



Applying Online to Ontario's Universities

101 Online Application for Ontario High School Students

www.ouac.on.ca/ouac-101/



Step 1: Your OUAC Access Codes

Your guidance counsellor will give you a confidential letter containing your access codes:

- PIN (Personal ID#)**
- School Number**
- Student Number**

Your PIN is confidential!
Don't share it with anyone else.

These numbers allow you to access your 101 Online Application.



Step 2:

Research Your University Options

- Visit **eINFO** (www.electronicinfo.ca) to see what each university has to offer. Read the eINFO flyer.
- Read the **101 Instruction Booklet** and the 101 Addenda (available at www.ouac.on.ca/ouac-101/) to get the most up-to-date program information.
- Check out university publications, websites and tours.
- Talk to counsellors, family, teachers and friends.
- Write down your program choices and codes, and keep them handy.



Step 3: Mark Your Calendar

- ❑ **October/November 2015:** Schools distribute Access Code Letters for the 101 Online Application.
- ❑ **January 13, 2016:** Latest date to submit completed online applications to the OUAC.
- ❑ **February 5, 2016:** Recommended last date to make changes to your application.
- ❑ **May 27, 2016:** Date by which the universities must respond to your application for admission.
- ❑ **June 1, 2016:** Earliest date by which the universities may require a response to offers of admission and a financial commitment.





Paying for Your Application

You can pay by:

- 1. VISA/MasterCard/American Express:**
You will need the card number, expiry date and CVV/CVC/CID number.
- 2. Online Banking:**
You will receive a bill payment account number from the OUAC as soon as you submit your application.



Let's Get Started!

The screenshot displays the OUAC 101 website interface. At the top, a navigation bar includes links for Applications, Deadlines, Resources, Statistics, News, About, and Contact Us. The main content area is titled "Current Ontario Secondary School Students (OUAC 101)" and provides a list of requirements for completing the application. A sidebar on the right offers quick reference links such as "OUAC 101 Home", "Important Dates", "Fees", "University Information", and "Ontario's Universities: World Class. Right Here." Below the requirements, there are sections for "101 Online Application", "101 Instruction Booklet", and "Browse University Programs". A blue callout box at the bottom right of the screenshot provides the URL for the online application.

Applications Deadlines Resources Statistics News About Contact Us

Current Ontario Secondary School Students (OUAC 101)

You should complete the 101 application if you meet **all** of the following requirements:

- You are taking courses during the day at an Ontario secondary school (this includes students returning for second semester and graduated students returning to upgrade one or more courses).
- You have not, at some point, been out of secondary school for more than seven consecutive months.
- You will have received or expect to receive your Ontario Secondary School Diploma (OSSD) with six 4U/M courses at the end of the current year.
- You have not attended a postsecondary (college/university/career college) institution.
- You are applying to the first year of an undergraduate degree program or diploma program at an Ontario university.

If you do not satisfy all of the above criteria, you should contact your guidance counsellor or the OUAC.

101 Online Application
The online application for entry points (January through September) will be available at the beginning of October.

101 Instruction Booklet
The definitive guide for applying

Browse University Programs
The "Browse Programs" function beginning of October.

Current Ontario Secondary School Students (OUAC 101)


- OUAC 101 Home
- Important Dates
- Fees
- University Information
- Ontario's Universities: World Class. Right Here.

Quick Reference

- Common Questions OUAC 101
- eINFO Website
- Tutorials (OUAC 101)
- Joint and Collaborative Programs Chart
- 101 Instruction Booklet
- 101 Addenda (for instruction booklet)
- Winter and Spring Entry
- Addenda (for Winter and Spring Entry)
- Links to Ontario Universities
- Ontario Crown Ward Postsecondary

