

**AGENDA: 6:00 pm**

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. [Confirmation of the Minutes: November 12, 2018](#)

Reports from Trustee Special Committees:

6. [Human Resources – November 5, 2018](#)
7. [Policy Committee – November 14, 2018](#)
8. [Finance & Facilities – November 14, 2018](#)
9. [Audit Committee – November 15, 2018](#)

Reports from Staff:

10. [Naming of the Dundas Valley SS Track and Field](#)
11. [New School on Memorial Stoney Creek – site design consultation](#)

12. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2

*(b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian*

***Meeting Resumes in Public Session***

13. Reports from:

- A. [Standing Committee – November 12, 2018](#)
- B. Committee of the Whole (private) – November 26, 2018

14. [Notice of Motion: L. Pattison re: Parkdale Totem Pole](#)

15. Oral Reports from:

- A. Student Trustees' Report – Local Activities & Ontario Student Trustees' Association (OSTA) Report
- B. Director's Report
- C. Chair's Report

16. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.  
<http://www.hwdsb.on.ca/trustees/meetings/>

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Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Penny Deathe, Dawn Danko, Wes Hicks, Alex Johnstone, Ray Mulholland, Larry Pattison, Greg Van Geffen and Todd White. Student Trustees Cameron Prosic.

Regrets: Student Trustee Tara Rezvan

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**1. Call to Order**

Todd White, Chair of the Board, called the meeting to order at 6:07 p.m.

**2. Delegation: Tomislav Laus re: Memorial Stoney Creek school site development**

Mr. Tomislav Laus spoke on behalf of some of his fellow neighbours regarding the Memorial Stoney Creek School site development. He shared that the Board failed to liaise with the community regarding the design of the new school. He shared his concerns about the view from his backyard being a brick wall under the current design option and feels that the 6 meter alleyway that will exist behind the school will create a security risk.

**3. Approval of the Agenda**

**RESOLUTION #18-128:** Trustee Archer, seconded by Trustee Beattie, moved: **That the agenda be approved.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour  
Trustee Van Geffen was not in the room

**4. Declarations of Conflict of Interest**

None.

**5. Confirmation of the Minutes – October 29, 2018**

The minutes of October 29, 2018 were confirmed.

**Reports from Trustee Special Committees**

**6. Program Committee – October 23, 2018**

**RESOLUTION #18-129:** Trustee Danko, seconded by Trustee Archer, moved: **That the Program Committee report – October 23, 2018 be received, including:**

- Interim Health and Physical Education Curriculum.
- 21<sup>st</sup> Century Learning/Transforming Learning Everywhere Update 2017-18
- Student Learning and Achievement Report

**CARRIED UNANIMOUSLY**

Student Trustees Prosic and Rezvan voted in favour

**7. Policy Committee – October 25, 2018**

Trustee Beattie requested that Item C, the Transportation Policy, be pulled out for further discussion.

**RESOLUTION #18-130:** Trustee Bingham, seconded by Van Geffen, moved: **That the Advertising Expenditures Policy be approved.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour

**RESOLUTION #18-131:** Trustee Danko, seconded by Hicks, moved: **That the Volunteer Policy be referred back to the Policy Committee for further review of the following:**

- To add language for volunteer drivers and the related procedures,
- To clarify 7A-3 item number 3 regarding who can supervise athletes for exhibition games
- To make some adjustments to the Assessment Items for clarity.

**CARRIED UNANIMOUSLY**  
Student Trustee Prosic voted in favour

The Transportation Policy is currently out for consultation to collect feedback on changing the Kindergarten walk distance from 1.0 to 1.2 km.

**RESOLUTION #18-132:** Trustee Johnstone, seconded by Beattie, moved: **That amendments to the Transportation Policy approved including:**

- That Staff prioritize the use of HSR where effective for grades 9-12 and report back to the Finance and Facility Committee.
- That Staff further align and find efficiencies with our coterminous Board through the HWSTS Consortium Governance Committee and report back to the Finance and Facility Committee.

**CARRIED UNANIMOUSLY**  
Student Trustee Prosic voted in favour

#### **8. Finance and Facilities Committee – October 31, 2018**

Trustee Beattie requested that Memorial (Stoney Creek) Update re: Board Motion from September 24, 2018 (item D) be voted on separately.

**RESOLUTION #18-133:** Trustee Van Geffen, seconded by Archer, moved: **That the Finance and Facilities Committee report from October 31, 2018 be received.**

**CARRIED UNANIMOUSLY**  
Student Trustee Prosic voted in favour

#### **Memorial (Stoney Creek) Update re: Board Motion from September 24, 2018 (item D).**

The Board discussed the delay, the additional costs and the effect on the neighbours across the street on Kilbourne Ave.

Trustee Beattie, seconded by Deathe, moved: That staff be directed to move forward with the modified footprint of the school.

The motion was DEFEATED on the following division of votes:

In Favour: (5) Trustee Archer, Bingham, Beattie, Pattison and Deathe.

Opposed (6) Trustees Danko, Hicks, Johnstone, Mulholland, Van Geffen and White. Student Trustee Prosic.

**RESOLUTION #18-134:** Trustee Pattison, seconded by Beattie, moved: **That staff be directed to consult with residents on Kilbourne Ave., adjacent to the proposed school, on proposed alternate Diagram “B” and report back by the November 26, 2018 Board meeting.**

Trustee Mulholland called the question.

**RESOLUTION #18-135:** Trustee Mulholland, seconded by Beattie, moved: **That the question be called.**

The motion **CARRIED** on the following division of votes:

In Favour: (8) Trustee Archer, Bingham, Beattie, Danko, Deathe, Johnstone, Mulholland and Pattison.  
Student Trustee Prosic.

Opposed (3) Trustees Hicks, Van Geffen and White.

**To the original motion (consultation with residents on Kilbourne Ave):**

The motion was **CARRIED** on the following division of votes:

In Favour: (6) Trustee Archer, Bingham, Beattie, Danko, Pattison and Deathe.  
Opposed (5) Trustees Hicks, Johnstone, Mulholland, Van Geffen and White. Student Trustee Prosic.

#### **Reports from Legislated Committees**

##### **9. Special Education Advisory Committee – October 24, 2018**

**RESOLUTION #18-136:** Trustee Deathe, seconded by Trustee Archer, moved: **That the Special Education Advisory Committee – October 24, 2018 be approved including the application for membership to SEAC, from Association for Bright Children of Ontario.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour  
Trustee Beattie was not in the room

#### **Reports from Community Advisory Committees**

##### **10. French as a Second Language – September 26, 2018**

**RESOLUTION #18-137:** Trustee Danko, seconded by Trustee Deathe, moved: **That the French as a Second Language Advisory Committee – September 26, 2018 be received.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour  
Trustee Beattie was not in the room

#### **Reports from Staff**

##### **11. Appointment of Members to Community Advisory Committees**

**RESOLUTION #18-138:** Trustee Johnstone, seconded by Trustee Van Geffen, moved: **That the membership for the following Community Advisory Committees be approved: Faith, First Nation, Métis and Inuit, French as a Second Language, Human Rights & Equity and Rural Schools.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour  
Trustee Beattie was not in the room

##### **12. Resolution Into Committee of the Whole (Private Session)**

**RESOLUTION #18-139:** Trustee Van Geffen, seconded by Trustee Bingham, moved: **That the Board move into Committee of the Whole (Private), this being done 9:14 p.m.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour  
Trustee Beattie was not in the room

The open session resumed at 9:41 p.m.

**13. Committee of the Whole (private) November 12, 2018**

**RESOLUTION #18-140:** Trustee Johnstone, seconded by Trustee Danko, moved: **That the report of the Committee of the Whole (private) – November 12, 2018 be approved including that the Finance & Facilities Committee report from October 31, 2018 be approved.**

**CARRIED UNANIMOUSLY**

Student Trustee Prosic voted in favour

**14. Oral Reports from Liaison Committees:**

**City/School Board Liaison Committee**

Trustee White shared that there is currently no update for the City/School Board Liaison Committee. The next meeting will be held after the new Board and City Council has been sworn in.

**A. Hamilton-Wentworth Home & School Association**

Trustee Pattison shared that the next meeting will be held on Monday, November 26, 2018 from 7-8 p.m. at the Education Centre and thanked the Home & School Association for the opportunity to sit on their committee.

**B. Hamilton Foundation for Student Success**

Trustee Danko shared that the Foundation just wrapped up the October 2018 School Support Grant application cycle. They had 29 applications and 23 were awarded for a total of \$21,750.00. The heARTS Wide Open Gala is being held at Michelangelo's on November 29, 2018 at 5:30 p.m.

**C. Ontario Public School Boards' Association (OPSBA)**

Trustee Johnstone shared the following updates:

- There will be an OPSBA Policy Program meeting on November 16, 2018.
- The Provincial Education Reform Consultation will be closing on December 15, 2018.
- The Government is currently hearing Bill 48 - Safe and Supportive Classrooms Act. If passed all teachers will be required to pass a math test prior to certification.

The meeting adjourned at 9:45 p.m.

## COMMITTEE REPORT (Public)

Presented to: Board Meeting Date: November 26, 2018

From: Human Resource Committee Meeting Date: November 5, 2018

The committee held a meeting November 5, 2018 - from 5:30-8:00 p.m. at 20 Education Court, Hamilton, Ontario, with Penny Deathe presiding.

Members present were: Trustees Penny Deathe (Chair), Wes Hicks, and Larry Patterson, Dawn Denko, and Alex Johnstone.

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### MONITORING ITEMS:

#### A. Positive Culture and Well Being

Positive Culture and Well-Being is one of the five priorities of the HWDSB's Strategic Direction for 2016-2020. Superintendent of Leadership and Learning, Sharon Stephanian, joined by Director of Education, Manny Figueiredo, and Manager of Research and Analytics, Brandy Doan, presented the Positive Culture and Well-Being Report to the committee. The report included summaries, observations, celebrations and next steps relative to recent data collected from students, parents, guardians and caregivers from Middle Years Development Instrument (MDI), Student Voice Surveys, Staff Positive Culture Voice Survey and High Priority School Summaries.

#### Celebrations

Reflecting on our 2017-18 Annual Plan and Positive Culture and Well-being Data, we can celebrate:

- The first school board in Canada to implement the *Middle Years Development Instrument (MDI)* in all Grade 4 to 8 classes.
- A 1.1% decrease in bullying at secondary schools and a 6.3% increase in the feeling that extra help was available to succeed.
- Improved conditions in High Priority Schools as measured on the *Staff Voice Survey*.

#### Opportunities

Reflecting on our 2017-18 Annual Plan and Positive Culture and Well-being data, we have opportunities in 2018-19 to:

- Build on successful practices to address bullying through a review of differentiated approaches used by schools.
- Build on equity learning through the application of an Anti-Racism, Anti-Oppression Framework in schools and departments and the implementation of a Staff Census.

#### Learning

Reflecting on our 2017-18 Annual Plan and Student Achievement Data, we learned that:

- Equity and inclusion learning has been foundational to going deeper in creating inclusive conditions.
- *High Priority Schools Plan* shows promise in several areas according to the responses on the *Staff Voice Survey*
- Administrators require additional support to lead positive culture and well-being improvement within the Continuous Learning and Improvement (CLI) process.

Staff are **on target** to have the number of students who feel safe, supported and accepted increase by June 2020. Staff are **on target** to have the number of staff who feel safe, supported and accepted increase by June 2020.

#### B. Secondary Staffing Update

Jamie Nunn, Superintendent of Human Resource Services, provided the committee with an overview of Enrolment Projections. At the time of the meeting, a verbal report was provided as Board staff were reviewing the enrolment data for each school with Principals and Superintendents of Student Achievement (SOSAs) to

determine the reasons for the changes in enrolment versus projections. A detailed update is forthcoming to Trustees at a Finance and Facilities meeting this month; however, our actual secondary enrolment did not meet our projections.

