



ALCOHOLIC BEVERAGES ON BOARD PREMISES

Application for use of Alcohol on Board Premises

HWDSB Board Location: _____

PART A: DETAILS

- The event is a school fundraising event
- The event is part of a school’s anniversary celebration
- The event is sponsored by a school’s alumni association/organization

Event Details:

Name of Organizing Group:

Event Date(s):

Event Time(s):

Rationale/Benefits:

Coordinator’s Signature:

Associate Director, Learning
Services Signature:

PART B: The following must be forwarded to the Associate Director, Learning Services one month prior to the function

Smart Serve Training	Attach a copy of certificate(s)
Liquor License	Attach a copy of liquor license and ensure license is posted in a prominent place in the premises during the event

PLEASE NOTE: Alcoholic Beverages on Board Premises are restricted to Adults 19 Years of Age or Older

For internal use: Copies of this form to be provided by the Associate Director, Learning Services’ Office to Rentals Office