Access the online application at:
www.ouac.on.ca/ouac-101/

Logging in to the 101 Online Application

Application 101	 Ontario Universities' Application Centre		
	Undergraduate Application for Current Ontario Secondary School Students		
	> Account > Log In		
You are not logged in.	<div style="border: 1px solid red; padding: 2px;"> NOTE: Offers of admission are updated once daily between 2 and 3 a.m. Monday through Saturday. </div>		
Application Links	<p>Please note: By clicking on the "Log in now" button below, you are accepting the following terms and conditions:</p> <ol style="list-style-type: none"> 1. Your personal information will be stored on the OUAC site for your continued use, and will be accessible to you until you submit the application. 2. If you do not submit an application from this account, your entire account and all related personal information will be destroyed and/or deleted in September. 3. Only OUAC personnel will have access to this information, in order to respond to your questions during the application process. 4. Only you may assume/handle your personal account or application. 5. Your user ID and/or OUAC Reference Number and password are not valid for any other current year or future applications. <p>Please review the "Declaration and Notice of Collection, Use, Disclosure and Treatment of Your Personal Information Provided as Part of Your Application". If you submit this application, you will be required, at the time of submission, to accept the terms and conditions in this statement.</p> <p>Your account is your own personal application file on this site. Use your access codes to log in. Access information can be obtained from your guidance office.</p>		
Main			
> Account			
Browse Programs			
Help Links			
About 101			
Application Information			
Offers of Admission			
OUAC and Privacy			
Applicant Responsibilities			
Contact Information			
Home			
	<table border="1"> <tr> <td> Using your Application Access Code Letter: School Number <input type="text"/> Student Number <input type="text"/> PIN / Password <input type="text"/> </td> <td> Already submitted your application? OUAC Reference Number <input type="text"/> <input data-bbox="1168 1063 1197 1085" type="button" value="?"/> Applicant View ** Internal Only Feature ** Password <input type="text"/> </td> </tr> </table>	Using your Application Access Code Letter: School Number <input type="text"/> Student Number <input type="text"/> PIN / Password <input type="text"/>	Already submitted your application? OUAC Reference Number <input type="text"/> <input data-bbox="1168 1063 1197 1085" type="button" value="?"/> Applicant View ** Internal Only Feature ** Password <input type="text"/>
Using your Application Access Code Letter: School Number <input type="text"/> Student Number <input type="text"/> PIN / Password <input type="text"/>	Already submitted your application? OUAC Reference Number <input type="text"/> <input data-bbox="1168 1063 1197 1085" type="button" value="?"/> Applicant View ** Internal Only Feature ** Password <input type="text"/>		
	<p>If you have changed your PIN to a password, you must use your password to log into your account.</p>		
	<p>Forgot your PIN? See your guidance office. Request a temporary password</p>		

To begin:
 Log in to your online application using the Confidential Access Codes provided by your guidance counsellor.

Changing your PIN to a Password

- You will find your **PIN** in the Access Code Letter provided by your guidance counsellor. The PIN is case sensitive.
- The first time you log in to the 101 Online Application, you must change your PIN to a personal password.
- Make a note of this password for your records, and use it instead of your PIN the next time you log in.



Navigating the 101 Online Application

Application 101

You are logged in as
UACS31
123456789012

Application Links


- Main
- Account
- Browse Programs
- > My Application

Help Links

- About 101
- Application Information
- Offers of Admission
- OUAC and Privacy
- Applicant Responsibilities
- Contact Information
- Home

Program Choices	Order Choices	Personal Information	Address Information	Additional Questions	Academic Information	Submit
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The top navigation bar on each screen guides you through the application.