**C. Employee Support and Wellness Update**

Board staff monitor attendance data on a monthly basis. Most recently, staff reviewed the absences across all HWDSB employee groups for the month of September 2018 compared to September 2017 and there were 195 less sick days used this year. Board staff are optimistic by the reduction in days taken as they feel the implementation of the various recommendations from the Audit this past summer has had an impact on sick leave usage. Jamie Nunn discussed our new approach that includes working with a third party consultant, and the development of the new Attendance Management Policy and Procedure.

Respectfully Submitted,  
Penny Deathe, Chair of the Committee



**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: November 26, 2018

From: Policy Committee

Date of Meeting: November 14, 2018

The committee held a meeting from 9:34 a.m. to 11:24 a.m. on **November 14, 2018** at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Bingham presiding.

Members present were: Trustees Christine Bingham, Jeff Beattie, Greg Van Geffen and Todd White.

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**A. Correspondence: Joshua Weresch re: 21<sup>st</sup> Century Learning**

The committee considered the correspondence from Joshua Weresch re: 21<sup>st</sup> Century Learning.

On motion of Trustee Van Geffen, the Policy Committee **RECOMMENDS** that the correspondence from Joshua Weresch re: 21<sup>st</sup> Century Learning be received and filed.

**CARRIED UNANIMOUSLY****ACTION ITEMS:****B. 21<sup>st</sup> Century Learning Policy**

The Committee considered the 21<sup>st</sup> Century Learning Policy. This policy was reviewed by the policy committee last year; however, the Board of Trustees asked that the committee review it further in consultation with the procedures for this policy. Staff have reviewed the policy and made minor updates to the language to ensure that privacy protocols are taken into account. Staff have also reviewed the Responsible Use of Technology procedure and made significant changes that align it more closely with the policy changes being proposed to the committee. Further changes will be made to the remaining affected procedures once this policy has been approved.

Staff reviewed the Responsible Use of Digital Technology Procedures with the committee. There was a great deal of discussion of the Code of Conduct as well as instructional time versus non-instructional time. Staff shared that whether a student is using a personal/Board Digital device or a non-digital device the code of conduct is to be followed and any unacceptable behaviour would be dealt with accordingly. It was decided that there would be a revision to one of the Guiding Principles that references HWDSB following the Code of Conduct and classroom norms while fostering the development of 21<sup>st</sup> Century Competencies.

On motion of Trustee Beattie, the Policy Committee **RECOMMENDS** that the 21<sup>st</sup> Century Learning Policy be approved as amended.

**CARRIED UNANIMOUSLY****MONITORING ITEMS:****C. Consent Item: Student Learning & Achievement**

The Committee had no questions regarding the Student Learning & Achievement Procedures.

**D. Staff Engagement Policy**

The Committee considered the Staff Engagement Policy. This policy is up for its scheduled review. Staff updated the language throughout the policy to reference the Board Annual Plan (formerly the Annual Operating Plan), service departments and clarified that the staff voice survey is distributed to all staff on an annual basis. Further updates include a new definition for Equity as well as two additional Guiding Principles.

The committee were pleased with the policy but felt that it was important to have feedback from our employees. This policy will be sent out for consultation in the new year and return to the committee no later than May 2019.

Respectfully submitted,  
Christine Bingham, Chair of the Committee



# 21st Century Learning

Date Approved: XXXX

Projected Review Date: XXXX

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## PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) is committed to preparing its students for success through the development of 21st century competencies. HWDSB believes all students and staff should have equitable access to learning opportunities and environments that are engaging, authentic, relevant, and connected to local and global issues. HWDSB supports this learning through the ethical, competent, and responsible use of digital tools, applications and platforms.

## GUIDING PRINCIPLES:

HWDSB will promote the development of 21<sup>st</sup> Century Competencies by:

- Creating learning environments that are relevant to and meet the needs of all learners.
- Acknowledging that learning can occur in physical and digital spaces and strive to create learning opportunities in both spaces for students and staff.
- Providing opportunities for students and staff to collaborate, think critically, innovate, solve authentic problems, and recognize the impact an individual can have in a connected world.
- Using digital tools applications and platforms in a manner consistent with the respective codes of conduct, to connect classrooms and schools to their local, national, and global communities.

## INTENDED OUTCOMES:

The implementation of the 21st Century Learning Policy together with specific related procedures will:

- Foster the development of 21<sup>st</sup> century competencies;
- Identify and implement the conditions needed to create 21<sup>st</sup> century learning environments;
- Promote the responsible and effective use of digital tools, applications and platforms to enhance student and staff learning;
- Develop skills for students to critically evaluate and select digital tools, applications and platforms to further their learning.

## RESPONSIBILITY:

Director of Education  
Members of Executive Council



# 21st Century Learning

Date Approved: XXXX

Projected Review Date: XXXX

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## TERMINOLOGY:

### *21st Century Competencies*

(Adapted from *21<sup>st</sup> Century Competencies: A Foundation Document for Discussion (2016)*)

- *Creativity, Innovation, and Entrepreneurship* – Students are creative thinkers who construct knowledge and develop innovative products and processes.
- *Communication* – Students communicate, in the physical and virtual worlds, effectively to support their learning and contribute to the learning of others.
- *Collaboration* – Students collaborate positively to learn, to create new knowledge, and to complete relevant tasks
- *Learning to Learn* – Students are aware of who they are as learners and how to learn most effectively in virtual and physical spaces.
- *Critical Thinking and Problem Solving* – Students use critical thinking skills to plan and conduct research, manage projects, solve problems, and make informed decisions using appropriate digital tools and resources.
- *Global and Digital Citizenship* – Students understand human, cultural, and societal issues related to citizenship, appropriate use of technology, as well as practicing legal and ethical behavior.

*Authorship:* The process of creating original work. To varying degrees, all creative work builds upon the previous work of others. Authors/creators sample and remix media content to create alternative interpretations of the ideas/themes/aesthetic qualities exemplified in source material. Citing source material is an important part of the creative process.

*Blended Learning:* Blended learning uses digital tools, applications and platforms to support learning face-to-face.

*Code of Conduct:* HWDSB's Code of Conduct Policy provides all members of the school community with the right to be safe and to feel safe in their school community by establishing standards of behaviour consistent with the Provincial Code of Conduct.

*Credibility:* Our credibility both online and offline, is directly tied to our identity. Credibility refers to the trustworthiness of people and of information. Credible people are accurate and authentic in how they present themselves, especially their credentials, skills, and motivations.

*Digital Citizenship:* The ideal of positive citizenship applied to the digital world. Being a good digital citizen or demonstrating digital citizenship includes: interacting with others in a respectful, safe, accepting, and inclusive way; conducting oneself according to the norms and expectations of the community; representing oneself in a positive manner; encouraging others to be good digital citizens.

*Identity:* The profiles you create and the contributions you make in online spaces.



# 21st Century Learning

Date Approved: XXXX

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**Ownership:** Includes works that belong to the public domain and individuals holding the legal rights to creative work. The author/creator is the first owner of copyright in a work. Where permission to use copyrighted material is needed, it is only the author/creator who can allow usage. However, when considering ownership of creative work, the Fair Use Doctrine tries to balance the protection of a copyright owner's ownership and users' rights to access information and creative works.

**Fair Use Doctrine:** A set of guidelines which will allow limited use of copyrighted materials without having to pay for use or ask permission for use.

**Privacy:** The protection of personal, private, and confidential information.

## ACTION REQUIRED:

- Develop and implement professional learning for staff
- Develop and/or update procedures on:
  - Identity, Credibility, and Positive Participation
  - Ownership and Authorship
  - Responsible Use
  - Selection of Learning Resources

## PROGRESS INDICATORS:

Intended Outcome	Assessment
Foster the development of 21 <sup>st</sup> century competencies	Periodic review of student work across grades.
Identify and implement the conditions needed to create 21 <sup>st</sup> century learning environments	Board wide standards for 21 <sup>st</sup> century learning environments.
Promote the responsible and effective use of digital tools, applications and platforms to enhance student and staff learning;	Review school codes of conduct.
Develop skills for students to critically evaluate and select digital tools, applications and platforms to further their learning.	Periodic review of how students select and use various digital tools, applications and platforms.



# 21st Century Learning

Date Approved: XXXX

Projected Review Date: XXXX

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## REFERENCES:

### **Government Documents**

*21<sup>st</sup> Century Competencies: A Foundation Document for Discussion*, 2016

Ontario Human Rights Code

Canadian Charter of Rights and Freedoms

Education Act

Growing Success: Assessment, Evaluation and Reporting in Ontario Schools, 2010

School Effectiveness Framework, 2010

Learning for All, Draft 2009

Municipal Freedom of Information and Protection of Privacy Act

Ontario College of Teachers: Professional Advisory – Use of Electronic Communication and Social Media

International Society for Technology in Education; NETS - the National Education Technology Standards

Ontario Curriculum Policy Documents

E-Learning Ontario: Policy Document, 2006

### **HWDSB Policies**

Accommodation of Staff

Assessment, Evaluation and Reporting

Bullying Prevention and Intervention

Code of Conduct

Environment

Equity and Inclusive Education

Privacy and Information Management

Professional Learning

Student Behaviour and Discipline

## COMMITTEE REPORT

Presented to: Board

Date of Meeting: November 26, 2018

From: Finance and Facilities Committee

Date of Meeting: November 14, 2018

The committee held a meeting from 12:02 p.m. to 2:40 p.m. on November 14, 2018 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Greg Van Geffen presiding.

Members present were: Trustees Jeff Beattie, Christine Bingham, Wes Hicks, Greg Van Geffen and Todd White.

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### ACTION ITEMS:

#### A. Pupil Accommodation Review Transition Update

Staff presented the report which reviewed the plans and timelines for the upcoming nine new school openings and four additions. The report provided a comprehensive update on transitions related to all new school openings and consolidations as a result of the funding the Board has received. The relocations and transitions have been planned to minimize the impact on students.

