



To: Members of Hamilton-Wentworth District School Board

NOTICE OF BOARD MEETING

Monday, December 9, 2013

6:00 p.m.

71 Main Street West, Hamilton, Ontario

City Hall, Council Chambers

From: John Malloy, Director of Education

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Declarations of Conflict of Interest
4. O Canada
5. Resolution Into Committee of the Whole (Private Session)
6. Meeting Resumes in Public Session
7. Verbal Report of the Committee of the Whole (Private), December 9, 2013
8. Confirmation of the Minutes of Meeting Held
 - a. November 11, 2013, Regular Board
 - b. December 2, 2013, Initial Board

ACTION ITEMS:

9. 2012-2013 Consolidated Financial Statements of Hamilton-Wentworth District School Board
10. Response to School Board Efficiencies and Modernization Consultations
11. Governance Report – November 25, 2013
 - Trustee Ward Allocation
12. Report from the Standing Committee, December 2, 2013
 - Human Resources Committee Report – November 7, 2013 (Item #5)
 - Attendance Support Process: Program Alignment
 - Finance Committee Report – November 20, 2013 (Item #6)
 - December Standing Committee Reports
 - School Board Efficiencies and Modernization Consultations
 - Special Education Funding
 - Budget Consultation Process and Budget Priorities

- Governance Committee Report – November 19, 2013 (Item #7)
 - Electronic Participation Policy
 - Ward Allocation Results
- Policy Committee Report – November 21, 2013 (Item #8)
 - Transportation Policy Scoping Report
 - Boundary Review Policy
 - Naming/Renaming a School Policy - revision

INFORMATION ITEMS:

- 13. Student Trustees’ Report
 - A. Local Activities
 - B. Ontario Student Trustees’ Association Report
- 14. Chair’s Report
- 15. Director’s Report
- 16. Ontario Public School Boards’ Association Report

COMMUNICATIONS:

17. [Ottawa-Carleton DSB – Consultation – New Development Charges Legislation, Nov. 26 2013](#)

18. Adjournment

Upcoming Public Meetings

<u>Meeting</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Joint Parent Involvement Committee (PIC) and Special Education Advisory Committee (SEAC) Meeting	Wednesday December, 10 2013	6:00 pm	Cathy Weaver School
Student Senate	Wednesday December 11, 2013	4:00 pm	Sir John A. Macdonald - Library

Meeting times and locations are subject to change. Please refer to our website for the latest information.

www.hwdsb.on.ca/aboutus/meetings/meetings.aspx

Monday, November 11, 2013

LOCATION: 71 Main Street West, Hamilton, Ontario (City Hall, Council Chambers)

Trustees Tim Simmons (Chair), Judith Bishop, Jessica Brennan, Shirley Glauser, Wes Hicks, Alex Johnstone, Ray Mulholland, Lillian Orban, Laura Peddle (via tele-conference call), Karen Turkstra, Todd White; and Student Trustees Filip Susic and Carly Van Egdome.

1. Call to Order

The Chair of the Board, Tim Simmons, called the meeting to order at 6:00 p.m.

2. Approval of Agenda

RESOLUTION #13-119: Trustee Brennan, seconded by Trustee Glauser, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

3. Declaration of Conflict of Interest

None.

4. Resolution Into Committee of the Whole (Private)

RESOLUTION #13-120: Trustee Turkstra, seconded by Trustee Bishop moved: **That the Board move into Committee of the Whole (Private),** this being done at 6:04 p.m.

The motion was **CARRIED** on the following division of votes:

In favour (10) Trustees Bishop, Brennan, Glauser, Hicks, Johnstone, Orban, Peddle, Simmons, Turkstra and White.

Student Trustees Susic and Van Egdome.

Opposed (1) Trustee Mulholland.

The meeting resumed in public session at 6:28 p.m.

5. Verbal Report of the Committee of the Whole (Private), October 28, 2013

Trustee Brennan reported the action taken at the Committee of the Whole (Private), October 28, 2013.

Resolution #13-121: Trustee Brennan, seconded by Trustee Turkstra, moved: **That the following report of the Committee of the Whole (Private), November 11, 2013 be received:**

Report of the Committee of the Whole (Private), November 11, 2013

1. Approval of Agenda

That the agenda be approved.

Action Item:

2. Finance Committee Report – October 24, 2013

- **Mohawk Trail Museum Relocation**

That Scenario 2 (Move the Mohawk Trail Museum as soon as possible and include phased restoration costs as part of the Board's annual budget process) be approved.

The motion was **CARRIED** on the following division of votes:

- In favour (8) Trustees Brennan, Glauser, Mulholland, Orban, Peddle, Simmons, Turkstra and White.
Opposed (3) Trustees Bishop, Hicks and Johnstone.
 Student Trustees Susic and Van Egdom.

6. Confirmation of the Minutes

RESOLUTION #13-122: Trustee White, seconded by Trustee Brennan, moved: **That the minutes of the October 28, 2013 regular meeting of the Board be approved.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

RESOLUTION #13-123: Trustee Glauser, seconded by Trustee Turkstra, moved: **That the minutes of the November 4, 2013 special meeting of the Board be approved.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

ACTION ITEMS:

7. Expropriation of 1055 King Street East (Scott Park)

RESOLUTION #13-124: Trustee Glauser, seconded by Trustee Johnstone, moved:

- 1) That Trustees approve the expropriation of 1055 King Street East (former Scott Park School Site), as identified in the Application for Approval to Expropriate Land dated April 30, 2013 (the "Site"), for the purpose of constructing a parking lot for a new secondary school to be built on the current King George/Parkview site;
- 2) That the Director of Education and Secretary of the Board be delegated the authority to sign and deliver all required certificates, documentation and plans necessary to give effect to these approvals and actions, all in a form acceptable to the Board's solicitor.

The motion was **CARRIED** on the following division of votes:

- In favour (7) Trustees Bishop, Brennan, Glauser, Johnstone, Orban, Simmons and White.
 Student Trustees Susic and Van Egdom.
Opposed (4) Trustees Hicks, Mulholland, Peddle and Turkstra.

7. Report of the Standing Committee, November 4, 2013

RESOLUTION #13-125: Trustee Brennan, seconded by Trustee Orban, moved: **That the Report of the Standing Committee, November 4, 2013 be approved, including:**

Report of the Standing Committee, November 4, 2013

Action Items:

1) Naming of the Combined Dundas Secondary School

The Committee considered a staff report on the Naming of the Combined Dundas Secondary School.

That the combined Dundas secondary school (which combines Parkside and Highland at the Highland location) be named Dundas Valley Secondary School.

2) Policy Committee Report – October 24, 2013

The Committee considered the report.

That the Policy Committee Report dated October 24, 2013 be approved:

- a) **Volunteer Policy Scoping Report**
- b) **Visual Identity Policy**
- c) **Recruitment and Selection Policy Scoping Report**
- d) **Accommodation of Staff Policy**
- e) **Staff Progressive Discipline Policy**
- f) **Boundary Review Scoping Report**
- g) **Property Disposition Policy**
- h) **Four Year Policy Plan (for information)**

3) Finance Committee Report – October 24, 2013

The Committee considered the report.

That the Finance Committee Report dated October 24, 2013 be approved, including:

A. Enrolment Update

Staff provided additional information in response to a request from a committee member at the previous meeting.

B. Any Other Business – Meeting Location

That all future meetings of the Finance Committee be held in the Standard Life building, as was previously done, until the new Education Centre is completed.

C. Future Items

- **Trustee Bishop Notice of Motion September 16, 2013 to revitalize school outside space**
- **Community Use of Schools – Rental Rates**
- **Ministry Operational Review Update**

Staff provided an update on the status of each of the above.

Monitoring Items:

4. Transportation Consortium Update

The Committee received a staff report providing an update on the Transportation Consortium.

5. Ongoing Capital Projects Report (ARCs)

The Committee received a staff report providing an update on ongoing capital projects (ARCs).

6. 10-Year Capital/Deferred Maintenance Costs

The Committee considered a staff report on 10-Year Capital/Deferred Maintenance Costs.

That the report on 10-Year Capital/Deferred Maintenance Costs be referred to the Finance Committee for review and subsequent submission to the Ministry of Education with a cover letter from the Board.

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

INFORMATION ITEMS:

8. Student Trustees' Report

A. Local Activities

As reported at the November 4, 2013 Special Board meeting.

B. Ontario Student Trustees' Association Report

As reported at the November 4, 2013 Special Board meeting.

9. Chair's Report

Chair Simmons reflected back over the events of the past year. (See Appendix A)

Vice-Chair Brennan thanked Chair Simmons for his two-year service as Chair of the Board.

10. Director's Report

Director Malloy's report included the following:

- 21st Century Learning - how technology is utilized in learning and opportunity to share HWDSB's work relating to the learning commons
- Support of 7 schools in the north (long term to 2018) - supporting and engaging all teachers
- January 2014 Information Session - a report is forthcoming about paper-based resource: having dollars to support a new world of learning when appropriate changes are made
- Mountview Elementary School is the recipient of the Dr. Bette M. Stephenson Recognition of Achievement award presented on November 6th by the EQAO Board of Directors. Mountview is one of 28 schools in the province to be honoured for their efforts in improving student achievement and learning.

On behalf of Executive Council and staff, Director Malloy expressed thanks and appreciation to Chair Simmons for his insights and support during his two-year tenure as Chair of the Board.

11. Ontario Public School Board's Association Report

As reported at the November 4, 2013 Special Board meeting.

COMMUNICATIONS:

12. Petition, Hill Park – October 28, 2013

RESOLUTION #13-126: Trustee Mulholland, seconded by Trustee Johnstone, moved: **That the Petition, Hill Park - October 28, 2013 be received and filed.**

The motion was **CARRIED** on the following division of votes:

- | | |
|------------------|---|
| <u>In favour</u> | (10) Trustees Bishop, Brennan, Glauser, Hicks, Johnstone, Mulholland, Peddle, Simmons, Turkstra and White.
Student Trustees Susic and Van Egdom. |
| <u>Opposed</u> | (4) Trustee Orban. |

13. Gabriel F. Sekaly, Assistant Deputy Minister – October 25, 2013

RESOLUTION #13-127: Trustee Turkstra, seconded by Trustee Hicks, moved: **That the letter from Gabriel F. Sekaly, Assistant Deputy Minister - October 25, 2013 be referred to staff and the Accommodation and Review Committees (ARCs) and that this letter be posted on HWDSB website.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

14. Clayton Ferguson, Simcoe Muskoka Catholic District School Board - October 30, 2013

RESOLUTION #13-128: Trustee Turkstra, seconded by Trustee Johnstone, moved: **That the letter from Clayton Ferguson, Simcoe Muskoka Catholic District School Board - October 30, 2013 be referred to the Ontario Public School Boards' Association (OPSBA) and staff (Facilities Management and Business Services) for comment.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

The meeting adjourned at 7:20 p.m.

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APPENDIX A

Year End Chair's Report - November 11, 2013

Today marks the end to another year. As you know the first Monday in December we will begin anew with our initial meeting of the Board. Let's hope that we can continue to work together for the sake of our students in the final year of our mandates.

Our legacy over the last three years has been to transform this Board into a transparent, equitable, forward-thinking organization. We have continuously faced the significant challenges of declining enrollment, aging infrastructure and evolving technologies for learning. Each one is a big challenge – together they highlight how important our work is if we are to provide the best learning environments for our students.

A different Board of Trustees may not have faced these challenges so bravely. For this, I am honoured to work among you and to sit in your midst as we make serious decisions.

The coming year will be just as exciting, as the tide turns from challenge to opportunity.

We will move into our new administration building... a building that will save this organization about \$900,000 a year in energy and maintenance costs. Our hard working and dedicated staff will finally have a modern, twenty-first century building that will promote and provide collaborative work spaces within an ecstatic environment. HWDSB staff deserve a quality work environment, and we know they will use it wisely.

We will have a Boardroom built for public transparency, technologies that will allow trustee to participate visually and audibly from anywhere. We will have a place where anyone, especially school children can come and visit. After all we are a public school board.

We also expect to see shovels in the ground at our two newest high schools. Extensive renovations are coming at our newly named Dundas Valley Secondary School, at George R. Allan Elementary School and at Saltfleet District High School. As we start these projects, we can then turn our attention to other facility upgrades throughout the rest of the system that are just as important.

The new program strategy will be sure to engage our students, give them choice, foster diversity and make every school a school known for high academic achievement that is able to prepare students for an ever-changing future.

Our new governance rules make us more transparent and help us move forward the work outlined in our agendas. This is vital in an age where large organizations need to be flexible and open to change.

Finally, I wish to thank you for allowing me to be your Chair. It was an honour to serve you... Any mistakes I made were few, and totally my own, thanks to the team I have around me – from my fellow Trustees to the resources provided by the Director and other staff. I would like to thank Executive Council, Heather Miller, Tracy McKillop, Chit Revilla, Jackie Penman and the entire Corporate Communications department. I couldn't have done it without you.

Our successes were many, and mostly because of you. In particular, I want to thank my patient and knowledgeable Vice-Chair Jessica Brennan.

I wish the next Chair all the luck in the world.



Minutes of the Initial Board Meeting

Monday, December 2, 2013

LOCATION: 71 Main Street West, Hamilton, Ontario (City Hall, Council Chambers)

Trustees Jessica Brennan(Chair), Judith Bishop, Shirley Glauser, Wes Hicks, Alex Johnstone, Ray Mulholland, Lillian Orban, Laura Peddle (via tele-conference call), Tim Simmons, Karen Turkstra and Todd White (Vice-Chair). Student Trustees Filip Susic and Carly Van Egdome.

