

EXECUTIVE REPORT TO FINANCE & FACILITIES COMMITTEE

DATE: October 29, 2014

TO: Finance & Facilities Committee

FROM: John Malloy, Director of Education

Prepared by: Pam Reinholdt, Executive Superintendent of Student Achievement
Sue Dunlop, Superintendent of Student Achievement
Daniel Del Bianco, Senior Facilities Officer

RE: Ancaster Meadow/Tiffany Hills area Boundary Review

Action ☒ Monitoring ☐

Recommended Action:

That the boundary review for the new school in the Tiffany Hills area be initiated.

Rationale/Benefits:

The boundary review promotes working and learning in safe environments that are not overcrowded and are conducive to supporting students in reaching their full potential. HWDSB's opening date for the new elementary school in the Tiffany Hills area is September 2016. In preparation for the new school, a boundary for the new school needs to be established using the process as outlined in the HWDSB Boundary Review Policy (Policy No. 3.14 - Appendix A). A boundary for the new school will alleviate enrolment pressures at Ancaster Meadows, as its current boundary encapsulates the Tiffany Hills area. Establishment of boundaries will help prepare students, families and communities for the transitioning of students to a new facility.

Background:

Since 2005, the population in the Ancaster Meadows boundary area has experienced significant growth due to new residential development. Appendix B reflects a map of the area. The Board of Trustees approved the request for a new school through the 2012 Capital Priorities submission to the Ministry (Appendix C) and in May 2014 received capital funding approval for the construction of a new school in the Tiffany Hills area – referred to 'Ancaster Meadowlands East' (Appendix D).

As of September 2014 there are over 900 students enrolled at Ancaster Meadows. Ancaster Meadow's Ministry rated capacity (OTG) is 590. There are 12 portables on site to address the students above the school's capacity.

List of Appendixes:

- A – HWDSB Boundary Review Policy
- B – Map of Area
- C – Capital Priorities Submission Board Approval Minutes
- D – Ministry approval letter for Tiffany Hills area school

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Policy No. 3.14**Boundary Review**

Date Approved: May 2014**Projected Review Date: May 2018**

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) believes in optimizing and ensuring the effective and efficient use of all facilities to support student achievement.

GUIDING PRINCIPLES:

- Address the short- and long-term accommodation requirements of the impacted communities in a timely manner;
- Be mindful of the best and most prudent use of all resources available to HWDSB;
- Adhere to the guiding principles as defined in the Long-Term Facilities Master Plan including optimal school capacity, grade organization, transportation, facility requirements, site size and the balance between French Immersion and English track students in dual track schools (<http://www.hwdsb.on.ca/wp-content/uploads/2013/05/Section-5-LTFMP-Guiding-Principles.pdf>).
- Consult with the impacted school communities to gain further insight into the boundary recommendation(s).
- Where possible, attempt to create more socio-economically diverse school communities.
- Be mindful of the distance to the nearest school and the ability for students to safely travel to school.

INTENDED OUTCOMES:

To validate or amend boundaries to support and optimize the effective and efficient use of all facilities.

RESPONSIBILITY:

Director of Education
Members of Executive Council

TERMINOLOGY:

Long-Term Facilities Master Plan: A comprehensive planning document illustrating the condition and utilization of current facilities, and possible accommodation solutions designed to enhance student achievement.

ACTION REQUIRED:

A boundary review, outside of the accommodation review process, shall begin under the following circumstance:

- Initiated through the Long-Term Facilities Master Plan, upon Board approval;
- or
- Recommendation from a Superintendent of Student Achievement, upon Board approval;
- or
- Initiated through the Board of Trustees.

Once a boundary review has been initiated, staff will take the following steps:

- **Create the Boundary Review Advisory Panel:** The mandate of the Boundary Review Advisory Panel is to advise the Superintendent of Student Achievement of possible options after reviewing the guiding principles, receiving community input and providing local expertise. The Superintendent of Student Achievement, in conjunction with the Planning and Accommodation Division, will then recommend an option(s) for Board approval. The panel shall consist at a minimum of the Superintendent of Achievement for the affected schools, Ward Trustee(s), Principal(s), members of School Council and Home & School Association (where they may exist), and Planning & Accommodation staff.
- **Conduct a community consultation:** Consisting of a public meeting(s) to allow the community an opportunity to provide input regarding the proposed recommendation(s).
- **Review data from the community consultation:** Consisting of the review of community feedback prior to formulating the final recommendation(s) to be presented at a Standing Committee or Regular Board meeting.
- **Seek Board approval:** Consisting of the presentation of the recommendation(s), as well as the results of the community consultation, to the Board for their approval.

