

Waterdown Attendance

Regular, punctual attendance is essential to academic success!

Students will attend school regularly and attend all classes when in school. Students are expected to be on time for every class.

Students are responsible for all missed work due to illness. The office will request homework from teachers after three consecutive days of absence at parent's request.

All Absences from school must be justified by parents or guardian. Students will be marked **UNEXPLAINED / TRUENT** if a phone call or note is not received by the attendance office on a timely basis. **Do not give notes to your teachers.** All notes must be brought to the attendance office.

Unexplained absences will be dealt with in several ways including Parent notification, detentions, in school suspension or if the problem persists full suspension.

Students Late for class must report directly to class. Admit slips will only be issued to students arriving late after period one and / or to students returning from being excused earlier.

Leaving Early from a Class students who need to leave early from class will be given an excuse slip from the attendance office, once a note or phone call from a parent has been received in advance. Students must pick up an excuse slip prior to the start of period 1. Unless it is an emergency, please call ahead to excuse your child.

STUDENTS: PLEASE DO NOT GIVE NOTES TO TEACHERS

Vacation students who will be missing school due to vacation must bring a note to the attendance office and pick up an Extended Absence Form. It is the student's responsibility to get homework for any missed classes.