1. Call to Order

The Director called the meeting to order at 6:02 p.m.

2. Approval of Agenda

RESOLUTION #13-129: Trustee Glauser, seconded by Trustee Bishop, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

RESOLUTION #13-130: Trustee Simmons, seconded by Trustee Peddle, moved: **That Heather Miller and Jackie Penman be appointed as scrutineers.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

ACTION ITEMS:

3. Election of Chair

The Director called for nominations for Chair of the Board.

RESOLUTION #13-131: Trustee Mulholland, moved: **That Jessica Brennan be appointed Chair of the Hamilton-Wentworth District School Board.**

The Director asked three times if there were any other nominations.

Trustee Orban, seconded by Trustee White, moved: **That the nomination be closed.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

To the main motion,

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

J. Brennan thanked all trustees for her election and took over as Chair.

4. Election of Vice-Chair

The Chair called for nominations for Vice- Chair of the Board.

Trustee Hicks, moved: That Alex Johnstone be appointed Vice-Chair of the Hamilton-Wentworth District School Board.

Trustee Turkstra, moved: That Todd White be appointed Vice-Chair of the Hamilton-Wentworth District School Board.

The Chair asked three times if there were any other nominations.

Trustee Simmons, seconded by Trustee Bishop, moved: **That the nomination be closed.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

Trustee White, followed by Trustee Johnstone, thanked their nominators and both made speeches highlighting their qualifications to be Vice-Chair before the votes were cast by trustees.

RESOLUTION #13-132:

Trustee Turkstra, moved: **That Todd White be appointed Vice-Chair of the Hamilton-Wentworth District School Board.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

T. White thanked all trustees for his election and assumed the Vice-Chair position.

5. Appointments to Board Mandated Committees:

RESOLUTION #13-133: Trustee Turkstra, seconded Trustee Hicks, moved: **That the appointments to the following Board Mandated Committees be approved:**

(A) Standing Committee

All Trustees

(B) Appeal Hearings for Suspensions/Expulsions

All Trustees

(C) Audit Committee

Trustees Brennan, Turkstra and White

(D) Health and Safety Committee

Trustee Simmons

(E) Parent Involvement Committee (PIC)

Trustees Glauser and White

(F) Supervised Alternative Learning (SAL)

Trustees Bishop, Glauser and Turkstra.

(G) Special Education Advisory Committee (SEAC)

Trustees Bishop and Johnstone.

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

6. Appointments to Board Sub-Committees:

RESOLUTION #13-134: Trustee Glauser seconded by Trustee Orban, moved: **That the appointments to the following Board Sub-Committees be approved:**

(A) Finance Advisory Committee

Trustees Bishop, Hicks, Orban, Turkstra and White

(B) Governance Committee

Trustees Bishop, Johnstone and Orban put their names forward which necessitated a vote to meet the required five committee members.

The election was then held with the trustees casting their votes into the ballot box.

The Chair announced that Trustees Bishop and Johnstone are elected members of the Governance Committee and then thanked Trustee Orban for putting her name forward.

The new members of the Governance Committee were: **Trustees Bishop, Brennan, Johnstone, Simmons and White.**

(C) Human Resources Advisory Committee

Trustees Brennan, Hicks, Johnstone and Simmons

(D) Policy Working Committee

Trustees Bishop, Brennan, Glauser, Peddle and White.

(E) Student Trustee Mentor

Trustee Johnstone

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

7. Appointments to Liaison/Representatives to Associated Agencies

RESOLUTION #13- 135: Trustee Simmons, seconded by Trustee Turkstra, moved: **That the following appointments to Liaison/Representatives to Associated Agencies be approved:**

(A) City/School Board Liaison Committee

Trustees Brennan, Hicks and White

(B) First Nations, Métis and Inuit Community Advisory Committee

Trustees Bishop and Orban

(C) French Immersion Community Advisory Committee

Trustee White

(D) Hamilton-Wentworth Home & School Association

Trustee Simmons

(E) Ontario Public School Boards' Association (OPSBA)

Trustees Johnstone (Director) and Simmons (Alternate)

(F) Rural Schools Community Advisory Committee

Trustees Johnstone and Turkstra

(G) Umbrella Board of Family and Child Care Centres

Trustees Bishop and Orban

(H) Ontario Student Trustee Association

Student Trustees Susic and Van Egdom.

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

8. Greetings from Pat Daly, Chair, Hamilton-Wentworth Catholic District School Board

The Chair introduced Pat Daly, Chair of the Hamilton-Wentworth Catholic District School Board (HWCDSB).

On behalf of HWCDSB, P. Daly congratulated Chair Jessica Brennan and Vice-Chair Todd White. He expressed his thanks and appreciation for the privilege to work with Trustee Simmons, past Chair of the Board. P. Daly also thanked the Director and all Superintendents for their continuing collaborative work with HWCDSB.

In expressing best wishes to HWDSB, P. Daly emphasized the key role of Trustees, noting the commonality of work done together between the two local Boards.

The Chair thanked P. Daly for his time and efforts.

9. Chair's Remarks

Chair Brennan thanked Trustee Mulholland for nominating her as Chair of the Board. She congratulated Vice-Chair White, highlighting his experience, understanding of the community and provincial perspective on various education issues. Chair Brennan thanked Trustee Johnstone for her leadership and desire to serve.

Chair Brennan also recognized the leadership experience around the table:

Trustee Bishop (Chair of the Board when she was Vice-Chair)

Trustee Simmons was her Vice-Chair when she was Chair of the Board

Trustees Hicks and Orban as past Vice-Chairs

Committee Chairs, Trustees Bishop, Johnstone, Turkstra and White

Past Committee Chairs: Trustees Glauser, Hicks, Orban and Peddle

Student Trustees Susic and Van Egdome

J. Brennan's speech as the new Chair of the Board

As Chair I want to serve the Board of Trustees as a collectivity and as individuals to be able to serve our community of communities and ensure excellent programming for our students.

By serving the Board and Trustees, I mean very specifically

- Getting them information; adhering to processes; so that they can make reasoned decisions
- Equitable and fair way to use our considerable but limited resources.
- Listen to and understand our students, parents, staff.
- Explain decisions we have made, why and what are the implications for their children. As spokesperson of the Board that will often be my job.

We are here to advocate for and serve our students. To prepare them for the world that is and the one to come. To acknowledge their passions and guide them to their full and great potential. We must do that in respectful and collaborative partnership with the community, other school boards, other educational institutions and other agencies.

We must also acknowledge that certain communities have been historically left out and we must find ways to equip them to advocate for themselves, even as they may do so against the Board. We may have to go out and seek them and bring them in. But most likely reach in and find them amongst us. Welcome them and their ideas and engage in meaningful and brave conversations.

And as trustees we must be student-focused and do our work mindfully and with intent, with respect for each other. Recognition of the great privilege we have in serving the students of this community and the responsibility we have together in serving them well.

10. Director's Remarks

Dr. John Malloy voiced his appreciation working with past Chair of the Board Tim Simmons and past Vice-Chairs of the Board, the late Robert Barlow and Jessica Brennan. He then congratulated newly elected Chair Brennan and Vice-Chair Todd White.

On behalf of Executive Council, the Director thanked all trustees for their continuing support and solid leadership, particularly in the following key areas:

- Strategic Directions
- 21st Century Learning
- Program strategy
- Accommodation Review Committees (ARCs)
- Positive learning
- Engagement
- Elementary and secondary transitions
- Work around students and community

The meeting adjourned at 7:20 p.m.

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AUDIT COMMITTEE REPORT TO REGULAR BOARD

TO: BOARD

FROM: Karen Turkstra, Chair, Audit Committee

DATE: December 9, 2013

PREPARED BY: Stacey Zucker, Superintendent of Business and Treasurer

RE: Report of the December 5, 2013 Audit Committee meeting

Moved by _____ Seconded by _____:

That the Report of the Audit Committee dated December 5, 2013 be adopted.

Motions:

ACTION ITEMS:

1. 2012-2013 Consolidated Financial Statements of Hamilton-Wentworth District School Board

It was moved by Jessica Brennan, seconded by Joyce Luyckx: that the 2012-13 annual audited consolidated financial statements of the Hamilton-Wentworth District School Board be approved.

CARRIED. Unanimously.

Enclosures

Consolidated Financial Statements of

**HAMILTON-WENTWORTH DISTRICT
SCHOOL BOARD**

Year ended August 31, 2013

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MANAGEMENT REPORT

MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the Hamilton-Wentworth District School Board are the responsibility of the Board management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1 to the consolidated financial statements.

A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Board meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Board. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

Dr. John Malloy
Director of Education & Secretary

Stacey Zucker
Superintendent of Business & Treasurer

December 9, 2013



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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of the Hamilton-Wentworth District School Board:

We have audited the accompanying consolidated financial statements of the Hamilton-Wentworth District School Board, which comprise the consolidated statement of financial position as at August 31, 2013, the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation of these consolidated financial statements in accordance with the basis of accounting described in note 1 to the consolidated financial statements, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the consolidated financial statements of the Hamilton-Wentworth District School Board as at August 31, 2013 and for the year then ended, are prepared, in all material respects, in accordance with the basis of accounting described in note 1 to the consolidated financial statements.

Basis of Accounting

Without modifying our opinion, we draw attention to note 1 to the consolidated financial statements which describes the basis of accounting used in the preparation of these consolidated financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

Chartered Accounts, Licensed Public Accountants

December 9, 2013
Hamilton, Canada

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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT AUGUST 31, 2013 (with comparative information for 2012)**

	2012-13	2011-12
	(\$000's)	(\$000's)
FINANCIAL ASSETS		
Cash and Cash Equivalents	72,849	16,500
Accounts Receivable - Other	30,935	23,944
Accounts Receivable - Government of Ontario (note 4)	170,487	169,097
Investments (note 3)	1,000	1,000
TOTAL FINANCIAL ASSETS	275,271	210,541
FINANCIAL LIABILITIES		
Accounts Payable and Accrued Liabilities	32,223	37,554
Net Debenture Debt, Capital Loans and Leases (note 8)	161,836	119,959
Deferred Revenue (note 5)	35,387	25,090
Employee Benefits Payable (note 7)	78,955	58,556
Deferred Capital Contributions (note 6)	484,000	484,207
TOTAL FINANCIAL LIABILITIES	792,401	725,366
NET DEBT	(517,130)	(514,825)
NON-FINANCIAL ASSETS		
Prepaid Expenses	985	705
Tangible Capital Assets (note 11)	522,067	511,391
TOTAL NON-FINANCIAL ASSETS	523,052	512,096
ACCUMULATED SURPLUS (DEFICIT) (note 12)	5,922	(2,729)

On behalf of the Board

Chair

Director of Education & Secretary

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED AUGUST 31, 2013 (with comparative information for 2012)**

	2012-13 Budget (\$000's)	2012-13 Actual (\$000's)	2011-12 Actual (\$000's)
REVENUES			
Provincial Grants - Grants for Student Needs	486,454	492,085	498,005
Provincial Grants - Labour Enhancements (note 7)	-	25,778	-
Provincial Grants - Other	15,594	24,596	16,270
School Generated Funds	-	10,549	12,834
Federal Grants and Fees	-	-	973
Investment Income	200	479	232
Other Fees and Revenues	4,328	4,131	5,769
Amortization of Deferred Capital Contributions (Note 6)	-	26,096	23,562
TOTAL REVENUES	506,576	583,714	557,645
EXPENDITURES			
Instruction	429,812	450,298	394,634
Administration	13,307	13,771	11,820
Transportation	13,536	13,866	14,171
Pupil Accommodation	49,395	84,155	75,893
School Generated Funds	-	10,616	12,626
Other	526	2,357	2,327
TOTAL EXPENSES	506,576	575,063	511,471
ANNUAL SURPLUS (DEFICIT)	-	8,651	46,174
Accumulated Surplus (Deficit) at Beginning of Year		(2,729)	(48,903)
ACCUMULATED SURPLUS (DEFICIT) AT END OF YEAR		5,922	(2,729)

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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
CONSOLIDATED STATEMENT OF CASH FLOW
FOR THE YEAR ENDED AUGUST 31, 2013 (with comparative information for 2012)**

	2012-13	2011-12
	(\$000's)	(\$000's)
OPERATING TRANSACTIONS		
Annual Surplus (Deficit)	8,651	46,174
Sources and (Uses):		
Non-cash items including Amortization, Write-downs and		
(Gain) Loss on disposal of TCA and excluding deferred gain on disposal of restricted assets	28,112	24,412
Deferred Capital Contributions Revenue	(26,096)	(23,562)
Deferred Gain on Disposal of Restricted Assets	(4,455)	(9,559)
(Increase) Decrease in Accounts Receivable	(6,991)	(1,657)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	(5,330)	6,099
Increase (Decrease) in Deferred Revenue - Operating	3,312	490
Increase (Decrease) in Employee Benefits Payable	20,399	(42,578)
Increase (Decrease) in Prepaid Expense	(280)	(13)
CASH PROVIDED BY (APPLIED TO) OPERATING TRANSACTIONS	17,322	(194)
CAPITAL TRANSACTIONS		
Proceeds on Sale of Tangible Capital Assets	4,513	11,923
Cash used to Acquire Tangible Capital Assets	(38,846)	(50,164)
CASH PROVIDED BY (APPLIED TO) CAPITAL TRANSACTIONS	(34,333)	(38,241)
FINANCING TRANSACTIONS		
Long Term Debt Issued	45,760	31,300
Debt Repayments	(3,883)	(8,673)
(Increase) Decrease in Accounts Receivable - Government of Ontario	(1,390)	(19,404)
Additions to (Disposals from) Deferred Capital Contributions	25,889	47,855
Increase (Decrease) in Deferred Revenues - Capital	6,984	2,867
CASH PROVIDED BY (APPLIED TO) FINANCING TRANSACTIONS	73,360	53,945
CHANGE IN CASH AND CASH EQUIVALENTS	56,349	15,510
Opening Cash and Cash Equivalents	16,500	990
CLOSING CASH AND CASH EQUIVALENTS	72,849	16,500