The following are attached as part of the report:

Appendix A – North Secondary Boundaries and Associated Elementary Schools

Appendix B – West Flamborough Transitions

Appendix C – Lower Stoney Creek Transitions

Appendix D – Ancaster Transitions

Appendix E – East Hamilton Transitions

Appendix F – Upper Stoney Creek Approved Boundaries

On the motion of Todd White, the Finance and Facilities Committee **RECOMMENDS: that the transition and accommodation plans for Rousseau, Ancaster Senior and Fessenden Schools be reviewed in two years if funding to build a new Rousseau Elementary School is not received from the Ministry of Education.**

**CARRIED**

On the motion of Todd White, the Finance and Facilities Committee **RECOMMENDS: that staff bring a pupil accommodation review transition update report to this committee in February 2019.**

**CARRIED**

On the motion of Todd White, the Finance and Facilities Committee **RECOMMENDS: that Bellmoore School be temporarily changed to a K-6 school until a permanent solution can be found to solve the accommodation pressures.**

**CARRIED**

**MONITORING ITEMS:**

**B. 2017-18 Average Class Size Report - Elementary**

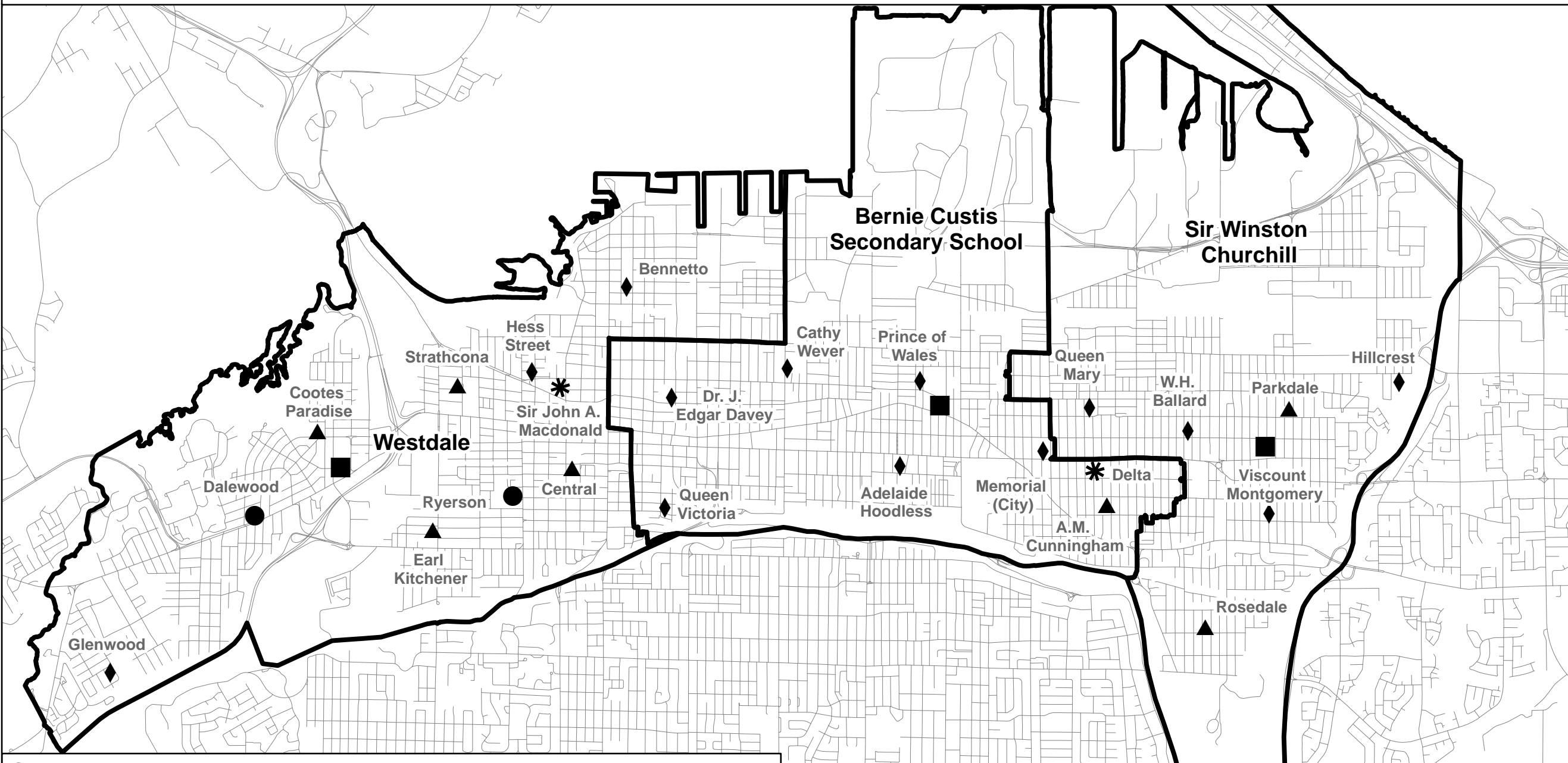
Staff provided an update on HWDSBs submission to the Ministry of Education related to Average Class Size for elementary students. In addition, the class sizes were presented by school for information purposes. HWDSB is in compliance with Ministry elementary average class size requirements in 2018-19 and the report has been filed with the Ministry.

**C. Secondary Enrolment Update**

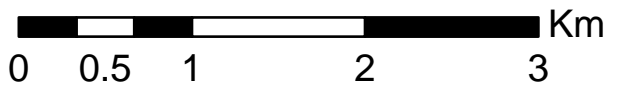
Staff provided an update on the status of secondary enrolment. Information has been received from each school and Board staff are reviewing each school's submission with Principals and Superintendents of Student Achievement (SOSA). A report with actual October 31, 2018 enrolment will be presented at the next meeting.

Respectfully submitted,  
Greg Van Geffen, Chair of the Committee

# Secondary Boundaries and Associated Elementary Schools



School		Boundary	
◆	Elementary	■	Secondary
▲	Jr Elem	✱	Closed Secondary School
●	Middle School	▭	Secondary Boundaries



**HWDSB**

November 2018

Planning & Accommodation



**West Flamborough Transitions**

**ZONE 1**

- All students attend Dr. John Seaton until they move to the new school on Beverly Community centre site when it opens

**ZONE 2**

- K-5 students attend Beverly Central until they move to the new school on Beverly Community Centre site when it opens
- 6-8 students attend Dr. John Seaton until they move to the new school on Beverly Community Centre site when it opens

**ZONE 3**

- All students attend Dr. John Seaton until they move to the new school on Beverly Community centre site when it opens
- For 2019-20, Grade 8 students will be given the option of continuing to attend the school on the Ancaster Senior/Fessenden site or Dr. John Seaton

**ZONE 4**

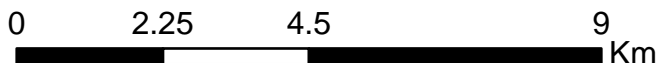
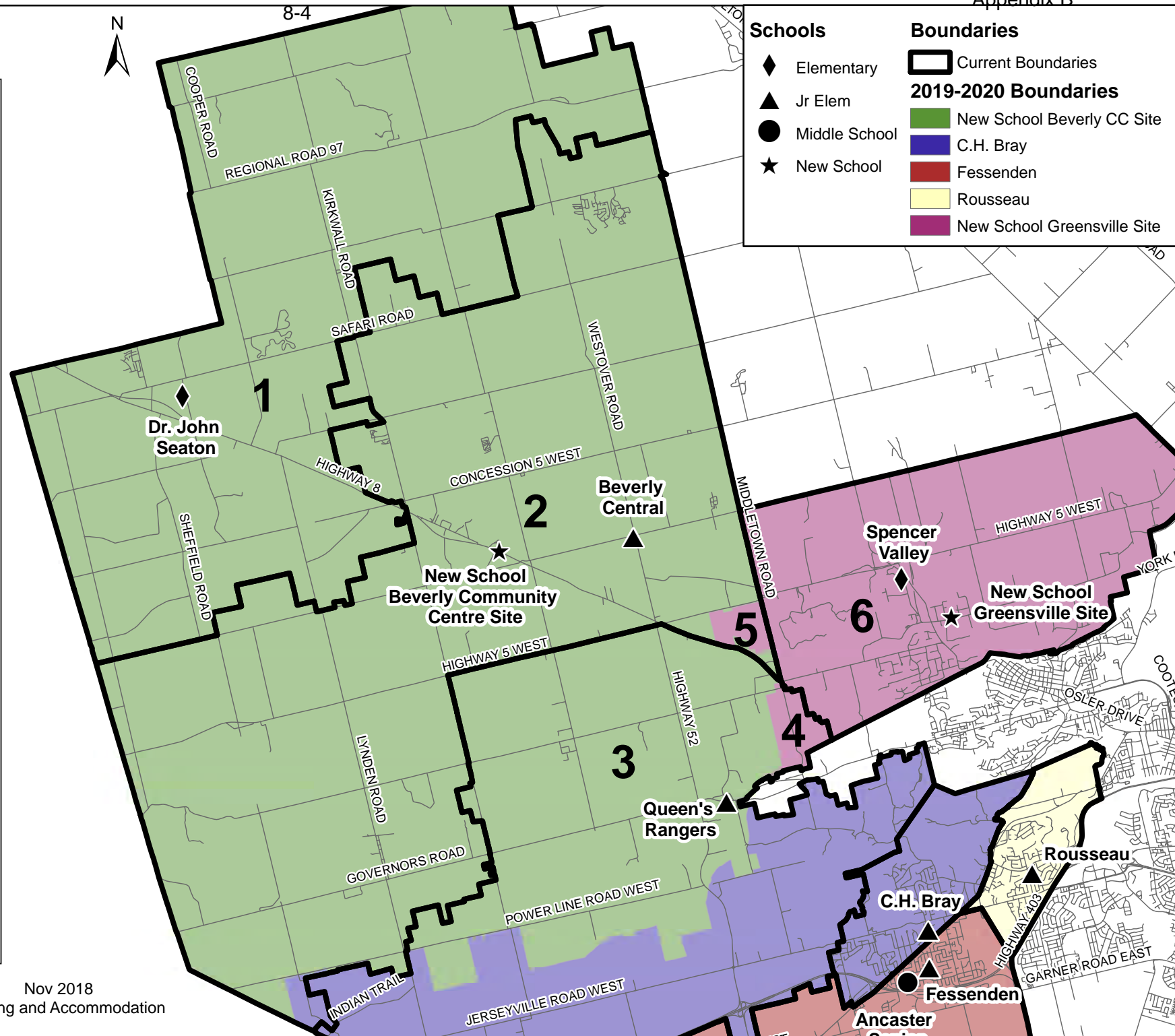
- All students attend Spencer Valley
- For 2019-20, students will be given the option of continuing to attend the CH Bray holding school (Queens Rangers site) for K-6 and the school on the Ancaster Senior/Fessenden site for Grades 7-8

**ZONE 5**

- All students attend Spencer Valley until they move to the new school on Greenville site when it opens
- For 2019-20, students will be given the option of continuing to attend Beverly Central for K-5 and Dr. John Seaton for Grades 6-8

**ZONE 6**

- All students attend Spencer Valley until they move to the new school on Greenville site when it opens



## Approved Boundaries

- ◆ JK-8 School
- \* Closed School
- Current Boudaries
- Collegiate Avenue
- Eastdale
- Memorial (Stoney Creek)

### Lower Stoney Creek Transitions

#### ZONE 1

- All students attend Mountain View until they move to the new school on Eastdale site when it opens

#### ZONE 2

- All students will temporarily attend Green Acres until they move to the new school on Eastdale site when it opens

#### ZONE 3

- All students attend Mountain View until they move to the new school on Eastdale site when it opens

#### ZONE 4

- All students attend Mountain View until they move to the new school on Memorial (SC) site when it opens

#### ZONE 5

- All students attend Memorial (SC) until they move to the new school on Memorial (SC) site when it opens

