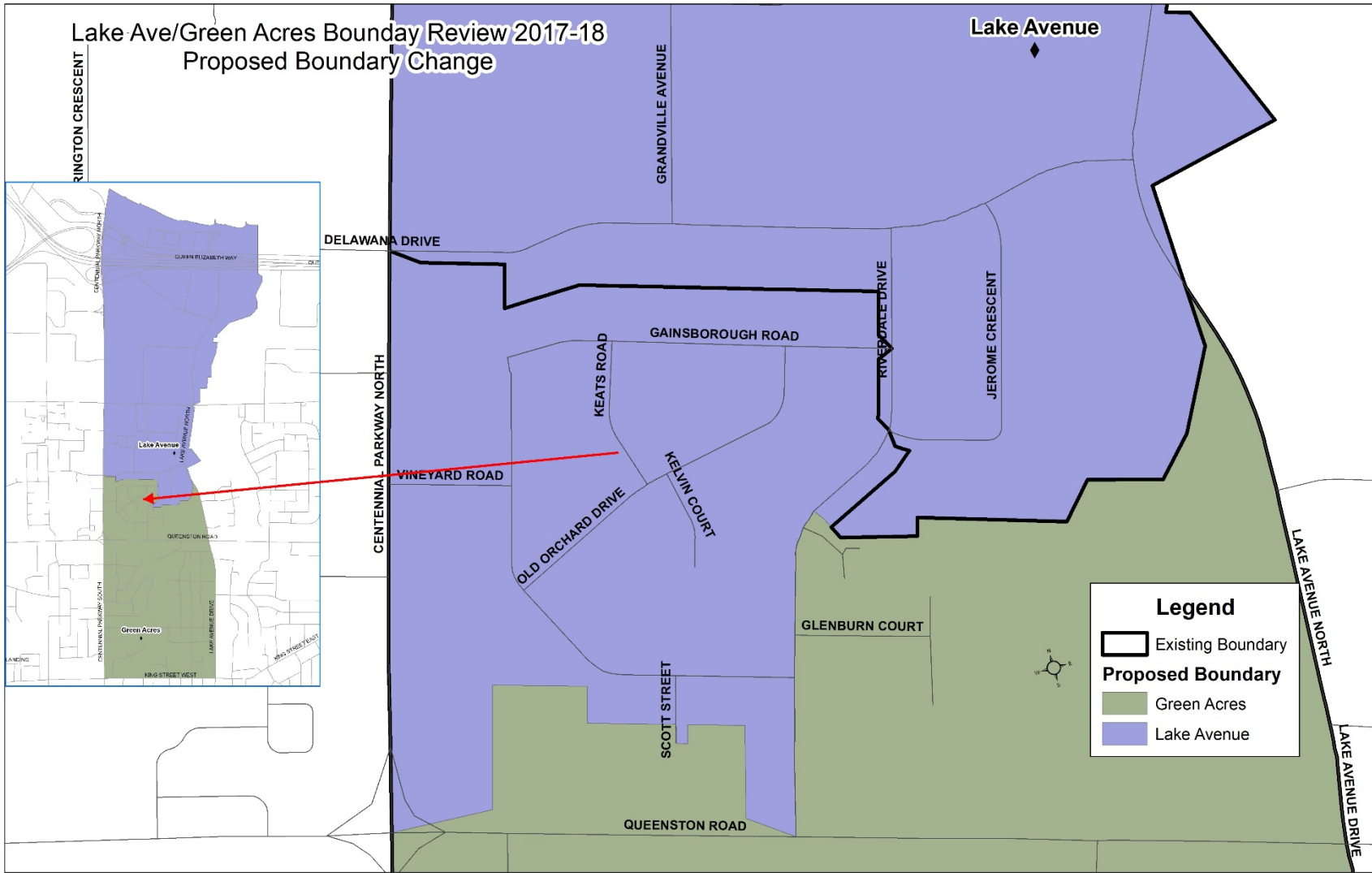
Monitoring

**Recommended Action:**

That the English JK-8 boundary for Green Acres (JK-8) and Lake Ave (JK-8) be approved based on the boundary map.



# Lake Ave/Green Acres Bounday Review 2017-18 Proposed Boundary Change



## Rationale/Benefits:

- Proximity to Lake Avenue
- Community desire to attend Lake Avenue
- Alleviation of enrolment pressures at the Collegiate Ave. School Project

## Enrolment

Lake Avenue														
Year	JK	SK	1	2	3	4	5	6	7	8	Total	Capacity	PupilPI	Util
2017	52	48	58	49	34	48	54	38	43	58	482	516	34	93%
2018	54	66	48	62	51	37	50	56	46	44	515	516	1	100%
2024	54	65	60	57	56	53	50	48	36	48	526	516	-10	102%
2028	54	65	60	57	56	53	50	47	45	44	529	516	-13	103%

## Observations

- Additional students resulting from boundary change will have minimal impact at Lake Avenue

## Capital Requirements

Current unused temporary accommodations at Lake Avenue will likely remain

## Background:

On Monday October 26, 2015, Trustees approved staff to proceed with preparation for potential pupil accommodation reviews of the following two areas for 2015-16: Lower Stoney Creek and East Hamilton City 2 (RESOLUTION #15-147).

On Monday June 6, 2016 Trustees approved the following:

“That Collegiate Avenue, Eastdale, Green Acres, Memorial (SC), Mountain View and R.L. Hyslop be closed pending Ministry of Education funding for three new JK-8 elementary schools on the Collegiate, Eastdale and Memorial (SC) sites and that boundaries between the three new schools be modified..”... AND...

“That the following recommendations for both East Hamilton City 2 and Lower Stoney Creek Accommodation Reviews be approved:

C. That a boundary review be undertaken between Lake Avenue and Green Acres upon Ministry of Education approval of the business cases submitted for both accommodation review areas.”  
(RESOLUTION #16-93)

Timelines of boundary review can be seen in the table below.

<b>Date</b>	<b>Event</b>	<b>Location</b>
Monday June 6, 2016	Initiation of Boundary Review	Education Centre
Thursday November 30, 2017	Boundary Review Advisory Panel Meeting #1	Green Acres
Thursday December 14, 2017	Community Consultation	Lake Ave
Thursday December 14, 2017	Boundary Review Advisory Panel Meeting #2	Lake Ave
Wednesday January 17, 2018	Finance & Facilities	Education Centre
Monday January 29, 2018	Submit Final Report to Board	Education Centre

### Advisory Panel Meeting #1

The advisory panel meeting, held on Thursday November 30, 2017, was made up of three school council/home and school representatives, two principals, 4 HWDSB Education Centre staff, and one Trustee. Items discussed at the meeting were: timelines, rationale for change, school accommodations summary, recommended option, and public meeting preparation. The advisory committee assisted staff by identifying concerns regarding the proposed option, long-term planning for parents, facility concerns and transition concerns.

The presentation and minutes can be found on HWDSB's [boundary review webpage](#).

### Community Consultation

A public meeting was held on Thursday December 14, 2017 at Lake Avenue and had approximately 15 community attendees. The presentation reviewed the goals of the meeting, the boundary review process, Board resolutions, and recommended option for public comment.

Overall, the proposed boundary change was supported by meeting participants. Concerns raised included:

- Consideration for older students currently attending Green Acres to remain at Green Acres following the proposed boundary change
- Secondary boundaries for Orchard Park and Glendale will not align with proposed elementary boundaries. Concern that siblings may not attend same secondary school.