PROGRESS INDICATORS:

Intended Outcome	Assessment
To validate or amend boundaries to support and optimize the effective and efficient use of all facilities.	<p>This will be measured by monitoring and planning for pupil accommodations through the Long-term Facilities Master Plan and by looking at:</p> <ul style="list-style-type: none">• Declining, increasing and shifting enrolments• Current funding and operational realities• Changing educational and program objectives• Physical limitations of schools and sites.

REFERENCES:

Government Documents

N/A

HWDSB Strategic Directions

Achievement Matters

Engagement Matters

Equity Matters

HWDSB Policies

Finance and Administration Pillar

Community Use of Board Facilities/Properties

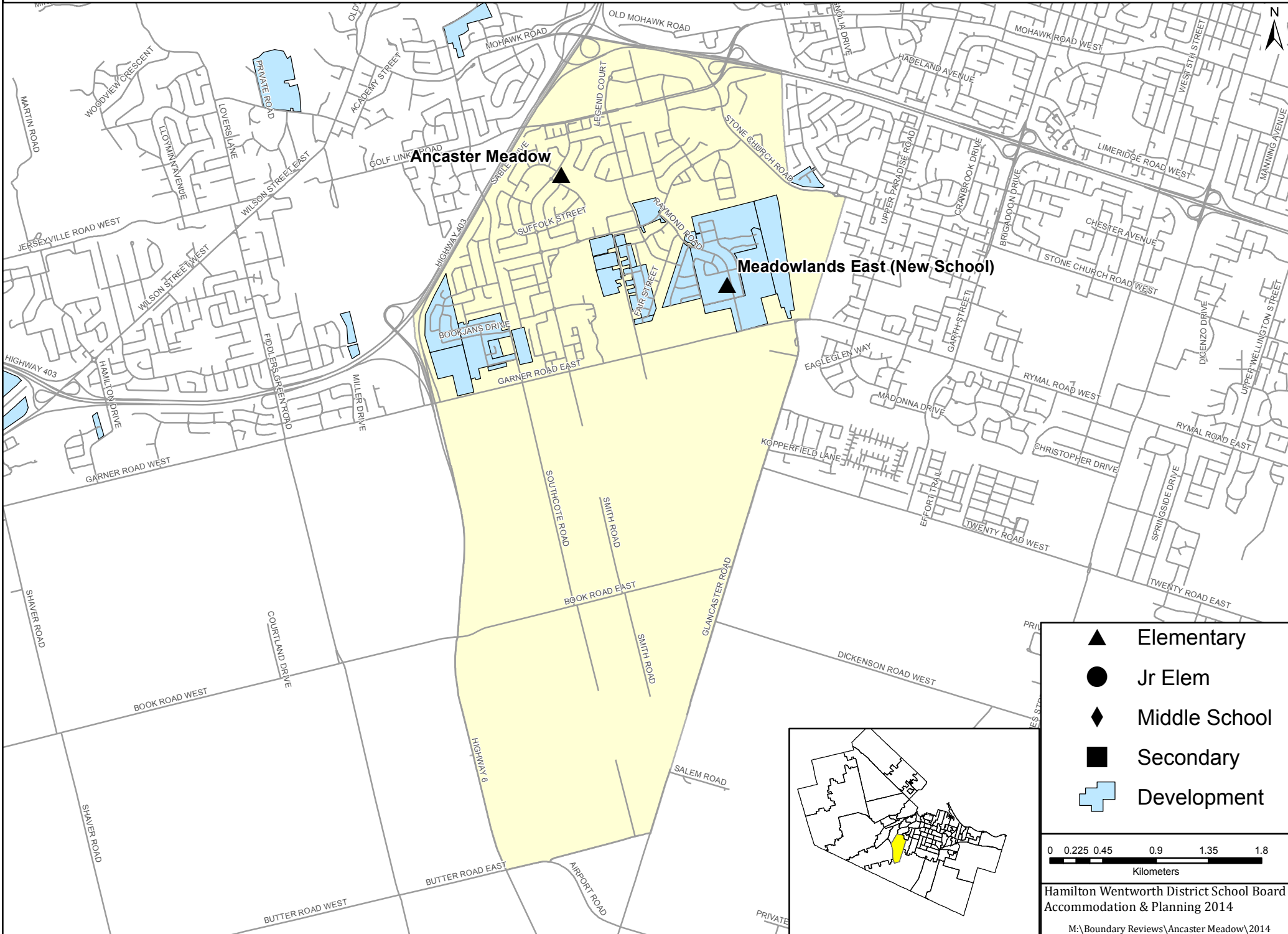
Facilities Partnerships

Public Consultation

Pupil Accommodation Review

HWDSB Documents

Long-Term Facilities Master Plan





Minutes of the Board Meeting

Monday, May 28, 2012

PRESENT:

