

AGENDA: 12:00-3:00

1. Call to Order
2. Approval of the Agenda
3. 2017-18 Average Class Size Report - Elementary
4. Secondary Enrolment Update
5. Budget Consultation Process
6. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
7. Adjournment



**EXECUTIVE REPORT TO
FINANCE AND FACILITIES
COMMITTEE**

TO: Finance and Facilities Committee
FROM: Manny Figueredo, Director of Education
DATE: November 8, 2017
PREPARED BY: Stacey Zucker, Associate Director, Support Services
Denise Dawson, Senior Manager, Business Services
RE: **2017-18 Average Class Size Report – Elementary**

Action Monitoring x

Rationale/Benefits:

Key Statistics HWDSB:

	Ministry Requirement	2017/18 Actual	2016/17	2015/16	2014/15
% of Primary Classes 20 and under	≥ 90%	90.3%	90.1%	90.1%	90.2%
% of Primary Classes 23 and under	100%	100%	100%	100%	99.8%
Average Primary Class Size	See above	19.49	19.49	19.33	19.48
Average Full Day Kindergarten Class Size	≤ 26.0	25.6	25.8	25.6	24.9
Percent of Full Day Kindergarten classes between 31 and 32	< 10%	1.8%	NA	NA	NA
Average Jr/Int. (gr 4-8) Class Size	2017/18 ≤ 24.75 Prior Yrs. ≤ 25.1	24.74	25.1	25.1	25.0

Hamilton-Wentworth District School Board is in compliance with all Ministry elementary average class size requirements in 2017-18. The Class Size report filed with the Ministry indicates that 90.3% of HWDSB primary classes have 20 or fewer students; 100% of primary classes have 23 or fewer students, full day kindergarten average class size is 25.6 and average junior/intermediate (grade 4-8) class size is 24.74.

For 2017-18, the Ministry made a commitment to invest in reducing large class sizes in Full Day Kindergarten and Grades 4-8. The revised regulations continue to require an average FDK class size of 26 or fewer students, but now also require at least 90% of FDK classes to have 30 or fewer students. Up to 10% of FDK classes can reach 32 students if they meet one of the following exceptions: a) if purpose-built accommodation is not available; b) if a program will be negatively affected; c) where compliance will increase FDK/Grade 1 combined classes. For 2017/18, HWDSB had 1.8% or 5 classes with up to 32 students.

For Grade 4-8, the Ministry has committed funding to reduce class size to 22.85 over the next 5 years for boards which currently have class sizes of 24.5 or less. Any board with a regulated class size greater than 24.5 will be required to reduce class size to the extent that can be supported by the additional funding. For HWDSB, the revised regulated class size for 2017-18 for Grades 4-8 was 24.75 for which we are compliant at 24.74 as at the reorganization date.

Appendix A and B is attached to show the results reported to the Ministry. Appendix C is attached to show average class size by division and school.

Appendix A


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Board Input

Hamilton-Wentworth District School Board

B66141

Status of Class Size Compliance

2320	Number of Primary Classes over 23	0	Achieved
2330	Number of Primary/Junior Combined Classes over 23	0	Achieved
2340	Average Junior/Intermediate (grades 4-8) Class Size	24.74	Achieved
2350	90% Primary Classes 20 and under	90.3 %	Achieved
2360	Average FDK Class Size	25.6	Achieved
2370	Number of FDK Classes (Pure) Over 32	0	Achieved
2380	Per cent of FDK Classes (Pure) Between 31 and 32	1.8 %	Achieved

2400 Comments

2499 Has the Director Approved the results?

 No
 Yes

* By selecting "Yes", the board acknowledges that its elementary class size report has been developed in accordance with the Ontario Class Size regulations and that the report is representative and accurate as of the count date (otherwise known as the reorganization date [see line 2599]) provided.

2599 What is the board's reorganization date for September (mm/dd/yyyy)?

9/14/2017

2699 Submit Data to the Ministry?

 No
 Yes

* By selecting "Yes", the board acknowledges submitting, on this date, its elementary class size report which has been developed in accordance with the Ontario Class Size regulations. Please note that the deadline for submission of the elementary class size report is October 31, 2017.

Board Contact Information

2810	Name	J. Nunn, Supt of HR: D.Dawson Sr Mgr.
2820	Telephone	905-527-5092 ext; 2202
2830	Fax	905-521-2536
2840	Email	ddawson@hwdsb.on.ca

Appendix B



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Ministère de l'Éducation

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Board Statistics
**Hamilton-Wentworth District School Board
B66141**
Key Statistics