The presentation and minutes can be found on HWDSB's [boundary review webpage](#).

### Advisory Panel Meeting #2

The meeting was held on Thursday December 14, 2017 following the Community Consultation. Discussion points from the Community Consultation were reviewed and discussed further.

There was consensus by the Advisory Panel that the proposed boundary change be recommended for consideration by the Board.

### Transition Planning

Transition planning will commence upon Board approval of identified boundaries and site identification.



# EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** Finance and Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** January 17, 2018

**PREPARED BY:** Stacey Zucker, Associate Director Support Services  
Denise Dawson, Senior Manager, Business Services

**RE:** **Key Parameters and Assumptions to Guide 2018/2019 Budget Development**

## Action x Monitoring

**Recommended Action:**

That the Key Parameters and Assumptions to guide the 2018/2019 Budget Development be approved.

**Background:**

In order to provide for the development of the 2018/2019 budget the following key steps and timelines have been identified:

- January Key Parameters/Assumptions to Guide Budget Development
- January Budget Priorities for Consultation Purposes
- February Budget Consultation re Board Budget Priorities
- March Finalize Budget Priorities as informed by consultation process
- April School Based Staffing Recommendations
- Feb-May Executive Council and Finance and Facilities Committee develop/review budget
- May/June Public Finance and Facilities Committee Meeting and budget refinements to reflect new information if necessary
- By June 30 Approval of Budget

**Preliminary Budget Assumptions:**

**Enrolment Projection:**

	2017/2018 Revised Budget ADE	2018/2019 Projected Budget ADE	Increase (Decrease) ADE	Increase (Decrease) %
Elementary	35,564.00	35,846.00	282.00	0.8 %
Secondary	14,023.25	14,208.00	184.75	1.3 %
Total	49,587.25	49,804.00	466.75	0.94%

The 2018/2019 preliminary enrolment projections are calculated based on historic enrolment trends and student retention rates on a school by school basis, and may be adjusted once the school principals provide validation and comment in early March 2018.

**Revenues:**

Grants for Student Needs (GSN) will be calculated to reflect a projected 1.5% increase in funding benchmarks for salaries as contained in Central Collective Agreements and a 0% decrease in all other funding benchmarks; subject to Ministry confirmation.

**Expenditures:**

- Salaries, benefits and staffing to reflect provincial legislation, and collective agreements in place
- To provide for stability in the system and minimize in-year budget adjustments a contingency of \$1,000,000 will be set aside for unforeseen events that may arise.

**Allocation Parameters:**

- Ensure the allocation of resources supports the HWDSB's strategic and operational plans.
- The Ministry's revenue allocation framework will provide a useful reference for the allocation of Board resources on all major expenditure categories.
- Compliance with balanced budget requirement and Ministry basic enveloping requirements: Special Education, Board Administration and Governance and Accommodation. In addition, care will need to be exercised to ensure that funding associated with specific Ministry initiatives is allocated for the purpose designated.
- Where staff reductions are necessary, statutory positions are to be given priority for inclusion in the budget. Statutory positions to be calculated as the number required for Ministry class size requirements or collective agreement compliance.
- Where enhancements to the budget is possible, funding will be allocated to initiatives included in the Board's listing of Budget Priorities.

**Conclusion:**

The identification of parameters and assumptions to guide the development of the 2018/2019 Budget; in particular the Preliminary Budget Scenario are necessary as many staffing and expenditure decisions need to be made in the next few months to prepare for a smooth startup of the 2018/2019 school year. As the budget development exercise continues, and key information including the 2018/2019 GSN funding announcement is provided, these parameters and assumptions will be reviewed and revised for inclusion in the final Budget to be approved by June 2018.



## EXECUTIVE REPORT TO BOARD

**TO:** Finance and Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** January 17, 2018

**PREPARED BY:** Stacey Zucker, Associate Director of Support Services  
Denise Dawson, Senior Manager, Business Services

**RE:** **2018/2019 Board Budget Priorities for Consultation Purposes - REVISED**

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### Action x Monitoring

#### Recommended Action:

That 2018/2019 Board Budget Priorities for Consultation Purposes be approved as:

- Improving Literacy
- Improving Mathematics
- School Revitalization
- Special Education
- Student Supports
- 21<sup>st</sup> Century Learning (Transforming Learning Everywhere)

#### Background:

The Finance and Facilities Committee has been assigned the responsibility for “Budget Planning and Development” of the annual budget. Finance and Facilities Committee reviewed the Budget Development Process and agreed that we will continue to facilitate a consultation process on Board Budget Priorities and encourage greater internal stakeholder participation in the consultation process by connecting with more internal groups.

HWDSB sees the identification and finalization of Board Budget Priorities as a very important and foundational step in its Budget Development Process. Board stakeholders will be invited to comment on and provide input on the Board Budget Priorities approved by Finance and Facilities Committee.

#### Staff Observation:

The following four main benefits of public consultation have been identified:

- Improves the public’s understanding of issues and builds strong lines of communication.
- Helps the Board to become fully aware of the possible impact of a decision.
- Allows the Board to make informed educated decisions, considering the public’s views.
- Establishes a better environment for the implementation of decisions because people have been able to participate in the process and understand the reasons for the decision.

A Leading Budget Planning and Development Practice is to demonstrate that the annual budget is linked to strategic Board-approved goals and priorities. The identification of the Board's Budget Priorities will assist with the understanding of all Board stakeholders of the core programs and initiatives that the Annual Budget is designed to support. As a school board develops its budget it is helpful to establish a clear statement of the Board's Budget Priorities to ensure that decisions are influenced by these priorities.

**Conclusion:**

Our Board Priorities focus on Student Learning and Achievement through effective instructional strategies, building student and staff well-being through positive climate strategies, improving our communication through comprehensive strategies, investment in school renewal to improve school facilities and strengthening our collaboration with new and existing community partners to enhance opportunities for students.

The public consultation process is planned to begin on January 30, 2018 and will remain open until March 1, 2018. This end date will facilitate the sharing of consultation results with the Board of Trustees in March, 2018. Information in support of the consultation process is provided in Appendix A and B to this report.

**Attachments**

- Appendix A Preliminary Listing of Board Priorities for Consultation
- Appendix B Public Consultation Survey

# Hamilton-Wentworth District School Board Budget Priorities | 2018/2019

Hamilton-Wentworth District School Board defines a priority as “initiatives and/or programs to which the board is committed to and would direct funds to if financially possible”. The following is a list of priorities that HWDSB is committed to for 2018/2019:

