

AGENDA: 6:00 pm

1. Call to Order
2. O Canada
3. Delegation – Judith Bishop re: Student Learning & Achievement report – Equity in HWDSB (10 minutes)
4. Approval of the Agenda
5. Declarations of Conflict of Interest
6. [Confirmation of the Minutes – April 10, 2017](#)

Reports from Trustee Special Committees:

7. [Governance – April 4, 2017](#)
8. [Policy – April 5, 2017](#)
9. [Program – April 6, 2017](#)
10. [Finance & Facilities – April 12, 2017](#)

Reports from Legislated Committees:

11. [Parent Involvement Committee – April 11, 2017](#)

Reports from Staff:

12. [Student Trustee Election Results for 2017-18](#)
13. [School Year Calendar 2017-18](#)

14. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee

15. Meeting Resumes in Public Session

16. Report from Committee of the Whole (private) – April 24, 2017

17. Pupil Accommodation Q&A – Ancaster & West Hamilton City

- Presentation of Answers (questions received at last meeting)
- Questions for Staff (answers to be provided the following meeting)

18. Oral Reports from:

- A. Student Trustees' Report – Local Activities & Ontario Student Trustees' Association (OSTA) Report
- B. Director's Report
- C. Chair's Report

19. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.
<http://www.hwdsb.on.ca/trustees/meetings/>

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Wes Hicks, Alex Johnstone, Larry Pattison, Greg Van Geffen, Todd White. Student Trustees Tory Dockree, Elizabeth Wong.

Regrets were received for Trustee Mulholland

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:04 p.m.

2. Approval of the Agenda

The delegation, Judith Bishop was moved to the April 14, 2017 Board meeting.

RESOLUTION #17-53: Trustee Beattie, seconded by Trustee Danko, moved: **That the agenda be approved as amended.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

3. Declarations of Conflict of Interest

None.

4. Confirmation of Minutes

The minutes from March 27, 2017 were confirmed.

Reports from Trustee Special Committees:

5. Audit Committee – March 23, 2017

RESOLUTION #17-54: Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the report of the Audit Committee – March 23, 2017 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

6. Finance & Facilities Committee – March 29, 2017

RESOLUTION #17-55: Trustee Hicks, seconded by Trustee Deathe, moved: **That the Board approve the preliminary allocation of the following full-time equivalent positions for the purpose of 2017-18 school based staffing:**

Elementary Teachers	2,155.30
Secondary Teachers	984.90
Early Childhood Educators	250.00
Educational Assistants	595.00
Principals/Vice Principals	159.00
School Office Administration	195.50
School Custodial	359.75

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Legislated Committees:**7. Special Education Advisory Committee – March 29, 2017**

RESOLUTION #17-56: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Special Education Advisory Committee – March 29, 2017 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Community Advisory Committees:**8. French as a Second Language Advisory Committee – March 29, 2017**

RESOLUTION #17-57: Trustee Danko, seconded by Trustee Hicks, moved: **That the report of the French as a Second Language Advisory Committee – March 29, 2017 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Legislated Committees:**9. Faith Community Advisory Committee – March 29, 2017**

RESOLUTION #17-58: Trustee Beattie, seconded by Trustee Johnstone, moved: **That the report of the Faith Community Advisory Committee – March 29, 2017 be deferred to the next Board meeting.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

10. Ancaster Pupil Accommodation Review – Interim Report

Suggestions from the trustees for further review and clarifications were noted on the following areas:

- If a rebuild were to occur on the CH Bray site Trustees expressed concern around the traffic congestion.
- A feasibility study of an outdoor site and daycare.
- Travel time for students if Queens Rangers is closed.
- A list of the approved business cases for both East Hamilton and the Lower City.
- Areas of growth.

RESOLUTION #17-59: Trustee Johnstone, seconded by Trustee Van Geffen, moved: **That the Ancaster Pupil Accommodation Review Interim Report be received and to defer a final proposal to the Ministry of Education to at least 10 calendar days after the public delegations.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

11. West Hamilton City Pupil Accommodation Review – Interim Report

Suggestions from the trustees for further review and clarifications were noted on the following areas:

- How successful has HWDSB been in obtaining a demolition permit and rebuilding on an existing site.
- Have City of Hamilton sites been considered for a new build as well as Sir John A Macdonald.
- The exploration of Community Hubs and Partnerships.
- The size of the school if rebuilt on the existing Hess St School site.

RESOLUTION #17-60: Trustee Bingham, seconded by Trustee Pattison, moved: **That the West Hamilton City Pupil Accommodation Review Interim Report be received and to defer a final proposal to the Ministry of Education to at least 10 calendar days after the public delegations.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

12. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #17-61: Trustee Van Geffen, seconded by Trustee Danko, moved: **That the Board move into Committee of the Whole (Private),** this being done at 8:14 p.m.

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

The open session resumed at 9:13 p.m.

13. Committee of the Whole (private) April 10, 2017

Trustees requested that the items of the report be voted on as two separate items.

RESOLUTION #17-62: Trustee Beattie, seconded by Trustee Johnstone, moved: **That the report of the Committee of the Whole (private) – April 10, 2017 be approved including:**

- **That the Audit Committee report from March 23, 2017 be approved including that KPMG has been retained as the external auditors for the 2016-17 fiscal year and that the BAS Analytics Audit be received which received a control rating of 'moderate issues' with 3 control deficiencies and 10 recommendations provided.**
- **That the Finance & Facilities Committee report from March 29, 2017 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

RESOLUTION #17-63: Trustee Beattie, seconded by Trustee Johnstone, moved: **That the report of the Committee of the Whole (private) – April 10, 2017 be approved including:**

- **That the Finance & Facilities committee report from March 8, 2017 be approved including the Board enter into Phase 1 of the Property Disposition Protocol for King George School and Site.**

The motion was **CARRIED** on the following division of votes:

In favour (9) Trustees Archer, Beattie, Bingham, Danko, Deathe, Johnstone, Hicks, Van Geffen and White.
Student Trustees Dockree and Wong voted in favour.