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT
FOR THE YEAR ENDED AUGUST 31, 2013 (with comparative information for 2012)**

	2012-13 (\$000's)	2011-12 (\$000's)
ANNUAL SURPLUS / (DEFICIT)	8,651	46,174
TANGIBLE CAPITAL ASSET ACTIVITY		
Acquisition of Tangible Capital Assets	(38,846)	(50,164)
Amortization of Tangible Capital Assets	26,581	24,066
(Gain) Loss on Sale of Tangible Capital Assets	1,531	347
Proceeds on Sale of Tangible Capital Assets	4,513	11,923
Gain on Sale Allocated to Deferred Revenue	(4,455)	(9,561)
TOTAL TANGIBLE CAPITAL ASSET ACTIVITY	(10,676)	(23,389)
OTHER NON-FINANCIAL ASSET ACTIVITY		
Use of Prepaid Expenses	(280)	(13)
TOTAL OTHER NON-FINANCIAL ASSET ACTIVITY	(280)	(13)
(INCREASE) DECREASE IN NET DEBT	(2,305)	22,772
Net Debt at Beginning of Year	(514,825)	(537,597)
NET DEBT AT END OF YEAR	(517,130)	(514,825)

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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Hamilton-Wentworth District School Board (the "Board") are prepared by management in accordance with the basis of accounting described below.

(a) Basis of Accounting

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for the use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of the Canadian public sector accounting standards which require that

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes, specified in accordance with public sector accounting standard PS3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the statement of operations and certain related deferred revenues, and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

(b) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues, and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

Consolidated entities -

- Hamilton-Wentworth District School Board
- The Hamilton-Wentworth District School Board Foundation
- School Generated Funds

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)**

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Proportionately consolidated entities -

- Hamilton-Wentworth Student Transportation Services

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

(c) Trust Funds

Trust funds for teacher funded leave under the “four over five plan” and of the Hamilton School Boards Energy Consortium are not included in the consolidated financial statements, as these funds are not controlled by the Board.

(d) Cash and Cash Equivalents

Cash and cash equivalents comprise of cash on hand, demand deposits and short-term investments. Short-term investments are highly liquid, subject to insignificant risk of changes in value and have a short maturity term of less than 90 days.

(e) Investments

Temporary investments consist of guaranteed investment certificates that are liquid short-term investments with maturities between three months and one year at the date of acquisition, and are carried on the Consolidated Statement of Financial Position at the lower of cost or market value and assessed regularly for permanent impairment.

Long-term investments consist of guaranteed investment certificates that have maturities of more than one year. Long-term investments are recorded at cost and assessed regularly for permanent impairment.

(f) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(g) Deferred Capital Contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contributions as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose
- Other restricted contributions received or receivable for capital purpose
- Property taxation revenues which were historically used to fund capital assets

(h) Retirement and other Employee Future Benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, retirement gratuity, sick leave, and workers' compensation. The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care costs trends, disability recovery rates, long-term inflation rates and discount rates. In prior years, the cost of retirement gratuities that vested or

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)**

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

accumulated over the periods of service provided by the employee were actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement and discount rates. As a result of the plan change, the cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and year of service based on August 31, 2012 information and management's best estimate of discount rates. The changes resulted in a plan curtailment and any unamortized actuarial gains and losses. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. The changes to the retiree health, life and dental plans resulted in a plan curtailment and any unamortized actuarial gains and losses associated with the employees impacted by the change are recognized.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for workers' compensation, long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.
- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(i) Tangible Capital Assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Estimated Useful Life in Years
Land improvement with finite lives	15
Buildings and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Computer hardware	5
Computer software	5
Vehicles	5-10
Leasehold improvements	Over the lease term

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the Consolidated Statement of Financial Position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

(j) Government Transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Government transfers for capital that meet the definition of a liability are referred to as deferred capital contributions (DCC). Amounts are recognized into revenue as the liability is extinguished over the useful life of the asset.

(k) Investment Income

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

(l) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model.

(m) Use of Estimates

The preparation of consolidated financial statements in conformity with the basis of accounting described in note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Accounts subject to significant estimates include assumptions used in estimating the collectability of accounts receivable to determine the allowance for doubtful accounts, in estimating provisions for accrued liabilities and in performing actuarial valuations of employee future benefits liabilities. Actual results could differ from these estimates.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

2. ADOPTION OF NEW ACCOUNTING STANDARD

On September 1, 2012, the Board adopted Public Sector Accounting Standard PS3510 – Tax Revenue. The standard was adopted retrospectively. The new standard provides guidance on the entities that are able to record tax revenue on their financial statements.

Under PS3510, only the entity that determines and sets the tax levy will record tax revenue in their financial statements. All other entities who receive revenue from taxes as transfers from the original taxing authority (the Province of Ontario) will record these amounts as grants in their financial statements.

As a result of adopting PS3510, the Board now records the tax revenue received from Municipalities as part of Provincial Legislative grants. The municipal tax revenue received in 2013 was \$127,064 (2012 - \$127,507).

3. INVESTMENTS

Investments consist of guaranteed investment certificates recorded at cost and are comprised as follows:

	2013		2012	
	Cost	Market Value	Cost	Market Value
Guaranteed Investment Certificates:				
Meridian Credit Union	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

These investments are assessed regularly for impairment and are written down if a permanent impairment exists.

4. ACCOUNTS RECEIVABLE – GOVERNMENT OF ONTARIO

The Province of Ontario replaced variable capital funding with a one-time debt support grant in 2009-10. Hamilton Wentworth District School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario of \$170,487 (2012 - \$169,097) as at August 31, 2013 with respect to this capital grant.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

5. DEFERRED REVENUE

Revenues received and set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2013 is comprised of:

	Balance as at August 31, 2012	Externally restricted revenue and investment income	Revenue recognized in the period	Transfers (to) deferred capital contributions	Balance as at August 31, 2013
Proceeds of disposition	\$ 10,384	\$ 5,031	\$ -	\$ (3,791)	\$ 11,624
Special Education	-	58,863	(58,863)	-	-
School renewal	12,092	8,164	(1,000)	(2,922)	16,334
Retrofit for Child Care	-	1,513	-	-	1,513
Energy efficient schools/renewable energy	27	-	-	(9)	18
Other	2,587	36,855	(26,054)	(7,489)	5,898
Total Deferred Revenue	\$ 25,090	\$ 110,426	\$ (85,917)	\$ (14,211)	\$ 35,387

6. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with Regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	2013	2012
Balance at beginning of year	\$ 484,207	\$ 459,914
Additions to Deferred Capital Contributions	13,209	28,691
Transfers from Deferred Revenue	14,211	21,650
Disposals/Transfers to Financial Assets	(1,531)	(2,486)
Revenue recognized in period	(26,096)	(23,562)
Balance at end of year	\$ 484,000	\$ 484,207

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS

Retirement and Other Employee Future Benefit Liabilities			2013	2012
	Retirement Benefits	Other Employee Future Benefits	Total Employee Future Benefits	Total Employee Future Benefits
Accrued Benefit Obligation – Opening	\$ 51,608	\$ 6,948	\$ 58,556	\$ 101,134
Current Year Benefit Expense	-	250	250	7,022
Changes Due to Plan Amendment	23,687	333	24,020	-
Recognized Curtailment (Gain) Loss	-	-	-	(54,296)
Recognized Amortized Loss on Plan Curtailment	-	(5)	(5)	10,204
Interest on Accrued Benefit Obligation	2,183	181	2,364	4,216
Benefits Expenses ¹	25,870	759	26,629	(32,854)
Actuarial (Gain) Loss	(2,186)	1	(2,185)	-
Benefits Payment	(5,070)	(1,161)	(6,231)	(9,724)
	18,614	(401)	18,213	(42,578)
Accrued Benefit Obligation – Closing	70,222	6,547	76,769	58,556
Unamortized Actuarial Gain (Loss)	2,186	-	2,186	-
Accrued Benefit Liability – Ending	\$72,408	\$6,547	\$78,955	\$58,556

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (continued)

Plan Changes

In 2012, changes were made to the Board's retirement gratuity plan, sick leave plan and retiree health, life and dental plan. As a result employees eligible for a retirement gratuity will receive payout upon retirement based on their accumulated vested sick days under the plan, years of service and salary as of August 31, 2012. All accumulated non-vested sick days were eliminated as of September 1, 2012, and were replaced with a new short term leave and disability plan. In 2013, further changes were made to the short term leave and disability plan. Under the new short term leave and disability plan, 11 unused sick leave days may be carried forward into the following year only, to be used to top-up benefits received under the short term leave and disability plan in that year. A new provision was established as of August 31, 2013 representing the expected usage of sick days that have been carried forward for benefit top-up in the following year.

Retirement life insurance and health care benefits have been grandfathered to existing retirees and employees who will retire in 2012-13. Effective September 1, 2013, any new retiree accessing Retirement Life Insurance and Health Care Benefits will pay the full premiums for such benefits and will be included in a separate experience pool that is self-funded.

Pension Plans:

(i) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teacher's Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are the direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

(ii) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees' Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2013, the Board contributed \$6,485 (2012 - \$5,730) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.

Employee Future Benefits:

(i) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. In the prior year, the amount of gratuities payable to eligible employees at retirement was based on their salary, accumulated sick days, and years of service at retirement. As a result of the plan change, the amount of the gratuities payable to eligible employees at retirement is now based on their salary, accumulated sick days and years of service at August 31, 2012. The changes to the Board's retirement gratuity plan resulted in a one-time decrease to the Board's obligation of \$12,890 and a corresponding curtailment gain was reported in the consolidated statement of operations and accumulated surplus (deficit) as at August 31, 2012.

During 2013, the Ministry required school boards to change the eligibility requirements for retirement gratuities. Boards were required to change the number of years of service an employee should have prior to being eligible for the retirement gratuity from 20 years to 10 years, effective August 31, 2012. The actuarial valuation for this plan amendment was an increase to the liability for retirement gratuities at August 31, 2012 of \$23,594. For employees with less than 10 years of service at August 31 2012, the Ministry authorized a one-time payout of their sick leave balance of \$2,184. The Ministry provided matching grants to offset these labour enhancements.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (continued)

(ii) Retirement Life Insurance and Health Care Benefits

The Board continues to provide life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age; the retired members are required to pay 100% of the costs. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date, will no longer qualify for board subsidized premiums or contributions.

(iii) Workplace Safety and Insurance Board Plan Obligations

The Board is a Schedule 2 employer under the *Ontario Workplace Safety and Insurance Act*, and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. Plan changes made in 2012 requires school boards to provide salary top-up to a maximum of 4 ½ years for employees receiving payments from the Workplace Safety and Insurance Board, where the previously negotiated collective agreement included such provision.

(iv) Long-Term Disability Life Insurance and Health Care Benefits

The Board provides life insurance, dental and health care benefits to employees on long-term disability leave and the employees are required to pay 100% of the premium costs. The Board provides these benefits through an unfunded defined benefit plan. The benefits costs and liabilities related to this plan are included in the Board's consolidated financial statements.

(v) Sick Leave Benefit

As a result of the plan changes, the Board's liability related to compensated absences from sick leave accumulations was eliminated.

(vi) Sick Leave Top-Up Benefits

As a result of new changes made in 2013 to the short term sick leave and disability plan, a maximum of 11 unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit cost expensed in the financial statements are \$510 (2012 - Nil).