	Definition	Example of program related to priority
<b>Special Education</b>  <i>Positive Culture &amp; Well-Being</i> <i>Student Learning and Achievement</i>	<p>We believe all students can succeed and are committed to ensuring students feel safe, supported and accepted. The Board endeavours to meet the needs of all students with special education needs in an engaging environment that is respectful and inclusive. We recognize that our students have diverse learning needs that require varied supports and programs, and therefore we provide a continuum of special education supports and services which included regular and special class placements.</p>	<p>Video:  <i>Profiling Excellence Program Award – Westdale Special Education Class</i>  <a href="https://www.youtube.com/watch?v=cEOTMxlRn7c&amp;list=TL_oI0mEXmCybtCzYc4PDfF-LkaKrfB1HI">https://www.youtube.com/watch?v=cEOTMxlRn7c&amp;list=TL_oI0mEXmCybtCzYc4PDfF-LkaKrfB1HI</a></p> <p>Website  <i>Special Education Supports</i>  <a href="http://www.hwdsb.on.ca/elementary/supports/special-ed/">http://www.hwdsb.on.ca/elementary/supports/special-ed/</a></p>
<b>Student Supports</b>  <i>Positive Culture &amp; Well-Being</i> <i>Student Learning and Achievement</i>	<p>All students need a safe, accepting and supportive environment that contributes to their overall well-being and achievement. Professionals with diverse training and expertise work collaboratively to support our students' academic, social, and emotional development, responding to the unique and varied needs of students, schools and their communities. Our Reading Specialist teachers have a mandate to support K-1 educators with reading strategies and student-focused reading interventions in order to support our goal of all students reading by grade 1. While our We Help campaign brings greater awareness to mental health and addresses youth attitudes to tackle social isolation and to encourage help-seeking and help-offering behaviours.</p>	<p>Video:  <i>Profiling Excellence Program Awards</i>  <a href="https://www.youtube.com/watch?v=GI_FwEn49c0">https://www.youtube.com/watch?v=GI_FwEn49c0</a></p> <p>Website:  <i>Elementary Supports</i>  <a href="https://www.hwdsb.on.ca/elementary/supports/">https://www.hwdsb.on.ca/elementary/supports/</a></p>



	Definition	Example of program related to priority
<p><b>Improving Mathematics</b></p> <p><i>Student Learning and Achievement</i></p>	<p>Like the province, HWDSB continues to have challenges. We are focusing our efforts to have at least 65 per cent of all students from grades 3, 6 and 9 achieving at or above provincial standard as measured by EQAO. HWDSB is entering its second year of implementing the Renewed Math Strategy, as part of its vision of students moving towards graduation. This commitment to a balanced math program will not only see students understand how to do math, but also what it means through real life examples. We are also investing in families understanding of how we teach math, as part of our aim to increase awareness of parents, guardians and caregivers of what their children are learning in their classrooms.</p>	<p>Video: <i>Technology in the Classroom</i> <a href="https://www.youtube.com/watch?v=pjZdXjry31w">https://www.youtube.com/watch?v=pjZdXjry31w</a></p> <p>Website: <i>EQAO Media Release</i> <a href="http://www.hwdsb.on.ca/blog/hwdsb-shows-improvement-towards-achievement/">http://www.hwdsb.on.ca/blog/hwdsb-shows-improvement-towards-achievement/</a></p> <p><i>Student Learning &amp; Achievement Report</i> <a href="http://www.hwdsb.on.ca/wp-content/uploads/meetings/Program-Committee-Agenda-1510584362.pdf">http://www.hwdsb.on.ca/wp-content/uploads/meetings/Program-Committee-Agenda-1510584362.pdf</a></p>
<p><b>21<sup>st</sup> Century Learning (Transforming Learning Everywhere)</b></p> <p><i>Student Learning and Achievement</i></p>	<p>Through 21<sup>st</sup> Century Learning, we aim to improve student achievement and equity. In order to achieve this, we are working towards ensuring that students and staff have access to the resources and digital learning tools available within every instructional space. This also enables students to use tools to access the Internet in order to support their learning. We recognize that the power of effective teacher instruction with digital tools is vital to prepare students for their ongoing and future learning and achievement.</p>	<p>Video: <i>Transforming Learning Everywhere (TLE)</i> <a href="https://www.youtube.com/watch?v=YYln2AJ2K_I">https://www.youtube.com/watch?v=YYln2AJ2K_I</a></p> <p>Website: <i>TLE Website</i> <a href="http://www.hwdsb.on.ca/tle/">http://www.hwdsb.on.ca/tle/</a></p> <p>Report: <i>21<sup>st</sup> Century Learning / Transforming Learning Everywhere Report</i> <a href="https://www.hwdsb.on.ca/wp-content/uploads/meetings/Program-Committee-Agenda-1494614486.pdf">https://www.hwdsb.on.ca/wp-content/uploads/meetings/Program-Committee-Agenda-1494614486.pdf</a></p>

# Hamilton-Wentworth District School Board Budget Priorities | 2018/2019

	Definition	Example of program related to priority
<b>Elementary and Secondary Program Strategies</b>  <i>Student Learning and Achievement</i> <i>School Renewal</i>	<p>We want all students to have what they need to succeed at any one of our schools. Our Elementary and Secondary program strategies and benchmarks are part of our Long Term Facilities Master Plan. Our Design Manuals, provide a framework and specific guidelines for the design of new schools and to assist in the planning and development of any additions and alterations for existing schools. This allows HWDSB to develop buildings and learning environments that respond to each school community's unique needs.</p>	<p>Website:  <i>Program Strategy</i>  <a href="http://www.hwdsb.on.ca/about/program-strategy/">http://www.hwdsb.on.ca/about/program-strategy/</a></p>
<b>School Renewal</b>  <i>School Renewal</i>	<p>We are committed to improving the conditions of our schools and reducing the amount of schools that are identified as in poor condition. Our Capital Plan has mapped out how plan to get their over the next 8 years. This will provide students with improved learning environments to support student engagement in their learning, leading to improved student outcomes.</p>	<p>Video:  <i>Tiffany Hills Opening</i>  <a href="https://www.youtube.com/watch?v=4cgyOseo-7s">https://www.youtube.com/watch?v=4cgyOseo-7s</a></p> <p>Website:  <i>Long Term Facilities Master Plan</i>  <a href="http://www.hwdsb.on.ca/about/facilities-master-plan/">http://www.hwdsb.on.ca/about/facilities-master-plan/</a></p>

# HWDSB 2018-2019 Budget Consultation

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## 2018-2019 Budget Consultation

As part of Hamilton-Wentworth District School Board's (HWDSB) commitment to be accountable to its community stakeholders, the Board informs its stakeholders of its budget for the upcoming school year to show how it uses its resources wisely, efficiently, effectively and equitably.

Hamilton-Wentworth District School Board's Strategic Directions focus on Positive Culture and Well-Being, Student Learning and Achievement, Effective Communications, School Renewal and Partnerships. We have created many strategies to meet these directions and six of these priorities are our focus for the 2018-2019 budget.

We would like your comments and views on these priorities. As such, HWDSB has developed this survey to gather feedback on our proposed Board wide priorities. Your responses will help HWDSB's Trustees further refine HWDSB's budget to benefit our students and staff in 2018-2019.

**Please complete this survey by March 1st, 2018, 4:00 pm**

This survey is voluntary. All responses will remain anonymous and confidential. Responses will be compiled and reported in general format and will not link answers to any individual or group. Data will only be accessed by Research & Analytics, HWDSB's research department.