Trustees: Judith Bishop (Wards 1&2), Tim Simmons (Chair of the Board, Ward 3), Ray Mulholland (Ward 4), Todd White (Ward 5), Laura Peddle (Ward 6), Lillian Orban (Ward 7), Wes Hicks (Ward 8), Robert Barlow (Vice-Chair, Wards 9&10), Alex Johnstone (Wards 11& 12), Jessica Brennan (Ward 13) and Karen Turkstra (Wards 14 & 15). **Student Trustees** Jacqueline Janas (Westdale), Judy Shen (Westmount).

Administration: John Malloy, Ken Bain, Vicki Corcoran, Krys Croxall, Manny Figueiredo, Mag Gardner, Don Grant, Peter Joshua, John Laverty, Pam Reinholdt, Pat Rocco, Sharon Stephanian, Scott Sincerbox.

REGRETS: None.

1. Call to Order

The Chair of the Board, Tim Simmons, called the meeting to order at 8:16 p.m., welcoming everyone.

2. O Canada

The singing of O Canada was led by Student Trustees Janas and Shen.

3. Written Questions for Clarification

None received.

4. Approval of Agenda

Revisions:

- Item IID (Report of the Open Special Committee of the Whole – May 23, 2012) – lay down
- Item IIE (Report of the Open Special Committee of the Whole – May 28, 2012) – verbal
- Added item IOA (Introduction of new Student Trustees) – requested by Trustee Turkstra
- Added item 22A (Petition from concerned community people) – requested by Trustee Orban
- Changes to Future Meetings:
 - FASC meeting on Wednesday, May 30, 2012 – time changed to 1:00 p.m.
 - FASC meeting on Wednesday, June 13, 2012 – meeting cancelled

Moved by: T. White
Seconded by: J. Brennan

RESOLUTION #12-64: That the agenda be approved as amended.

CARRIED UNANIMOUSLY. Student Trustees Janas and Shen voted in favour.

5. Declaration of Conflict of Interest

Trustee Hicks declared a possible conflict of interest for item IIC, clause 2, adding he would not be participating in the debate nor the voting.

PROFILING EXCELLENCE STUDENTS:

S. Stephanian introduced each of the following students, noting their accomplishments:

6. Sarah Gunnell (Adelaide Hoodless School), OFHSA Citizenship Awards for Grade 7

Moved by: R. Barlow
Seconded by: J. Brennan

RESOLUTION #12-74: That the following Report of the Open Special Committee of the Whole dated May 28, 2012 be adopted:

Report of the May 28, 2012 Open Special Committee of the Whole

ACTION ITEMS:

1. Boundary Change Proposal: Memorial (City)/Queen Mary/Prince of Wales

It was moved by T. Simmons, seconded by J. Brennan: That the Board approve the boundaries for Memorial (City), Queen Mary and Prince of Wales Schools effective September 2012.

1. 2012/2013 – Request for Capital Priorities Submission

It was moved by J. Brennan, seconded by T. Simmons: That the Capital Priorities Submission Table and Associated Capital Priorities Submission Rationale be approved for Ministry submission as requested in the Ministry of Education 2012: B7 Memorandum, dated May 29, 2012.

The motion was put to a vote.

The vote was recorded and the motion was **CARRIED** on the following division:

FOR:	Trustees Brennan, Johnstone, Hicks, White, Mulholland Barlow, Simmons, Bishop, Turkstra, Peddle.	(10)
OPPOSED:	Trustees Orban.	(1)
ABSTENTIONS:	None.	(0)

Moved by: R. Barlow
Seconded by: J. Brennan

RESOLUTION #12-75: That the following Report of the In-camera Special Committee of the Whole dated May 28, 2012 be adopted:

Report of the May 28, 2012 In-camera Special Committee of the Whole

1. Education Centre Project – Joint Task Force Update

It was moved by J. Bishop, seconded by A. Johnstone: That the Board withdraw from the Education Centre Project – Joint Task Force and direct the Chair of the Board to contact Councillors McHattie and Farr thanking them for their time and efforts.

2. Sale of Red Hill – Severed Portion of Land

It was moved by J. Bishop, seconded by J. Brennan:

- a) That the Superintendent of Business and Treasurer be authorized to accept the highest bona fide offer received from the tenders submitted for the sale of the Red Hill severed portion of land;
- b) That the Superintendent of Business and Treasurer be authorized to complete all related transactions in a form satisfactory to the Board's Solicitor.

