

# **Tiffany Hills Elementary**

## **School Council Meeting Minutes**

1stFebruary 01, 2017

### **Opening**

The regular meeting of the Tiffany Hills Elementary was called to order at 7:00pm February 1st in Ancaster by Jane Gerritsen.

### **Present**

Jane Gerritsen (Principal), Janet Lewis (Teacher), Amy Telford, Beth Morrison, Kathy Green, Nermeen Malik, Jennifer Fortuna, Sadaf Bhatti

### **Approval of Agenda**

The agenda was unanimously approved as distributed.

### **Open Issues**

1. Elections of Executive Board
  - Chair/Co-Chair: Kathy/Amy will share workload
  - Secretary: Nermeen Malik
  - Treasurer: hold off on vote
2. Constitution for School Council
  - We will need to create rules to help guide our decision-making and process throughout the year. Ms. Gerritsen will bring the one from her old school and a copy of the Constitution from Ancaster Meadow and Chedoke will be used as templates as well.
3. Funds Available- Pizza revenue
  - Funds to be available will be transferred from Ancaster Meadow School Council \$5,825.82
  - Pizza- \$2,852.00 deposited, cost \$239.00
4. Arrival and Dismissal
  - Has been running smoothly
  - Courtesy buses open
  - Crossing Guard? This is organized by the city, Mrs. Gerritsen will follow up
5. Principal's Report
  - Mrs. Gerritsen went over School Organization, Extra Curricular Clubs, Volunteers, and Furniture to Order, Spirit Week and Clothing will be available once we decide colors and mascot. Tiffany Hills Elementary School. An outline is below:

### Opening So Far...

- Tremendous start! Thank you for all your support
- Regular Routines – safe arrival, safe dismissal
- Clubs up and running
- Announcements
- Field Trips
- Report Cards
- Still to do:
- Some furniture to order
- Colours/mascot finalizing
- School Organization
- Population: 289
- 15 homeroom classes
- 19 teachers
- 2.5 + Educational Assistants
- 2 Early Childhood Educators
- 2X FDK      Grade 1      2x Grade 1 / 2      Grade 2  
Grade 3    2x Grade 3 / 4      Grade 4      Grade 5  
Grade 5/6 Grade 6      2x Grade 7 / 8
- Still to hire: .4 prep/music, art position for mornings
- School Annual Improvement Plan Update
- Literacy – continued monitoring and reporting of student progress
- Numeracy – set direction on March P.A. Day
- Positive School Climate and Well Being
- Volunteers at Tiffany Hills
- Parent volunteers in classrooms, on trips, school council, pizza days
- Please fill out application form and have a police check (Vulnerable Sector Screening) in order to volunteer with students
- Child & Youth Worker Students from Mohawk College (Tuesdays)
- Extra-Curricular Activities
- Senior Basketball Teams
- Checkers Club
- Student Council
- Coding Club
- Leadership (announcers, pizza helpers, ambassadors...)
- Colours/Mascot update
- Student council has taken on leadership role on this
- Colours almost finalized: silver blue and white (not 100% yet!)
- Mascot initial list

- Corporate Communication input needed
- Student vote soon!
- Future Help Needed!
- “Grand Opening” in May Open House
- Feedback:
- Lunch Lady option
- Photo Company (Graduation, May Open House, school population photo)
- Student Report each month?
- Spending recommendations, Principal’s Report input
- Thank you!
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6. Future Help

- Grand Opening in May Open House
- Lunch Lady Option
- Photo Company to use? Edge
- Fundraising Ideas? Crock-A-Doodle tiles to put around the school

7. Meeting Dates

- First Wednesday of the Month: March 1, April 5, May 3rd

**Adjournment**

Meeting was adjourned at 8:42pm by Jane Gerritsen. The next general meeting will be at 7pm on March 1, 2017, in Tiffany Hills Elementary School .

Minutes submitted by: Nermeen Malik

Approved by: [Name]