If you have any questions or concerns, please contact Denise Dawson, Senior Manager of Business Services at 905-527-5092, extension 2202 or by email at [ddawson@hwdsb.on.ca](mailto:ddawson@hwdsb.on.ca)

**PART A: ABOUT YOU**

**1. Please indicate which group you belong to:**

- Parent/Guardian/Caregiver
- Community Group/Member
- HWDSB Student
- HWDSB Staff Member

*Display This Question:*  
*If PART A: ABOUT YOU 1. Please indicate which group you belong to: = Community Group/Member*

Q1a You indicated that you represent a Community Group/Member, please answer the following:

1a. Your organization or affiliation (if applicable):

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*Display This Question:*  
*If PART A: ABOUT YOU 1. Please indicate which group you belong to: = Community Group/Member*

Q1b 1b. Your position in the organization (if applicable):

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*Display This Question:*  
*If PART A: ABOUT YOU 1. Please indicate which group you belong to: = Community Group/Member*

Q1c 1c. If you're completing this survey on behalf of a group, please indicate the number of individuals in the group that have provided this feedback:

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Display This Question:

If PART A: ABOUT YOU 1. Please indicate which group you belong to: = Parent/Guardian/Caregiver

Or PART A: ABOUT YOU 1. Please indicate which group you belong to: = Community Group/Member

Or PART A: ABOUT YOU 1. Please indicate which group you belong to: = HWDSB Staff Member

**Q2. Do you have children in an HWDSB school?**

Yes

No

Display This Question:

If 2. Do you have children in an HWDSB school? = Yes

Q2a. Please indicate the number of children you have in an HWDSB school:

▼ 1 (1) ... 5+ (5)

**PART B: 2018-2019 HWDSB Budget Priorities**

HWDSB defines a priority as "*initiatives and/or programs to which the board is committed to and would direct funds to if financially possible*". The following is a list of priorities that HWDSB is committed to for 2018-2019:

- Improving Mathematics
- Elementary and Secondary Program Strategies
- School Renewal
- Special Education
- Student Supports
- 21st Century Learning (Transforming Learning Everywhere)

To view a brief definition of a priority, place the cursor on the priority name or click [HWDSB 2018-2019 Budget Priorities](#) to view a pdf document with the priority definitions.

In the next few pages, please comment on the priorities HWDSB has identified for 2018-2019.

**Q3. Do you think HWDSB should be committed to these priorities?**

	Yes	No
Improving Mathematics ( <a href="#">Video</a> , <a href="#">Website</a> , <a href="#">Website</a> )	<input type="radio"/>	<input type="radio"/>
Elementary and Secondary Program Strategies ( <a href="#">Website</a> )	<input type="radio"/>	<input type="radio"/>
School Renewal ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="radio"/>	<input type="radio"/>
Special Education ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="radio"/>	<input type="radio"/>
Student Supports ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="radio"/>	<input type="radio"/>
21st Century Learning (Transforming Learning Everywhere) ( <a href="#">Video</a> , <a href="#">Website</a> , <a href="#">Report</a> )	<input type="radio"/>	<input type="radio"/>

**Q4. Please rank each of the priorities, where 1 is 'most important' and 6 is 'least important'.**

- \_\_\_\_\_ Improving Mathematics ([Video](#), [Website](#), [Report](#))
- \_\_\_\_\_ Elementary and Secondary Program Strategies ([Website](#))
- \_\_\_\_\_ School Renewal ([Video](#), [Website](#))
- \_\_\_\_\_ Special Education ([Video](#), [Website](#))
- \_\_\_\_\_ Student Supports ([Video](#), [Website](#))
- \_\_\_\_\_ 21st Century Learning (Transforming Learning Everywhere) ([Video](#), [Website](#), [Report](#))

**Q5. What direction(s) should HWDSB take with regard to this priority?**

(Please select as many that apply)

	<b>Post more information about this priority on the HWDSB website</b>	<b>Allocate additional resources to students, schools and clusters on a per-need basis</b>	<b>Engage in consultation with expert groups and committees (e.g., Parent-Involvement Committee)</b>
Improving Mathematics ( <a href="#">Video</a> , <a href="#">Website</a> , <a href="#">Report</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elementary and Secondary Program Strategies ( <a href="#">Website</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Renewal ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Education ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Supports ( <a href="#">Video</a> , <a href="#">Website</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21st Century Learning (Transforming Learning Everywhere) ( <a href="#">Video</a> , <a href="#">Website</a> , <a href="#">Report</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Q6. Please provide additional direction(s) you would like for any of the following priorities HWDSB committed to for 2018-2019.**

Improving Mathematics		
Elementary and Secondary Program Strategies		
School Renewal		
Special Education		
Student Supports		
21st Century Learning (Transforming Learning Everywhere)		

**Q7. Please list additional priorities that HWDSB should consider for the 2018-2019 Budget.**

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**To submit your final responses please click the Next button below.**





**EXECUTIVE REPORT TO  
FINANCE AND FACILITIES  
COMMITTEE**

**TO:** Finance and Facilities Committee  
**FROM:** Manny Figueiredo, Director of Education  
**DATE:** January 17, 2018  
**PREPARED BY:** Stacey Zucker, Associate Director, Support Services  
Denise Dawson, Senior Manager, Business Services  
**RE:** Enrolment Summary – October 31, 2017

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**Action                                  Monitoring      x**

**Background:**

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Grant for Student Needs (GSN) which is 99% of a school boards funding. Expenditures and revenues in the 2016/17 budget were calculated based on projected Average Daily Enrolment (ADE) which is calculated based on October 31, 2017 and March 31, 2018 projected enrolment. Actual enrolment for October 31, 2017 has been finalized and is compared to the projections.

	<b>Projected October 31, 2017 FTE</b>	<b>Actual October 31, 2017 FTE</b>	<b>Increase (Decrease) FTE</b>
Full Day Kindergarten	6,888.00	7,001.00	113.00
Grades 1-3	10,504.00	10,566.00	62.00
Grades 4-8	17,365.00	17,493.00	128.00
Special Education	528.00	504.00	(24.00)
<b>Total Elementary</b>	<b><u>35,285.00</u></b>	<b><u>35,564.00</u></b>	<b><u>279.00</u></b>
<b>Total Secondary</b>	<b><u>14,228.25</u></b>	<b><u>14,306.50</u></b>	<b><u>78.25</u></b>
<b>Total Enrolment</b>	<b><u>49,513.25</u></b>	<b><u>49,870.50</u></b>	<b><u>357.25</u></b>

Actual Enrolment information for 2013/14, 2014/15, 2015/16 and 2016/17 has been included for comparison purposes.

**Staff Observations:****Elementary:**

Overall, elementary enrolment is 279.00 FTE higher than projected, for a number of reasons:

1. Growth from residential development in various locations across the Hamilton-Wentworth Area. This development continues to bring students from both outside the Hamilton area and from other communities in the city.
2. Enrolment projections for 2017-2018 were conservative as we were not in a position last spring when the projections were built to determine how many of the Syrian refugees that arrived in prior years would remain in the Hamilton area.

**Secondary:**

Overall, secondary enrolment is 78.25 FTE higher than budget projection for the following reasons:

1. Growth from residential development in various locations across the Hamilton-Wentworth region. This development continues to bring students from both outside the Hamilton area and from other communities in the city.
2. The residential development in the Stoney Creek mountain area has slowed down slightly thus the enrolment projections for this area were overstated.
3. The French immersion program has grown more than projected for Sherwood program.

**Conclusion:**

The revised enrolment will be used in the Revised Estimates that are due to the Ministry in December 2017. As a result of enrolment increases, elementary teacher and early childhood educators was increased by 25.20 FTE and 3.00 FTE respectively, in September restructuring and the secondary teacher budget will be increased by 6.60 ADE to be adjusted in second semester.

Attach.