#### ZONE 6

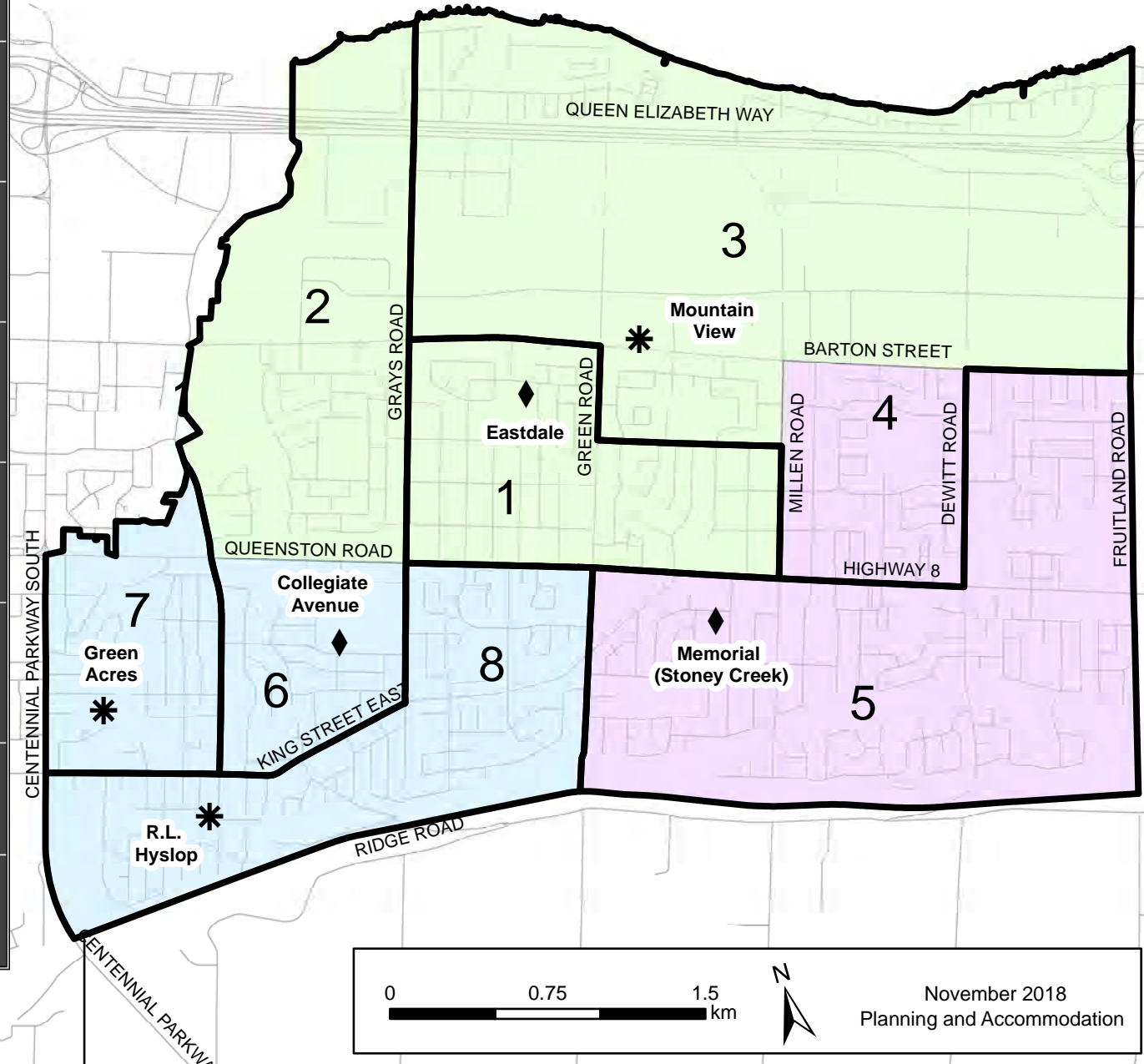
- All students will temporarily attend R.L. Hyslop until they move to the new school on Collegiate site when it opens

#### ZONE 7

- All students attend Green Acres until they move to the new school on Collegiate site when it opens

#### ZONE 8

- All students attend R.L. Hyslop until they move to the new school on Collegiate site when it opens



**Ancaster Transitions**

**ZONE 1**

- All students attend Dr. John Seaton until they move to the new school on Beverly Community centre site when it opens
- For 2019-20, Grade 8 students will be given the option of continuing to attend the school on the Ancaster Senior/Fessenden site or Dr. John Seaton

**ZONE 2**

- All students attend Spencer Valley
- For 2019-20, students will be given the option of continuing to attend the CH Bray holding school (Queens Rangers site) for K-6 and the school on the Ancaster Senior/Fessenden site for Grades 7-8

**ZONE 3**

- K-6 students attend the CH Bray holding school (Queens Rangers site)
- Grades 7-8 students continue to attend the school on the Ancaster Senior/Fessenden site

**ZONE 4**

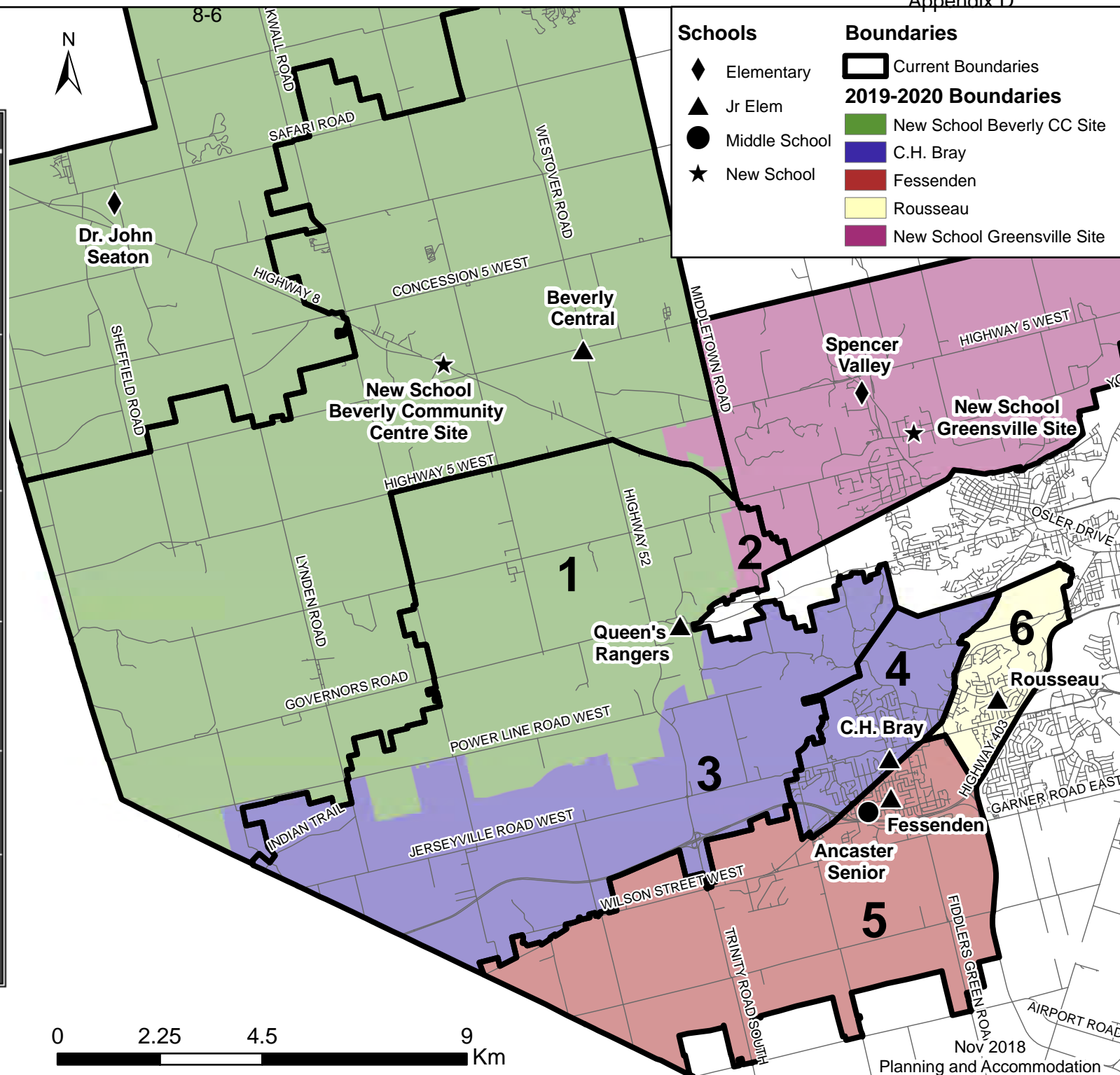
- K-6 students attend the CH Bray holding school (Queens Rangers site)
- Grades 7-8 students continue to attend the school on the Ancaster Senior/Fessenden site

**ZONE 5**

- All students continue to attend the school on the Ancaster Senior/Fessenden site

**ZONE 6**

- K-6 students continue to attend Rousseau
- Grades 7-8 students continue to attend the school on the Ancaster Senior/Fessenden site



Schools		Boundaries	
◆	Elementary	▭	Current Boundaries
▲	Jr Elem	▭	2019-2020 Boundaries
●	Middle School	▭	New School Beverly CC Site
★	New School	▭	C.H. Bray
		▭	Fessenden
		▭	Rousseau
		▭	New School Greenville Site

