

## **Collegiate Avenue School Capital Project Information Meeting**

**Thursday, April 26<sup>th</sup>, 2018**

**6:00 p.m.**

**Collegiate Avenue School**

# **MINUTES**

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### **Committee Members:**

- Jeff Gillies, Superintendent, Student Achievement
  - Jeff Beattie, Ward 9 Trustee
  - Tanya Shaver, Executive Assistant
  - Lisa Barzetti, Collegiate Avenue School Principal
  - Tara Gasparik, Green Acres School Principal
  - Kelly Reilly-Scott, R. L. Hyslop Vice-Principal
  - David Anderson, Senior Manager, Facilities
  - Nadeen Shehaiber, Manager, Capital Projects
  - Devon Krymuza, Project Supervisor, Capital Projects
  - Kevin Emrich, Project Architect
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### **Welcome**

Jeff Gillies welcomed all and introduced committee members.

On December 18<sup>th</sup>, 2017, the Board of Trustees carried a motion to have staff engage with the Ministry of Education to consider holding the \$6 million allocated to allow the board to apply for additional funding to build a new school on the Collegiate Avenue site. The Ministry denied the request on January 30<sup>th</sup>, 2018.

### **Power Point Presentation**

The Power Point Presentation from this meeting will be posted on the HWDSB website <http://www.hwdsb.on.ca/about/school-renewal/boundary-reviews/>

### **Power Point Includes:**

- Land Acknowledgement
- Agenda
  - Lower Stoney Creek School Consolidation Plan
  - Preliminary Plans for Addition at Collegiate Avenue
  - Transition Planning Process
  - Next Steps
- Accommodation Review Resolution
- Ministry Funding
- Funding Summary
- School Consolidation Plan
- Enrolment Projections

- Preliminary Plans for Collegiate Avenue School
  - Site Plan
  - View of FDK Play Area
  - Main Floor
  - Gymnasium
  - Learning Commons
  - Kindergarten
  - Art Room
  - Science Room
  - Music Room
  - Childcare Space
- Construction Timelines
- Transition Process
  - Transition Planning
  - Transition Committee
- Next Steps

### **Overview School Consolidation Plan**

- **Move 1:** Collegiate Avenue Zone 2 students move to the new school at the Eastdale site when the new school is ready for occupancy. Then...
- **Move 2:** Collegiate Avenue Zone 6 students move to holding school at Green Acres and/or R. L. Hyslop during construction at Collegiate. Then...
- **Move 3:** Collegiate Avenue, Green Acres and R. L. Hyslop Zones 6, 7 & 8 students move to Collegiate Avenue when construction is complete.
- Work at Eastdale will be starting this summer
  - This is the preliminary plan so everyone is aware of what is to come
  - Details will be worked out at a later date
  - Hope is for a September 2019 school year occupancy

### **Highlights of Preliminary Plans**

- Will be a one-storey addition
- Kindergarten area will be situated near the front
- Plans are for bus drop off but need municipal approvals
- Gym will be demolished
- Learning Commons will be near the kindergarten rooms
  - Two existing kindergarten classes will remain as they have recently been upgraded
  - Two more Kindergarten rooms will be built
  - Kindergarten play area will be expanded to accommodate the extra rooms
- Courtyard will be created as a learning and engaging space
- Adding new Science, Art, and Learning Commons Rooms
- Six additional classes will be added
- Office will be upgraded
- Three-room daycare will be added
- Will be a new blacktop play area as well as a large grass area
- Plans are conceptual at this point

## **Elementary Benchmark Funding for Additions**

### Gymnasium

- Medium size of 5,500 square feet
- Resilient sports flooring
- Gym divider curtain
- Scoreboard
- Fixed stage

### Learning Commons

- Large open space
- Natural light
- Flexible seating

### Kindergarten Rooms

- 1,200 square feet
- Direct access to outdoor play area
- Shared washrooms between kindergarten rooms
- Student-height wash fountain
- Teaching wall with whiteboards
- Coat cubbies with hooks

### Art Rooms

- Teaching wall
- Storage for art supplies
- Two sinks

### Science Rooms

- Teaching wall
- Teacher demonstration station
- Counter with two large sinks

### Music Room

- Teaching wall
- Lockable cupboards for instrument storage
- Large stainless steel sink for cleaning instruments
- Separate small sink for mouth piece sanitization

## **Transition Planning**

- An advisory group will be established to address the transition of students and staff
  - Transition Committee will include parents, staff and students
  - These meetings will start approximately one year beforehand to prepare for transition of students, school closings, etc.
  - Will look at ways to bring students and parents together

## Questions and Comments

Zoning Bylaws are changing and more residential homes will be built in the area. How can the school cope with increased enrolment if this happens?