2. Reconsideration Motion:

It was moved by J. Bishop, seconded by J. Brennan: That the following motion be reconsidered:

That the Board authorize Administrative staff to enter into discussions and negotiations with the abutting land owner of 920 Upper Wentworth, in the City of Hamilton with the intention of acquiring a

Ministry of Education

Office of the ADM
Financial Policy and Business
Division
20th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Bureau du sous-ministre adjoint
Division des politiques financières et des
opérations
20^e étage, Édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



MAY 02 2014

Dr. John Malloy
Director of Education
Hamilton-Wentworth District School Board
100 Main Street West
Hamilton ON, L8P 1H6

Dear Dr. Malloy,

A handwritten signature in black ink, appearing to read "John Malloy", written over the typed name.

As outlined in **Memorandum 2013:B13 – Request for Capital Priorities**, the Ministry of Education has now completed a detailed review of each board's submitted capital priority business cases.

School boards across the province identified over 260 projects, worth approximately \$2.7 billion, in requests for funding under the 2013-14 Capital Priorities Grant (CPG) program. Projects were assessed based upon their ability to address accommodation pressure, increase utilization through school consolidation, improve facility condition or accommodate French-language enrolment in a cost effective manner.

A listing of all capital projects approvals across the province has been posted on the ministry's website: <http://www.edu.gov.on.ca/eng/parents/projects.html>

Capital Priority Funded Projects

I am very pleased to confirm that the government has provided funding to support 2 capital priority projects identified by your board. In total, your board will be allocated \$41.33M to undertake these projects (\$41.3M in new 2013-14 CPG funding and \$0.04M in new Full-Day Kindergarten (FDK) funding) in addition to existing FDK funding and funding contributed by the school board.

Please be aware that the ministry has funding available to address costs related to site acquisition, preparation and/or demolition and will consider providing additional funding to the board based on the submission of a detailed estimate of these costs.

Please note this funding is conditional upon amendments to the 2013-14 Grants for Student Needs (GSN) regulation by the Lieutenant Governor in Council.

Appendices

Appendix A provides a complete list of the Capital Priorities requests submitted by your board along with ministry responses outlining our rationale for projects that did not receive funding approval.

Appendix B provides the details of the approved projects and details on the funding allocations. The ministry's decision to approve these projects was based upon the needs identified in your school board's business cases. If the board chooses to address any of these needs with a project other than the project outlined in the board's Capital Priority Business Case, the board must receive the ministry's approval prior to retaining an architect. In some cases this may require the board to forfeit their project approval and resubmit their request in the next round of capital priorities.

Payment

The CPG program operates on a modified grant payment process, where cash flow is based on school board spending. There are two annual CPG reporting periods:

- For the period of September 1 to March 31, CPG expenditures are recorded in the board's March Report, and;
- For the period of April 1 to August 31, CPG expenditures are recorded in the board's financial statements.

School boards will also be funded for the short-term interest costs related to these capital programs reflecting that cash flows will occur on a semi-annual basis. The short-term interest payments will be calculated in a manner similar to how they have been calculated for other eligible capital programs.

School boards should continue to report any new capital projects that have received a funding allocation/approval in the Inventory Data section of the ministry's School Facilities Information System (SFIS).

Board Responsibilities

Your board is responsible and will be held accountable for implementing appropriate measures to ensure that the cost and scope for these projects are within the approved funding amounts and does not exceed the ministry's benchmarks. The FDK funding allocation you have received for these projects can only be used to address the capital costs related to the implementation of FDK.

The ministry would like to be informed of all opportunities for government participation in any public events that your board is planning. This includes ground breaking ceremonies or school openings. Please advise your Regional Manager of your event plans so that he/she can confirm whether the Minister or government representative is available to attend.

We would like to take this opportunity to thank you and your staff for your assistance and support throughout this process, and look forward to continuing to work with your board.

Should you have any questions regarding this approval, please contact your capital analyst, Hemwanti Dobbs at Hemwanti.Dobbs@ontario.ca or (416) 325-2018.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Sékaly', with a horizontal line drawn underneath it.