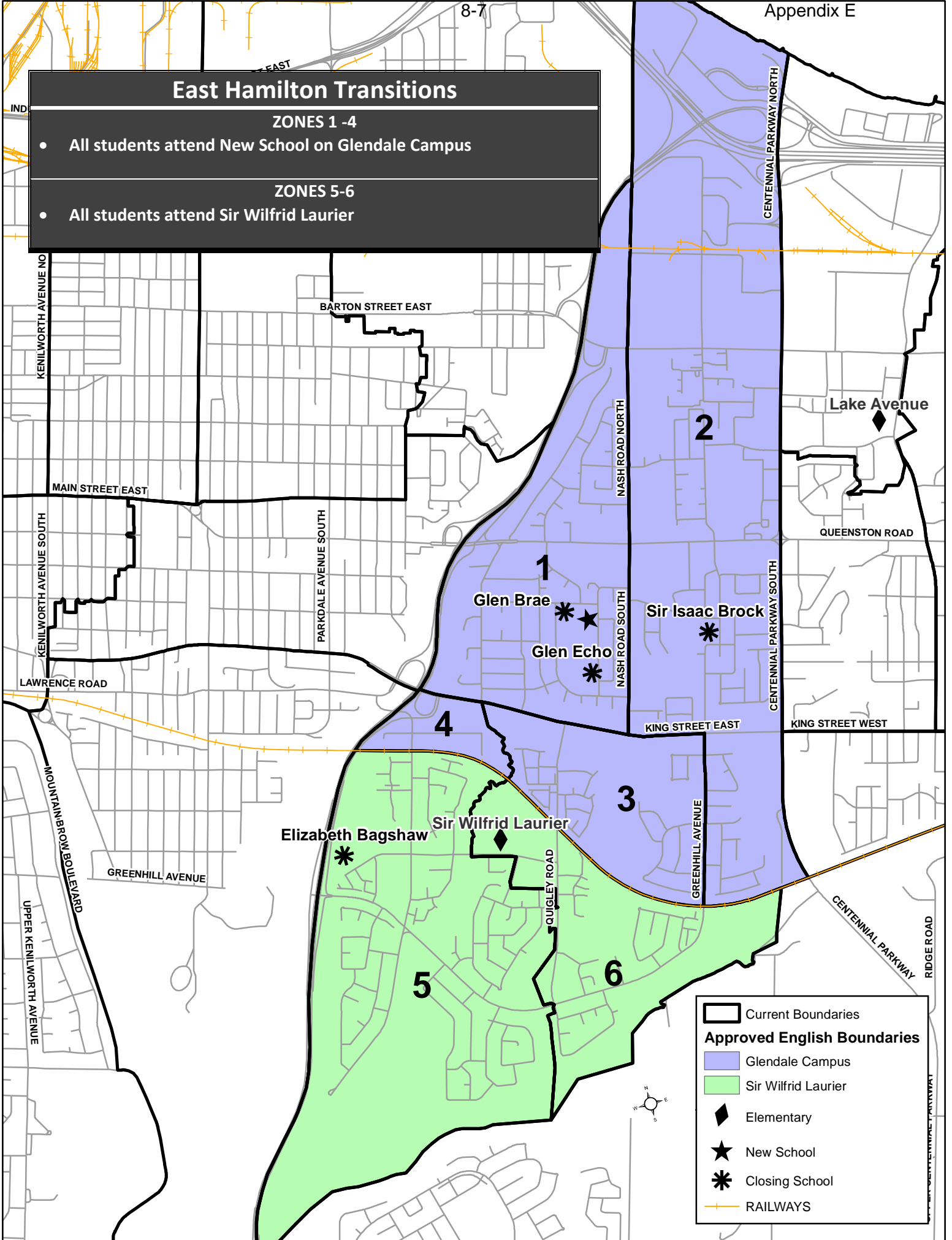
# East Hamilton Transitions

## ZONES 1 -4

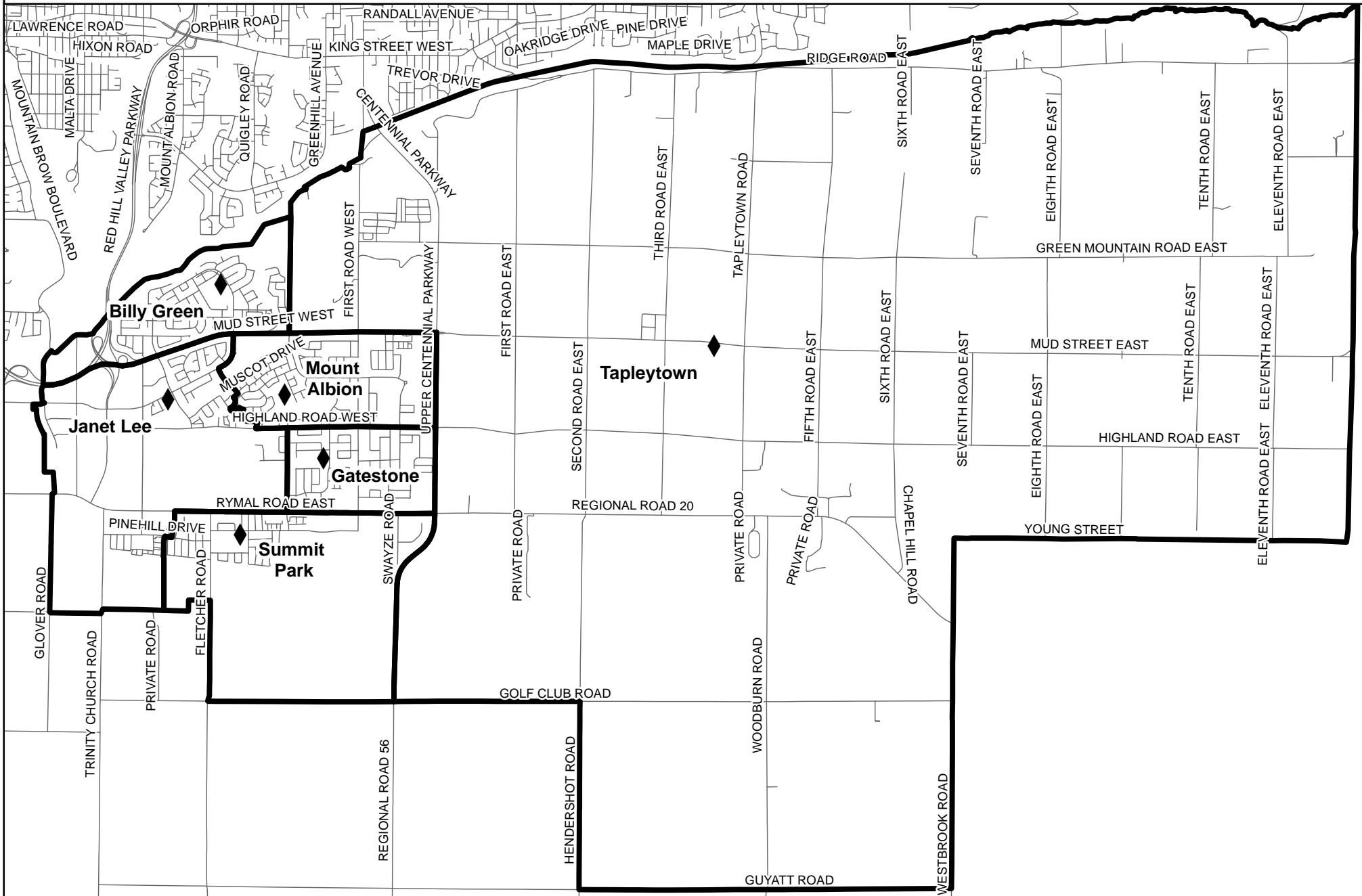
- All students attend New School on Glendale Campus

## ZONES 5-6


- All students attend Sir Wilfrid Laurier

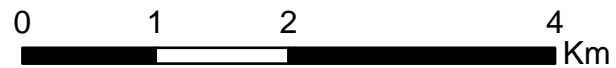


# Upper Stoney Creek - 8-8 Approved Boundaries



## Approved Boundaries

 K-8 Boundary



# HWDSB

November 2018

Planning and Accommodation

## COMMITTEE REPORT

Presented to: Board

Date of Meeting: November 26, 2018

From: Audit Committee

Date of Meeting: November 15, 2018

The committee held a meeting from 3:13 p.m. to 5:36 p.m. on November 15, 2018 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Beattie presiding.

Members present were: Trustees Jeff Beattie and Todd White (electronically). External members present were: Carol Calvazara and John Laratta. Regrets were received from Trustee Greg Van Geffen

\*\*\*\*\*

### ACTION ITEMS:

#### **A. Presentation of the Consolidated Financial Statements of the Hamilton-Wentworth District School Board for the Year Ended August 31, 2018**

David Marks, KPMG, presented the Consolidated Financial Statements of the Hamilton-Wentworth District School Board for the year ended August 31, 2018. He reported, that in KPMG's opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Hamilton-Wentworth District School Board as of August 31, 2018 and the results of its operations are in accordance with PSAB GAAP. The Audit Findings Report was also presented.

On the motion of Carol Calvazara the Finance and Facilities Committee **RECOMMENDS: that the 2017-18 Consolidated Financial Statements of the Hamilton-Wentworth District School Board for the Year Ended August 31, 2018 be forwarded to the Board of Trustees for approval.**

**CARRIED**

#### **B. Rise and Report from Private session**

That the following be recommended for approval: **that the Policy Committee consider a Whistle Blower Policy.**

### MONITORING ITEMS:

#### **C. School Board Compliance Report for the 2017/18 Fiscal Year**

Staff presented the report and noted that HWDSB was compliant with all statutory regulations.

#### **D. Correspondence Response to September 27, 2018 motion**

Staff will update and distribute to committee members.

Respectfully submitted,  
Jeff Beattie, Chair of the Committee

Consolidated Financial Statements of

**HAMILTON-WENTWORTH DISTRICT  
SCHOOL BOARD**

Year ended August 31, 2018

DRAFT

## MANAGEMENT REPORT

### MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the Hamilton-Wentworth District School Board are the responsibility of the Board management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1 to the consolidated financial statements.

A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Board. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

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Manny Figueiredo  
 Director of Education & Secretary

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Stacey Zucker  
 Associate Director, Support Services & Treasurer

November 26, 2018





KPMG LLP  
Commerce Place  
21 King Street West, Suite 700  
Hamilton Ontario L8P 4W7  
Canada  
Telephone (905) 523-8200  
Fax (905) 523-2222

## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of the Hamilton-Wentworth District School Board:

We have audited the accompanying consolidated financial statements of the Hamilton-Wentworth District School Board which comprise the consolidated statement of financial position as at August 31, 2018, and the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation of these consolidated financial statements in accordance with the basis of accounting described in note 1 to the consolidated financial statements, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



*Opinion*

In our opinion the consolidated financial statements of the Hamilton-Wentworth District School Board as at August 31, 2018 and for the year then ended, are prepared in all material respects in accordance with the basis of accounting described in note 1 to the consolidated financial statements.

*Basis of Accounting*

Without modifying our opinion, we draw attention to note 1 to the consolidated financial statements which describes the basis of accounting used in the preparation of these consolidated financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

**DRAFT**

Chartered Professional Accountants, Licensed Public Accountants

November 26, 2018  
Hamilton, Canada

**DRAFT**

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
FOR THE YEAR ENDED AUGUST 31, 2018 (with comparative information for 2017)**

	<b>2017-18</b>	<b>2016-17</b>
	<b>(\$000's)</b>	<b>(\$000's)</b>
<b>FINANCIAL ASSETS</b>		
Cash and Cash Equivalents	60,713	47,070
Accounts Receivable - Other	25,775	22,547
Accounts Receivable - Government of Ontario (note 3)	159,447	160,123
Investments (note 2)	6,250	6,250
<b>TOTAL FINANCIAL ASSETS</b>	<b>252,185</b>	<b>235,990</b>
<b>FINANCIAL LIABILITIES</b>		
Accounts Payable and Accrued Liabilities	38,892	37,691
Net Debenture Debt, Capital Loans and Leases (note 7)	137,290	142,792
Deferred Revenue (note 4)	62,539	49,180
Employee Benefits Payable (note 6)	50,486	52,799
Deferred Capital Contributions (note 5)	532,931	514,561
<b>TOTAL FINANCIAL LIABILITIES</b>	<b>822,138</b>	<b>797,023</b>
<b>NET DEBT</b>	<b>(569,953)</b>	<b>(561,033)</b>
<b>NON-FINANCIAL ASSETS</b>		
Prepaid Expenses	2,104	1,235
Tangible Capital Assets (note 10)	623,734	606,346
<b>TOTAL NON-FINANCIAL ASSETS</b>	<b>625,838</b>	<b>607,581</b>
<b>ACCUMULATED SURPLUS (note 11)</b>	<b>55,885</b>	<b>46,548</b>
Contingent Liabilities (note 13)		
Commitments (note 14)		
On behalf of the Board		

Chair

Director of Education & Secretary

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
CONSOLIDATED STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED AUGUST 31, 2018 (with comparative information for 2017)**

	<b>2017-18 Budget (\$000's)</b>	<b>2017-18 Actual (\$000's)</b>	<b>2016-17 Actual (\$000's)</b>
<b>REVENUES</b>			
Provincial Grants - Grants for Student Needs (note 1(n))	589,931	564,503	537,906
Provincial Grants - Other	4,858	14,038	10,306
Federal Grants and Fees	-	1,246	1,204
School Generated Funds	10,548	11,194	10,957
Investment Income	300	295	356
Other Fees and Revenues	4,899	8,237	11,689
Amortization of Deferred Capital Contributions (Note 5)	-	33,112	30,903
<b>TOTAL REVENUES</b>	<b>610,536</b>	<b>632,625</b>	<b>603,321</b>
<b>EXPENDITURES</b>			
Instruction	473,696	481,493	465,734
Administration	14,603	13,972	13,798
Transportation	15,854	15,723	15,394
Pupil Accommodation	88,604	91,731	85,818
School Generated Funds	10,548	11,186	11,281
Other	3,542	9,183	2,890
<b>TOTAL EXPENDITURES (note 9)</b>	<b>606,847</b>	<b>623,288</b>	<b>594,915</b>
<b>ANNUAL SURPLUS</b>	<b>3,689</b>	<b>9,337</b>	<b>8,406</b>
Accumulated Surplus at Beginning of Year	68,903	46,548	38,142
<b>ACCUMULATED SURPLUS AT END OF YEAR (note 11)</b>	<b>72,592</b>	<b>55,885</b>	<b>46,548</b>

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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
CONSOLIDATED STATEMENT OF CASH FLOW  
FOR THE YEAR ENDED AUGUST 31, 2018 (with comparative information for 2017)**