- Staff will continually monitor student enrolment and make adjustments that include but not limited to: adding portables, holding strategy, boundary review, requesting another addition.

Will teaching walls be installed in the existing kindergarten rooms?

- Will try to reach equity in all kindergarten rooms, however, the scope of work is focused on new classroom spaces.

Will there be a student drop off area?

- Planning must follow the Hamilton Active & Sustainable School Transportation Charter (ASST), therefore, drop offs or “Kiss and Drops” are not incorporated into any school designs
- New schools do not have areas for student drop off
- Parents are encouraged to utilize alternatives to driving children to school (i.e. walk, ride, park block(s) away from school, etc.)
- Pathways will be established where possible to encourage walking

What does HWDSB do with the City to encourage student safety such as installation of sidewalks?

- Trustees and city counsellors meet quarterly
- Infrastructure projects are discussed at multiple-discipline meetings
- Active and sustainable school board audit is being conducted by the city for the schools who are most affected by transitions

Will extra buses be added?

- The HWDSB has guidelines for transportation eligibility
  - Kindergarten students living more than 1 km from Collegiate Ave. will be eligible for bus transportation
  - Grades 1-8 students living more than 1.6 km from Collegiate Ave. will be eligible for bus transportation
  - Busing will be determined based on these distances

Will the trees remain?

- Some trees will need to be removed if approval for parking drop off
- If tree is removed we are required by the city to replace
- Will try to keep as many trees as possible

Can the bus drop off be kept down a bit away from kindergarten play area to avoid the diesel fumes and what about snow and busses slipping into the play area?

- Large sidewalk will act as a buffer
- Design will try to maximize distance of buses from K play area where possible

Mud and muck is problem in kindergarten play area. Will this be addressed?

- There will be hard surface as well as turf area

Main hallway is awful. Will it be improved?

- Infra structure is older
- New office will transition into the hallway
- As much as possible funding will be used to address the transition of new space with existing space within the building

Can problem area at back portion of school be addressed?

- It is city property and have been complained about many times by community
- It is an on-going issue and not part of the addition
- Staff will work with the city to bring this to their attention

Is this now a done deal?

- Municipal approvals need to be acquired first
- We are committed to following the budget
- If these plans come in over budget, we would need to go back to trustees, however, all indications are pointing to being on track

Will there be air conditioning?

- We plan to accommodate where possible
- Expectation is the new addition will have air conditioning

Are all washroom staying where they are currently located or will they be closed?

- Older washrooms will be fully renovated and remain functional
- New washrooms will be installed as well

Will kids be relocating mid-year?

- First move to new school will be when the school is ready. This may be mid-year
- Plan is for September but can't always be sure with unexpected delays

What are they going to do to enhance the play area?

- Old basketball area will be removed
- Will look at the play area to address the students' needs
- Plans are too preliminary to make commitments for the play area

If portables are needed in the future, will we lose more play area?

- Portables will not take from back play area as already designated space for portables if they are required in the future

Could parents and children be part of the process when designing play space?

- We can certainly work with principal and students when the time comes

What about possible asbestos in older areas of the school?

- Asbestos inventory is done by a HWDSB dedicated Asbestos Team
- We are the only board in Ontario that have asbestos staff
- Schools are continually assessed and concerns are addressed immediately

Why a daycare?

- The Ministry funds pay for the child care and we create the space
- This is mandatory from the Ministry

Will there be areas in the school where accessibility guidelines cannot be met?

- Currently all areas are in compliance with accessibility codes

Will other parts of the school be upgraded i.e. electrical, fixtures?

- Ministry issues regulations that facilities must follow i.e. changing fixtures, older pipes, etc.
- Water is tested regularly in our schools; older residential homes are not tested
- Service upgrades are part of building improvement

### **Next Steps**

When all the City and Municipal approvals are in place, we can then begin the transition planning.

- Expect 8-10 months for municipal approvals
- School construction takes approximately 12-18 months following the approvals
- The next public information session will be held once municipal approvals are in place

Regular updates will be on HWDSB website as well as in school newsletters and on the school website

- Community meetings will be held following municipal approvals
- Any updates will be provided through letters
- Principals will provide updates through School Councils and school newsletters
- Parents encouraged to monitor the HWDSB School Renewal website for Collegiate Ave.
- Signage will go up on the site