Hamilton-Wentworth District School Board													Appendix A
Summary of Elementary Enrolment													
Finance and Facilities Committee - January 17, 2018													
	Oct 2017	Oct 2017	Diff. Actual	Oct 2016	Oct 2016	Diff. Actual	Mar 2017	Mar 2017	Diff. Actual	ADE	ADE	ADE	ADE
School	Budget	Actual	to Budget	Budget	Actual	to Budget	Rev Budget	Actual	to Budget	2016/17	2015/16	2014/15	2013/14
A. M. Cunningham	394.00	416.00	22.00	392.00	410.00	18.00	410.00	410.00	0.00	410.00	406.50	417.00	392.75
Adelaide Hoodless	424.00	429.00	5.00	417.00	424.00	7.00	424.00	417.00	(7.00)	420.50	425.50	416.50	364.50
Allan Greenleaf	496.00	545.00	49.00	463.00	493.00	30.00	493.00	494.00	1.00	493.50	453.50	456.50	414.00
Ancaster Meadow	648.00	632.00	-16.00	875.00	851.00	(24.00)	629.00	657.00	28.00	754.00	893.00	910.00	776.75
Ancaster Senior	350.00	369.00	19.00	321.00	339.00	18.00	339.00	342.00	3.00	340.50	298.50	304.50	312.00
Balaclava	380.00	364.00	-16.00	382.00	380.00	(2.00)	380.00	375.20	(4.80)	378.00	369.00	375.50	341.25
Bellmoore	1038.00	1,061.00	23.00	979.00	973.00	(6.00)	973.00	983.00	10.00	978.00	899.00	810.00	622.00
Bennetto	482.00	493.00	11.00	459.00	492.00	33.00	492.00	495.00	3.00	493.50	493.00	503.00	466.75
Beverly Central	182.00	188.00	6.00	175.00	173.00	(2.00)	173.00	171.00	(2.00)	172.00	172.00	160.50	155.00
Billy Green	493.00	482.00	-11.00	536.00	486.00	(50.00)	486.00	481.00	(5.00)	483.50	469.50	438.00	379.00
Buchanan Park	148.00	171.00	23.00	165.00	164.00	(1.00)	164.00	170.00	6.00	167.00	170.00	181.00	162.25
C. H. Bray	313.00	306.00	-7.00	311.00	309.00	(2.00)	309.00	315.00	6.00	312.00	316.50	316.00	287.50
Cathy Weaver	713.00	700.00	-13.00	609.00	725.00	116.00	725.00	725.00	0.00	725.00	651.00	618.00	559.25
Cecil B. Stirling	280.00	273.00	-7.00	275.00	295.00	20.00	295.00	287.00	(8.00)	291.00	304.50	343.00	322.75
Central	322.00	309.00	-13.00	262.00	301.00	39.00	302.00	301.00	(1.00)	302.50	278.00	246.00	179.50
Chedoke	481.00	451.00	-30.00	634.00	573.00	(61.00)	454.00	482.00	28.00	527.50	558.50	518.00	473.75
Collegiate Avenue	278.00	299.00	21.00	270.00	278.00	8.00	278.00	284.00	6.00	281.00	277.00	262.00	245.00
Cootes Paradise	605.00	644.00	39.00	553.00	604.00	51.00	605.00	615.00	10.00	609.50	588.00	589.50	383.50
Dalewood	269.00	265.00	-4.00	291.00	274.00	(17.00)	275.00	275.00	0.00	274.50	292.50	297.00	308.00
Dr. J. Edgar Davey	491.00	505.00	14.00	514.00	509.00	(5.00)	509.00	489.00	(20.00)	500.50	520.50	560.00	539.50
Dr. J. Seaton	200.00	195.00	-5.00	207.00	215.00	8.00	215.00	215.00	0.00	215.00	213.50	227.00	214.75
Dundana	342.00	356.00	14.00	357.00	367.00	10.00	367.00	371.00	4.00	369.00	353.00	339.00	303.50
Dundas Central	400.00	413.00	13.00	404.00	408.00	4.00	408.00	411.00	3.00	409.50	407.00	407.50	390.00
Earl Kitchener	554.00	566.00	12.00	531.00	564.00	33.00	564.00	566.00	2.00	565.00	558.00	574.50	461.25
Eastdale	212.00	201.00	-11.00	181.00	201.00	20.00	201.00	216.00	15.00	208.50	195.50	199.50	184.50
Ecole Elementaire Michaelle Jean	229.00	249.00	20.00	181.00	194.00	13.00	194.00	197.00	3.00	195.50	155.50	122.00	87.00
Elizabeth Bagshaw	375.00	407.00	32.00	374.00	374.00	0.00	376.00	386.00	10.00	380.00	368.50	350.00	324.50
Fessenden	514.00	528.00	14.00	484.00	525.00	41.00	525.00	529.00	4.00	527.00	498.00	505.50	429.00
Flamborough Centre	243.00	253.00	10.00	248.00	260.00	12.00	255.00	258.00	3.00	259.00	251.00	283.50	285.00
Franklin Road	507.00	520.00	13.00	463.00	496.00	33.00	497.00	488.00	(9.00)	492.00	444.50	361.50	310.50
Gatestone	617.00	595.00	-22.00	598.00	616.00	18.00	616.00	619.00	3.00	617.50	606.50	631.50	593.75
George L. Armstrong	498.00	497.00	-1.00	473.00	492.00	19.00	493.00	493.00	0.00	492.50	487.50	318.00	304.50
Glen Brae	324.00	325.00	1.00	340.00	320.00	(20.00)	320.00	322.00	2.00	321.00	333.00	311.00	286.00
Glen Echo	310.00	327.00	17.00	289.00	302.00	13.00	302.00	303.00	1.00	302.50	293.50	268.50	274.25
Glenwood	41.00	48.00	7.00	49.00	41.00	(8.00)	41.00	42.00	1.00	41.50	49.00	48.00	48.00
Gordon Price	384.00	386.00	2.00	393.00	396.00	3.00	396.00	397.00	1.00	397.00	405.50	418.50	391.75
Green Acres	287.00	278.00	-9.00	288.00	295.00	7.00	295.00	288.00	(7.00)	291.50	284.00	305.00	294.00
Greensville/Spencer Valley	340.00	362.00	22.00	175.00	173.50	(1.50)	174.00	179.00	5.00	176.25	187.00	187.00	180.00
Guy Brown	675.00	669.00	-6.00	736.00	683.00	(53.00)	682.00	681.00	(1.00)	682.00	699.00	648.60	573.75
Helen Detwiler	507.00	518.00	11.00	498.00	527.00	29.00	527.00	526.00	(1.00)	526.50	524.50	541.00	516.75
Hess	367.00	339.00	-28.00	298.00	352.00	54.00	352.00	348.00	(4.00)	351.00	328.50	302.50	292.25
Highview	482.00	469.00	-13.00	471.00	481.00	10.00	481.00	479.00	(2.00)	481.00	467.50	447.00	394.00
Hillcrest	541.00	506.00	-35.00	549.00	551.00	2.00	557.00	541.00	(16.00)	548.00	582.00	425.50	435.00
Holbrook	215.00	201.00	-14.00	188.00	206.00	18.00	206.00	212.00	6.00	209.00	190.00	181.00	180.75
Huntington Park	423.00	446.00	23.00	401.00	421.00	20.00	421.00	418.00	(3.00)	419.50	413.00	418.00	381.50
James MacDonald	359.00	335.00	-24.00	304.00	327.00	23.00	327.00	317.00	(10.00)	322.00	293.50	304.50	237.00
Janet Lee	445.00	432.00	-13.00	422.00	437.00	15.00	437.00	443.00	6.00	440.00	417.50	413.00	385.00
Lake Avenue	491.00	482.00	-9.00	491.00	506.00	15.00	506.00	494.00	(12.00)	500.00	511.00	527.00	502.00
Lawfield	688.00	707.00	19.00	714.00	703.00	(11.00)	703.00	705.00	2.00	704.00	736.00	723.50	665.50
Lincoln Alexander	247.00	246.00	-1.00	223.00	235.00	12.00	235.00	241.00	6.00	238.00	225.00	202.50	175.00
Lisgar	301.00	295.00	-6.00	300.00	302.00	2.00	302.00	305.00	3.00	303.50	311.50	303.00	261.00
Mary Hopkins	375.00	390.00	15.00	316.00	338.00	22.00	338.00	336.00	(2.00)	337.00	315.00	309.50	259.50
Memorial	448.00	433.00	-15.00	467.00	460.00	(7.00)	460.00	440.00	(20.00)	449.50	469.00	474.00	446.75
Memorial (S.C.)	374.00	380.00	6.00	346.00	371.00	25.00	371.00	375.00	4.00	373.00	348.00	353.50	306.50
Millgrove	186.00	191.00	5.00	176.00	186.00	10.00	186.00	184.00	(2.00)	185.00	176.50	175.00	144.25
Mount Albion	372.00	402.00	30.00	309.00	357.00	48.00	358.00	375.00	17.00	366.00	306.50	307.50	263.50
Mount Hope	387.00	361.00	-26.00	401.00	378.00	(23.00)	379.00	374.00	(5.00)	376.00	385.50	345.50	269.75
Mountain View	333.00	351.00	18.00	326.00	330.00	4.00	331.00	330.00	(1.00)	330.00	336.50	318.00	294.75
Mountview	234.00	231.00	-3.00	191.00	224.00	33.00	224.00	230.00	6.00	227.00	198.50	203.00	174.25
Norwood Park	503.00	519.00	16.00	489.00	485.00	(4.00)	486.00	482.00	(4.00)	492.00	471.50	466.50	465.50