	<b>2017-18</b>	<b>2016-17</b>
	<b>(\$000's)</b>	<b>(\$000's)</b>
<b>OPERATING TRANSACTIONS</b>		
Annual Surplus	9,337	8,406
Sources and (Uses):		
Non-cash items including Amortization, Write-downs and		
Loss on disposal of TCA and excluding deferred gain on disposal of restricted assets	38,357	32,362
Deferred Capital Contributions Revenue	(33,112)	(30,903)
Deferred Gain on Disposal of Restricted Assets	(12,172)	(18,105)
(Increase) Decrease in Accounts Receivable	(3,229)	8,568
(Decrease) Increase in Accounts Payable and Accrued Liabilities	1,202	1,651
Increase in Deferred Revenue - Operating	1,654	873
Decrease in Employee Benefits Payable	(2,313)	(5,440)
Decrease (Increase) in Prepaid Expense	(869)	(180)
<b>CASH PROVIDED BY (APPLIED TO) OPERATING TRANSACTIONS</b>	<b>(1,145)</b>	<b>(2,768)</b>
<b>CAPITAL TRANSACTIONS</b>		
Proceeds on Sale of Tangible Capital Assets	12,298	18,184
Cash used to Acquire Tangible Capital Assets	(55,871)	(60,172)
<b>CASH APPLIED TO CAPITAL TRANSACTIONS</b>	<b>(43,573)</b>	<b>(41,988)</b>
<b>FINANCING TRANSACTIONS</b>		
Debt Repayments	(5,502)	(5,258)
(Increase) Decrease in Accounts Receivable - Government of Ontario	676	4,779
Net additions to Deferred Capital Contributions	51,482	39,475
Increase (Decrease) in Deferred Revenues - Capital	11,705	16,431
<b>CASH PROVIDED BY FINANCING TRANSACTIONS</b>	<b>58,361</b>	<b>55,427</b>
<b>CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>13,643</b>	<b>10,671</b>
Opening Cash and Cash Equivalents	47,070	36,399
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	<b>60,713</b>	<b>47,070</b>

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT  
FOR THE YEAR ENDED AUGUST 31, 2018 (with comparative information for 2017)**

	<b>2017-18</b>	<b>2016-17</b>
	<b>(\$000's)</b>	<b>(\$000's)</b>
<b>ANNUAL SURPLUS</b>	9,337	8,406
<b>TANGIBLE CAPITAL ASSET ACTIVITY</b>		
Acquisition of Tangible Capital Assets	(55,871)	(60,172)
Amortization of Tangible Capital Assets	33,851	31,617
Loss on Sale of Tangible Capital Assets	4,506	745
Proceeds on Sale of Tangible Capital Assets	12,298	18,184
Gain on Sale Allocated to Deferred Revenue	(12,172)	(18,105)
<b>TOTAL TANGIBLE CAPITAL ASSET ACTIVITY</b>	<b>(17,388)</b>	<b>(27,731)</b>
<b>OTHER NON-FINANCIAL ASSET ACTIVITY</b>		
Use of Prepaid Expenses	(869)	(180)
<b>TOTAL OTHER NON-FINANCIAL ASSET ACTIVITY</b>	<b>(869)</b>	<b>(180)</b>
<b>INCREASE IN NET DEBT</b>	<b>(8,920)</b>	<b>(19,505)</b>
Net Debt at Beginning of Year	(561,033)	(541,528)
<b>NET DEBT AT END OF YEAR</b>	<b>(569,953)</b>	<b>(561,033)</b>

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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

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**1. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of the Hamilton-Wentworth District School Board (the "Board") are prepared by management in accordance with the basis of accounting described below.

**(a) Basis of Accounting**

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for the use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of the Canadian public sector accounting standards which require that

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes, specified in accordance with public sector accounting standard PS3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the statement of operations and certain related deferred revenues, and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

**(b) Reporting Entity**

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues, and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

*Consolidated entities -*

- Hamilton-Wentworth District School Board
- The Hamilton Foundation for Student Success (formerly, "The Hamilton-Wentworth District School Board Foundation")
- School Generated Funds

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

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**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

*Proportionately consolidated entities -*

- Hamilton-Wentworth Student Transportation Services

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

**(c) Trust Funds**

Trust funds for teacher funded leave under the “four over five plan” and of the Hamilton School Boards Energy Consortium are not included in the consolidated financial statements, as these funds are not controlled by the Board.

**(d) Cash**

Cash is comprised of cash on hand.

**(e) Investments**

Temporary investments consist of marketable securities that are liquid short-term investments with maturities between three months and one year at the date of acquisition, and are carried on the Consolidated Statement of Financial Position at the lower of cost or market value.

Long-term investments consist of investments that have maturities of more than one year. Long-term investments are recorded at cost and assessed regularly for permanent impairment.

**(f) Deferred Revenue**

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services are performed.

**(g) Deferred Capital Contributions**

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contributions as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose
- Other restricted contributions received or receivable for capital purpose
- Property taxation revenues which were historically used to fund capital assets

**(h) Retirement and other Employee Future Benefits**

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, retirement gratuity, sick leave, and workers' compensation.

As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the principals and vice-principals associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-17: ETFO and OSSTF. The following were established in 2017-2018: CUPE, OCEW and ONE-T for non-unionized employees including principals and vice-principals. The ELHTs provide health, life and dental benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), other school board staff and retired individuals up to the Board's participation date into the ELHT. These benefits are being provided through a joint governance structure between the bargaining/employee groups, school board trustees associations and the Government of Ontario. The Board is no longer responsible to provide benefits to ETFO, OSSTF effective April 1, 2017, CUPE effective March 1, 2018, OCEW effective May 1, 2018 and ONE-T effective May 1, 2018 for principals and vice principals and June 1, 2018 for all other non-union employees. Upon transition of the employee



**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

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**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

groups' health, dental and life benefits plans to the ELHT, school boards are required to remit a negotiated amount per full-time equivalency (FTE) on a monthly basis. Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN), additional ministry funding in the form of a Crown contribution as well as a Stabilization Adjustment.

Depending on prior arrangements and employee group the board provides health, dental and life insurance benefits for retired individuals for all groups and continues to have a liability for payment of benefits for those who are on long-term disability and for some retirees who are retired under these plans.

The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care costs trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and year of service as at August 31, 2012 using management's best estimate of discount rates. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for workers' compensation, long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.
- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

**(i) Tangible Capital Assets**

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

Tangible capital assets, except land, are amortized on a straight line basis over their estimated useful lives as follows:

<b>Asset</b>	<b>Estimated Useful Life in Years</b>
Land Improvement with Finite Lives	15
Buildings and Building Improvements	40
Portable Structures	20
Other Buildings	20
First-Time Equipping of Schools	10
Furniture	10
Equipment	5-15
Computer Hardware	5
Computer Software	5
Vehicles	5-10
Leasehold Improvements	Over the lease term

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the Consolidated Statement of Financial Position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

**(j) Government Transfers**

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. If government transfers contain stipulations which give rise to a liability, they are deferred and recognized in revenue when the stipulations are met.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions (DCC) and recognized as revenue in the consolidated statement of operations at the same rate and over the same periods as the asset is amortized.

**(k) Investment Income**

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

**(l) Budget Figures**

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(m) Use of Estimates**

The preparation of consolidated financial statements in conformity with the basis of accounting described in note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Accounts subject to significant estimates include assumptions used in estimating the collectability of accounts receivable to determine the allowance for doubtful accounts, in estimating provisions for accrued liabilities and in performing actuarial valuations of employee future benefits liabilities. Actual results could differ from these estimates.

**(n) Property Tax Revenue**

Under Canadian Public Sector Accounting Standards, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province of Ontario. As a result, property tax revenue received from the municipalities is recorded as part of the Provincial Grants – Grants for Student Needs.

**2. INVESTMENTS**

Investments consist of marketable securities and are recorded at cost and are comprised as follows:

	2018		2017	
	Cost	Market Value	Cost	Market Value
Guaranteed Investment Certificates:				
Meridian Credit Union	\$ 525	\$ 525	\$ 525	\$ 525
Meridian Credit Union	5,725	5,725	5,725	5,725
	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250

These investments are assessed regularly for impairment and are written down if a permanent impairment exists.

**3. ACCOUNTS RECEIVABLE – GOVERNMENT OF ONTARIO**

The Province of Ontario replaced variable capital funding with a one-time debt support grant in 2009-10. Hamilton Wentworth District School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario of \$159,447 (2017 - \$160,123) as at August 31, 2018 with respect to capital grants.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 AUGUST 31, 2018  
 (All amounts in thousands of dollars)**

**4. DEFERRED REVENUE**

Revenues received and set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2018 is comprised of:

	Balance as at August 31, 2017	Externally restricted revenue and investment income	Revenue recognized in the period	Transfers to deferred capital contributions	Balance as at August 31, 2018
Proceeds of Disposition	\$ 28,466	\$ 12,655	\$ 913	\$ (2,057)	\$ 39,977
Special Education	-	69,287	(69,287)	-	-
School Renewal	14,496	8,308	(1,411)	(6,711)	14,682
Other	6,218	50,242	(45,630)	(2,950)	7,880
<b>Total Deferred Revenue</b>	<b>\$ 49,180</b>	<b>\$ 140,492</b>	<b>\$ (115,415)</b>	<b>\$ (11,718)</b>	<b>\$ 62,539</b>

**5. DEFERRED CAPITAL CONTRIBUTIONS**

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with Regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	<b>2018</b>	<b>2017</b>
Balance at Beginning of Year	\$ 514,561	\$ 505,989
Additions to Deferred Capital Contributions	44,270	31,410
Transfers from Deferred Revenue	11,718	8,810
Disposals/Transfers to Financial Assets	(4,506)	(745)
Revenue Recognized in period	(33,112)	(30,903)
<b>Balance at end of year</b>	<b>\$ 532,931</b>	<b>\$ 514,561</b>

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
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**6. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS**

<b>Retirement and Other Employee Future Benefit Liabilities</b>			<b>2018</b>	<b>2017</b>
	Retirement Benefits	Other Employee Future Benefits	Total Employee Future Benefits	Total Employee Future Benefits
Accrued Benefit Obligation – Opening Balance	\$ 48,892	\$ 7,742	\$ 56,634	\$ 64,408
Current Year Benefit (Recovery) Expense	-	2,329	2,329	(342)
Interest on Accrued Benefit Obligation	1,182	203	1,385	1,069
Benefits Expenses (Recovery) <sup>1</sup>	1,182	2,532	3,714	727
Actuarial (Gain) Loss	(936)	-	(936)	(1,514)
Benefits Payment	(5,095)	(1,543)	(6,638)	(6,987)
	(4,849)	989	(3,860)	(7,774)
Accrued Benefit Obligation – Closing Balance	\$ 44,043	\$ 8,731	\$ 52,774	\$ 56,634
Unamortized Actuarial Loss	(2,288)	-	(2,288)	(3,835)
Accrued Benefit Liability – Ending	\$ 41,755	\$ 8,731	\$ 50,486	\$ 52,799

<sup>1</sup> Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

Amortization of actuarial losses during the year is \$611 (2017 - \$581). The unamortized actuarial loss is amortized over the expected average remaining service life of 6.12 years (2017 – 7.12 years).

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**6. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (continued)**

**Pension Plans:**

**(i) Ontario Teacher's Pension Plan**

Teachers and related employee groups are eligible to be members of Ontario Teacher's Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are the direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

**(ii) Ontario Municipal Employees Retirement System**

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees' Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2018, the Board contributed \$7,418 (2017 – \$7,056) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.

**Employee Future Benefits:**

**(i) Retirement Gratuities**

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days and years of service at August 31, 2012.

**(ii) Retirement Life Insurance and Health Care Benefits**

The Board continues to provide life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The costs related to these benefits are unsubsidized by the Board and the retired members are required to pay 100% of the costs through the Board's unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date, do not qualify for board subsidized premiums or contributions.