Opposed (1) Trustee Pattison

14. Written Notice of Motion – Temporary Student Accommodations

Trustee Pattison withdrew the notice of motion.

15. Oral Reports from Liaison Committees:

A. City/School Board Liaison Committee

Chair White shared that the upcoming meeting will be held at City Hall on May 9, 2017 and the focus of the meeting has been the ongoing capital projects and shared use agreements.

B. Hamilton-Wentworth Home & School Association

Trustee Pattison shared that there were no updates at this time.

C. HWDSB Foundation

Trustee Danko shared a number of items:

- The Foundation met on April 5, 2017 where they published the annual report highlighting 2015/2016, discussed staffing, office space and school visits.
- The Prom Project took place at Limeridge Mall on Saturday, March 25, 2017 and was a great success.
- The Prom Project Hamilton Event will take place at Sir Allan MacNab on April 29, 2017 and May 6, 2017 at Delta Secondary School.
- The Golf Tournament is set for Friday, May 26, 2017.

D. Ontario Public School Boards' Association

Trustee Johnstone shared upcoming events with the Board including:

- The regional meeting was held on Saturday, April 8, 2017 by the Peel Board.
- Peel Board gave thanks for all of the support received over their recent challenges.
- Niagara Board has opened a second outdoor education centre.
- Kitchener Waterloo Board is opening two community hubs with their universities and high schools.
- Halton District School Board has changed the term of their Student Trustees to two years and have commenced a monthly Trustee Award call "Inspire Award".
- Applications are being received by OPSBA for their committees (e.g. Policy, Governance) until May 10, 2017.
- The CSBA will be held in Whistler B.C. July 5-8, 2017.
- The AGM will be held June 8-11, 2017 at Blue Mountain.
- Trustee Johnstone has been chosen to attend a Regional Hub Meeting taking place May 1-2, 2017.

The meeting adjourned at 10:00 p.m.

COMMITTEE REPORT

Presented to: Board

Date of Meeting: April 24, 2017

From: Governance Committee

Date of Meeting: April 4, 2017

The committee held a meeting from 5:39 p.m. to 6:24 p.m. on April 4, 2017 at 20 Education Court, Hamilton, ON, in Meeting Room 340D, with Trustee Todd White presiding.

Members present were: Trustees Jeff Beattie, Penny Deathe, Alex Johnstone and Todd White. Regrets were received from Trustee Van Geffen.

ACTION ITEM:**A. Board Meeting dates for 2017-2018**

The Governance Committee received a proposed schedule for next year's Board meetings.

On motion of Trustee Deathe, the Governance Committee **RECOMMENDS** that the Board meeting schedule for September 2017 to June 2018 be approved.

CARRIED UNANIMOUSLY

MONITORING ITEMS:**B. Transportation Consortium annual report.**

Chair Todd White and Director Figueiredo indicated that since the majority of the work to be reported occurs in September there will be one annual report coming to Board in the fall (this is typically scheduled for a meeting in November). They will however, provide the Governance Committee with verbal updates after each HWSTS Governance meeting.

Trustees felt that the consortium web page and the HWDSB web page could be better aligned for ease of use. It was suggested that a one page "what to expect" for French Immersion students/rural students would be helpful. Staff reviewed the requests that came forward from the November Board meeting, including:

- 3 year data to show trends for all charts.
- contact (telephone/web) inquiries broken down into themes.
- An explanation for the increase/decrease in numbers in the year-to-year comparison chart.
- number of runs that are over scheduled (past 60 minutes).
- manual count numbers (broken out by eligible riders and courtesy riders) at the end of September and the number of parents who call to "relinquish" their courtesy seats.
- number of behavioral reports issued and the number of students who have lost the privilege of riding the bus.
- Information on the training of the drivers.
- HWSTS Work plan to include targets and goals for the upcoming year.

Director Figueiredo will be meeting with David Colley, HWSTS Transportation Manager in April and will address the requests of the Committee. The Director will keep the Governance committee updated on how the requests will be addressed in the Transportation Consortium report at a future Governance meeting.

Respectfully submitted,
Todd White, Chair of the Committee

**Board, Standing Committee and Information Session Meeting Dates
September 2017 to June 2018**

Date	Meeting
SEPTEMBER	
Sept. 11	Information Session*
Sept. 18	Board Meeting followed by Standing Committee
Sept. 25	Board Meeting
OCTOBER	
Oct. 16	Board Meeting followed by Standing Committee
Oct. 23	Hold for meeting
Oct. 30	Board Meeting
NOVEMBER	
Nov. 6	Information Session*
Nov. 13	Board Meeting followed by Standing Committee
Nov. 20	Board Meeting
DECEMBER	
Dec. 4	Initial Board , followed by Standing Committee
Dec. 18	Board Meeting
JANUARY	
Jan. 15	Board Meeting followed by Standing Committee
Jan. 22	Information Session*
Jan 29	Board Meeting
FEBRUARY	
Feb. 5	Hold for meeting
Feb. 12	Board Meeting followed by Standing Committee
Feb 26	Board Meeting

MARCH	
Mar. 5	Hold for meeting
Mar. 19	Board Meeting followed by Standing Committee
Mar. 26	Board Meeting
APRIL	
Apr. 16	Board Meeting followed by Standing Committee
Apr. 23	Information Session*
Apr. 30	Board Meeting
MAY	
May 7-8	Hold for meeting (delegations)
May 14	Board Meeting followed by Standing Committee
May 28	Board Meeting
JUNE	
Jun. 4	Hold for meeting
Jun. 11	Board Meeting followed by Standing Committee
Jun. 18	Board Meeting

Board and/or Standing Committee Meetings will be held on Monday nights in the Boardroom at 20 Education Court and will begin at 6:00 pm

***Information Sessions will be held on Monday nights in Room 308 at 20 Education Court and will begin at 5:30 pm. If an Information Session is not needed, the meeting may be cancelled after consulting with the Chair and the Director. Information sessions will happen bi-monthly in most cases.**

Hold for meeting – Trustees and Executive Council are asked to keep these Monday nights open on their calendars in case there is a need to have a meeting. Notice will be provided by the Wednesday prior to the open Monday if it is needed.