Hamilton-Wentworth District School Board													Appendix A
Summary of Elementary Enrolment													
Finance and Facilities Committee - January 17, 2018													
	Oct 2017	Oct 2017	Diff. Actual	Oct 2016	Oct 2016	Diff. Actual	Mar 2017	Mar 2017	Diff. Actual	ADE	ADE	ADE	ADE
School	Budget	Actual	to Budget	Budget	Actual	to Budget	Rev Budget	Actual	to Budget	2016/17	2015/16	2014/15	2013/14
Parkdale	220.00	195.00	-25.00	160.00	213.00	53.00	213.00	200.00	(13.00)	206.50	174.00	147.00	132.75
Pauline Johnson	386.00	388.00	2.00	430.00	424.00	(6.00)	424.00	424.00	0.00	424.00	470.00	256.50	211.00
Prince of Wales	640.00	679.00	39.00	658.00	638.60	(19.40)	640.00	656.00	16.00	647.30	669.00	685.00	590.00
Queen Mary	613.00	604.00	-9.00	599.00	618.00	19.00	618.00	616.00	(2.00)	617.00	594.00	608.00	528.00
Queen Victoria	554.00	580.00	26.00	550.00	557.00	7.00	557.00	572.00	15.00	564.50	539.50	538.50	436.50
Queen's Rangers	131.00	125.00	-6.00	109.00	130.00	21.00	130.00	131.00	1.00	130.50	120.50	119.50	107.00
Queensdale	336.00	347.00	11.00	291.00	335.00	44.00	335.00	342.00	7.00	338.50	275.50	190.50	153.75
R. A. Riddell	752.00	740.00	-12.00	735.00	748.00	13.00	748.00	763.00	15.00	755.50	742.50	776.00	716.50
R. L. Hyslop	157.00	163.00	6.00	157.00	160.00	3.00	160.00	158.00	(2.00)	159.00	163.50	179.00	165.00
Ray Lewis	624.00	608.00	-16.00	640.00	631.00	(9.00)	631.00	642.00	11.00	636.50	642.00	667.50	603.75
Richard Beasley	195.00	204.00	9.00	185.00	204.00	19.00	204.00	216.00	12.00	210.00	196.00	207.00	163.25
Ridgemount	457.00	469.00	12.00	425.00	419.00	(6.00)	419.00	428.00	9.00	423.50	395.50	300.00	233.00
Rosedale	164.00	191.00	27.00	159.00	165.00	6.00	165.00	175.00	10.00	170.00	171.00	166.00	140.25
Rousseau	262.00	276.00	14.00	235.00	261.00	26.00	261.00	263.00	2.00	262.00	239.00	237.00	223.75
Ryerson	405.00	424.00	19.00	377.00	410.00	33.00	410.00	412.00	2.00	411.00	371.00	351.00	359.50
Sir Isaac Brock	205.00	195.00	-10.00	186.00	207.00	21.00	208.00	202.00	(6.00)	204.50	191.50	200.50	166.50
Sir Wilfrid Laurier	480.00	434.00	-46.00	472.00	462.00	(10.00)	462.00	438.00	(24.00)	450.00	475.50	492.00	448.25
Sir William Osler	591.00	587.00	-4.00	580.00	606.00	26.00	606.00	602.00	(4.00)	604.00	599.50	628.50	567.00
Spencer Valley	0.00	0.00	0.00	183.00	185.00	2.00	185.00	187.00	2.00	186.00	182.00	194.50	187.00
Strathcona	195.00	188.00	-7.00	198.00	193.00	(5.00)	193.00	189.00	(4.00)	191.00	189.50	200.50	180.75
Tapleystown	322.00	352.00	30.00	273.00	295.00	22.00	295.00	320.00	25.00	300.50	251.50	203.00	173.25
Templemead	588.00	601.00	13.00	514.00	580.00	66.00	580.00	588.00	8.00	584.50	571.00	578.00	539.25
Tiffany Hills	343.00	365.00	22.00	0.00	0.00	0.00	344.00	293.00	(51.00)	146.50	0.00	315.50	300.25
Viscount Montgomery	388.00	389.00	1.00	366.00	401.00	35.00	402.00	399.00	(3.00)	400.00	367.00	585.00	533.25
W.H. Ballard	590.00	583.00	-7.00	537.00	568.00	31.00	568.00	553.00	(15.00)	563.00	559.00	281.00	270.50
Westview	231.00	224.00	-7.00	248.00	223.00	(25.00)	226.00	230.00	4.00	226.50	246.50	246.40	196.50
Westwood	265.00	268.00	3.00	249.00	258.00	9.00	258.00	271.00	13.00	264.50	250.50	855.50	724.25
Winona	888.00	873.00	-15.00	892.00	873.00	(19.00)	873.00	886.00	13.00	879.50	876.00	183.00	159.00
Yorkview	186.00	201.00	15.00	190.00	189.20	(.80)	190.00	188.20	(1.80)	189.10	190.50		
<b>Closed:</b>													
Bell-Stone												0.00	45.50
Cardinal Heights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	314.50	311.00
Eastmount Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204.50	172.75
Linden Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.00	136.00
Prince Phillip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171.50
Roxborough Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.00	189.50
Woodward	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.00	114.75
<b>Total</b>	<b>35,285.00</b>	<b>35,564.00</b>	<b>279.00</b>	<b>34,132.00</b>	<b>35,106.30</b>	<b>974.30</b>	<b>35,128.00</b>	<b>35,228.40</b>	<b>100.40</b>	<b>35,179.65</b>	<b>34,345.50</b>	<b>34,385.00</b>	<b>31,022.25</b>