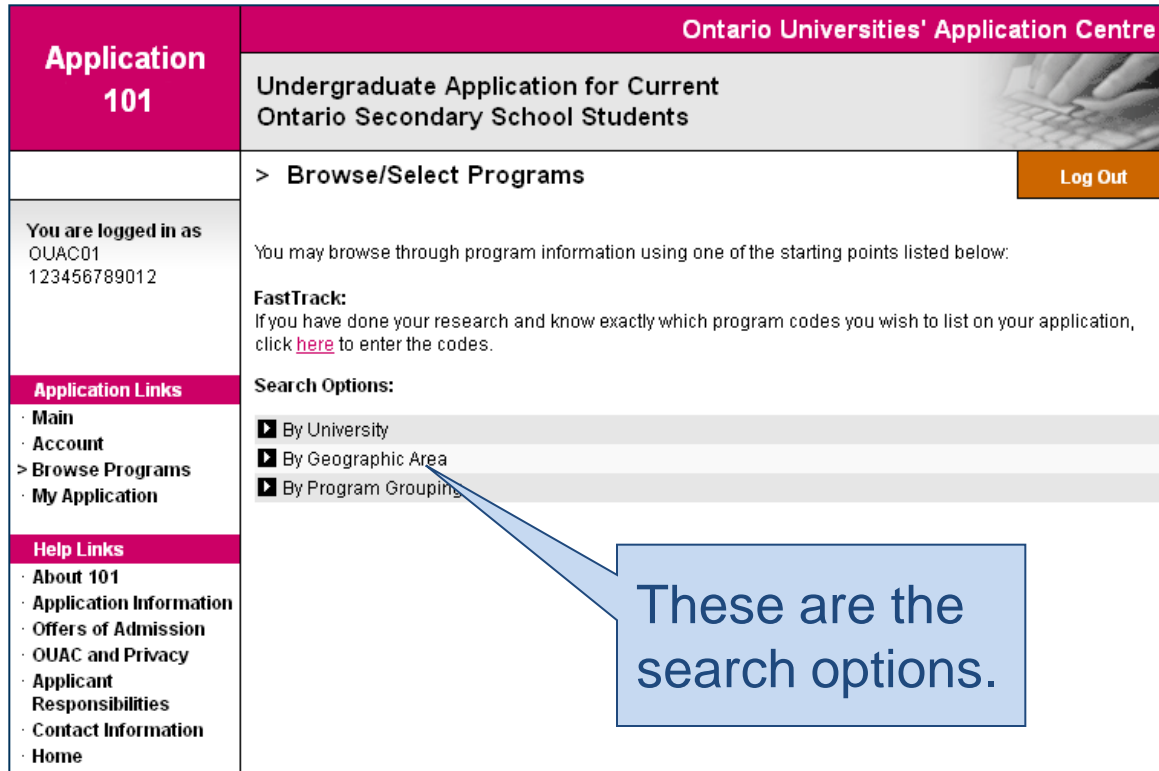
 Help

“Help” links are located on most of the application screens.

Selecting Your Program

Not sure where to apply?

Use the various “Search Options” provided.



The screenshot displays the Ontario Universities' Application Centre (OUAC) interface. The header includes the OUAC logo and the text "Ontario Universities' Application Centre". Below the header, the page title is "Undergraduate Application for Current Ontario Secondary School Students". The main navigation menu includes "Browse/Select Programs" (highlighted with a blue arrow), "Log Out", and "You are logged in as OUAC01 123456789012". The "Application Links" section contains links for "Main", "Account", "Browse Programs", and "My Application". The "Help Links" section contains links for "About 101", "Application Information", "Offers of Admission", "OUAC and Privacy", "Applicant Responsibilities", "Contact Information", and "Home". The "Search Options" section lists three options: "By University", "By Geographic Area", and "By Program Groupings", each with a dropdown arrow. A blue callout box with a pointer to the "By Geographic Area" option contains the text "These are the search options."

Ontario Universities' Application Centre	
Application 101	Undergraduate Application for Current Ontario Secondary School Students
	> Browse/Select Programs Log Out
You are logged in as OUAC01 123456789012	You may browse through program information using one of the starting points listed below: FastTrack: If you have done your research and know exactly which program codes you wish to list on your application, click here to enter the codes.
Application Links	Search Options:
· Main	<input type="checkbox"/> By University
· Account	<input checked="" type="checkbox"/> By Geographic Area
> Browse Programs	<input checked="" type="checkbox"/> By Program Groupings
· My Application	
Help Links	
· About 101	
· Application Information	
· Offers of Admission	
· OUAC and Privacy	
· Applicant Responsibilities	
· Contact Information	
· Home	

The FastTrack Option

To use the **FastTrack** option, enter one OUAC program code per box.