COMMITTEE REPORT

Presented to: Board

Date of Meeting: April 24, 2017

From: Policy Committee

Date of Meeting: April 05, 2017

The committee held a meeting from 2:01 p.m. to 2:43 p.m. on **April 05, 2017** at 20 Education Court, Hamilton, ON, in Meeting Room 340D.

Members present were: Trustees Jeff Beattie, Dawn Danko, Greg Van Geffen and Todd White.

ACTION ITEMS:**A. Occupational Health & Safety Policy**

The Committee considered the Occupational Health & Safety Policy. This Policy is up for its annual review. The Occupational Health & Safety Policy has been reviewed by HWDSB's Central Joint Health and Safety Committee as per section 25, 2(j) of the Occupational Health and Safety Act.

On motion of Trustee White, the Policy Committee **RECOMMENDS** that the **Occupational Health and Safety Policy be approved.**

CARRIED UNANIMOUSLY
Trustee White was not present for the vote

B. Workplace Violence and Harassment Prevention Policy

The Committee considered the Workplace Violence and Harassment Prevention Policy. This policy is up for its annual review. HWDSB's Central Joint Health and Safety Committee, as per section 32.0.1 (1) (c) of the Occupation Health and Safety Act, has reviewed the Workplace Violence and Harassment Prevention Policy.

On motion of Trustee White, the Policy Committee **RECOMMENDS** that the **Workplace Violence and Harassment Prevention Policy be approved.**

CARRIED UNANIMOUSLY
Trustee White was not present for the vote

C. Realignment/Renaming of Pillar Policies

The Committee reviewed the final version of the Realignment/Renaming of Pillar Policies.

On motion of Trustee Danko, the Policy Committee **RECOMMENDS** that the **Realignment/Renaming of Pillar Policies be approved and staff begin the process of creating new Pillar Policies to reflect the new alignment.**

CARRIED UNANIMOUSLY

CONSENT ITEMS**D. Realignment of Pillar Policies**

The Committee received changes to procedures associated with the corresponding policies within the Engagement as well as Finance & Administration Pillar Policies.

Respectfully submitted,
Jeff Beattie, Chair of the Committee



Occupational Health and Safety

Date Approved:

Projected Review Date:

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB), is committed to providing and maintaining a safe and healthy work environment for all employees, students and other authorized occupants of HWDSB sites.

GUIDING PRINCIPLES:

- Promote and encourage a safe and healthy work environment, in accordance with industry standards and in compliance with legislative requirements.
- Endeavour to eliminate any foreseeable hazards that may result in personal injury/illness, property damage and incidents.
- Value employees by respecting their concerns and responding to their needs.

INTENDED OUTCOMES:

- Establish incident reduction goals.
- Identify targets and implement strategies to reduce workplace injuries.
- Raise awareness of all employees' direct responsibility for health and safety as an essential part of his or her job through the Internal Responsibility System.

RESPONSIBILITY:

Director of Education- Annual review- per the *Occupational Health & Safety Act, S. 25(2)(j)*
 Members of Executive Council
 Central Joint Health and Safety Committee (annual review)

TERMINOLOGY:

Central Joint Health and Safety Committee: A forum for employers and employees to work together to improve workplace health and safety.

Internal Responsibility System: Refers to the underlying philosophy of occupational health and safety, based on the foundation that everyone in the workplace, including the employer, supervisors and employees are collectively responsible for creating and maintaining a safe and healthy workplace.

Workplace: Any land, premises, location or thing at, upon, in or near which a worker works.

Supervisor. The person designated by title and practice as the individual having organizational authority to direct the work of employees in a particular area. In the case of school sites, the supervisor shall be the principal or, in the principal's absence, the vice-principal or another designate.

Worker. Any of the following:

- A person who performs work or supplies services for monetary compensation.
- A secondary school student who performs work or supplies services for no monetary compensation under a work experience program authorized by the school board that operates the school in which the student is enrolled.
- A person who performs work or supplies services for no monetary compensation under a program approved by a college of applied arts and technology, university or other post-secondary institution.
- A person who receives training from HWDSB, but who, under the *Ontario Employment Standards Act, 2000*, is not an employee for the purposes of that Act because the conditions set out in subsection 1 (2) of that Act have been met.
- Such other persons as may be defined as a worker by the *Ontario Occupational Health and Safety Act*.

ACTION REQUIRED:

The Central Joint Health and Safety Committee shall assist in the development, implementation and review of a Board-wide health and safety program, which includes:

- a framework for setting and reviewing health and safety objectives and targets
- health and safety awareness and training programs
- the development of In-School/Facility Joint Committees to assist with monthly inspections and support the functions of the Central Joint Health and Safety Committee
- hazard identification to eliminate any foreseeable hazards that may result in personal injury/illness, property damage and incidents.

PROGRESS INDICATORS:

Intended Outcome	Assessment
Establish incident reduction goals	A review of injury, illness and claim statistics as well as a review of Ministry of Labour compliance orders and fines from the Workplace Safety and Insurance Board.
Implement strategies to reduce workplace injuries.	Strategies will be evaluated by reviewing and comparing, year over year, incident reports in the identified categories.
Raise awareness of all employees' direct responsibility for health and safety as an essential part of his or her job through the Internal Responsibility System.	Measured through the employee survey.