Hamilton-Wentworth District School Board  
 Summary of Elementary Enrolment  
 Finance and Facilities Committee - January 17, 2018

Appendix A

School	Oct 2017 Budget	Oct 2017 Actual	Diff. Actual to Budget	Oct 2016 Budget	Oct 2016 Actual	Diff. Act Budget	Mar 2017 Budget	Mar 2017 Actual	Diff. Act Budget	ADE 2016/17	ADE 2015/16	ADE 2014/15	ADE 2013/14
Ancaster	1,120.5	1,183.8	63.3	1,172.5	1,153.3	(19.3)	1,135.0	1,106.5	(28.5)	1,129.9	1,160.9	1,098.6	1,056.1
Delta	757.5	630.0	(127.5)	645.8	651.3	5.5	619.0	608.0	(11.0)	629.6	681.3	739.1	673.8
Dundas Valley	897.0	907.5	10.5	928.0	925.8	(2.3)	899.0	897.0	(2.0)	911.4	1,008.8	1,031.5	766.3
Glendale	858.5	878.5	20.0	754.3	837.0	82.8	802.5	806.0	3.5	821.5	803.3	890.1	920.4
Nora Henderson	753.0	787.3	34.3	730.5	714.5	(16.0)	677.5	697.0	19.5	705.8	670.3	698.0	573.6
Orchard Park	943.8	980.0	36.3	969.8	952.8	(17.0)	921.0	914.8	(6.3)	933.8	968.3	981.3	1,005.9
Saltfleet	1,195.8	1,147.5	(48.3)	1,220.0	1,180.5	(39.5)	1,141.5	1,116.3	(25.3)	1,148.4	1,153.6	1,119.4	1,159.0
Sherwood	1,035.0	1,093.3	58.3	1,067.0	1,070.0	3.0	1,014.5	999.8	(14.8)	1,034.9	978.0	1,016.1	993.6
Sir Allan MacNab	996.5	1,009.5	13.0	1,021.0	987.5	(33.5)	953.5	960.8	7.3	974.1	1,080.0	1,097.5	863.4
Sir John A Macdonald	978.3	983.3	5.0	1,000.0	977.5	(22.5)	947.0	970.5	23.5	974.0	997.9	1,023.3	1,089.5
Sir Winston Churchill	720.3	695.5	(24.8)	738.8	749.5	10.8	700.0	704.8	4.8	727.1	790.0	840.5	919.8
Waterdown	1,116.0	1,186.8	70.8	1,126.0	1,147.0	21.0	1,098.5	1,116.1	17.6	1,131.5	1,151.6	1,157.3	1,109.4
Westdale	1,210.5	1,202.5	(8.0)	1,158.8	1,277.5	118.8	1,253.5	1,234.6	(18.9)	1,256.1	1,364.5	1,556.5	1,615.8
Westmount	1,373.0	1,401.8	28.8	1,426.0	1,422.0	(4.0)	1,347.0	1,369.3	22.3	1,395.6	1,442.6	1,456.4	1,470.0
Alter Ed - Combined	238.5	219.5	(19.0)	262.8	239.8	(23.0)	238.5	276.3	37.8	258.0	278.5	263.5	246.4
Contingency	34.3		(34.3)										
<b>Closed:</b>													
Hill Park													625.9
Mountain	-	-	-	86.5	76.0	(10.5)	71.0	61.5	(9.5)	68.8	122.3	177.6	126.4
Parkside													354.8
Parkview													213.1
<b>Total</b>	<b>14,228.3</b>	<b>14,306.5</b>	<b>78.3</b>	<b>14,307.5</b>	<b>14,361.8</b>	<b>54.3</b>	<b>13,819.0</b>	<b>13,839.0</b>	<b>20.0</b>	<b>14,100.4</b>	<b>14,651.6</b>	<b>15,146.7</b>	<b>15,782.9</b>



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** Finance and Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** January 17, 2018

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services  
Denise Dawson, Senior Manager Business Services

**RE:** **Interim Financial Status Report – November 30, 2017**

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**Action**                      **Monitoring** x

### **Background:**

The Interim Financial Status Report (Appendix A) consists of:

- Enrolment information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Staffing information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Financial information comparing the year-end forecast to the Budget, with explanations of key variances;
- Summarization of all information presented, in numeric and graph format, with explanations of key variances

The Interim Financial Status Report is prepared three times per year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and March 31.

### **Rationale/Benefits:**

The Interim Financial Status Report presented is based on available information and assumptions as of November 30, 2017. Budget to actual trends were reviewed in order to forecast the Boards August 31, 2018 year-end position from a financial, staffing and enrolment perspective. The Interim Financial Status Report is prepared three times year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and March 31.

### **Staff Observation:**

The Ministry of Education allocates funding to School Boards using a model that is based on enrolment and the needs of students in each board. Enrolment is based on two fixed-in-time Full-Time Equivalent (FTE) values at October 31<sup>st</sup> and March 31<sup>st</sup> which are combined to produce the annualized Average Daily Enrolment (ADE). For budget purposes, enrolment is projected based on historical trends, student retention rate, growth in housing development and validation by principals of their school's projected enrolment.

An estimated ADE of 35,285 elementary and 13,932.75 secondary students was used to develop the 2017/18 Budget Estimates for Grants for Student Needs (GSN) and to determine staffing levels and expenditures required in the system. October 31, 2017 actual enrolment is now available and has been used to revise the budget for the 2017-18 school year. The revised elementary enrolment is projected to be 279.00 ADE higher than budget, while secondary revised enrolment is projected to be 90.50 ADE greater than budget. This revised projected enrolment has been used to calculate the Revised Estimates which the Board reported to the Ministry in December 2017 and used to adjust staffing levels and expenditure budgets accordingly.

The Revised Budget reflects a net increase in Grant Revenue of \$1.4 m. GSN revenue increased \$3.1 due to the enrolment increase, however this increase was offset by a reduction in the qualifications and experience grant as a result of the placement of teachers as of October 31, 2017. Other revenue has increased by \$2.9 m due to the increase in international students as of October 31, 2017 and additional Education Program Other (EPO) grants announced by the Ministry.

Expenditures in the Revised Budget have been increased for the addition of 25.2 Elementary Teachers, 3.0 Early Childhood Educators and 6.60 Secondary Teachers due to the increased enrolment, class size compliance and to meet student needs in the system. Other expenditures in the budget have also been increased to reflect a corresponding increase in grant revenue or EPO revenue. In addition, revenue has been allocated to provide for 15 additional transitional educational assistants to support the needs of our students.

Work to date has identified several risk areas including supply usage for sick leave coverage, utility costs and snow clearing expenditures with the weather to date. These areas continue to be monitored and tracked. At this point, the \$2 million contingency is unspent and is projected to remain intact until the end of the year. This surplus will be used to replenish our accumulated surplus per Ministry direction. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Reports will be updated accordingly.

**Conclusion:**

As the Interim Financial Status Report shows, even though GSN revenue has been increased due to the increase in enrolment, there has been a corresponding increase in expenditures. Therefore, the Board is still on track to have a balanced budget for 2017-18.