Application 101

Ontario Universities' Application Centre

Undergraduate Application for Current Ontario Secondary School Students

> **Browse/Select Programs** Log Out

> FastTrack

You are logged in as
OUAC01
123456789012

[? Information on the fee structure](#)

Enter your program codes in the empty boxes below then click on the 'Continue' button when finished. You can revisit this screen to add additional programs any number of times.

Note: You can have no more than three program selections at one university. Some universities may further limit the number of choices to which you may apply. Up to 58 program choices are permitted. All fees you submit to the OUAC are **non-refundable**. Please consider your university/programs carefully!

For the initial three university/program choices there is a fee of \$CDN

For each active choice beyond the initial three there is a fee of \$CDN

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Enter OUAC program codes here.

Once You've Selected a Program:

Complete the program details for **each** program selected.

The screenshot shows the OUAC application interface. On the left is a navigation sidebar with sections: 'Application Links' (Main, Account, Browse Programs, My Application), 'Help Links' (About 101, Application Information, Offers of Admission, OUAC and Privacy, Applicant Responsibilities, Contact Information, Home), and 'You are logged in as' (OUAC01, 123456789012, Last visit:). The main content area is titled 'Ontario Universities' Application Centre' and 'Undergraduate Application for Current Ontario Secondary School Students'. It includes a 'Log Out' button and a breadcrumb trail: '> Browse/Select Programs > By University > University of Guelph > Applied Human Nutrition'. Below this is an 'Admission Requirements' section with a 'Help' link. A list of programs is shown, with 'Bachelor of Applied Science (BASC)' selected. The 'Program Details' section includes: Institution (University of Guelph), Program Code (GS), Program Title (Applied Human Nutrition), Expected Date of Enrollment, Full-time or Part-time (Full-time selected), Year Code (First Year), Previous Year Applied (Choose a year (if applicable)), and Residence Information Required (No selected). An 'Add Program' button is at the bottom. A callout box points to the 'Help' link with the text: 'Select the "Help" link at any time for more information.'

The Final Steps

Once you've selected your programs, you're ready to prepare and submit your application following these six steps:

1. Review your selected programs.

3. & 4. Your school may have already provided much of this data. Check it for accuracy and make changes where necessary.

5. The universities require you to answer nine questions. (Don't worry – they're easy!)

The screenshot shows the Ontario Universities' Application Centre (OUAC) website interface. At the top, there is a navigation bar with the text "Ontario Universities' Application Centre". Below this, there is a header area with the text "Undergraduate Application for Current Ontario Secondary School Students" and "My Application". A navigation menu at the bottom of the page lists the following steps: "Program Choices", "Order Choices", "Personal Information", "Address Information", "Additional Questions", "Academic Information", and "Submit". A "Log Out" button is visible on the right side of the page. The interface is designed to guide users through the application process.

2. Number your choices in order of preference. This doesn't affect admission or scholarships unless the university specifies this in their literature.

6. Review and report errors to your guidance office.

Academic Information

Please report errors to your guidance counsellor.

Program Choices	Order Choices	Personal Information	Address Information	Additional Questions	Academic Information	Submit
? Help						
<p>Your academic data has been provided to the OUAC by your secondary school and is displayed below for your review. You cannot make changes to your academic information. If changes are required, you must inform your secondary school guidance counsellor. If there is no information listed on this page, please submit your completed application, and contact your guidance counselor.</p> <p>Do not be concerned if there are no Grade Nine or Ten courses listed. The universities request that only senior level courses (Grades 11,12 and OAC) be reported to the OUAC.</p> <p>If you are applying after June and cannot contact your guidance counsellor or school official, you are responsible for ensuring that you forward an original, official final transcript to the OUAC for data input. This data will then be added to your file after you have submitted your application. You should also contact the universities to which you have applied informing them that an official final transcript has been submitted to the OUAC. Universities may also request that photocopies be sent to them directly.</p>						
School Information						
School Mident Number OUAC01						
School Name School Name Not Found						
Diploma status Already Achieved						
OSSD Issue Date						
Secondary School Literacy Requirement Completed in English						
Community Involvement Completed						
Highest Level of Education						
Specialist High Skills Major complete? Yes						
Specialist High Skills Major (SHSM) Program Transportation						
<p>The above fields may be updated by your guidance counsellor during the school year (if applicable), along with your grades information.</p>						
Course Information (click on the code for full details)						
Course Code	Completion Date	Credit Value	Midterm Mark	Final Mark		
AAT4M		1		81		
ENG4U		1		83		
MCB4U		1		88		