REFERENCES:

Government Documents

Education Act

Occupational Health and Safety Act

HWDSB Policies

Human Resources Pillar

Safe Schools Pillar

Accommodation of Staff

Inclement Weather and Board Cancellations

Medical Health Supports

Recruitment and Selection

Use of Board Facilities

Workplace Violence and Harassment Prevention



Workplace Violence and Harassment Prevention

Date Approved:

Projected Review Date:

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) believes in the prevention of workplace violence and harassment while promoting a safe workplace in which all people respect one another and work together to achieve common goals.

GUIDING PRINCIPLES:

- Promote and encourage a safe and healthy work environment, in accordance with the *Occupational Health and Safety Act* and *Ontario Human Rights Code*
- Value employees by respecting their concerns and responding to their needs.
- Foster the development of trustful and respectful relationships in an environment free from discrimination, harassment and workplace violence.

INTENDED OUTCOMES:

- Establish incident reduction goals.
- Identify targets and implement strategies to reduce workplace violence and harassment.
- Raise awareness of all employees' direct responsibility to ensure a violence and harassment free working and learning environment.

RESPONSIBILITY:

Director of Education – Annual review – per the *Occupational Health and Safety Act, S.32*
 Members of Executive Council

TERMINOLOGY:

Worker: Any of the following:

- A person who performs work or supplies services for monetary compensation.
- A secondary school student who performs work or supplies services for no monetary compensation under a work experience program authorized by the school board that operates the school in which the student is enrolled.
- A person who performs work or supplies services for no monetary compensation under a program approved by a college of applied arts and technology, university or other post-secondary institution.
- A person who receives training from HWDSB, but who, under the *Ontario Employment Standards Act, 2000*, is not an employee for the purposes of that Act because the conditions set out in subsection 1(2) of that Act have been met.
- Such other persons as may be defined by the *Ontario Occupational Health and Safety Act*.

Workplace: Any land, premises, location or thing at, upon, in or near which a worker works.

Workplace Violence: As per the *Occupational Health and Safety Act*, workplace violence is defined as:

- a) The exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker.
- b) An attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to a worker.
- c) A statement or behaviour that is reasonable for a worker to interpret as a threat to exercise physical force against a worker, in a workplace that could cause physical injury to a worker.

Workplace Harassment: As per the *Occupational Health and Safety Act*, workplace harassment is defined as engaging in a course of upsetting comments or conduct against a worker in a workplace that is known, or ought reasonably to be known, to be unwelcome. Reasonable action taken by the employer or supervisor relating to the management and direction of workers or the workplace is not workplace harassment.

ACTION REQUIRED:

Staff will implement and maintain procedures to operationalize this policy under the requirements prescribed in the *Ontario Human Rights Code* and *Occupational Health and Safety Act*.

Through the procedures, staff will ensure:

- The policy is posted in all HWDSB workplaces on the Health and Safety Bulletin Board.
- All employees receive information and instruction annually about discrimination, harassment and violence in the workplace.
- Employees are not to be penalized or disciplined for reporting an incident or for participating in an investigation involving workplace violence or harassment.
- Employees are aware of additional assistance through their respective Union/Federation, the Central JHSC, the Human Rights Legal Support Centre or the board's employee assistance program.
- Management will investigate and act on all complaints or incidents of workplace harassment or violence in a fair, respectful and timely manner.

PROGRESS INDICATORS:

Intended Outcome	Assessment
Establish incident reduction goals	A review of injury, illness and claim statistics as well as a review of Ministry of Labour compliance orders and fines from the Workplace Safety and Insurance Board.
Implement strategies to reduce workplace harassment and violence.	Strategies will be evaluated by reviewing and comparing, year over year, incident reports in the identified categories.
Raise awareness of all employees' direct responsibility to ensure a violence and harassment free working and learning environment.	Measured through the employee survey.

REFERENCES:

Government Documents

Human Rights Code

Occupational Health and Safety Act, Section 32.0.1

HWDSB Policies

Code of Conduct

Human Resource Pillar

Occupational Health and Safety

Safe Schools Pillar

Student Behaviour and Discipline

Realignment / Renaming of Policies

Communication and Community Engagement

1.0 Communication and Community Engagement Pillar

- 1.1 Barrier-Free Learning Environments
- 1.2 Community Engagement
- 1.3 Integrated Accessibility Standards
- 1.4 Parent Engagement
- 1.5 Privacy and Information Management
- 1.6 Visual Identity
- 1.7 Volunteer

Facilities

2.0 Facilities Pillar

- 2.1 Boundary Review
- 2.2 Inclement Weather and Board Cancellations
- 2.3 Naming of Schools
- 2.4 Property Disposition
- 2.5 Pupil Accommodation Review
- 2.6 Use of Board Facilities

Finance

3.0 Finance Pillar

- 3.1 Advertising Expenditures
- 3.2 Advocacy Expenditures
- 3.3 Educational Development Charges: Alternative Accommodations
- 3.4 Educational Development Charges: School Sites and Operating Budget
- 3.5 Employee Expense
- 3.6 Fundraising
- 3.7 Procurement
- 3.8 Student Fees
- 3.9 Transportation
- 3.10 Trustee Expense

Human Resources

4.0 Human Resources Pillar

- 4.1 Accommodation of Staff
- 4.2 Employee Attendance Support
- 4.3 Occupational Health and Safety
- 4.4 Performance Appraisal
- 4.5 Professional Learning
- 4.6 Recruitment and Selection
- 4.7 Staff Engagement
- 4.8 Staff Progressive Discipline
- 4.9 Workplace Violence and Harassment Prevention

Safety and Well-Being**5.0 Safety and Well-Being Pillar**

- 5.1 Arrivals Check
- 5.2 Bullying Prevention and Intervention
- 5.3 Code of Conduct
- 5.4 Equity and Inclusive Education
- 5.5 Medical Health Supports
- 5.6 Nutrition
- 5.7 Student Behaviour and Discipline

Student Learning and Achievement**6.0 Student Learning and Achievement Pillar**

- 6.1 21st Century Learning and Technology
- 6.2 Assessment, Evaluation and Reporting
- 6.3 Community Involvement Activities
- 6.4 Educational Excursions
- 6.5 Environment
- 6.6 First Nations, Metis and Inuit Education
- 6.7 Political Activity in Schools During Elections
- 6.8 Program
- 6.9 Student Engagement

COMMITTEE REPORT

Presented to: Board

Date of Meeting: April 24, 2017

From: Program Committee

Date of Meeting: April 6, 2017

The committee held a meeting from 5:04 p.m. to 7:44 p.m. on April 6, 2017 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Dawn Danko presiding.