The accrued benefit obligation for the sick leave top-up is based on an actuarial valuation for accounting purposes as of August 31, 2013. This actuarial valuation is based on assumptions about future events.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)**

7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (continued)

Actuarial Assumptions

The accrued benefit obligations for long-term disability life insurance and health care benefit plans as at August 31, 2013 are based on actuarial valuations for accounting purposes as at August 31, 2013. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	2013	2012
Inflation	2.0%	2.0%
Wage and Salary Escalation	0%	0%
Health Care Cost Escalation	8.75% decreasing by ¼% each year to 4.0%	9.0% decreasing by ¼% each year to 4.0%
Dental Cost Escalation	4.75% decreasing by ¼% each year to 3.0%	5.0% decreasing by ¼% each year to 3.0%
Discount on Accrued Benefit Obligations	3.4%	3.0%

8. NET LONG-TERM DEBT

The net long-term liabilities reported on the Consolidated Statement of Financial Position of \$161,836 consists of debentures of \$2,546 (2012 - \$3,293) loans of \$158,544 (2012 - \$115,825) and Capital Lease \$746 (2012 - \$841). The debentures have a retractable feature, exercisable on specific dates only, at the option of the debenture holders. Details of the net long-term debt are as follows:

	2013	2012
Serial Debenture, due July 19, 2016	\$ 2,546	\$ 3,293
Ontario Financing Authority Loan due Nov 17, 2031, 4.56%	9,555	9,878
Ontario Financing Authority Loan due Mar 3, 2033, 4.90%	29,244	30,103
Ontario Financing Authority Loan due Mar 13, 2034, 5.062%	10,570	10,851
Ontario Financing Authority Loan due Apr 13, 2035, 5.232%	22,712	23,258
Ontario Financing Authority Loan due Mar 11, 2036, 4.833%	10,195	10,435
Ontario Financing Authority Loan due Nov 15, 2036, 3.970%	12,005	12,310
Ontario Financing Authority Loan due Mar 9, 2037, 3.564%	18,503	18,990
Ontario Financing Authority Loan due Mar 19, 2038, 3.799%	45,760	-
Capital Lease, matures June 1, 2019	746	841
	161,836	\$119,959

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)**

8. NET LONG-TERM DEBT (continued)

The principal and interest payments required in each of the next five fiscal years and thereafter in respect of the outstanding net long-term debt are as follows:

	Principal	Interest	Total
2014	5,273	7,083	12,356
2015	5,517	6,837	12,354
2016	5,774	6,579	12,353
2017	5,081	6,308	11,389
2018	5,302	6,087	11,389
Thereafter	134,889	59,034	193,926
Total	\$161,836	\$91,931	\$253,767

9. DEBT CHARGES

The expenditure for debt charges and capital loans includes principal and interest payments made on debentures and interest on capital fund as follows:

	2013	2012
Principal payments on debentures	\$3,883	\$ 9,515
Interest payment on debentures	5,878	5,097
Total	\$9,761	\$14,612

10. EXPENDITURES BY OBJECT

The following is a summary of the expenses reported on the Consolidated Statement of Operations by object:

Current Expenditures:	2013 Budget	2013 Actual	2012 Actual
Salary and Wages	\$384,277	\$393,008	\$ 392,609
Employee Benefits	59,565	76,560	12,960
Staff Development	3,006	1,626	1,951
Supplies and Services	33,796	34,855	36,674
Interest Charges on Capital	5,547	5,814	5,263
Rental Expenditures	1,295	2,180	2,644
Fees & Contractual Services	18,301	19,966	20,071
Other	789	2,316	2,259
Transfer to Other Boards	-	10	-
Amortization of Tangible Capital Assets	-	28,112	24,414
School Funded Activities	-	10,616	12,626
Total	\$506,576	\$575,063	\$ 511,471

Employee benefits for 2013 include a change due to plan amendment of \$24,020; employee benefits for 2012 includes curtailment gain on the actuarial value of employee future benefits of \$54,296.

HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
AUGUST 31, 2013
(All amounts in thousands of dollars)

11. TANGIBLE CAPITAL ASSETS

(a) Assets Under Construction

Assets under construction having a value of \$ 8,913 (2012 - \$ 539) have not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Write-down of Tangible Capital Assets

There were no write-downs of tangible capital assets during the year. (2012 – Nil)

(c) Asset Inventories for Resale (Assets Permanently Removed from Service)

There were no assets inventoried for resale or assets permanently removed from service during the year. (2012 – Nil)

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HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)

11. TANGIBLE CAPITAL ASSETS (continued):

Year ended August 31, 2013

	Cost (in 000's)			Accumulated Amortization (in 000's)						
	Balance at August 31, 2012	Additions, transfers and adjustments	Disposals and Write Offs	Balance at August 31, 2013	Balance at August 31, 2012	Amortization and adjustment	Disposals and Write Offs	Balance at August 31, 2013	Net Book Value August 31, 2013	Net Book Value August 31, 2012
Land	\$ 24,453	\$6,255	\$(58)	\$ 30,650	\$ -	\$ -	\$ -	\$ -	\$ 30,650	\$ 24,453
Land Improvements	3,248	1,881	-	5,129	530	295	-	825	4,304	2,718
Buildings	723,191	17,352	(4,710)	735,833	257,319	21,335	(3,183)	275,471	460,362	465,872
Portable Structures	10,169	91	(561)	9,699	5,943	522	(561)	5,904	3,795	4,226
Furniture and Equipment	9,281	1,815	(162)	10,934	3,773	1,006	(162)	4,617	6,317	5,508
Computer Hardware and Software	12,408	3,057	(742)	14,723	7,103	2,573	(743)	8,933	5,790	5,305
Vehicles	1,033	-	(6)	1,027	530	190	(1)	719	308	503
Construction in Progress	539	8,374	-	8,913	-	-	-	-	8,913	539
Leasehold Improvements	2,662	20	-	2,682	395	659	-	1,054	1,628	2,267
	\$786,984	\$ 38,845	\$(6,239)	\$ 819,590	\$ 275,593	\$ 26,580	\$ (4,650)	\$297,523	\$ 522,067	\$ 511,391

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)**

12. ACCUMULATED SURPLUS (DEFICIT)

	2013	2012
Unappropriated	\$2,554	\$2,180
Amounts Restricted for Future Use of the Board		
School Budgets	850	1,511
Computer Technology	3,484	329
Board Initiatives	1,747	1,236
Cafeteria Equipment Replacement	191	195
Amounts Restricted for Capital Construction		
New Binbrook Elementary School	-	2,070
Administrative Building	17,255	15,185
Amounts to be Recovered		
Employee Future Benefits	(47,898)	(51,951)
Interest Accrual	(2,305)	(1,841)
Vacation Accrual	-	(296)
Other		
School Generated Funds	4,132	4,200
Revenues Recognized for Land	25,912	24,453
Balance at August 31, 2013	\$ 5,922	\$ (2,729)

13. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE (OSBIE)

The Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures the Board for general public liability, property damage and vehicles. The membership period is for five years, ending December 31, 2016.

14. CONTINGENT LIABILITIES

The Board has been named in personal injury and property damage claims. The amounts specified in the claims are within the Board's insurance coverage. The Board, as well as its insurers, has instructed legal counsel to act on behalf of the Board to defend against these claims. No provision has been made in the financial statements for these claims.

**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 AUGUST 31, 2013
 (All amounts in thousands of dollars)**

15. COMMITMENTS

The Board has outstanding contractual obligations at August 31, 2013 of approximately \$ 24,024 (2012 - \$4,674) for the construction of new schools and for other capital projects.

The Board has a long-term lease commitments with various expiry dates.. The minimum payments are as follows:

2014	\$1,089
2015	148
2016	161
2017	162
2018	175
Thereafter	730
<hr/>	
Total	\$ 2,465

16. NEW PUPIL PLACES AND GOOD PLACES TO LEARN OTHER

The Board has temporarily financed its expenditures relating to New Pupil Places and Good Place To Learn Other. These expenditures will be financed by a long-term financing vehicle through the Ontario Financing Authority in the 2013-2014 school year in the amount of \$ 2,382 . In the interim, the Ministry will continue to fund short-term interest costs related to these expenditures.

17. PARTNERSHIP IN HAMILTON-WENTWORTH STUDENT TRANSPORTATION SERVICES, A TRANSPORTATION CONSORTIUM

On April 1, 2009, the Board entered into an agreement with the Hamilton-Wentworth Catholic District School Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement, decisions related to the financial and operating activities of Hamilton-Wentworth Student Transportation Services are shared. No partner is in a position to exercise unilateral control.

This entity is proportionately consolidated in the Board's consolidated financial statements to reflect the Board's portion of costs incurred. Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

The Hamilton-Wentworth District School Board does not control any assets of the Hamilton-Wentworth Student Transportation Services. The Board has recorded its share of revenue and expenses in the Consolidated Statement of Operations.

18. REPAYMENT OF "55 SCHOOL BOARD TRUST" FUNDING

On June 1, 2003, the Board received \$16,675 from The 55 School Board Trust for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The 55 School Board Trust was created to re-finance the outstanding not permanently financed (NPF) debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, The 55 School Board Trust repaid the Board's debt in consideration for the assignment by the Board to the trust of future provincial grants payable to the Board in respect of the NPF debt.

As a result of the above agreement, the liability in respect of the NPF debt is no longer reflected in the Board's financial position.

COMMITTEE REPORT

Presented to: Board

Date of Meeting: December 9, 2013

From: Finance Committee

Date of Meeting: October 2, 2013
November 20 2013

The committee held a meeting from 12:15 p.m. to 1:00 p.m. on October 2, 2013 and from 12:30 to 1:40 p.m. on November 20, 2103 at 120 King Street, Suite 1120, Hamilton, Ontario, with Judith Bishop presiding.

Members present were: Trustees Judith Bishop (Chair), Wes Hicks, Lillian Orban, and Todd White.

I. Letter from the Minister on the School Board Efficiencies and Modernization Strategy

The Ministry of Education will be holding consultations with stakeholder groups on the Grants for Student Needs later this fall. School Boards are also invited to share their comments with the Director of the Education Finance Branch separate from the public consultation.

Several Senior staff have had an opportunity to provide input to the Ministry on the information contained in the Ministry memo (named above) which was distributed at the October 2, 2013 meeting. In addition to the input provided by senior staff, committee members would like to submit a letter to the Ministry on behalf of the trustees with emphasis on declining enrolment and funding support for underutilized and small schools.

On motion of Trustee Orban, seconded by Trustee White, the Finance Committee recommends that HWDSB respond to the request for consultation on the GSN and forward correspondence to Joshua Paul, Director of the Education Finance Branch.

CARRIED UNANIMOUSLY. Trustee White was not present for the vote.

Please see attached letter in response to the Finance Committee motion.



December 9, 2013

Joshua Paul, Director Education Finance Branch
Ministry of Education
Mowat Block, 21st Flr 900 Bay St
Toronto, ON M7A 1L2

Re: School Board Efficiencies and Modernization Consultations

Dear Mr. Paul,

Thank you for the opportunity to provide input into developing a School Board Efficiencies and Modernization Strategy to best utilize resources for education in Ontario.

We are pleased to provide you with some input and insights to your specific areas of discussion from the perspective of the Hamilton-Wentworth District School Board (HWDSB).

Specific Areas of Consultation:

Underutilized and Small Schools

HWDSB takes this issue very seriously. We have taken steps to right size our secondary panel and reduce underutilized space. Our Trustees made decisions for reviews that looked at 15 schools in three areas of the district. These decisions will close eight secondary schools, eliminate 4,893 unfunded pupil spaces, remove an estimated \$155 million in deferred maintenance and operating costs and fill remaining schools to 90 per cent of their capacity by 2020. In the elementary panel, it is anticipated that over the next 5-6 years, HWDSB will complete ARCs in all of the elementary review areas to reduce the surplus of approximately 5,000 pupil places.

As leaders in the Province in this area, the Board recognizes the importance of eliminating underutilized space. We also recognize the challenges associated with the ARC process. It is a very time consuming and emotionally charged issue. We started the ARC process in 2011. The first results of this process will not be seen until 2016. The extended time period creates uncertainty for parents, students, staff and the community, which can have a negative effect on enrolment in the communities being studied. Some of the uncertainties and delays are created by the fact that some school closures are contingent on HWDSB receiving funding to consolidate schools. We appreciate the formation of the Capital Advisory Committee of which Daniel Del Bianco, Senior Facilities Officer, will be a member. We hope that this is one of the issues that will be tackled by this committee.

HWDSB would also like the Ministry to recognize that right-sizing a system can cause increases in certain costs. The ARC process has expenses related to it. Consultants are required to assist staff with the process. In order to meet the needs of a diverse community, there are costs associated with the public meetings. There may be loss in GSN funding with temporary declines in enrolment in the studied areas. It is also important to realize that while the end result is expected to be better



programming opportunities for our students and operating efficiencies, there will be increases in transportation costs, for example, as more students are eligible for transportation to school.

Closures may also damage relations with the coterminous municipality, particularly in urban areas, as the closures may be seen as the potential loss of green space, historic buildings, and schools as hubs for the community.

Declining Enrolment Supports

We appreciate receiving the Declining Enrolment Grants. Ideally, their phasing out should be aligned with a board's ability to deal with its excess capacity in a strategic manner, which, as described above, takes time. There needs to be a comprehensive financial plan that goes beyond simply selling surplus properties, to enable boards to lease excess space or to share excess space with other community partners, municipalities, ministries, and other school boards. These actions should be possible without penalty to the boards, so that surplus space can be removed from boards' inventories. This plan should not necessarily result in decreased grants to school boards but create efficiencies to be shared with other provincial ministries. Savings could be incurred by other Ministries placing offices and agencies in vacant spaces in schools rather than building new separate facilities where publicly funded space exists.

HWDSB supports the recommendations of the Declining Enrolment Task Force and hopes that this consultation will be taken in conjunction with this work.

Improved Accountability

HWDSB supports increased transparency and accountability to the public it serves and applauds the Ministry for those changes. That said, HWDSB would like to remind the Ministry that those improvements are costly in terms of non-instructional administration time and reporting requirements. A reduction in board administration is not consistent with the initiatives currently underway.

Sharing Efficiency Savings

HWDSB supports the Ministry direction for Transportation Consortiums, including the concept of a separate entity, and wishes to move more quickly to the concept of One Road, One Bus, One Policy. HWDSB looks forward to a more comprehensive, equitable, effective and efficient model through the Consortium objectives. Boards need to be funded so that all students receive a similar standard of transportation service wherever they live in the province, and regardless of the school system to which they belong.

HWDSB would like to see integrated and aligned strategic directions for children and youth across Ministries and Municipal government. It would be helpful if sectors serving children were better integrated both internally and externally thus creating more effective services. This would reduce the



need for school boards to have to compensate for their deficiencies, especially in the area of mental health but also including the need for adequate vision screening and glasses, and nutritious food.