**(iii) Workplace Safety and Insurance Board Plan Obligations**

The Board is a Schedule 2 employer under the *Ontario Workplace Safety and Insurance Act*, and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

School boards are required to provide salary top-up to a maximum of 4 ½ years for employees receiving payments from the Workplace Safety and Insurance Board, where collective agreements negotiated prior to 2012 included such a provision.

**(iv) Long-Term Disability Life Insurance and Health Care Benefits**

The Board provides life insurance, dental and health care benefits to employees on long-term disability leave who are not yet members of an ELHT. The employees are required to pay 100% of the premium costs. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**6. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (continued)**

**(v) Sick Leave Top-Up Benefits**

A maximum of eleven unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit cost expensed in the financial statements are \$202 (2017 - \$129).

The accrued benefit obligation for the sick leave top-up is based on an actuarial valuation for accounting purposes as of August 31, 2018. This actuarial valuation is based on assumptions about future events.

**Actuarial Assumptions**

The accrued benefit obligations for long-term disability life insurance and health care benefit plans as at August 31, 2018 are based on actuarial valuations for accounting purposes as at August 31, 2018. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	2018	2017
Inflation	1.5%	1.5%
Wage and Salary Escalation	0%	0%
Health Care Cost Escalation	7.75% decreasing by ¼% each year to 4.0%	8.0% decreasing by ¼% each year to 4.0%
Dental Cost Escalation	3.75% decreasing by ¼% each year to 3.0%	4.0% decreasing by ¼% each year to 3.0%
Discount on Accrued Benefit Obligations	2.90%	2.55%

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD**  
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**7. NET LONG TERM DEBT**

The net long-term liabilities reported on the Consolidated Statement of Financial Position of \$137,290 consists of loans of \$136,357 (2017 – \$141,542) and Capital Lease \$933 (2017 - \$1,250). The debentures have a retractable feature, exercisable on specific dates only, at the option of the debenture holders. Details of the net long-term debt are as follows:

	<b>2018</b>	<b>2017</b>
Ontario Financing Authority Loan due Nov 15, 2031, 4.56%	7,700	8,105
Ontario Financing Authority Loan due Mar 3, 2033, 4.90%	24,261	25,356
Ontario Financing Authority Loan due Mar 13, 2034, 5.062%	8,932	9,293
Ontario Financing Authority Loan due Apr 13, 2035, 5.232%	19,526	20,231
Ontario Financing Authority Loan due Mar 11, 2036, 4.833%	8,801	9,107
Ontario Financing Authority Loan due Nov 15, 2036, 3.970%	10,288	10,659
Ontario Financing Authority Loan due Mar 9, 2037, 3.564%	15,794	16,375
Ontario Financing Authority Loan due Mar 19, 2038, 3.799%	39,635	40,954
Ontario Financing Authority Loan due Mar 11, 2039, 4.003%	1,420	1,463
Capital Lease Matures, June 1, 2019	140	281
Capital Lease Matures, August 24, 2022	409	496
Capital Lease Matures, April 18, 2022	384	472
	<b>\$ 137,290</b>	<b>\$ 142,792</b>

The principal and interest payments required in each of the next five fiscal years and thereafter in respect of the outstanding net long-term debt are as follows:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	5,745	5,914	11,659
2020	5,861	5,671	11,532
2021	6,129	5,418	11,547
2022	6,369	5,152	11,521
2023	6,456	4,875	11,331
Thereafter	106,730	32,693	139,423
<b>Total</b>	<b>\$ 137,290</b>	<b>\$ 59,723</b>	<b>\$ 197,013</b>



**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**8. DEBT CHARGES**

The expenditure for debt charges and capital leases includes principal and interest payments made on debentures and capital leases as follows:

	2018	2017
Principal payments on debentures and capital leases	\$ 5,502	\$ 5,258
Interest payment on debentures and capital leases	6,146	6,367
<b>Total</b>	<b>\$ 11,648</b>	<b>\$ 11,625</b>

**9. EXPENDITURES BY OBJECT**

The following is a summary of the expenses reported on the Consolidated Statement of Operations by object:

	2018 Budget note 1(l)	2018 Actual	2017 Actual
<b>Current Expenditures:</b>			
Salary and Wages	\$ 417,191	\$ 428,222	\$ 410,318
Employee Benefits	70,689	71,369	67,539
Staff Development	4,097	1,703	1,566
Supplies and Services	38,798	36,484	36,927
Interest Charges on Capital	6,146	6,078	6,281
Rental Expenditures	1,703	4,061	2,586
Fees & Contractual Services	20,994	23,646	23,420
Other	4,066	1,983	2,634
Transfer to Other Boards	-	197	-
Amortization of Tangible Capital Assets and Loss on Disposal	32,615	38,358	32,363
School Funded Activities	10,548	11,187	11,281
<b>Total</b>	<b>\$ 606,847</b>	<b>\$ 623,288</b>	<b>\$ 594,915</b>

**10. TANGIBLE CAPITAL ASSETS**

**(a) Assets Under Construction**

Assets under construction having a value of \$30,668 (2017 - \$ 7,770) have not been amortized. Amortization of these assets will commence when the asset is put into service.

**(b) Write-down of Tangible Capital Assets**

There were no write-downs of tangible capital assets during the year (2017 – Nil).

**(c) Asset Inventories for Resale (Assets Permanently Removed from Service)**

There were no assets inventoried for resale or assets permanently removed from service during the year (2017 – Nil).

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**10. TANGIBLE CAPITAL ASSETS (continued):**

Year ended August 31, 2018

	Cost (in 000's)				Accumulated Amortization (in 000's)						
	Balance at August 31, 2017	Additions, transfers and adjustments	Disposals and Write Offs	Transfers to-from CIP	Balance at August 31, 2018	Balance at August 31, 2017	Amortization and adjustment	Disposals and Write Offs	Balance at August 31, 2018	Net Book Value August 31, 2018	Net Book Value August 31, 2017
Land	\$ 74,222	\$ (117)	\$ (126)	\$ -	\$ 73,979	\$ -	\$ -	\$ -	\$ -	\$ 73,979	\$ 74,222
Land Improvements	12,326	2,831	(142)	-	15,015	3,000	1,105	(70)	4,035	10,980	9,326
Buildings	861,591	27,978	(11,139)	-	878,430	360,337	28,693	(6,705)	382,325	496,105	501,254
Portable Structures	7,014	-	(73)	-	6,941	3,649	328	(73)	3,904	3,037	3,365
Furniture and Equipment	10,974	148	(795)	-	10,327	6,178	1,047	(795)	6,430	3,897	4,796
Computer Hardware and Software	12,014	2,133	(1,955)	-	12,192	8,376	2,225	(1,955)	8,646	3,546	3,638
Vehicles	151	-	(96)	-	55	138	6	(96)	48	7	13
Construction in Progress	7,770	22,898	-	-	30,668	-	-	-	-	30,668	7,770
Leasehold Improvements	2,306	-	-	-	2,306	1,438	272	-	1,710	596	868
Capital Leased Assets	1,324	-	-	-	1,324	230	175	-	405	919	1,094
	\$ 989,692	\$ 55,871	\$ (14,326)	\$ -	\$ 1,031,237	\$ 383,346	\$ 33,851	\$ (9,694)	\$ 407,503	\$ 623,734	\$ 606,346

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**11. ACCUMULATED SURPLUS**

	<b>2018</b>	<b>2017</b>
Unappropriated	\$ 10,305	\$ 9,546
Amounts Restricted for Future Use of the Board		
WSIB	750	-
School Budgets	799	626
Computer Technology	881	881
Board Initiatives	2,742	1,468
Cafeteria Equipment Replacement	75	82
Amounts Restricted for Capital Construction		
Administrative Building	15,767	16,187
Other Capital Projects	2,000	-
Available for Compliance	33,319	28,790
Amounts to be Recovered		
Employee Future Benefits	(27,470)	(30,863)
Interest Accrual	(1,996)	(2,063)
Other		
School Generated Funds	4,024	4,017
Revenues Recognized for Land	48,008	46,667
<b>Balance at August 31, 2018</b>	<b>\$ 55,885</b>	<b>\$ 46,548</b>

**12. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE (OSBIE)**

The Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures the Board for general public liability, property damage and vehicles. The membership period is for five years, ending December 31, 2021.

**13. CONTINGENT LIABILITIES**

The Board has been named in personal injury and property damage claims. The amounts specified in the claims are within the Board's insurance coverage. The Board, as well as its insurers, has instructed legal counsel to act on behalf of the Board to defend against these claims. No provision has been made in the financial statements for these claims.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD  
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**14. COMMITMENTS**

The Board has outstanding contractual obligations at August 31, 2018 of approximately \$35,369 (2017 - \$35,578), for the construction of new schools and for other capital projects.

The Board has long-term lease commitments with various expiry dates. The minimum payments are as follows:

2019	\$ 2,718
2020	1,942
2021	1,809
2022	934
Thereafter	-
<b>Total</b>	<b>\$ 7,403</b>

**15. PARTNERSHIP IN HAMILTON-WENTWORTH STUDENT TRANSPORTATION SERVICES, A TRANSPORTATION CONSORTIUM**

On April 1, 2009, the Board entered into an agreement with the Hamilton-Wentworth Catholic District School Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement, decisions related to the financial and operating activities of Hamilton-Wentworth Student Transportation Services are shared. No partner is in a position to exercise unilateral control.

This entity is proportionately consolidated in the Board's consolidated financial statements to reflect the Board's portion of costs incurred. Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

The Hamilton-Wentworth District School Board does not control any assets of the Hamilton-Wentworth Student Transportation Services. The Board has recorded its share of revenue and expenses in the Consolidated Statement of Operations.

**16. REPAYMENT OF "55 SCHOOL BOARD TRUST" FUNDING**

On June 1, 2003, the Board received \$16,675 from The 55 School Board Trust for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The 55 School Board Trust was created to re-finance the outstanding not permanently financed (NPF) debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, The 55 School Board Trust repaid the Board's debt in consideration for the assignment by the Board to the trust of future provincial grants payable to the Board in respect of the NPF debt.

As a result of the above agreement, the liability in respect of the NPF debt is no longer reflected in the Board's financial position.

**17. SUBSEQUENT EVENTS**

In September 2018, the Board entered into an agreement with Tambro Construction for the construction of the New Nora Frances Henderson Secondary School. The contract Value is \$31,800. As of August 31, 2018 no construction related expenses have been incurred.



**EXECUTIVE REPORT  
TO BOARD**

**TO:** BOARD

**FROM:** Manny Figueiredo, Director of Education

**DATE:** November 26, 2018

**PREPARED BY:** Jane Macpherson, Superintendent of Student Achievement

**RE:** Naming of the Dundas Valley S.S. Track and Field

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Action  Monitoring

**Recommended Action:**

That the following name be considered for the new Track and Field at Dundas Valley Secondary School currently under construction and projected to open in Spring, 2019.

Recommended name:

Art Samson Track and Field

**Rationale/Benefits:**

The Naming a School in Part Advisory Committee is putting forth one name for consideration. The submissions were reviewed according to the guiding principles outlined in the Board policy and procedure.

The Naming a School in Part Advisory Committee met on Wednesday, November 14, 2018 to discuss and consider the public consultation report and all names suggested. The Committee used several rounds of voting to come to consensus for recommendation to be considered by Trustees.

**Background:**

The track & field at Dundas Valley Secondary School is currently under revitalization and will be completed in the Spring of 2019. At the June 18, 2018 Board meeting, RESOLUTION #18-94 was approved that a Naming a School In Part Committee be struck in at the commencement of the 2018/19 school year and that the final report to the Board of Trustees come no later than November 30th, 2018.