Members present were: Trustee Dawn Danko (Chair), Christine Bingham, Penny Deathe (via phone), Alex Johnstone, Greg Van Geffen (left at 7:05). Trustee Todd White was also in attendance.

MONITORING ITEM:

A. Student Learning and Achievement Report

Staff presented the report which included:

- Student Learning and Achievement Report which speaks to the current implementation of the strategic direction as part of the 2016/17 HWDSB Annual plan;
- Appendix A: summary of the 2015/16 Student Achievement Work Plan; and
- Appendix B: examples of impact of the 2015/16 Student Achievement work plan.

Staff outlined the three goals being:

1. All students reading by the end of Grade 1;
2. Improvement in Mathematics; and
3. All Students Graduating.

The same strategies are in place to reach all goals, with those strategies being to focus on effective practices, ensuring we invest in people through professional learning and refining how we measure progress.

In regard to the first goal of **at least** 75% of all Grade 1 students achieving a B or higher by June 2017, staff indicated that we are not on target. In response, there will be a shift in the support provided to schools. Starting next year, 48 reading specialists will be assigned to schools, with high need schools receiving extra support. These specialists will focus on providing professional learning on reading instruction in K-Grade 1 and they will also work directly with students. Trustees requested a more detailed monitoring that would breakdown results by area of need (e.g. high needs schools) as well as progress indicators on the implementation of the strategies.

On the second goal of improving in mathematics, staff believe that the target of 65% of Grades 3, 6 and 9 students achieving a Level 3 or higher on the 2016/17 EQAO assessment in math will be met. Staff shared that by Gr. 9, four out of five HWDSB students are at or above the provincial standard whereas achievement gaps between the board and the province remain in Gr. 3 and even more with Gr. 6. Student achievement in Gr. 6 remains low across the province.

With respect to the third goal of all students graduating, we are on target to have 82% of the 2012/13 cohort (staying in HWDSB) graduate within 5 years (by August, 2017). There has been a very specific strategy implemented with students in their 5th by looking carefully at the available data. Schools and SOSAs are working with and monitoring these students to ensure any gaps in their ability to graduate are being addressed.

On the motion of Christine Bingham, the Program Committee received the Student Learning and Achievement Report.

Respectfully submitted,
Dawn Danko, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: April 24, 2017

From: Finance and Facilities Committee

Date of Meeting: April 12, 2017

The committee held a meeting from 12:00 p.m. to 2:33 p.m. on April 12, 2017 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Wes Hicks presiding.

Members present were: Trustees Christine Bingham, Wes Hicks (Chair) and Greg Van Geffen. Regrets were received from Trustees Jeff Beattie and Dawn Danko. Trustees Penny Deathe and Todd White were also in attendance.

DELEGATION:**A. Natural Turf Sports Fields**

Steve Schiedel and Vince Girardi provided an overview of natural turf playing fields. The purpose of the presentation was to educate trustees on the need for proper maintenance of fields once installed. They noted that the higher the volume of traffic, the worse the state of the playing field without proper maintenance. They strongly suggested that a "Design, Build and Maintenance" Program would serve HWDSB better over time and protect its initial investment.

MONITORING ITEMS:**B. School Renewal – HWDSB Annual Plan Report**

Staff presented the School Renewal Annual Report. The priority of School Renewal states that "We will optimize opportunities to invest in improved school facilities" with the goal to improve the condition of our schools. The following Targets were identified as part of the School Renewal Annual Plan: Target #1: Align the Long Term Facilities Master Plan with the Elementary and Secondary Program Strategies based on determining facility benchmarks and available budget by June 2017; and Target #2: At least 25 per cent fewer schools will be identified as being in poor condition by 2020. Based on the various strategies that have been identified and implemented, staff believe that the Board is on track to meet both targets.

C. 2017-18 Budget Development

Staff presented the first budget presentation. The suggestions that were provided have been developed based on discussions with Executive Council and the budget assumptions that were approved by Board in January. The Ministry has not announced the GSN (Grants for Student Needs) and as a result of that and information contained in contract extensions, staff are not in a position to calculate actual amounts until the information is received.

D. Elementary School Facility Benchmarks

Additional information was provided in the report that identifies the projects that staff will begin in 2016-17 based on the guiding principles and the budget identified in the Overall Capital Plan. Staff are also working to finalize the components of elementary playfields and continue to monitor and assess the four pilot fields.

Respectfully submitted,
Wes Hicks, Chair of the Committee

Committee Report

Presented to: Board

Meeting date: April 24, 2017

From: Parent Involvement Committee

Meeting date: April 11, 2017

The committee held a meeting on April 11, 2017 from 6:15 – 8:30 p.m., at the Education Centre, 20 Education Court, Hamilton, Ontario, with Margaret Reid presiding.

Members present were: Emily Bolyea-Kyere, Rochelle Butler, Amanda Fehrman, Shannon Gould, Harold Hoff, Heather Lambert-Hillen, Susan Millman, Mike Palma, Paul Reilly, Shelley Stacey, Kim Strecker, Joanne Thompson, Laura Van Alphen, Sumaira, Khurshid, Corrie Ledgerwood, Margaret Reid, and Trustee Dawn Danko.

INFORMATION ITEMS:

A. Safe Schools

Superintendent Michael Prendergast provided a presentation on Safe Schools, bullying and sought parent input on the draft Bullying Prevention and Intervention document.