Our excess space may be one way to achieve efficiencies. The recommendation of the Declining Enrolment Task Force in this area should be considered with regards to greater opportunities for partnerships. We would like to see more shared facilities and synergies with our municipalities, social agencies and the three other school boards. Again, this could result in the use of the excess space and create savings within other Ministries of the province. We fully support schools as hubs in the communities they serve.

More joint initiatives amongst school boards, or simply the reduction of the number of school boards in the same jurisdiction, would bring substantial cost savings to the Province and hence taxpayer.

E-Books and E-Learning

HWDSB recognizes that students learn in a variety of ways and that Boards should be provided the flexibility to use different types of learning resources to support student achievement. E-Books and E-Learning are great learning resources but not an appropriate method of learning for all so it would be unfair to mandate.

In addition, HWDSB's experience with E-Learning is that it requires a significant amount of engagement with a teacher and that it is unlikely that it would create the savings that are anticipated.

New Technologies

HWDSB recognizes the importance of having learning environments that meet the needs of their students and staff. Currently, the Board is piloting a digital learning approach and will learn from this project to help support learning for all. There are barriers to expanding the digital environment including cost barriers and staff development for teachers in this new environment. In addition, in older schools, the infrastructure requires updating to appropriately use the new technology. This is very costly. HWDSB would like to see the Ministry support these initiatives in boards across the Province by reversing the reduction in funding for Classroom Computers and Staff Development so that access to new technologies and improvements to learning environments is easier.

Getting the Balance Right

HWDSB continues to strive to create efficiencies and move forward with modernization to improve student achievement. We look forward to the Ministry working with school boards to find these efficiencies with the greatest positive impact on our student achievement goals.

In addition we would like to draw to your attention to the fact that special education funding is a concern across the Province. We are a Board who receives funding for high needs students \$192.72



per pupil below the Provincial average of \$636 per pupil, although servicing families who are drawn to this area by the specialized services available through the McMaster Children's Hospital.

In closing, I would like to acknowledge Trustee Bishop, Chair of our Finance Committee, for orchestrating our responses to your questions and coordinating our input for this letter.

Sincerely,

Jessica Brennan
Chair of the Board
Hamilton-Wentworth District School Board

Cc:

Judith Bishop, Trustee
Shirley Glauser, Trustee
Wes Hicks, Trustee
Alex Johnstone, Trustee
Ray Mulholland, Trustee
Lillian Orban, Trustee
Tim Simmons, Trustee
Laura Peddle, Trustee
Karen Turkstra, Trustee
Todd White, Vice Chair
Filip Susic, Student Trustee
Carly van Egdom, Student Trustee
Stacey Zucker, Superintendent of Business and Treasurer, HWDSB
Dr. John Malloy, Director of Education, HWDSB
Michael Barrett, President, OPSBA
Liz Sandals, Minister of Education

Committee Report

Presented to: Board

Meeting date: December 9, 2013

From: Governance Committee

Meeting date: November 25, 2013

The committee held a meeting on Monday, November 25, 2013, from 3:10 p.m. to 4:55 p.m., on the 6th Floor, 100 King Street West, Hamilton, Ontario, with Jessica Brennan presiding.

Members present were: Trustees Jessica Brennan (Chair), Judith Bishop, Lillian Orban, Tim Simmons and Todd White. Trustee Alex Johnstone was also in attendance.

I. Trustee Ward Allocation

The Committee considered the matter of the Ward Allocation results and discussed various options.

On motion of Trustee White, the Governance Committee **RECOMMENDS: That Option 3B be approved.**

Option 3B	
Wards	Number of Trustees
1&12	1
2&3	1
4	1
5	1
6	1
7	1
8	1
9, 10 & 11	2
13, 14 & 15	2
TOTAL	11

At the Governance meeting, the motion was CARRIED on the following division of votes:

In Favour (3) Trustees Brennan, Simmons and White

Opposed (1) Trustee Bishop

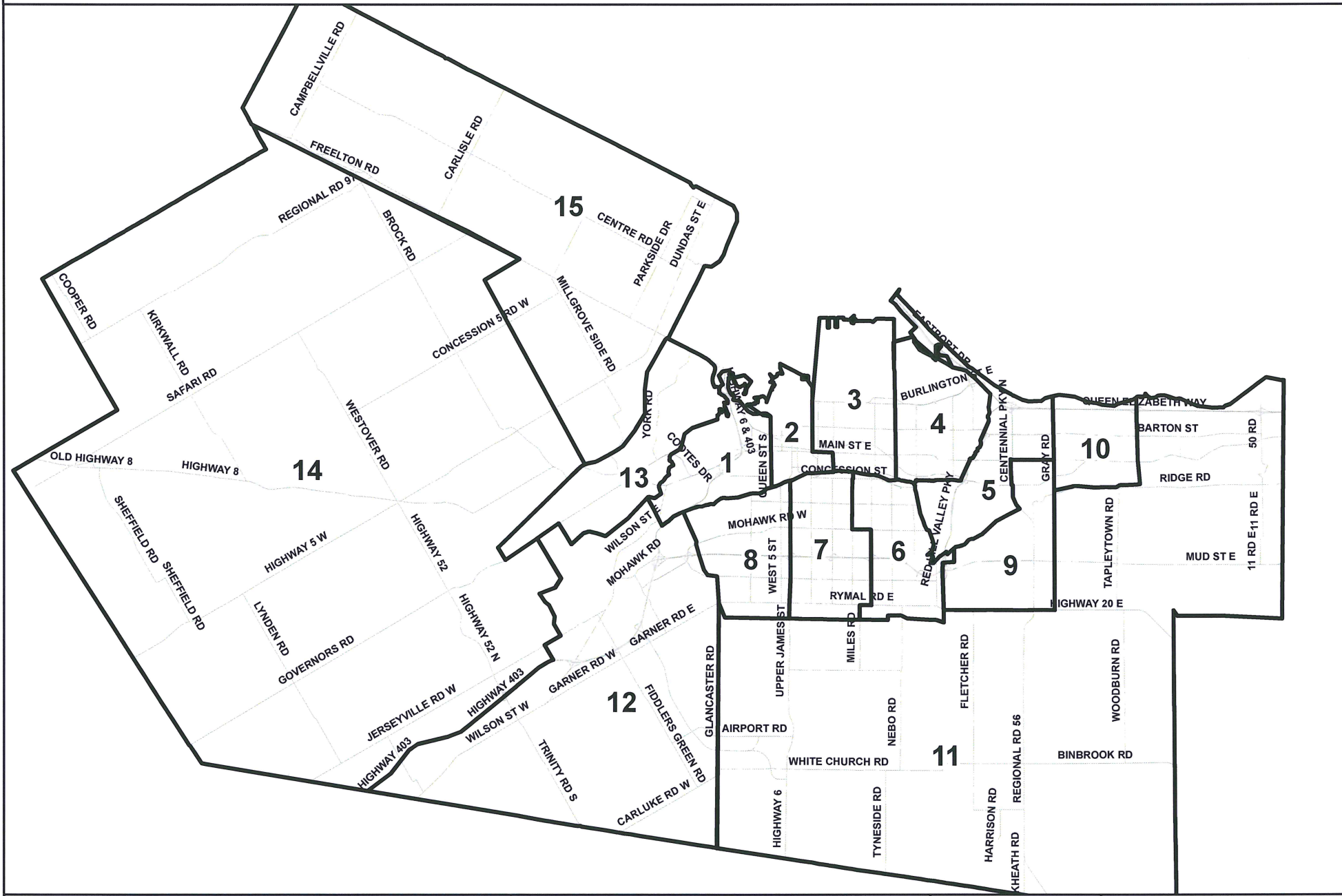
Did not Vote Trustee Orban was absent.


Minority Report: Trustee Bishop disagrees with the majority of the Governance Committee and recommends instead: That Option 2A (Consultation Proposal) be approved

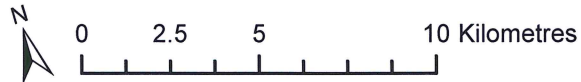
Option 2A	
Wards	Number of Trustees
1	1
2&3	1
4	1
5	1
6	1
7	1
8	1
9, 10 & 11	2
12 & 13	1
14 & 15	1
TOTAL	11

Respectfully submitted,
Jessica Brennan, Chair of the Committee

HWDSB Wards



 Current HWDSB Wards
 Main Roads



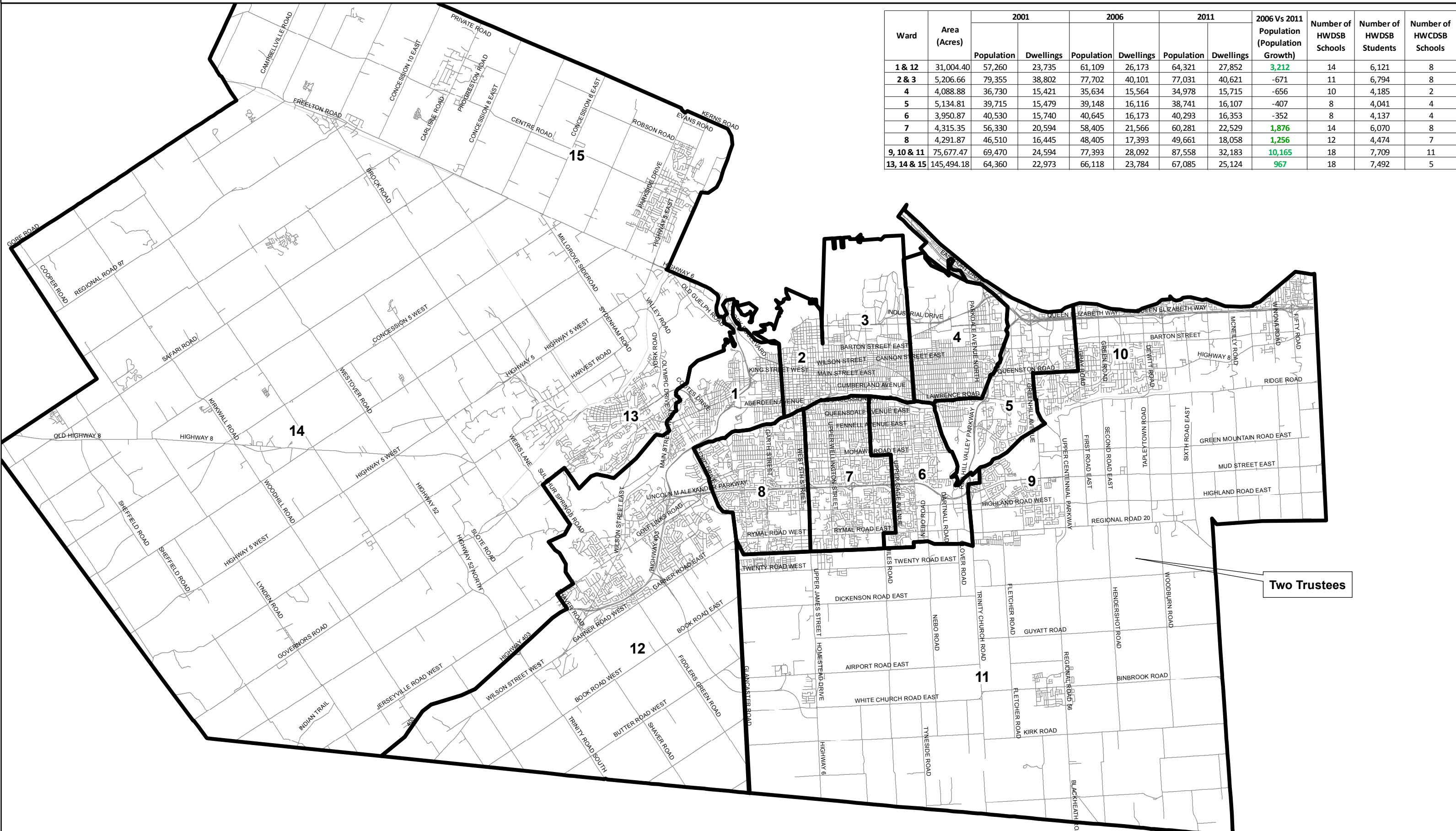
Planning & Accommodation
 September 2013
 Planning and Accommodation

