



Westwood ELEMENTARY SCHOOL

Westwood School Council Meeting - Agenda & Minutes

Nov. 30th, 2016 – Westwood School Staff Lounge

The regular council meeting was called to order by the co-chairs at 7:05 p.m. and a quorum was present.

Chairpersons: Shelly Frith & Brian Gould

Present: Shelly F, Brian G, Michelle R, Karen W, Michelle L, Jenn S-B, Melanie B, Jessica E, Michelle B, Charissa R, Cheryl F,

The agenda was approved.

The minutes of the last meeting were approved.

Agenda Item	Notes & Actions	Allocated Time	Person(s) Responsible
Welcome and Introductions			
Welcome and Introductions	<ul style="list-style-type: none"> • Introduction of new members • Sign attendance sheet • Review and approval of agenda • Review and approval of previous minutes • New items? 	5 min	Shelly (Co-Chair)
News			
Council Finance Update	<ul style="list-style-type: none"> • • <p>Action:</p>	5 min	Melanie (Treasurer)
Rolsten community update	<ul style="list-style-type: none"> • Board last year said no to pathway because there is not enough foottrack • Who would be responsible for clearing path if it is put in • Community food centre slated to open in January • Come to Westwood and do some things with the students <p>Action:</p>	5 min	Jen Smith-Balkisson
PIC Updates	<ul style="list-style-type: none"> • October report • November report • Margaret Reid road show to school councils, proper functions, what they should and shouldn't do • Bring her into next meeting? • What type of presentation does she provide? • Any questions send them via Brian 	5 min	Brian

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School Update			
Principal Update	<ul style="list-style-type: none"> ● School annual plan ● Have to have 3 components to their plan ● Culture and well being ● Student learning and achievement <ul style="list-style-type: none"> ○ Literacy -reading (goal 75%of grade 1) ○ 60%or above provincial standard for EQAO grade 3, 6, and 9 ● Teachers showing students how to breathe and focus when upset ● Mental wellbeing strategy (if they don't have them in place it is hard for them) ● K- 50% demonstrate letter sound recognition (30% current) ● Grad 1 and 2- 60% able to read with fluency (40% current) ● K-2 - phonological awareness, array of reading ● Math 3-5 - looking at EQAO results (board) we are looking at provincial report card results ● 50% or above on provincial report cards ● Board data and EQAO data 40% discrepancy (results) ● Display confidence ● Work with speech pathologist ● Instructional coach for literacy ● K- 2 consultant (literacy) ● Math consultant (math processes) ● Allocated days for professional development ● Outside of school teachers offered workshops and institutes based on three areas of annual plan ● Math is the PA day focus (3 different sessions in morning, early afternoon planning for math, anticipating students responses) looking at student work (evidence kids are giving,and fed back to move them along) remainder of day is compliance (WHMIS training) ● Applied for grant from Walmart (\$1,000 received for parent engagement) ● Groove education (programs) ● Plan for sessions with guest speaker (workshops for parents) ● Provide child care for meetings/ workshops ● Add assemblies/ activity days to newsletter/ calendars ● Teachers using app for reminders for stuff happening in school ● Folders for kids who missed agenda items ● Newsletter and agenda use used more frequent <p>Action:</p>	10 min	Mrs. Rodney Bartalos (Principal)
Teacher Update	<ul style="list-style-type: none"> ● Community food centre has been here and returning in new year ● Christmas concert westmount dec 9th ● Thursday 22nd is our christmas concert (around 9:00 am) ● Christmas food drive ● Water for africa ● Grant from water people (WE group research on drinking water instead of juice) presenting to classes 	5 min	Mrs. Welsh (Teacher)

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	Action:		
New Business			
Fundraising update	Action: <ul style="list-style-type: none"> ● 40 families participated ● Sales were up profit was \$2,000 ● Zero staff participation from last year to 7 this year ● Order was placed today and will come in next week (coffee) ● Tea order put in tonight (order will come in next week) ● All participants - top seller 1,100 (donated gift) (cinplex gift card) ● Second prize - principal for the day ● Recognize top participating class - Ms. Dunford (7 kids) pizza party ● Top selling class - extra gym class ● Top 5 sellers - freeze popcorn or frozen yogurt ● All participants are having a movie day (thursday the 8th or december)(after nutrition break) ● Proceeds to science in the school day - book it themselves 	5 min	Shelly Frith and Melanie Bainbridge
Pathway between Westwood and Westmount Rec Center	<ul style="list-style-type: none"> ● Discussed in Rolsten Community update 	5 min	Jen Smith-Balkissoon
Fostering Calm in the Classroom	<ul style="list-style-type: none"> ● Article in the spectator about making classrooms more warm and welcoming ● Floor lamps instead of the overhead fluorescents ● Christmas lights to celebrate the season ● Essential oils in the classroom to make classroom more relaxing ● Play classical music ● Switch out bright coloured bins ● pillows / bean bag chairs on the floor ● No seating arrangement <ul style="list-style-type: none"> ○ These would allow for more focus ○ Have two rooms as one area ○ One space more active ○ One space more calming ○ Eliminate a lot of furniture 	5 min	Jen Smith-Balkissoon
Pet Therapy Program	<ul style="list-style-type: none"> ● Pet visits to the school ● Have them come in and work with the students ● Previously brought it to work with the autistic children ● Teachers decision/ interest to proceed further with this idea ● Animals available as an option - guinea pigs, bunnies, and dogs 	5 min	Jen Smith-Balkissoon
Math night	<ul style="list-style-type: none"> ● Nothing planned until new year ● Early february will be first math night of 2017 ● Reach out to lego (if needed for certain math session) ● Dietitian (nutrition night) <ul style="list-style-type: none"> ○ Public health nurse come discuss healthy lunches ○ Parent session(movie for kids) ○ Lunch containers to encourage boomerang lunches Action:	15 min	Shelly Frith

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EQAO Results	<ul style="list-style-type: none"> ● Some optimal strategies that teachers can use to get optimal performance ● Reading <ul style="list-style-type: none"> ○ Grammatical pieces ○ Board schools, and provincial school (didn't do well) ○ Other areas students performed better than others in board/ province ○ Inferences or connections with world in where they are struggling ● Math <ul style="list-style-type: none"> ○ A lot of times when looking at kids and work, number sense and numeration look like they are having issues but they aren't ○ Real issue may be patterns, etc ● Writing <ul style="list-style-type: none"> ○ Extending writing ○ Higher order thinking skills ○ Proving opinion or giving opinion ● Look at sample questions at another meeting time ● Level 1,2,3, and 4 ● Majority who were level are receiving help ● Level 2 ● Getting extra help from the board ● Tasks liked to EQAO questioning format ● Teach kids to use assistive technology <p>Action:</p>	20 min	Mrs. Rodney-Bartalos
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Next School Council Meeting:

- **March 7th, 2017 in the Westwood Library**