Hamilton-Wentworth District School Board (HWDSB) recognizes that naming schools, or sections of the school, provides a unique opportunity to further develop an identity for the school, its students, its community, its staff and the Board.

Names for school parts chosen under this policy must consider the following guiding principles:

- reflect HWDSB's vision, mission, commitments and community composition
- provide inspiration to students
- have community and district acceptance
- be appropriate for the whole district
- have local community, district, provincial, Canadian or international significance
- where appropriate and possible, address underrepresented groups.

A name chosen for a school, or a section of the school, is expected to have community acceptance while being appropriate for the whole district.

HWDSB solicited suggestions for names of the new track and field at Dundas Valley Secondary School from stakeholder groups through the completion of an online survey, and/or by mailing or emailing written correspondence to HWDSB. The survey was posted September 26, 2018 until November 11, 2018 and resulted in 55 submissions with 10 suggested names.

The Naming a School in Part Committee consisted of the following individuals:

<b>Name</b>	<b>Role</b>
Greg Van Geffen	Ward Trustee/Co-chair
Ray Mulholland	Trustee
Jane Macpherson	Superintendent of Student Achievement/Co-chair
Mark Taylor	Corporate Communications
Jim Simpson	Archivist, HWDSB Educational Archives
Karen Milligan	Hamilton Public Library, Archivist
Gail Cipriani	Principal, Dundas Valley S.S.
Colleen Evans	School Council, Dundas Valley S.S.
Tania Brittain	School Council, Dundas Valley S.S.
Bob Gardiner	Teacher, Dundas Valley S.S.
Madison Puppa	Student, Dundas Valley S.S.
Max Adams	Student, Dundas Valley S.S.
Steve Roblin	Community Representative, Dundas Valley S.S.

The summary of consultation findings is attached. All names were considered.

## APPENDIX

The following name is presented for consideration. The committee believes the name upholds the guiding principles

**Art Samson Track and Field**

Art Samson is a long time resident of Dundas (since 1971). Samson devoted 29 years to public service: 17 years as a Separate School Trustee and 12 years on Dundas Town Council. Samson worked for 35 years in public education. He was principal of Waterdown, Parkside, Highland and Spencer Valley schools.

Throughout his life, Samson has devoted his efforts to a variety of sporting organizations. He has been involved with the Dundas Blues Junior C Hockey Club, acting as director and president. He applied for and received \$5,000 from the Ontario Trillium Foundation to replace older gloves and helmets with newer and safer equipment. Samson started a basketball league at St. Augustine's Church and ran the house league for 25 years. He has been involved in minor and little league baseball.

Samson has been involved in a number of organizations that give back to the community. He has been vice-chair of Routes for Youths Board of Directors. This organization offers a drop-in centre with various programs geared to helping young people find their way through the teenage years and pursue a better route towards productive community living. He has also served as chair on the St. Joseph's Villa executive, been a member of the Dundas Rotary Club, served as team captain for the Canadian Cancer Society, mentored as a Big Brother, and sat on the Board for the Hamilton Region Conservation Authority.

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**A. Purpose of Consultation**

Hamilton-Wentworth District School Board (HWDSB) asked the community to provide feedback on the naming of the new Dundas Valley Secondary School track and field. Respondents were asked to choose a name that

- reflects HWDSB's vision, mission, commitments and community composition
- provides inspiration to students
- has community and district acceptance
- is appropriate for the whole district
- has local community, district, provincial, Canadian or international significance
- addresses under-represented groups

The feedback was requested through a survey which was posted online until November 11th, 2018.

**B. Respondent Characteristics**

The survey garnered a total of 55 responses. All of the responses were received through the online survey. 16 (29%) of the respondents were HWDSB staff members and 14 (25%) were HWDSB students. 12 (21%) responses were from community/group members and five (9%) responses were from parents/guardians. Eight (14%) respondents did not identify themselves.

Ten of the respondents said they one or two children in an HWDSB school.

**C. Limitations of the Consultation**

The total number of responses should not be equated with total number of unique respondents, as it is possible that the same person may have submitted the survey multiple times. Also, because only a small number of people responded to the survey, the results may not be representative of the community.

It is therefore recommended that the results summarized herein are interpreted within the bounds of these limitations.



**D. Summary of Findings**

The following were the five most frequently suggested names with reasons they were chosen

Name Suggested	Respondent Comments	
1. Art Samson (n=9)	<ul style="list-style-type: none"> <li>• Art Samson is a former Principal of both Highland and Parkside and a tireless worker for youth in Dundas and beyond. Briefly, he has started different basketball programs for kids, volunteered for local teams and continues to work at fundraisers geared to youth (i.e. Routes Youth Centre).</li> <li>• Art Samson was an influential educator and a great contributor to the youth of Dundas.</li> <li>• A dedicated soul.</li> <li>• Greg graduated from Parkside High School in 1987 and still holds the OFSAA record in the 3000 m. Greg was an excellent student and the valedictorian when he graduated from Parkside. He went on to study engineering at an Ivy League school in the U.S. on scholarship and now works in the U.S. as a professional engineer.</li> <li>• Art Samson is a cornerstone of education and athletics in Dundas but especially Highland and Parkside High Schools as he was an administrator and coach of many sports at both schools.</li> <li>• It is many of these things. It should also be languages differently. It is not just a track. It is a facility (track + sports field).</li> <li>• Art was a principal at both Parkside and Highland.</li> <li>• Art is a wonderful man who was an educator involved with both the former Parkside High School and Highland. He is a leader in the local community for advocating and improving the lives of youth.</li> <li>• Art hits many of the qualifications on this list: 2,3,5,6 &amp; 7.</li> <li>• This name covers many of the points above: it is a person of educational benefit; historic significance; tied to the geographic area; person of good values; significance to the school community and also has personal significance to me</li> <li>• A combination of many of the above options. Art Samson is a cornerstone of education and athletics in Dundas but especially Highland and Parkside High Schools as he was an administrator and coach of many sports at both schools.</li> <li>• Most of the above would describe Mr. A Samson.</li> </ul>	
2. Art Samson Field (n=5)		
3. Art Samson Track (n=3)		
4. Sir John A Thanos (n=3)	Name is representative of an historical figure	
5. Phil Swift (n=2)	Name is of someone of personal significance to the general community	

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**Conclusion**

An analysis of the responses collected indicated the name Art Samson was mentioned a total of 21 times (61%) in different variations. The reasons given for this choice indicated the public would like the Dundas Valley Secondary School track and field to be named after a person who has community and school significance.

*This report was prepared by the Research and Analytics Department*



## EXECUTIVE REPORT TO BOARD

**TO:** BOARD

**FROM:** Manny Figueiredo, Director of Education

**DATE:** November 26, 2018

**PREPARED BY:** Jeff Gillies

**RE:** Consultation - New School on Memorial Stoney Creek Site

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Action

Monitoring

### Rationale/Benefits:

As per the motion at the November 12, 2018 Board Meeting, staff consulted with Stoney Creek residents living on Kilbourn Ave. adjacent to the proposed school site at Memorial School (Stoney Creek).

Consultation comprised of direct feedback from each resident regarding the alternate design and layout being considered.

Of the 14 residents consulted:

- 11 were opposed to the alternate design/layout and prefer the current design/layout
- 3 did not respond

### Background:

Consultation consisted of a letter delivered to each resident, identifying the alternate design/layout and requesting feedback via email or telephone call. Feedback was received through email and telephone conversations with staff. Overall, residents were strongly opposed to the alternate design/layout.

## COMMITTEE REPORT

Presented to: Board

Date of Meeting: November 26, 2018

From: Standing Committee

Date of Meeting: November 12, 2018

The committee held a meeting from 9:45 p.m. to 10:14 p.m. on November 12, 2018 at 20 Education Court, Hamilton, ON, in Trustee Board Room with Trustee Alex Johnstone presiding.

Members present were: Trustees Kathy Archer, Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Alex Johnstone, Ray Mulholland, Wes Hicks, Larry Pattison, Greg Van Geffen and Todd White. Student Trustee Cameron Prosic. Regrets were received from Student Trustee Tara Rezvan.

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### 1. Approval of Agenda

On the motion of Trustee Deathe, seconded by Trustee Danko, the Standing Committee **RECOMMENDS** that the agenda be approved.

**CARRIED UNANIMOUSLY**  
Student Trustee Cameron Prosic voted in favour

### 2. Declarations of Conflict of Interest

None.

### Report from Staff

#### 3. Transportation Report

Staff presented the Transportation Report for the 2018-2019 school year. The 2018-19 school year was the tenth start-up for HWSTS. The report provided a preliminary overview of the student transportation solution for the 2018-19 school year and the associated impacts to both consortium member Boards. A number of start-up highlights, metrics, comparisons to prior school years and overview of key accomplishments in 2017-18 were shared.

On motion of Trustee Van Geffen, the Standing Committee **RECOMMENDS** that meeting be extended by 15 minutes.

The motion **CARRIED** on the following division of votes:

In Favour: (10) Trustees Archer, Beattie, Bingham, Danko, Deathe, Hicks, Johnstone, Pattison, Van Geffen and White.  
Student Trustee Prosic

Opposed: (1) Trustee Mulholland

The biggest challenge for the start of this school year was the bus driver shortage which impacted multiple School Boards/Consortiums within southern Ontario. As a result of this shortage, multiple schools experienced service issues relating to late buses/delays. There were a total of 3354 enquiries this year which is an improvement over the 4646 enquiries in the previous year.

Some of the items that were shared with the Board included:

- Start Up
- Routing
- Reported Run Delay Posting Comparison First Full Month of School
- HWSTS Transported Students
- Safety Initiatives
- Technology Enhancement Initiatives

There is currently a system wide bell time study being conducted by a third party that will be brought back to the Board in the New Year. HWSTS is working with the providers to find solutions to the driver shortage. There was discussion of having a GPS on the buses. The Board was informed that this is something that would need to be negotiated in the next contract and RFP's.

On the motion of Trustee Danko, seconded by Trustee Bingham, the Standing Committee **RECOMMENDS that the Transportation Report be received.**

**CARRIED UNANIMOUSLY**  
Student Trustee Cameron Prosic voted in favour

Respectfully submitted,  
Alex Johnstone, Chair of the Committee

**Notice of Motion – Parkdale Totem Pole**

Submitted by Trustee Pattison  
November 26<sup>th</sup> 2018 Board

**Whereas:**

On January 18, 2017, the Ontario Government issued a memo regarding Indigenous Names, Logos and/or Mascots, asking that school boards conduct a review of their school logos, mascots and names in terms of discontinuing the use of names, logos or mascots that are considered offensive to Indigenous people.

**Whereas:**

As a result of this review, staff have identified a totem pole that is currently located at Parkdale Elementary School, 139 Parkdale Avenue N;

**Whereas:**

Totem poles are not native to this region and therefore not representative to local Indigenous history, traditions, and culture;

**Whereas:**

In the spirit of this Board's strong commitment to teaching the proper Indigenous history, reconciliation with Indigenous peoples, and in good faith as part of a recommendation by the Indigenous Education Circle and long desire of the First Nation, Métis and Inuit Community Advisory Committee;

**Be it Resolved:**

That staff be directed to engage students in creating a new mascot and logo for Parkdale Elementary School to replace the Parkdale Totems, by June 30, 2019.

Furthermore, that the totem pole be removed and that a tribute honouring it's history be created at the Archives, including why it was built, how it was rebuilt, and why it is being removed so that it symbolizes the good intentions, what it has meant to many generations of Parkdale grads, and the spirit in which it was removed can be remembered.

Furthermore, that a ceremony be organized at the school before removing the totem pole, and if appropriate, another ceremony be organized when the Parkdale totem pole arrives at its final destination.