Individual Ward - Data

Ward	Area (Acres)	2001		2006		2011		2006 Vs 2011 Population	Number of HWDSB Schools	Number of HWDSB Schools	Number of HWDSB Students	% HWDSB Students	Number of HWCDSB	English Public	% English Public	English Catholic	% English Catholic
		Population	% Population	Population	% Population	Population	% Population										
1	3,759	31,960	7%	30,073	6%	29,496	6%	-577	8	7	2,889	6%	3	7,836	87%	1,209	13%
2	1,636	38,440	8%	37,795	7%	37,941	7%	146	6	5	2,569	5%	1	5,362	82%	1,211	18%
3	3,571	40,915	8%	39,907	8%	39,090	8%	-817	5	5	4,225	8%	7	8,199	81%	1,913	19%
4	4,089	36,730	7%	35,634	7%	34,978	7%	-656	10	9	4,185	8%	2	9,855	84%	1,831	16%
5	5,135	39,715	8%	39,148	8%	38,741	7%	-407	8	8	4,041	8%	4	6,966	70%	3,041	30%
6	3,951	40,530	8%	40,645	8%	40,293	8%	-352	8	8	4,137	8%	4	9,183	77%	2,702	23%
7	4,315	56,330	11%	58,405	12%	60,281	12%	1,876	14	13	6,070	12%	8	12,730	76%	3,967	24%
8	4,292	46,510	9%	48,405	10%	49,661	10%	1,256	12	11	4,474	9%	7	10,795	74%	3,864	26%
9	4,774	24,345	5%	26,518	5%	27,171	5%	653	8	8	2,889	6%	5	5,472	75%	1,816	25%
10	3,053	24,870	5%	25,046	5%	24,278	5%	-768	4	4	1,522	3%	4	5,306	63%	3,107	37%
11	67,850	20,255	4%	25,829	5%	36,109	7%	10,280	6	6	3,298	6%	2	10,448	80%	2,552	20%
12	27,245	25,300	5%	31,036	6%	34,825	7%	3,789	6	6	3,232	6%	5	9,249	80%	2,303	20%
13	6,291	24,390	5%	24,702	5%	24,907	5%	205	6	5	2,533	5%	2	6,856	87%	985	13%
14	102,405	15,490	3%	15,650	3%	16,897	3%	1,247	5	5	1,486	3%	0	3,984	91%	394	9%
15	36,799	24,480	5%	25,766	5%	25,281	5%	-485	7	7	3,473	7%	3	6,974	87%	1,068	13%
FULL TOTAL	279,164	490,260	100%	504,559	100%	519,949	100%	15,390	113	107	51,023	100%	57	119,215	79%	31,963	21%

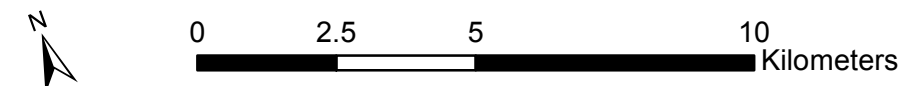
Source: Population Data: GIS- Planning and Analysis Department, City of Hamilton, May 2012.
 Board Support Data: Municipal Property Assessment Corporation (MPAC), 2011

HWDSB Trustee Ward Allocation - Option #3B



Ward	Area (Acres)	2001		2006		2011		2006 Vs 2011 Population (Population Growth)	Number of HWDSB Schools	Number of HWDSB Students	Number of HWCDSB Schools
		Population	Dwellings	Population	Dwellings	Population	Dwellings				
1 & 12	31,004.40	57,260	23,735	61,109	26,173	64,321	27,852	3,212	14	6,121	8
2 & 3	5,206.66	79,355	38,802	77,702	40,101	77,031	40,621	-671	11	6,794	8
4	4,088.88	36,730	15,421	35,634	15,564	34,978	15,715	-656	10	4,185	2
5	5,134.81	39,715	15,479	39,148	16,116	38,741	16,107	-407	8	4,041	4
6	3,950.87	40,530	15,740	40,645	16,173	40,293	16,353	-352	8	4,137	4
7	4,315.35	56,330	20,594	58,405	21,566	60,281	22,529	1,876	14	6,070	8
8	4,291.87	46,510	16,445	48,405	17,393	49,661	18,058	1,256	12	4,474	7
9, 10 & 11	75,677.47	69,470	24,594	77,393	28,092	87,558	32,183	10,165	18	7,709	11
13, 14 & 15	145,494.18	64,360	22,973	66,118	23,784	67,085	25,124	967	18	7,492	5

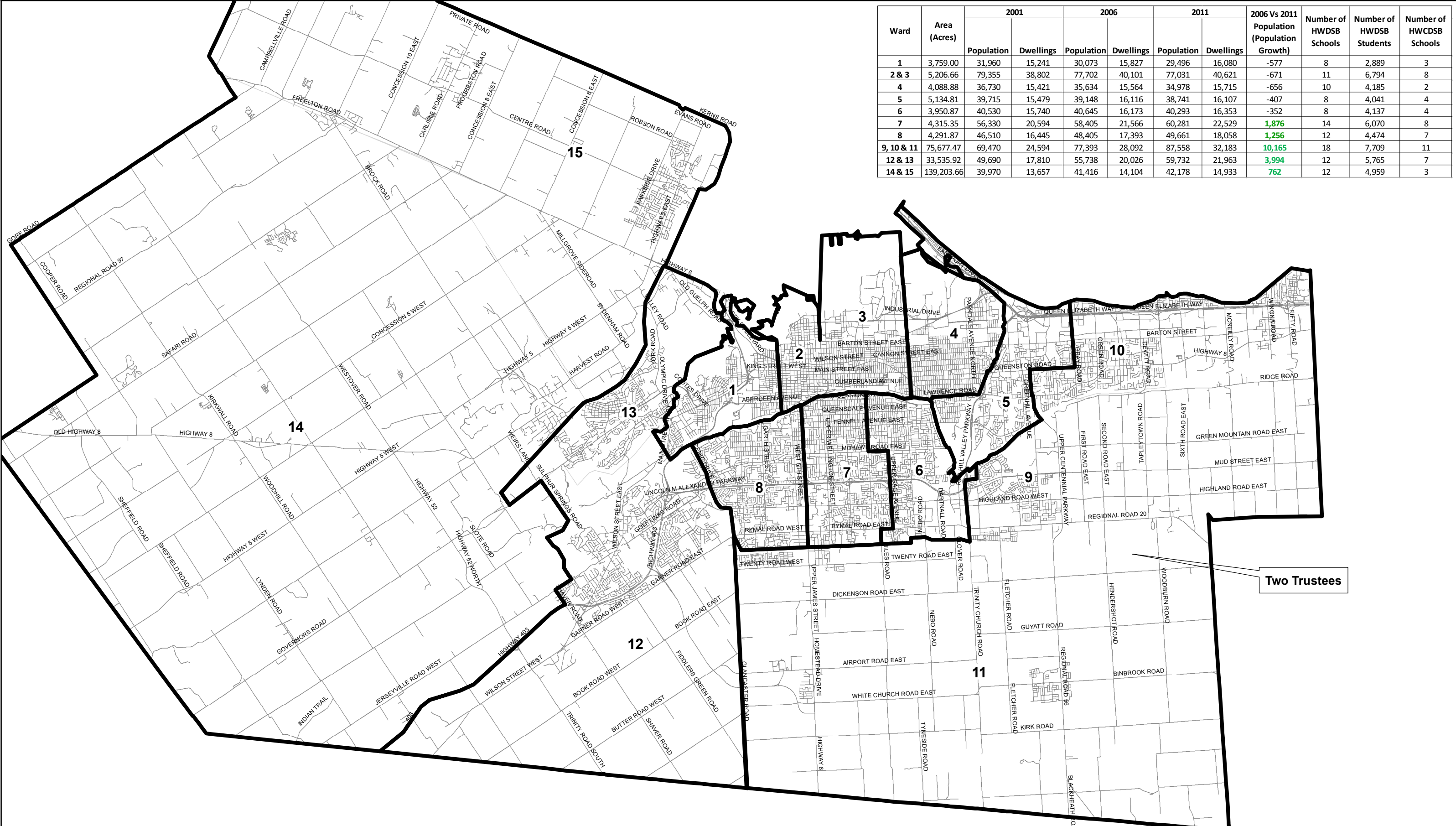
Ward Allocation Boundary



Option #3B

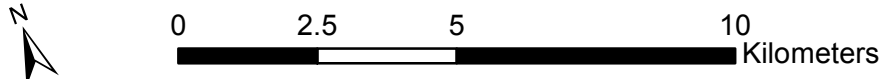
Ward	Number of Trustees	Area (Acres)	2011		Number of HWDSB Schools 2013	Number of HWDSB Schools 2016	Number of HWDSB Students October 2012	% HWDSB Students October 2012	Number of HWCD SB Schools	English Public Support	% English Public Support	English Catholic Support	% English Catholic Support
			Population	% Population									
1 & 12	1	31,004.40	64,321	13%	14	13	6,121	12%	8	17,085	84%	3,512	17%
2 & 3	1	5,206.66	77,031	15%	11	10	6,794	13%	8	13,561	82%	3,124	19%
4	1	4,088.88	34,978	7%	10	9	4,185	8%	2	9,855	84%	1,831	16%
5	1	5,134.81	38,741	7%	8	8	4,041	8%	4	6,966	70%	3,041	30%
6	1	3,950.87	40,293	8%	8	8	4,137	8%	4	9,183	77%	2,702	23%
7	1	4,315.35	60,281	12%	14	13	6,070	12%	8	12,730	76%	3,967	24%
8	1	4,291.87	49,661	10%	12	11	4,474	9%	7	10,795	74%	3,864	26%
9, 10 & 11	2	75,677.47	87,558	17%	18	18	7,709	15%	11	21,226	73%	7,475	27%
13, 14 & 15	2	145,494	67,085	13%	18	17	7,492	15%	5	17,814	88%	2,447	12%
FULL TOTAL	11	279,164.49	519,949	100%	113	107	51,023	100%	57	119,215	79%	31,963	21%

HWDSB Trustee Ward Allocation - Option #2A Consultation Proposal



Ward	Area (Acres)	2001		2006		2011		2006 Vs 2011 Population (Population Growth)	Number of HWDSB Schools	Number of HWDSB Students	Number of HWCDSB Schools
		Population	Dwellings	Population	Dwellings	Population	Dwellings				
1	3,759.00	31,960	15,241	30,073	15,827	29,496	16,080	-577	8	2,889	3
2 & 3	5,206.66	79,355	38,802	77,702	40,101	77,031	40,621	-671	11	6,794	8
4	4,088.88	36,730	15,421	35,634	15,564	34,978	15,715	-656	10	4,185	2
5	5,134.81	39,715	15,479	39,148	16,116	38,741	16,107	-407	8	4,041	4
6	3,950.87	40,530	15,740	40,645	16,173	40,293	16,353	-352	8	4,137	4
7	4,315.35	56,330	20,594	58,405	21,566	60,281	22,529	1,876	14	6,070	8
8	4,291.87	46,510	16,445	48,405	17,393	49,661	18,058	1,256	12	4,474	7
9, 10 & 11	75,677.47	69,470	24,594	77,393	28,092	87,558	32,183	10,165	18	7,709	11
12 & 13	33,535.92	49,690	17,810	55,738	20,026	59,732	21,963	3,994	12	5,765	7
14 & 15	139,203.66	39,970	13,657	41,416	14,104	42,178	14,933	762	12	4,959	3

Ward Allocation Boundary



Planning & Accommodation

November 2013

Planning and Accommodation

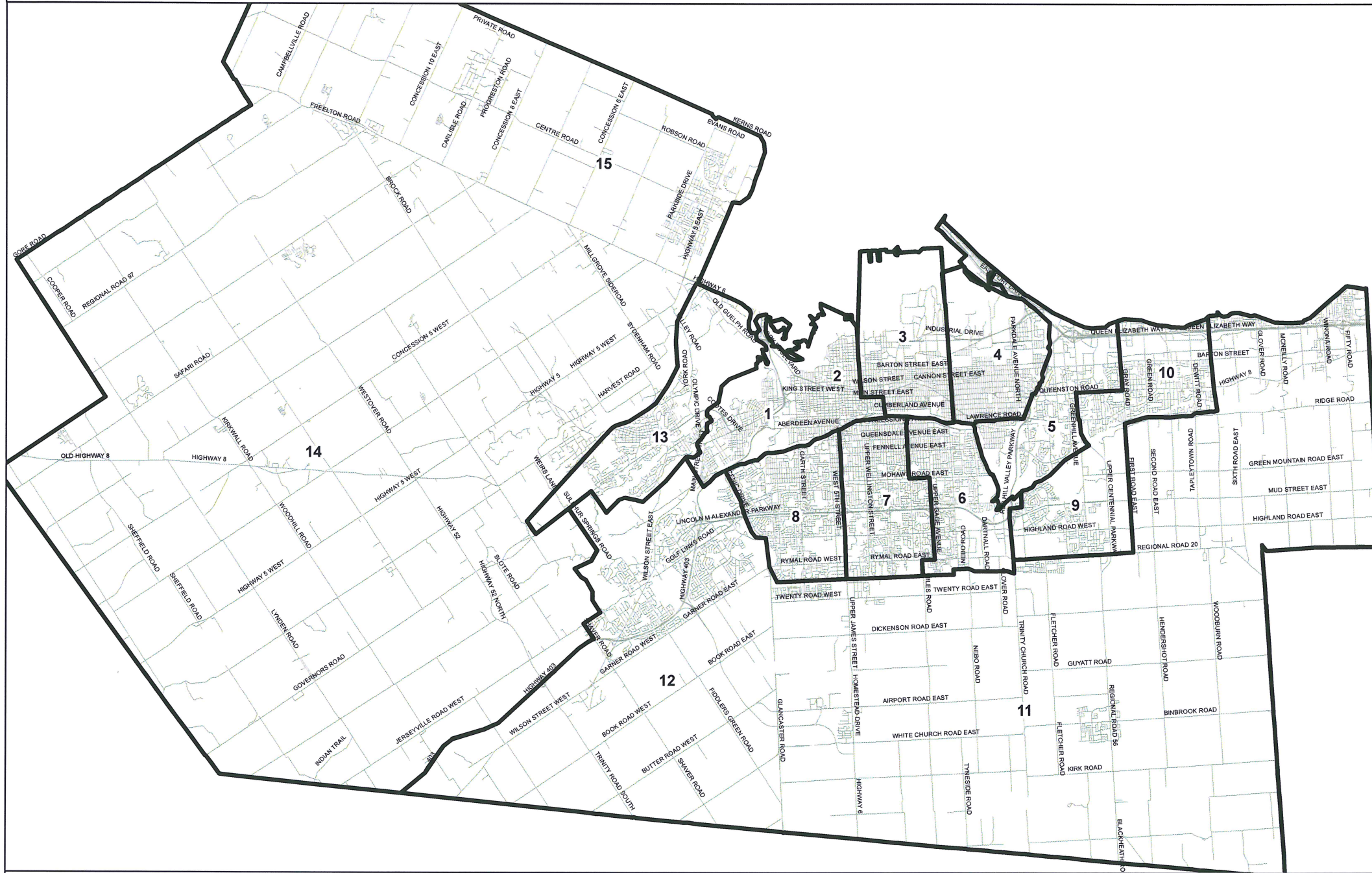
Proposed Allocation (sent for Consultation) - Data