**Hamilton-Wentworth District School Board**  
**Interim Financial Report - Based on Information as of November 30, 2017**  
**For the Period Ending August 31, 2018**

**Summary of Financial Results**

	Budget Estimates	Revised Budget	Forecast	In-Year Change	
				\$	%
<b>Revenues</b>					
Operating Grants	548,692,999	550,115,833	550,115,833	-	-
Capital & Debt Interest	149,418,425	149,418,425	149,418,425	-	-
Other Revenue	10,056,516	12,929,561	12,929,561	-	-
<b>Total Revenues</b>	<b>708,167,940</b>	<b>712,463,819</b>	<b>712,463,819</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
Classroom	474,749,281	478,671,960	478,671,960	-	-
Other Operating	13,847,982	13,847,982	13,847,982	-	-
Transportation	15,853,819	15,853,819	15,853,819	-	-
Pupil Accommodation	201,716,858	202,090,058	202,090,058	-	-
Other	2,000,000	2,000,000		(2,000,000)	(100.0%)
<b>Total Expenditures</b>	<b>708,167,940</b>	<b>712,463,819</b>	<b>710,463,819</b>	<b>(2,000,000)</b>	<b>(0.3%)</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>0.3%</b>

**Change in Revenue**

Operating Revenue has been adjusted in the Revised Budget to reflect increases due to the enrolment increase and other changes due to placement of teachers and DECES on the salary grid. Other revenue in the revised budget reflects an increase due to additional Education Other Grants (EPO) announced by the Ministry since March 2017 and increase in International Student Revenue

**Change in Expenditures**

Expenditures in the Revised Budget have been increased for the addition of 25.2 Elementary Teachers, 3.0 Early Childhood Educators and 6.6 Secondary Teachers due to increase enrolment, class size compliance and to meet student needs in the system. Other expenditures in the budget have also been adjusted to reflect a corresponding increase in GSN revenue or EPO revenue. In addition, revenue has been allocated to provide for 15 additional transitional educational assistants to support the needs of our students.

**Change in Surplus/Deficit**

There is a projected surplus of \$2m at this point in time. This surplus is committed to be used to build up our accumulated surplus per Ministry direction.

**Risk Assessment and Recommendations**

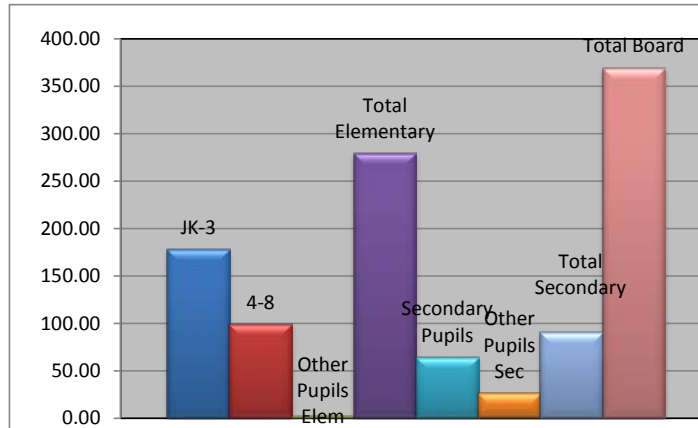
We will continue to monitor the assumptions and information used in compiling this forecast and we will revise the forecast as necessary.

NOTE: Budget to actual trends were reviewed in order to forecast August 31st year-end position. This report is based on the available information and assumptions as at November 30, 2017. As with all forecasts, as new information is received or as assumptions change, the Interim Financial Report will be updated accordingly.

**Summary of Enrolment**

Average Daily Enrolment	Budget	Forecast	Increase (Decrease)	
			#	%
<b>Elementary</b>				
JK-3	17,462.00	17,640.00	178.00	1.0%
4-8	17,803.00	17,902.00	99.00	0.6%
Other Pupils	20.00	22.00	2.00	10.0%
<b>Total Elementary</b>	<b>35,285.00</b>	<b>35,564.00</b>	<b>279.00</b>	<b>0.8%</b>
<b>Secondary &lt;21</b>				
Pupils of the Board	13,712.75	13,777.25	64.50	0.5%
Other Pupils	220.00	246.00	26.00	11.8%
<b>Total Secondary</b>	<b>13,932.75</b>	<b>14,023.25</b>	<b>90.50</b>	<b>0.6%</b>
<b>Total</b>	<b>49,217.75</b>	<b>49,587.25</b>	<b>369.50</b>	<b>0.8%</b>

**Changes in Enrolment: Budget versus Forecast**



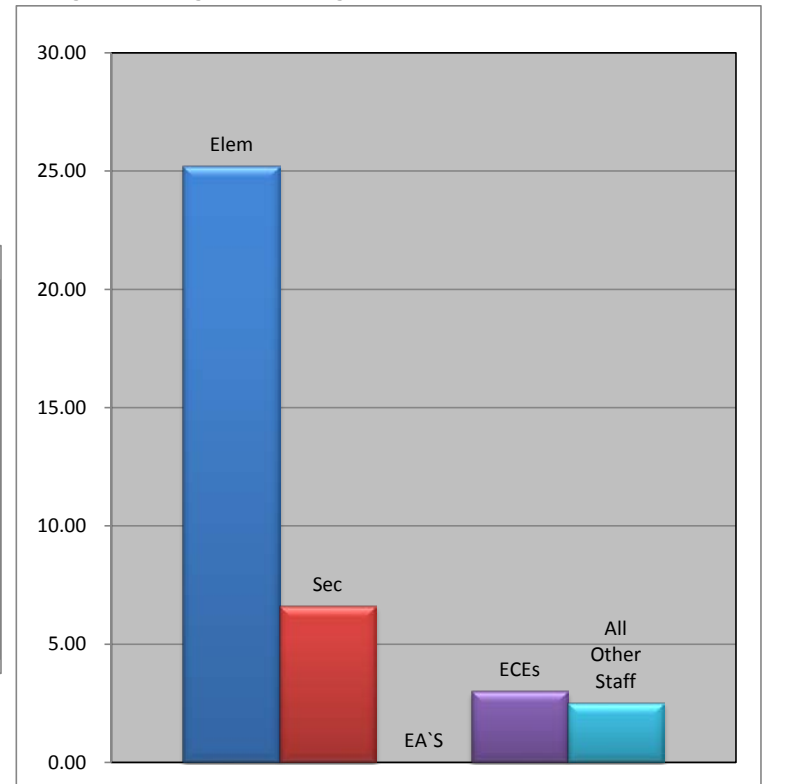
**Highlights of Changes in Enrolment:**

- Elementary enrolment has increased by 279.00 ADE due to growth in residential development in various locations across the Hamilton-Wentworth Area. In addition, enrolment projections for 2017-18 were conservative.
- Secondary enrolment has increased by 90.50 ADE over budget due to residential growth and an increase in international students in our

**Summary of Staffing**

Full-Time Equivalent	Revised Budget	Actual Nov 30/17	Forecast	Increase (Decrease)	
				#	%
<b>Program Instruction</b>					
Program Instruction	4,629.57	4,658.10	4,664.37	34.80	0.8%
Program Support	561.75	564.25	564.25	2.50	0.4%
Capital	7.50	7.50	7.50	0.00	0.0%
<b>Total</b>	<b>5,198.82</b>	<b>5,229.85</b>	<b>5,236.12</b>	<b>37.30</b>	<b>0.7%</b>

**Changes in Staffing: Revised Budget versus Forecast**



**Highlights of Changes in Staffing:**

Elementary teachers reflect an increase of 25.20 FTE over budget in order to meet class size compliance and school and student needs due to enrolment changes. ECES's are over budget by 3.00 FTE due to increased FDK enrolment. Secondary teachers reflect an increase of 6.60 FTE over budget due to enrolment increase and to meet student needs.