B. PRO Grant Workshop

Foundation Development Officer Julie Densham shared tips and strategies on Grant Writing to support school councils in the preparation of their PRO Grant applications. PIC will provide support to school councils interested in preparing a PRO Grant application. PIC will consider submitting a PRO Grant application for the next school year.

C. Standing Items

Updates were provided for the following Standing items:

- French as a Second Language Advisory Committee
- Rural School Advisory
- Home and School
- Policy
- Board
- Communication sub-committee
- Profiling Volunteer Excellence
- School Council support

Respectfully submitted,
Margaret Reid, Chair of the Committee



EXECUTIVE REPORT TO BOARD

TO: BOARD

FROM: Manny Figueiredo, Director of Education

DATE: April 24, 2017

PREPARED BY: Jamie Nunn, Superintendent of Student Achievement
Heather Miller, Officer of Trustee Services

RE: Student Trustees 2017-18

Action

Monitoring

Recommended Action:

That the election of Ruby Hye, student at Westdale Secondary and Morghen Jael, student at Westdale Secondary, to the position of Student Trustee be confirmed for the term of office August 1 2017 to July 31 2018.

Rationale/Benefits:

Hamilton-Wentworth District School Board requires that two Student Trustees be elected to the Board to serve for a term of one year. Each Student Trustee participates in the deliberations and decision-making of all matters brought before the Board. The inclusion of Student Trustees enables the perspective of students to be considered in the decisions of members of the Board, and provides students with valuable learning experiences.

Background:

An election assembly was held on Wednesday, April 12, 2017 with student representations attending from elementary and secondary schools to vote. In total, we had 45 students (representing a variety of elementary and secondary schools) participate in the assembly.

A total of six applications were received and all candidates moved on to the Election Assembly as they all met the eligibility criteria. This year, staff incorporated a pre-recording of two candidates who were not able to attend the election assembly due to a school trip to Vimy Ridge. Staff conducted the question and answer period of the assembly, asking each candidate a series of three questions related to the position of Student Trustee as well as their duties as Student Senate co-chairs.



EXECUTIVE REPORT TO BOARD

TO: BOARD

FROM: Manny Figueiredo, Director of Education

DATE: April 24, 2017

PREPARED BY: Jeff Gillies, Superintendent of Student Achievement

RE: 2017-18 School Year Calendars

Action X Monitoring

Recommended Action:

That the 2017-18 School Year Calendars be approved.

Rationale/Benefits:

The 2017-18 School Year Calendars (Elementary and Secondary) have been prepared in consultation with the School Year Calendar Advisory Committee and endorsed by Executive Council.

The calendars comply with *Regulation 304, School Year Calendars and Professional Activity Days*.

The Ministry of Education requires that school boards submit approved school year calendars for the subsequent year by May 1. As per the requirements of O. Reg 304, the deadline for submission of regular school calendars is May 1, 2017.

As directed by the Board, a 30-Day Public Consultation was undertaken from February 1 to March 3, 2017. The results were compiled by E-BEST and are available for review (Appendix – 2).

Background:

Regulation 304, School Year Calendar, Professional Activity Days sets the requirements for preparation and submission of school year calendars to the ministry. This includes a minimum of 194 school days between September 1 and June 30. Of those, school boards must dedicate three (3) Professional Activity (PA) days to provincial education priorities and up to four (4) additional PA days per school year. A board may also designate up to 10 school days as examination days.

Development of the 2017-18 school year calendar has been undertaken in consultation with the School Year Calendar Advisory Committee that consists of members representing: Elementary and Secondary Principals (HWPC); Elementary and Secondary Teachers (HWETL, OSSTF, HWOTL); Parents (Home & School; PIC); Educational Assistants (COPE), Early Childhood Educators (HWDECEL), and School Office Assistants (OCTU).

The School Year Calendar Advisory Committee met in December to review the directions provided by the Ministry and develop draft elementary and secondary calendars for consideration. The committee met

again in March to review feedback through the public consultation process and provide further input. In accordance with the regulation, consultation also took place with other school boards including: Hamilton-Wentworth Catholic DSB, Halton DSB, DSB of Niagara and Grand Erie DSB.

Executive Council and the School Year Calendar Advisory Committee supports the school year calendars (Appendix – A) that include:

Elementary

Start date for Students: Tuesday September 5, 2017

End date for Students: Thursday June 28, 2018

Professional Activity Days: 7

September 22, November 3, December 1, January 26, March 2, June 8, June 29

Secondary – Semester 1

Start date for Students: Tuesday September 5, 2017

End date for Students: Wednesday January 24, 2018

Examination Days: (5) Thursday January 25 to Wednesday January 31, 2018

Professional Activity Days: 4

September 22, November 3, December 1, February 1

Secondary – Semester 2

Start date for Students: Friday February 2, 2018

End date for Students: Wednesday June 20, 2018

Examination Days: (5) Thursday June 21 to Wednesday June 27, 2018

Professional Activity Days: 3

March 2, June 28, June 29

Professional Activity Days

Dates for Professional Activity (PA) days have been carefully determined through Executive Council to prioritize timely professional learning opportunities for staff that adhere to provincial requirements and maximize influence on student learning, achievement and well-being. These dates have been endorsed by the School Year Calendar Advisory Committee that includes representation from all employee groups as well as HWDSB Parent Involvement Committee and Council of Home and School Association.

	ELEMENTARY	Focus		SECONDARY	Focus
XC	September 22	Improvement Process & Mandatory Occupational Health & Safety Training	XC	September 22	Improvement Process & Mandatory Occupational Health & Safety Training
XC	November 3	Parent Reporting	XC	November 3	Improvement Process
XC	December 1	Improvement Process	XC	December 1	Improvement Process
C	January 26	Evaluation & Reporting		February 1	Transition/Promotion

XC	March 2	Improvement Process	XC	March 2	Improvement Process
X	June 8	Evaluation & Reporting	C	June 28	Transition/Promotion
X	June 29	Improvement Process	X	June 29	Improvement Process

C=HWCDSD PA Day

X=Joint elementary and secondary PA Day

Board-wide Professional Activity Days (September 22, March 2, June 29) will focus on school-level continuous learning and improvement work aligned with HWDSB Annual Plan and Strategic Directions. Educators will engage in professional learning at the beginning, middle and end of the school year to review, reflect and refine School Annual Plans to improve student well-being and achievement.