Ward	Number of Trustees	Area (Acres)	2011		Number of HWDSB Schools	Number of HWDSB Schools	Number of HWDSB Students	% HWDSB Students	Number of HWCDSB	English Public	% English Public	English Catholic	% English Catholic
			Population	% Population									
1	1	3,759	29,496	6%	8	7	2,889	6%	3	7,836	87%	1,209	13%
2 & 3	1	5,207	77,031	15%	11	10	6,794	13%	8	13,561	81%	3,124	19%
4	1	4,089	34,978	7%	10	9	4,185	8%	2	9,855	84%	1,831	16%
5	1	5,135	38,741	7%	8	8	4,041	8%	4	6,966	70%	3,041	30%
6	1	3,951	40,293	8%	8	8	4,137	8%	4	9,183	77%	2,702	23%
7	1	4,315	60,281	12%	14	13	6,070	12%	8	12,730	76%	3,967	24%
8	1	4,292	49,661	10%	12	11	4,474	9%	7	10,795	74%	3,864	26%
9, 10 & 11	2	75,677	87,558	17%	18	18	7,709	15%	11	21,226	74%	7,475	26%
12 & 13	1	33,536	59,732	11%	12	11	5,765	11%	7	16,105	83%	3,288	17%
14 & 15	1	139,204	42,178	8%	12	12	4,959	10%	3	10,958	88%	1,462	12%
FULL TOTAL	11	279,165	519,949	100%	113	107	51,023	100%	57	119,215	79%	31,963	21%

Source: Population Data: GIS- Planning and Analysis Department, City of Hamilton, May 2012.

Board Support Data: Municipal Property Assessment Corporation (MPAC), 2011

HWDSB Trustee Ward Allocation - Current Status Quo



 Ward Allocation Boundary



 Planning & Accommodation

November 2013

Planning and Accommodation

2013 Ward Analysis

Current Ward Allocation (Status Quo) - Data

Ward	Number of Trustees	Area (Acres)	2011		Number of HWDSB Schools 2013	Number of HWDSB Schools 2016	Number of HWDSB Students October 2012	% HWDSB Students October 2012	Number of HWDSB Schools	English Public Support	% English Public Support	English Catholic Support	% English Catholic Support
			Population	% Population									
1 & 2	1	5,395	67,437	13%	14	12	5,458	11%	4	13,198	85%	2,420	15%
3	1	3,571	39,090	8%	5	5	4,225	8%	7	8,199	81%	1,913	19%
4	1	4,089	34,978	7%	10	9	4,185	8%	2	9,855	84%	1,831	16%
5	1	5,135	38,741	7%	8	8	4,041	8%	4	6,966	70%	3,041	30%
6	1	3,951	40,293	8%	8	8	4,137	8%	4	9,183	77%	2,702	23%
7	1	4,315	60,281	12%	14	13	6,070	12%	8	12,730	76%	3,967	24%
8	1	4,292	49,661	10%	12	11	4,474	9%	7	10,795	74%	3,864	26%
9 & 10	1	7,827	51,449	10%	12	12	4,411	9%	9	10,778	69%	4,923	31%
11 & 12	1	95,095	70,934	14%	12	12	6,530	13%	7	19,697	80%	4,855	20%
13	1	6,291	24,907	5%	6	5	2,533	5%	2	6,856	87%	985	13%
14 & 15	1	139,204	42,178	8%	12	12	4,959	10%	3	10,958	88%	1,462	12%
FULL TOTAL	11	279,165	519,949	100%	113	107	51,023	100%	57	119,215	79%	31,963	21%

Source: Population Data: GIS- Planning and Analysis Department, City of Hamilton, May 2012.

Board Support Data: Municipal Property Assessment Corporation (MPAC), 2011

A. Purpose of Survey

Hamilton-Wentworth District School Board (HWDSB) undertook a review of trustee electoral areas prior to the 2014 Municipal elections in an effort to improve and update representation within its communities. HWDSB Board of Trustees is considering a change in the current ward distribution and asked for public feedback in this review process via an online survey.

B. Respondent Characteristics

The online survey ran from October 9, 2013 to November 15, 2013 and garnered a total of **392¹** responses. The majority of responses came from English public electors (N=392, 91%), from those with a child(ren) enrolled in an HWDSB school (N=392, 78%), and who were familiar with the boundaries of their trustee electoral area (N=293, 63%).

C. Limitations of the Survey

Several limitations of the survey are noteworthy. First, it is unknown whether the survey respondents are representative of the HWDSB and the Hamilton community. Therefore, it is unclear whether the responses summarized accurately reflect the opinions of members of the Hamilton and HWDSB communities. Second, the total number of responses should not be equated with total number of unique respondents as it is possible that the same person may have submitted the survey multiple times. It is therefore recommended that the results summarized herein are interpreted within the bounds of these limitations.

D. Summary of Findings

Members of the public were invited to provide feedback on the following areas: (1) how effective the respondents felt the current trustee electoral area is in allowing for representation of them and their community, (2), how effective the respondents felt the new possible ward redistribution would be in allowing for representation of them and their community, (3) how important respondents felt specific criteria is with regard to trustee representation, and (4) any additional comments/suggestions that respondents felt should be considered in this ward allocation process.

It was found that most respondents thought that wards should be geographically continuous, have representation by population size of public school supporters, and ensure that all associated schools are clustered together. There were several respondents that commented that Dundas should not be combined with Ancaster; instead, Dundas should either be combined with Flamborough or be its own ward. Besides the Dundas comments, the next most frequent response was that respondents were in agreement with the amendments. Also, there were comments suggesting that wards should be smaller and have a larger number of Trustees. Under the 'Additional Comments' section there are several different suggestions as to how to structure the wards.

¹ Note that although there were 392 total responses, not all survey questions were answered by all respondents.

E. Summary

Most respondents rated the effectiveness of the current trustee electoral area in allowing for representation of them and their community as “Somewhat Effective” (33%).

- 32% rated it “Effective”.
- 19% rated it as “Very Effective”.
- 16% rated it as “Ineffective”.

Most respondents rated the effectiveness of how the new possible ward redistribution would be in allowing for representation of them and their community as “Ineffective” (40%)

- 25% rated it as either “Effective” or “Somewhat Effective” (25% each).
- 10% rated it as “Very Effective”.

The distribution of responses, by ward, is shown in the table below.

	Ward															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Not Sure
% Responses	12%	6%	7%	3%	3%	3%	7%	4%	1%	1%	3%	3%	19%	8%	4%	18%

Respondents rated the following criteria regarding trustee representation, in order of importance to them, as follows:

	Most Important 1	2	3	4	Least Important 5
That it is geographically continuous	32%	27%	23%	8%	10%
That it strives for representation by population for public school supporters	41%	27%	16%	9%	7%
That it ensures associated schools are clustered together (e.g., all elementary schools for Sherwood)	39%	24%	17%	9%	11%
That it strives for even distribution of schools per trustee ward	22%	24%	27%	15%	12%
That it strives for even distribution of students per trustee ward	25%	27%	21%	14%	13%

Respondents provided the following comments/suggestions that they felt should be considered in this ward allocation process:

RE: THE PROPOSED WARD RE-ALIGNMENTS

- Suggestion to combine Dundas with Flamborough and not with Ancaster because Dundas and Flamborough naturally flow into each other as communities, that the needs of Dundas and Ancaster are different, that merging Dundas and Ancaster may result in Dundas not getting their voices heard due to their smaller population size (since Ancaster has more voters), that combining Dundas and Flamborough will allow the same trustee to be responsible for the same primary through to secondary schools which will facilitate continuity of representation and will help promote a sense of connection within the parents/community in the areas.
- Keep Dundas (Ward 13) as its own ward with its own Trustee - Dundas has its own unique population that needs its own voice.
- Overall in support of proposed amendments.

- To please consider the needs of each school, community (etc.) on an individual basis when making decisions.
- That the proposed boundaries should be based on future population projections – be proactive (e.g., take into account that Binbrook is growing rapidly).
- Support combining Dundas with Ancaster as it will provide Dundas students access to Ancaster secondary schools; feel that Dundas and Ancaster have more in common/similar histories; that Flamborough is still growing and should be a ward by itself.
- Changing the grouping of Wards 1 & 2 to Ward's 2 & 3 may only serve to shift the large burden from the former to the latter.
- Redistribution of wards needs to take into account any increased travel time to schools for students and parents (e.g., getting students to extra-curricular activities).

RE: THE TRUSTEE PROCESS AND CURRENT STRUCTURE

Respondents provided several suggestions on how to improve the current trustee process/structure:

- Replace Trustees with Superintendents and a Board of Directors from HWDSB staff.
- Ensure Trustees have children attending schools in their areas/wards.
- Ensure Trustees live in the ward they are representing.
- Limit Trustee term to no more than four years.
- Create fewer wards with fewer Trustees.
- Trustees should reflect the diversity (cultural, ethnic, race, religion, economic) of the people and community(s) they are representing.
- Pay Trustees more money – will result in better work and quality of candidates.
- Reduce total number of Trustees to eight.
- Trustees should attend Parent Council meetings to keep informed.
- Trustees should not have more than one secondary school in their ward – having two promotes division when ARC process makes them choose a school to support.
- Trustees should be assigned to a new ward each time they are elected, to promote transparency, expand their knowledge of other area's needs.
- Increase the transparency of Trustee's decision making process.
- Concerned that current Trustees do not appear engaged or attentive to community needs; do not seek community input on issues.

RE: FOCUSING ON THE NEEDS OF DIFFERENT HAMILTON COMMUNITIES/NEIGHBOURHOODS

- Ensure downtown areas have adequate representation (e.g., their own Trustees), so that their concerns will be heard.
- Ensure the rural area's needs get heard.
- Mountain areas need more representation (ideally in conjunction with the City of Hamilton's 2015 proposed ward distribution).

RE: NUMBER OF TRUSTEES-PER-WARD

- Base number of Trustees-per-ward on the number of students/residents in that ward - e.g., more than one Trustee for Wards 7, 2 & 3 (e.g., these wards are too large/diverse for one Trustee; large wards make communication with parents difficult).
- Give wards in different areas of the city their own Trustee so they can focus on the unique concerns facing each neighbourhood; to ensure each area of the city is equally heard.
- Have one Trustee-per-ward (e.g., will ensure one-vote-per-ward equality versus having two Trustees/votes from a single ward).
- Determine the optimal student population that can be served by a single Trustee (including manageable workload), and base allocations on this number.

RE: SIZE OF THE WARDS

- Ensure all wards are approximately the same size; ethnically and economically diverse.
- Concerned that having more and/or large wards grouped together (e.g., 9-11; 12 and 13), will result in less representation for the community – that voices, opinions, viewpoints will get lost due to the ward being so large.

ADDITIONAL COMMENTS²

Ward re-alignment suggestions

- Combine Wards 13, 14 and 15 into one ward with at least two Trustees;
- Combine Ancaster into one ward (wards 9,10,11, and 12) with at least two Trustees;
- Combine Ward 13 with either Ward 1 or Wards 14 and 15 (not with Ward 12);
- Give Ward 1 its own Trustee;
- Give Ward 7 at least two Trustees;
- Combine Westdale and Dundas, since they are geographically closer together;
- Combine Wards 1&2; 3&4; 5&6; 9&10; 11&12; 13-15; keep Wards 7 and 8 on their own;
- Do not combine Wards 14 and 15 due to their different challenges (e.g., socioeconomic differences);
- Combine Dundas with Greensville, not Ancaster;
- Wards 1 and 2 should stay together in order for diverse ward 1 to get equal representation (e.g., Ward 1 strongly influences and engages students in Ward 2);
- Combine Wards 1 and 8 and have two Trustees for the combined area;
- Still unclear on Trustee boundaries and how they will change.

Other suggestions:

Re: HWDSB Schools

- Combine all the Dundas feeder schools together;
- Barton would be a better choice for most students in wards 6 and 7 due to its central location and is in better shape than Sherwood;
- Have a North school (i.e., Barton), and a South school (i.e., the new school), to serve wards 6 and 7;
- Concerned that the changed boundaries will result in students having to attend schools that are far away from their home communities;
- Need more French Immersion schools on the mountain (e.g., put an FI program in George L. Armstrong (GLA) school);
- Renovate Queensdale and keep the grades 7 & 8 students there;
- Move Eastmount students to GLA since they are in the same neighbourhood;
- Concerns over travel time, distance for east Mountain students who will have to travel to Ancaster in the next school year (e.g., Hill Park students and bus costs);
- Parkside High School should stay open;
- Concerns over mixing student populations from different socio-economic backgrounds;
- Promote the use of facilities for broader community use (e.g., use school facilities to run after-school programs for seniors);
- Promote strong relationships between school administrators, home/school associations.