	2017-18 Preliminary	2017-18 Sandbox	2017-18 Final
0210 Per cent of Primary Classes 20 and Under	0 %	0 %	90.3 %
0220 Number of Primary Classes Over 23	0	0	0
0230 Average Junior/Intermediate (grades 4-8) Class Size	0.00	0.00	24.74
0234 Number of Primary/Junior Combined Classes Over 23	0	0	0
0235 Average FDK Class Size	0.00	0.00	25.6
0236 Number of FDK Classes (Pure) At or Below 30	0	0	268
0237 Number of FDK Classes (Pure) Between 31 and 32	0	0	5
0238 Number of FDK Classes (Pure) Above 32	0	0	0
0239 Per cent of FDK Classes (Pure) Between 31 and 32	0.0 %	0.0 %	1.8 %

Information on FDK Classes

0350 Number of FDK Classes	0.0	0.0	273.0
0360 FDK Enrolment	0	0	7000

Primary Classes Statistics**Per cent of Primary Classes**

0410 20 and under	0 %	0 %	90.3 %
0420 21	0 %	0 %	3.8 %
0430 22	0 %	0 %	3.2 %

0440 23	0 %	0 %	2.6 %
0450 24	0 %	0 %	0 %
0460 25 and more	0 %	0 %	0 %

Number of Primary Classes

0610 20 and under	0.0	0.0	447.0
0620 21	0.0	0.0	19.0
0630 22	0.0	0.0	16.0
0640 23	0.0	0.0	13.0
0650 24	0.0	0.0	0.0
0660 25 and more	0.0	0.0	0.0
9910 Total Number of Primary Classes	0.0	0.0	495.0

Information on Primary/Junior Combined Classes**Number of Classes**

0905 20 and under	0	0	17
0910 21	0	0	10
0915 22	0	0	7
0920 23	0	0	52
0925 24	0	0	0
0930 25 and more	0	0	0
9935 Total Primary/Junior Combined Classes	0.0	0	86

Primary/Junior Combined Class Enrolment

9936 Total Primary/Junior Combined Class Enrolment	0.0	0.0	1887.0
9937 Primary Enrolment in Primary/Junior Combined Classes	0.0	0.0	920.0

Junior/Intermediate (grades 4-8) Statistics

9940 Number of Junior/Intermediate Classes	0.0	0.0	748.0
9950 Junior/Intermediate Enrolment	0.0	0.0	18506.0

Self-Contained Special Education Statistics

**1499 Number of Self-Contained Special
Education Classes**
**1699 Self-Contained Special Education
Enrolment**

0.0	0.0	63.0
0.0	0.0	457.0



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**Hamilton-Wentworth District School Board
Summary of Average Class Size per School
As of September 14, 2017**

School Name	Average Grade FDK Class Size	Average Grade 1-3 Class Size	Average Grade 4-8 Class Size	Average Special Ed Class Size
A.M. Cunningham	28.00	19.80	23.00	
Adelaide Hoodless	25.60	19.33	24.50	3.00
Allan A Greenleaf	30.50	20.57	24.36	7.00
Ancaster Meadow	26.20	19.71	23.93	
Ancaster Sr Public			27.92	5.00
Balaclava	21.00	19.50	24.78	
Bellmoore	27.80	20.38	25.11	
Bennetto	24.25	20.17	22.58	7.50
Beverley Central	25.00	19.25	19.67	6.00
Billy Green	25.75	18.67	24.70	7.00
Buchanan Park	22.50	19.00	24.33	12.00
C. B. Stirling	23.50	20.00	23.71	
C. H. Bray	23.33	19.60	26.00	
Cathy Wever	25.17	19.78	21.47	10.00
Central	29.00	19.29	22.00	
Chedoke	21.67	20.20	24.73	8.50
Collegiate Avenue	22.67	19.00	27.60	
Cootes Paradise	29.71	18.82	22.50	
Dalewood			27.40	6.00
Dr. John Seaton	23.00	17.50	27.80	
Dundana	27.00	19.30	22.20	
Dundas Central	22.00	19.67	25.91	
Earl Kitchener	31.00	19.00	22.63	
Eastdale	22.00	19.33	26.00	
Elizabeth Bagshaw	30.00	18.50	24.25	12.00
Fessenden	29.33	19.45	24.67	
Flamborough Centre	22.00	14.00	25.38	
Franklin Road	29.50	18.57	27.20	
G. L. Armstrong	28.75	18.83	25.80	10.00
Gatestone	24.25	20.13	25.31	11.00
Glen Brae			25.38	
Glen Echo	22.67	18.88	21.60	
Glenwood				4.44
Gordon Price	25.67	20.25	24.89	
Green Acres	24.50	19.33	24.50	12.00
Greensville/Spencer Valley	25.00	21.00	23.55	9.00
Guy Brown	23.25	20.44	26.27	
Helen Detwiler	27.50	21.33	25.64	
Hess Street	21.00	20.00	21.63	10.00
Highview	27.00	19.50	24.20	
Hillcrest (New)	24.25	17.50	23.42	9.67
Holbrook	30.50	19.33	27.33	11.00
Huntington Park	25.75	18.33	24.89	6.00
James MacDonald	23.75	19.33	25.00	
Janet Lee	23.00	18.67	24.89	
Lake Avenue	25.00	20.00	25.20	
Lawfield	24.00	19.90	25.82	
Lincoln M Alexander	29.00	18.50	23.50	9.50
Lisgar	31.00	19.75	25.50	5.00