The coterminous board was consulted to establish alignment of PA days wherever possible to reduce costs and disruption. HWCDSD has identified Thursday June 7, 2018 as a PA day to coincide with the Ontario general election scheduled on this day. The HWDSB draft school year calendars remain unchanged, with Thursday June 7, 2018 scheduled to be a regular school day. As always, school and system staff will collaborate with Elections Ontario staff to support the voting process without compromising student safety or learning.

Required School Year Holidays (based on O. Reg. 304 (4))

Labour Day	September	4
Thanksgiving	October	9
Winter School Holiday Break	December 25, 2017 to January 5, 2018	
Family Day	February	19
March School Holiday Break	March 12 to March 16, 2018	
Good Friday		March 30
Easter Monday		April 2
Victoria Day	May	21

The summary of consultation can be found attached to this report as Appendix B.

13-4
DRAFT - HWDSB 2017-2018 SCHOOL YEAR CALENDAR - ELEMENTARY

Month	Instr. Days	PA Days	Exam Days	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Aug.					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
Sept.	18	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
Oct.	21			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
Nov.	21	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
Dec.	15	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
Jan.	17	1		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
Feb.	19						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28		
Mar.	15	1					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
Apr.	20			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
May	22				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
June	19	2						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
July				2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
	187	7																										

P - PROFESSIONAL ACTIVITY DAY |
 B - SCHOOL HOLIDAY |
 H - STATUTORY HOLIDAY |
FD - FIRST DAY FOR STUDENTS |
 LD - LAST DAY OF INSTRUCTION FOR STUDENTS |
 System PA Day

- As per the requirements of O. Reg 304, the school year shall commence on or after September 1 and will end on or before June 30.
- The minimum number of school days required in a school year calendar is 194. Any school days not designated as professional activity days are to be regarded as instructional days. As a result, the minimum number of instructional days per school year is 187.
- School boards may designate up to seven professional activity (PA) days per school year. Three of those PA days must be devoted to provincial education priorities identified by the Minister.
- A board may designate up to ten instructional days as examination days.
- The deadline for submission of regular school calendars is May 1, 2017.

13-5
DRAFT - HWDSB 2017-2018 SCHOOL YEAR CALENDAR - SECONDARY

Month	Instr. Days	PA Days	Exam Days	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Aug.					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
Sept.	18	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
Oct.	21			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
Nov.	21	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
Dec.	15	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
Jan.	18		5	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
Feb.	18	1					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28		
Mar.	15	1					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
Apr.	20			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
May	22				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
June	19	2	5					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
July				2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
	187	7	10																									

P - PROFESSIONAL ACTIVITY DAY
 B - SCHOOL HOLIDAY
 H - STATUTORY HOLIDAY
 E - EXAMINATION DAY
 FD - FIRST DAY FOR STUDENTS
 LD - LAST DAY OF INSTRUCTION FOR STUDENTS
 System PA Day

- As per the requirements of O. Reg. 304, the school year shall commence on or after September 1 and will end on or before June 30.
- The minimum number of school days required in a school year calendar is 194. Any school days not designated as professional activity days are to be regarded as instructional days. As a result, the minimum number of instructional days per school year is 187.
- School boards may designate up to seven professional activity (PA) days per school year. Three of those PA days must be devoted to provincial education priorities identified by the Minister.
- A board may designate up to ten instructional days as examination days.
- The deadline for submission of regular school calendars is May 1, 2017.

A. Purpose of Consultation

Every year, school boards across Ontario must submit school year calendars to the Ministry of Education. According to Regulation 304, school boards must develop a school year calendar for elementary and secondary schools that includes 194 school days (including six Professional Activity Days) between September 1 and June 30 with up to 10 days designated as examination days for secondary schools.

The Hamilton-Wentworth District School Board (HWDSB) asked members of the public to comment on the Draft 2017-2018 School Year Elementary and Secondary Calendars through the completion of an online survey, and/or by mailing or emailing written correspondence to HWDSB.

B. Respondent Characteristics

The online survey ran from February 1st to March 3rd, 2017 and garnered a total of **1,323** responses (1,323 submitted via the online survey and 0 submitted through the mail). The majority of the responses came from parents/guardians (N=1,006, 76%), 14% (N=185) from HWDSB staff members, 7% (N=98) from HWDSB students, and 3% (N=34) from community groups/members.

86% (N=1,056) of responses were received from respondents who indicated they had children attending an HWDSB school, and 14% (N=168) of responses were from respondents who indicated they did not have children in an HWDSB school. Of the responses received from stakeholders with children attending an HWDSB school, 66% (N=694) of responses were received from parents/guardians of elementary students, 16% (N=167) from parents/guardians of secondary students while 18% (N=194) from parents/guardians with both secondary and elementary students.

C. Limitations of the Consultation

Several limitations of the consultation are noteworthy. First, it is unknown whether the consultation respondents are representative of HWDSB and the Hamilton community. Therefore, it is unclear whether the responses summarized accurately reflect the opinions of members of the Hamilton and HWDSB communities. Second, the total number of responses should not be equated with total number of unique respondents as it is possible that the same person may have submitted the survey multiple times. It is therefore recommended that the results summarized herein are interpreted within the bounds of these limitations.

D. Summary of Findings

Members of the public were invited to provide feedback on each of the significant key dates of the elementary and secondary calendar. Following is a summary of the feedback received across each significant date.

E. Summary

- Respondents were asked to indicate agreement/ disagreement with each of the significant key dates for the DRAFT Elementary and Secondary School Year Calendar.