Gabriel F. Sékaly
Assistant Deputy Minister
Financial Policy and Business Division

Attached: Appendix A – Details of Approved Projects
 Appendix B – Complete List of Capital Priorities Requests
 Appendix C – List of Regional Offices

c: Grant Osborn, Director, Capital Policy and Programs Branch
 Stacey Zucker, Superintendent of Business

Appendix B: Approved Capital Priority Projects Funding Details

Board
Priority

21 Hamilton-Wentworth DSB
1 Secondary Accommodation Review - New South Secondary School

Elementary OTG of School as per SFIS
Secondary OTG of School as per SFIS
Existing PB FDK rooms (+6/room) & other OTG changes
Elementary pupil places to be constructed
Secondary pupil places to be constructed
OTG of Resulting Facility - Elementary
OTG of Resulting Facility - Secondary

0
0
1245
0
1245

Area Per Pupil Benchmark Calculator

	Resulting Number of Pupil Places	Area Per Pupil in Square Meters	# of Pupil Places to be Costed	New Cost Benchmark	New GAF	Funding
Elementary	0	9.62	0	1921.46	1.02	\$0
Secondary	1245	12.42	1245	2096.16	1.02	\$33,060,967

Comments

OTG:
Classrooms = 55 x 21 = 1,155
Spec. Ed = 4 x 9 = 36
Resource = 1 x 12 = 12
Triple Gym = 2 x 21 = 42

Benchmark Total:

Plus:	Set Funding Amount Total	\$0
Less:	Existing FDK \$	\$0
Less:	New FDK \$	\$0
Less:	Existing Ministry Funding	\$0
Less:	Board Funding - POD	\$0
Less:	Other Funding Already Approved 2013-14 CP Funding	\$0
		\$33,060,967

Appendix B: Approved Capital Priority Projects Funding Details

Board
Priority

21 Hamilton-Wentworth DSB
4 Ancaster Meadowlands East Elementary School

Elementary OTG of School as per SFIS
Secondary OTG of School as per SFIS
Existing PB FDK rooms (+6/room) & other OTG changes
Elementary pupil places to be constructed
Secondary pupil places to be constructed
OTG of Resulting Facility - Elementary
OTG of Resulting Facility - Secondary

0
454
0
454
0

Area Per Pupil Benchmark Calculator

Resulting Number of Pupil Places	Area Per Pupil in Square Meters	# of Pupil Places to be Costed	New Cost Benchmark	New GAF	Funding
Elementary	454	454	1921.46	1.02	\$9,218,221
Secondary	0	0	2096.16	1.02	\$0

Comments

OTG:
FDK = 4 x 26 = 104
Classrooms = 13 x 23 = 299
Spec. Ed = 3 x 9 = 27
Resource = 2 x 12 = 24

Benchmark Total:

Set Funding Amount
Total
\$0
\$9,218,221

Existing FDK \$
New FDK \$
Existing Ministry Funding
Board Funding - POD
Other Funding Already Approved
2013-14 CP Funding
\$950,532
\$38,036
\$0
\$0
\$0
\$8,229,653

Appendix A: 2013-14 Capital Priority Submission Response

21 Hamilton-Wentworth DSB

Region: CENTRAL

Priority	Project	Location	Description	Recommendation
1	Secondary Accommodation Review (South) - New Secondary School	Hamilton	This is a new secondary school to address school consolidation. This project is anticipated to open in 2016-17.	Approve project with Capital Priorities funding.
2	Secondary Accommodation Review (West) - Addition	Dundas	This is a renovation and addition of 168 pupil places to address school consolidation. This project is anticipated to open in 2014-15.	Due to limited funding, this project is not identified as a top priority from a provincial perspective. This project was deemed to be renewal in nature. The boards are expected to address these needs using their annual school renewal funding.
3	Dalewood PS	Hamilton	This is a renovation of Dalewood PS to address facility condition. This project is anticipated to open in 2014-15.	This project is not identified as a priority from a provincial perspective. The board is requested to consider alternative options in the future.
4	Ancaster Meadowlands East	Ancaster	This is a new elementary school to address accommodation pressure. This project is anticipated to open in 2015-16.	Approve project with Capital Priorities funding.
5	Mount Albion	Stoney Creek	This is an addition of 138 pupil places to address accommodation pressure. This project is anticipated to open in 2014-15.	This project was not considered for Capital Priorities Grant funding at this time due to a lack of an immediate need as identified by the Ministry.
6	Sherwood High School	Hamilton	This is a renovation of Sherwood High School to address facility condition. The project is anticipated to open in 2016-17.	This project was deemed to be renewal in nature. The boards are expected to address these needs using their annual school renewal funding.
7	Ancaster High School	Ancaster	This is a renovation of Ancaster High School to address facility condition. This project is anticipated to open in 2016-17.	This project was deemed to be renewal in nature. The boards are expected to address these needs using their annual school renewal funding.
8	Westmount High School	Hamilton	This is a renovation of Westmount High School to address facility condition. This project is anticipated to open in 2016-17.	This project was deemed to be renewal in nature. The boards are expected to address these needs using their annual school renewal funding.