Hamilton-Wentworth District School Board
Summary of Average Class Size per School
As of September 14, 2017

School Name	Average Grade FDK Class Size	Average Grade 1-3 Class Size	Average Grade 4-8 Class Size	Average Special Ed Class Size
Mary Hopkins	26.40	19.13	24.50	
Memorial - Hamilton	25.33	19.20	23.60	5.50
Memorial - Stoney Creek	22.00	20.00	26.63	
Michaelle Jean		20.57	26.00	
Millgrove	24.00	19.25	22.33	
Mount Albion	29.33	19.40	26.29	6.33
Mount Hope	25.00	18.00	25.29	
Mountain View	25.00	19.50	24.13	
Mountview	21.33	18.50	24.00	
New Dr. Davey	26.25	19.63	24.70	
NORWOOD PARK		19.75	26.09	
Parkdale	28.00	16.75	21.67	
Pauline Johnson	26.67	18.80	23.22	5.00
Prince of Wales	24.67	20.38	24.29	
Queen Mary	26.60	19.88	22.29	5.00
Queen Victoria	27.20	20.11	23.80	7.67
Queens Rangers	29.00	17.50	20.67	
Queensdale	29.00	20.00	23.43	8.00
R A Riddell	25.40	21.00	25.76	
R L Hyslop	28.00	17.50	24.50	
Ray Lewis	25.75	20.11	25.23	
Richard Beasley	21.67	19.00	21.00	
Ridgemount	26.25	20.29	25.88	
Rosedale	21.67	19.50	24.00	
Rousseau	22.33	21.60	25.25	12.00
Ryerson			26.13	6.00
Sir Isaac Brock	20.00	18.25	23.67	
Sir Wilfrid Laurier	22.25	19.67	24.67	6.00
Sir William Osler	27.33	18.00	25.31	10.00
Strathcona	21.33	17.35	24.68	
Tapleytown	25.00	20.50	24.63	
Templemead	28.25	20.25	26.50	8.00
Tiffany Hills	23.00	19.50	25.25	5.00
Viscount Montgomery	30.00	18.80	23.80	
W H Ballard	27.75	19.43	25.33	8.50
Westview			26.88	6.00
Westwood	25.67	19.00	21.50	5.00
Winona	24.67	19.85	26.06	
Yorkview	23.00	20.25	25.50	
Board Average	25.64	19.49	24.74	7.25



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Manny Figueiredo, Director of Education

DATE: November 8, 2017

PREPARED BY: Stacey Zucker, Associate Director, Support Services and Treasurer
Denise Dawson, Senior Manager, Business Services

RE: Secondary Enrolment Update

Action

Monitoring

Background:

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Grant for Student Needs (GSN) which is 99% of a school boards funding. The ADE is calculated by taking the average of the full-time equivalent (FTE) on October 31st and March 31st.

Each year, enrolment is projected to determine the budgeted revenue for the following year. On October 31st, Board staff calculates the actual FTE enrolment and compares it to the projections.

Staff Observations:

Board staff is reviewing each school with Principals and Superintendents of Student Achievement (SOSAs) to determine the reasons for the changes in enrolment versus projections. As numbers are still coming in and being reviewed, a verbal update will be provided at the meeting.

The projected enrolment will be used in the Revised Estimates that are due to the Ministry and secondary staffing will be adjusted accordingly in second semester in necessary.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Manny Figueiredo, Director of Education

DATE: November 8, 2017

PREPARED BY: Stacey Zucker, Associate Director, Support Services and Treasurer
Denise Dawson, Senior Manager, Business Services

RE: Budget Consultation Process

Action Monitoring

Background:

For the 2017-18 Budget and prior years, Board staff has engaged in a public consultation on the budget priorities that guide the development of the annual budget for that year. The consultation usually took place during the month of February. The consultation allowed HWDSB to inform the public of its priorities, while soliciting feedback on what, if any priorities should change. For the 2016-17 Budget, HWDSB did not undertake a consultation on budget priorities as there was consultation going on at that time for the Board’s Strategic Direction.

Staff Observations:

Board staff does value the feedback from the public and in the past has used this feedback to help inform decisions made regarding the budget.

If the Board would like to engage in a consultation on budget priorities for the 2018-19 Budget, Board staff would need to start preparing for the consultation. The timeline would be:

- November – December determine the budget priorities
- Priorities approved for consultation in January
- Consultation performed in February
- Report back to Finance and Facilities Committee in March and final approval of budget priorities.

Conclusion:

In prior years, the Board has engaged in public consultation regarding budget priorities. Board staff is looking for direction as to whether the Board will continue to engage in consultation so that it can begin preparing for the consultation, if desired.