#### **Human Resources**



Hamilton-Wentworth District School Board 20 Education Court, P.O. Box 2558 Hamilton, ON L8N 3L1 TEL 905-527-5092

# Elementary Principal and Vice Principal Promotion Process Preparation Sessions: Winter 2018-2019

These sessions are designed for candidates who will be applying for Elementary Principal and Vice Principal positions in the Winter 2018-2019 promotion process.

### **Program Pre-Requisites:**

- Currently enrolled in Principal's Qualification Program Part One (placement pending successful completion of PQP Part One)
- Leadership experiences at your school
- Exemplary classroom leadership and instruction
- Intention of applying for Elementary Principal or Vice-Principal during this promotion process

Session One: Overview of the Promotion Process

Date: Tuesday, October 30, 2018 from 4:00 pm to 5:30 pm Location: HWDSB Education Centre, 20 Education Court, Hamilton

## Session Highlights:

- Overview of the promotion process and critical timelines
- What is leadership? Is this the right role for me? Am I ready?
- Review of the Self-Assessment Tool for Aspiring Leaders

**Participants must register on PD Place # 198034**. Participants are strongly recommended to attend this session with their Principal mentor.

Session Two: The Leadership Experience Summary

Date: Wednesday, November 7, 2018 from 4:00 pm to 6:00 pm Location: HWDSB Education Centre, 20 Education Court, Hamilton

#### Session Highlights:

• Review and preparation of the Leadership Experience Summary

**Participants must register on PD Place # 198033**. Participants are encouraged to bring a laptop or tablet to this work session. Light refreshments will be provided.

If you have questions regarding the Elementary Principal and Vice Principal Promotion Process Fall 2018, please contact Melanie Kivell 905-527-5092, ext. 2606/email: <a href="mailto:mkivell@hwdsb.on.ca">mkivell@hwdsb.on.ca</a>