This screen is "read-only".

Submitting Your Application

Application 101	Ontario Universities' Application Centre						
	Undergraduate Application for Current Ontario Secondary School Students						
	> My Application						Log Out
	Submit: Verification and Payment						
You are logged in as OUJAC01 123456789012 Last visit:	Program Choices	Order Choices	Personal Information	Address Information	Additional Questions	Academic Information	Submit
Application Links <ul style="list-style-type: none">· Main· Account· Browse Programs> My Application	<p>Once you click "Submit", verify all the information on your application and print it for your records. To make changes, return to the specific application steps.</p>						<p>Click here to proceed to the payment screen.</p>
Help Links <ul style="list-style-type: none">· About 101· Application Information· Offers of Admission· OUAC and Privacy· Applicant Responsibilities· Contact Information· Home							
	I Verify and Agree						

Paying for Your Application

Program Choices	Order Choices	Personal Information	Address Information	Additional Questions	Academic Information	Submit
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[? Help](#)

To **pay** and **complete** the application process, you must:

1. Select a payment option.
2. Submit the application by clicking "Continue".

- You will receive an OUAC Reference Number once your application has been successfully submitted. Use this number for all correspondence with the OUAC and the universities.
- **All fees are non-refundable.** Please check your program selections carefully. Be sure that you are not submitting a second application.
- The total cost of this application is **CAN\$**

Your application will not be forwarded to your university choice(s) until you submit **full payment** to the OUAC.

Payment Options

Credit Card (VISA, MasterCard or American Express). Prepaid credit cards and VISA debit cards are not accepted.
Important: Do not click the "Back" button in your browser after you submit your credit card payment.

[More credit card info](#)

Online Banking (Canadian banks and credit unions only). Normally takes 1-3 business days.

[More online banking info](#)

Western Union Business Solutions - GlobalPay for Students (Bank-to-bank transfer for international payments only)

[More Western Union info](#)


Note: After selecting "Continue", a final page will appear that provides your OUAC Reference Number and states that your application was successfully submitted. This information will also be sent to the email address you have provided. DO NOT attempt to submit your application a second time. All fees paid to the OUAC are non-refundable.

Once you choose your method of payment and click "Continue", you will receive your OUAC Reference Number.

The OUAC cannot process your application without the application fee.

Finishing

- ❑ Print the screen displaying your **OUAC Reference Number** (2016-XXXXXX) and further instructions; it's the screen after the final "Submit" step.

Application 101	 Ontario Universities' Application Centre	
	Undergraduate Application for Current Ontario Secondary School Students	
	> Application Complete	Log Out
You are logged in as 999999 988888888888	> Complete I'ma Applicant, your application has been submitted. Your OUAC Reference Number is : If you wish to change your method of payment, you must wait one to three business days to access the application. Your application will be forwarded to your university choice(s) once the application service fee has been successfully processed. All fees are non-refundable.	

- ❑ Store your OUAC Reference Number and password in a safe place. You will need them to log back in to your application to review your information, make changes, and respond to offers of admission.



Need Assistance?

Read the "Common Questions" and other information on our website at: www.ouac.on.ca/ouac-101/.

Contact us:

OUAC

170 Research Lane

Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Website: www.ouac.on.ca/ouac-101/