Elementary Dates	Agree	Disagree	N
Start date for Students: September 5, 2017	96.8%	3.2%	938
End date for Students: June 28, 2018	91.1%	8.8%	938
PA Day 1: September 22, 2017 Improvement Process & Mandatory Occupational Health & Safety Training	84.1%	15.9%	924
PA Day 2: November 3, 2017 Parent Reporting	95.5%	4.4%	922
PA Day 3: December 1, 2017 Improvement Process	91.8%	8.2%	916
PA Day 4: January 26, 2018 Evaluation & Reporting	93.8%	6.2%	920
PA Day 5: March 2, 2018 Improvement Process	83.8%	16.2%	920
PA Day 6: June 8, 2018 Evaluation & Reporting	93.9%	6.1%	923
PA Day 7: June 29, 2018 Improvement Process	91.2%	8.8%	919
Secondary Dates Semester 1	Agree	Disagree	N
Semester 1 Start Date for Students: September 5, 2017	95.2%	4.8%	544
Semester 1 End Date for Students: January 24, 2018	93.5%	6.5%	537
Semester 1 Examinations: January 25 - 31, 2018	91.9%	8.1%	528
PA Day 1: September 22, 2017 Semester 1 Improvement Process & Mandatory Occupational Health & Safety Training	84.9%	15.1%	530
PA Day 2: November 3, 2017 Semester 1 Improvement Process	96.0%	4.0%	520
PA Day 3: December 1, 2017 Semester 1 Improvement Process	92.6%	7.4%	524
PA Day 4: February 1, 2018 Semester 1 Transition/Promotion	95.4%	4.5%	527
Secondary Dates Semester 2	Agree	Disagree	N
Semester 2 Start Date for Students: February 2, 2018	88.7%	11.2%	480
Semester 2 End Date for Students: June 20, 2018	95.2%	4.8%	477
Semester 2 Examinations: June 21-27, 2018	92.2%	7.8%	472
PA Day 5: March 2, 2018 Semester 2 Improvement Process	88.4%	11.6%	467
PA Day 6: June 28, 2018 Semester 2 Transition/Promotion	96.3%	3.7%	463
PA Day 7: June 29, 2018 Semester 2 Improvement Process	94.6%	5.4%	464

Continued

Respondents were asked to enter comments about the key dates for the DRAFT Elementary and Secondary School Year Calendar. Only comments that were provided 15 or more times are included below.

ELEMENTARY DATES

Start Date: September 5, 2017

- No comments from 15 or more respondents

End Date: June 28, 2018

- End date for the school year is too late, would like it earlier (n=41)

PA Day 1: Improvement Process & Mandatory Occupational Health & Safety Training: September 22, 2017

- PA Day is too early in the school year (n=45)
- PA Day is same day as Education Day at the Ancaster Fair. Students will miss out on the opportunity to visit the fair with their school (n=29)
- PA Day should be scheduled during the summer months/before the start of school (n=17)

PA Day 2: Parent Reporting: November 3, 2017

- Too early in the school year. Teachers need more time to get to know their students (n=16)

PA Day 3: Improvement Process: December 1, 2017

- PA Day is unnecessary. It is too close to holiday break (n=24)

PA Day 4: Evaluation & Reporting: January 26, 2018

- Not necessary. Students recently returned to school after holiday break (n=26)

PA Day 5: Improvement Process: March 2, 2018

- PA Day is scheduled too close to March Break. There are too many days off in March (n=58)
- Reschedule PA Day so that it is an extra day for March Break or Family Day weekend (n=43)
- Reschedule PA Day to a date in April or later in the year (n=19)

PA Day 6: Evaluation & Reporting: June 8, 2018

- Reschedule PA Day in April or May so it is not so late in the year (n=30)

PA Day 7: Improvement Process: June 29, 2018

- Question whether it is beneficial to schedule a PA Day on the last day of school (n=15)

SECONDARY DATES

Semester 1 Start Date: September 5, 2017

- No comments from 15 or more respondents

Semester 1 End Date: January 24, 2018

- No comments from 15 or more respondents

Semester 1 Examinations: January 25 - 31, 2018

- Schedule a day for students to review for exams before writing and/or a day to review exams with teachers afterwards (n=19)

PA Day 1: Improvement Process & Mandatory Occupational Health & Safety Training: September 22, 2017

- PA Day is scheduled too early in the school year (n=32)

PA Day 2: Improvement Process: November 3, 2017

- No comments from 15 or more respondents

PA Day 3: Improvement Process: December 1, 2017

- PA Day is not necessary with holiday break in the same month (n=15)

PA Day 4: Transition/Promotion: February 1, 2018

- No comments from 15 or more respondents

Semester 2 Start Date: February 2, 2018

- Start semester 2 on a Monday (n=34)

Semester 2 End Date: June 20, 2018

- No comments from 15 or more respondents

Semester 2 Examinations: June 21 - 27, 2018

- Schedule an exam review day for students (n=15)

PA Day 5: Improvement Process: March 2, 2018

- Move PA Day to the Friday before March Break (n=17)
- Not necessary to have a PA Day in March with March Break in the same month (n=16)

PA Day 6: Transition/Promotion: June 28, 2018

- No comments from 15 or more respondents

PA Day 7: Improvement Process: June 29, 2018

- No comments from 15 or more respondents

Respondents were asked to provide any additional comments about the DRAFT School Year Calendar. Only comments that were provided 15 or more times are included below.

Disagree with holiday break from December 22, 2017 to January 8, 2018 (n=43)

Offer exam review days to students at the secondary level (n=27)

Consider scheduling PA Days in connection with holiday weekends and breaks (n=23)

Agree with holiday break from December 22, 2017 to January 8, 2018 (n=22)

Overall the calendar looks good (n=22)

Change the September PA Day so students can attend the Education Day at the Ancaster Fair as a school trip (n=20)

This report was prepared by the Evidence-Based Education and Services Team (E-BEST).