

JOB OPPORTUNITY NOTICE

Elementary Principals and Vice Principals

Our ideal candidate is an experienced educator who combines excellence in communication, a commitment to quality public education and a dedication to outstanding leadership. You must be a member in good standing with the Ontario College of Teachers and are currently enrolled in the Principal's Qualification Program Part One (placement pending successful completion of PQP Part One).

Internal and external candidates are strongly encouraged to attend promotion process preparation sessions on Tuesday, October 30, 2018 from 4:00 to 5:30 p.m. and Wednesday, November 7, 2018 from 4:00 p.m. to 6:00 p.m. at the Education Centre, 20 Education Court, Hamilton (see registration details on page four).

To be eligible to submit an application package in the promotion process, all candidates are required to declare their intention to apply via email to mkivell@hwdsb.on.ca by 4:00 p.m. on Monday, November 5, 2018.

The candidate's application package must include the following: cover letter, resume, minimum of three professional references with email contact information and permission to contact references, copy of current OCT qualifications, copy of TPA (completed within the past three years) or letter of support from principal mentor, Leadership Experience Summary with Part A, B, and C completed.

All candidates must submit an electronic copy of their application package in PDF format no later than Friday, November 16, 2018 by 4:00 p.m. to:

Jamie Nunn, Superintendent of Human Resources
HWDSB Education Centre
20 Education Court, Hamilton, Ontario L8N 3L1
email: mkivell@hwdsb.on.ca

Hamilton-Wentworth District School Board is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Board is committed to providing accommodations throughout the recruitment and selection process. If you require accommodation, please notify us in advance and we will work with you to meet your needs. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.