² The additional comments are extensions of those included in the sections above.

Re: The Actual Survey

- There was a lack of information provided that would have been helpful in completing this survey (e.g., provide the following: a report detailing the background and rationale behind these proposed changes; data on number of schools, students-per-ward; an explanation of why the board is using municipal ward boundaries to decide on these changes);
- Allow respondents the option of voting for the Trustee and ward where their children go to school, as opposed to the Trustee and ward where they live;
- It would have been useful to see how the school Trustee wards compare to the municipal ward boundaries, then respondents could suggest other options regarding how to allocate Trustee seats;
- Ensure future surveys allow respondents to choose more than one school that their children attend (e.g., if a respondent has more than one child attending different HWDSB schools);
- Survey questions were unclear and difficult to answer;
- Some schools were missing from the drop-down list in the survey (Dr. J. Edgar Davey, École Élémentaire Michaëlle Jean).

Re: HWDSB

- Unhappy with current state of the board and Trustees. Don't feel the public is being listened to or that public input is valued;
- School board should recommend that the provincial government allow them to set boundaries areas that coincide with school catchments;
- Concerned that the Board's proposal to have fewer Trustees will make it more difficult for constituents to get their voices heard.

Remaining Questions:

- In places with two Trustees, how will residents know whom/which one to call?
- How will the board assign 2+ Trustees within one ward (e.g., how will you divide the ward)?
- What are the perceived benefits of the ward changes?
- How is this survey helpful if the Board is unable to decide on ward boundaries or number of trustees (as per disclaimer)?

This report was prepared by the Evidence-Based Education and Services Team.

COMMITTEE REPORT**Committee:** Standing Committee**Date of Meeting:** December 2, 2013**Presented to:** Regular Board**Date of Meeting:** December 9, 2013

The committee held a meeting from 7:37 p.m. to 9:11 p.m. on the above date in City Council Chambers at City Hall, 71 Main St W, Hamilton, Ontario with Todd White presiding.

Members present were: Trustees Jessica Brennan (Chair of the Board), Judith Bishop, Shirley Glauser, Alex Johnstone, Ray Mulholland, Lillian Orban, Laura Peddle, (via tele-conference call), Tim Simmons, Karen Turkstra and Todd White. Student Trustees Filip Susic and Carly Van Egdome. Regrets were received from Trustee Wes Hicks.

1. Approval of Agenda

On the motion of Trustee Turkstra, seconded by Trustee Glauser, the Standing Committee **RECOMMENDS** that the agenda be approved.

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

2. Declarations of Conflict of Interest

None declared.

3. Private Session

On the motion of Trustee Bishop, seconded by Trustee Simmons, the Standing Committee **RECOMMENDS** that the committee move into Standing Committee (Private), this being done at 7:39 p.m.

The motion was **CARRIED** on the following division of votes:

In favour (9) Trustees Bishop, Brennan, Glauser Johnstone, Orban, Peddle, Simmons, Turkstra and White. Student Trustees Susic and Van Egdome.
Opposed (1) Trustee Mulholland.

The open session resumed at 8:10 p.m.

4. Consent Agenda

Item 6A (Enrolment Summary October 31, 2013) moved to the end of the agenda to address one trustee's question for clarification.

Action Items:**5. Human Resources Committee Report - November 7, 2013**

The Committee considered the report.

On the motion of Trustee Johnstone, seconded by Trustee Glauser, the Standing Committee **RECOMMENDS** that the Human Resources Committee Report - November 7, 2013 be received, including:

A) Attendance Support Process: Program Alignment

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdome voted in favour.

6. Finance Committee Report – November 20, 2013

The Committee considered the report.

On the motion of Trustee Bishop, seconded by Trustee Turkstra, the Standing Committee **RECOMMENDS** that the Finance Committee Report - November 20, 2013 be received, including:

A) December Standing Committee Reports:

- Enrolment Summary October 31, 2013
- Average Class Size Report - Elementary

B) School Board Efficiencies and Modernization Consultations**C) Special Education Funding****D) Budget Consultation Process and Budget Priorities**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

7. Governance Committee Report – November 19, 2013

The Committee considered the report.

On the motion of Trustee Brennan, seconded by Trustee Bishop, the Standing Committee **RECOMMENDS** that the **Governance Committee Report - November 19, 2013 be approved, including:**

A) Electronic Participation Policy**B) Ward Allocation Results**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

8. Policy Committee Report - November 21, 2013

Trustee Brennan assumed the Chair.

The Committee considered the report.

On the motion of Trustee White, seconded by Trustee Glauser, the Standing Committee **RECOMMENDS** that the **Policy Committee Report - November 21, 2013 be approved, including:**

A) Transportation Policy Scoping Report**B) Boundary Review Policy and Directive****C) Naming/Renaming a School Policy**Amendment:

On the motion of Trustee White, seconded by Trustee Turkstra, the Standing Committee **RECOMMENDS** that **under Action Required of the Boundary Review Policy, the phrase "Post-ARC Decision" be added as the last bullet.**

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

To the motion as amended,

CARRIED UNANIMOUSLY. Student Trustees Susic and Van Egdom voted in favour.

Trustee White resumed the Chair.

9. Notice of Motion - Long-Term Facilities Master Plan, Accommodation Review Schedule

The Committee considered the notice of motion.

On the motion of Trustee Johnstone, seconded by Trustee Bishop, the Standing Committee **RECOMMENDS** that, **as part of the Long-Term Facilities Master Plan update, staff incorporates a break in the accommodation review schedule for the 2014-15 school year for the reasons outlined above.**

The motion was **CARRIED** on the following division of votes:

- In favour (7) Trustees Bishop, Brennan, Glauser, Johnstone, Simmons, Turkstra and White. Student Trustees Susic and Van Egdom.
- Opposed (3) Trustees Mulholland, Orban and Peddle.

10. Enrolment Summary October 31, 2013

See item 4 (Consent Agenda).

Respectfully submitted,
Todd White, Chair of the Committee

17-1



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Office of the Chair of the Board

26 November 2013

Hon. Linda Jeffrey,
Minister of Municipal Affairs and Housing,
17th Floor, 777 Bay Street
Toronto, ON M5G 2E5

Dear Minister Jeffrey:

Re: Consultation – New Development Charges Legislation

I understand that the Ministry of Municipal Affairs and Housing is currently consulting with the public, municipalities and stakeholders across the province on changes to development charges.

While the review underway does not include Education Development Charge limitations, I would like to reiterate that this has been a long standing concern of the Ottawa-Carleton District School Board.

In this regard, please find attached:

- i. a copy of the letter from the Ottawa-Carleton District School Board, sent to the Premier of Ontario, Minister of Infrastructure and Minister of Education dated June 27, 2012; and
- ii. a motion carried at the OPSBA annual general meeting in June 2012.

The Ottawa-Carleton District School Board remains committed to the concerns expressed in the attached letter and trusts you will take this into consideration during your consultation.

Kindest regards,

Jennifer McKenzie
Chair of the Board

Attach.

cc Liz Sandals, Minister of Education
Education Critics, NDP, PC
Michael Barrett, Ontario Public School Boards' Association, OPSBA
Jennifer McIntyre, OPSBA Director of Policy
Wayne McNally, OPSBA, Director of Finance
Trustees and Student Trustees, Ottawa-Carleton District School Board
Senior Staff, Ottawa-Carleton District School Board
Chairs of Ontario School Boards

133 GREENBANK ROAD, OTTAWA, ON K2H 6L3



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

June 27, 2012

The Honourable Dalton McGuinty, Premier of the Province of Ontario
The Honourable Bob Chiarelli, Minister of Infrastructure
The Honourable Laurel C. Broten, Minister of Education

Dear Mr. McGuinty, Mr. Chiarelli, and Ms. Broten:

Re: Expanded Use of Education Development Charges Funds

Please be advised that the Ottawa-Carleton District School Board approved the following motion at its meeting of June 6, 2012:

- A. THAT the Chair of the Board and the Director write a letter to the Minister of Education, the Minister of Infrastructure and the Premier requesting that the scope of the Education Development Charge be expanded to include a portion of the cost of buildings as well as land in growth areas and also a portion of the cost of new pupil places for existing schools in intensifying development areas;
- B. THAT the OCDSB's OPSBA Directors be charged with proposing a similar motion at OPSBA to request province-wide support for the expanded use of Education Development Charges to include the cost of capital projects in growth areas and the creation of new pupil places at existing schools in intensifying areas;
- C. THAT the Chair of the Board and the Director be authorized to lobby members of the Provincial government to expedite the passing of changes to legislation to allow the EDC funding to be used for capital projects in growth and development in intensifying areas; and
- D. THAT all correspondence be copied to OPSBA and the chairs of all boards in Ontario that levy EDCs.

A complete copy of the motion and its preamble is attached.

Similar to other school boards across the province, the Ottawa-Carleton District School Board has a diverse geographic jurisdiction which results in a variety of capital needs in order to serve its students into the future.

Parts of our District are experiencing intensive new residential growth which creates the need for the timely provision of new schools and/or permanent additions in order to provide students with basic accommodation within their local communities.

Schools in more mature areas of the jurisdiction also require significant capital investment due to their age and building condition, the need to improve instructional spaces in order to keep up with new curriculum and program needs, and the need to provide equitable access to buildings as part of the implementation of the Accessibility for Ontarians with Disabilities Act (ODA). Conservatively, the OCDSB has a renewal backlog well in excess of \$300 million.

There are also a number of mature areas within our District which are currently experiencing a revival in primary-age enrolment due to neighborhood turnover and the impact of local development intensification policies.

In addition to the need for capital which exists currently in the system, accommodation pressures at the elementary level and the subsequent need for investment are likely to continue through to the end of the current decade as the baby boom echo cohort's impact on births becomes greater.

Currently, education development charges (EDCs) fund only those costs associated with the acquisition and preparation of land needed for the accommodation of growth-related students. Prior to 1998 and the adoption of Bill 160, the collection of EDCs also funded the local portion of capital needs for new schools and additional space.

Notwithstanding an acknowledgement that the issue is a complicated one, we urge that you undertake a timely review of the province's capital funding formula including an examination of this part of the legislation and consideration of the expansion of the use of EDCs to include the cost of buildings. The Board feels strongly that a change such as this would contribute to student success in the coming years and help ensure that school boards are provided with capital funding in a timely fashion.

Sincerely,

Jennifer McKenzie
Chair of the Board

Jennifer Adams
Director of Education and
Secretary of the Board

Attach.

cc All Area MPPs
Catherine Fife, President, Ontario Public School Boards' Association
Chairs, All Ontario Public School Boards
Trustees and Student Trustees, Ottawa-Carleton District School Board
Senior Staff, Ottawa-Carleton District School Board

Advocating for Expanded Use of Education Development Charge Funds

WHEREAS Ottawa has several areas of high residential growth requiring new schools and additions to be built by the OCDSB;

WHEREAS Ottawa also has areas in in-fill and intensification in already developed areas of the City;

WHEREAS the OCDSB's list of capital priorities far exceeds the capital funding available from the Province;

WHEREAS these conditions exist in several school boards across the province;

WHEREAS the current capital funding process and allocation will not allow boards to fully meet their responsibilities to students;

WHEREAS the cost of this type of growth has been in the past, and could be at least partially funded through development charges, as is the practice with municipal services;

WHEREAS provincial policy and planning tools promote the supporting of intensification and sustainable, well-designed communities;

WHEREAS the building of new schools and the presence of high quality existing schools able to accommodate school age populations for the long term benefits the community and new residential development; and

WHEREAS the Ottawa-Carleton District School Board raises funds through the Education Development Charge for the purchase of land for schools in growth areas but this fund is not applicable to the buildings themselves nor for the modernization of existing schools required for intensification and in-fill development;

THEREFORE BE IT RESOLVED,

- A. THAT the Chair of the Board and the Director write a letter to the Minister of Education, the Minister of Infrastructure and the Premier requesting that the scope of the Education Development Charge be expanded to include a portion of the cost of buildings as well as land in growth areas and also a portion of the refurbishment cost of existing schools in intensifying development areas;
- B. THAT the OCDSB's OPSBA Directors be charged with proposing a similar motion at OPSBA to request province-wide support for the expanded use of Education Development Charges to include the cost of capital projects in growth areas and the refurbishment or expansion of existing schools in intensifying areas;
- C. THAT the Chair of the Board and the Director be authorized to lobby members of the Provincial government to expedite the passing of changes to legislation to allow the EDC funding to be used for capital projects in growth and development in intensifying areas; and
- D. THAT all correspondence be copied to OPSBA and the chairs of all boards in Ontario that levy EDCs.

OPSBA AGM minutes – 07 June 2012

Ottawa-Carleton District School Board, seconded by Keewatin-Patricia District School Board
MOVED:

THEREFORE, BE IT RESOLVED:

(a) That the Ontario Public School Boards' Association request province-wide support for the expanded use of education development charges to include the cost of capital projects in growth areas and the creation of new pupil places at existing schools in intensifying areas;

(b) That the Ontario Public School Boards' Association lobby members of the Provincial government to expedite the passing of changes to legislation to allow the education development charge funding to be used for capital projects in growth and development in intensifying areas.

Toronto District School Board, seconded by York Region District School Board MOVED IN
AMENDMENT: **That the following be added:**

(c) That the matter of educational development charges be referred to the Ontario Public School Boards' Association's Policy Development Work Team, including the rules for education development charges beyond growth situations to include pocket growth, density intensification and renewal.

The main motion, as amended, CARRIED.