

Application Form for Demonstration Projects



This application form is for HWDSB staff who are interested in applying to have their research project become one of E-BEST's demonstration projects for the 2005-2006 school year.

Each year E-BEST will support one to two research projects from start to finish. The process will be a collaborative effort between E-BEST and project investigators. Project investigators can be Superintendents, Principals, Managers, classroom teachers, or departmental personnel – essentially any HWDSB staff member!

E-BEST will assist with:

- specifying the research question,
- designing the study,
- data collection, analysis and interpretation, and
- presentation of the findings.

E-BEST cannot:

- complete projects without support from the project investigator/team
- fund projects

Note that project teams must agree to having the research process and various decision-points posted on the E-BEST website so everyone can benefit from the associated learnings.

Criteria to be a Demonstration Project

Demonstration projects will be linked to the HWDSB Strategic Directions, benefit the HWDSB and:

- follow the best research methods for their study
- have minimal risk
- have methodology that is transferable to other projects

Project teams who best meet the criteria will be invited to an interview to discuss the project in greater detail. Final selection will be made by Executive Council.

Accepted demonstration projects must receive approval from an external Research Ethics Board prior to starting. E-BEST will help to facilitate this process. Applicants must also be aware that Executive Council may, at times, require E-BEST's services. In some cases, demonstrations projects may be delayed in order to fulfill these requests.

All of those who submit an application but are not selected to be a Demonstration Project will be contacted and offered support through our weekly Office Hours format. Research questions are considered to be the intellectual property of the applicants and will not be shared.

If you have questions about or require assistance with completing this form, please contact [E-BEST](#)

Application Form for Demonstration Projects

This FORM is LOCKED. It is better to fill in the entire FORM with the FORM LOCKED. If you remove the LOCK, you risk losing your data, unless you save your data often. With the FORM LOCKED, you can fill in TEXT and the CHECKBOXES. With the FORM UNLOCKED, you can not CHECK the CHECKBOXES. To remove or activate the LOCK, on the WORD MENU go to VIEW. TOOLBARS. FORMS. Click on the ICON of the LOCK.

PART A: Tell Us About Yourself and Your Research Team (if applicable)

1. Please complete the following tables.

Name:	Telephone:
Position:	E-mail:
Work Location:	
Reason for Project (check all that apply):	
<input type="checkbox"/> System Initiative <input type="checkbox"/> Department Initiative <input type="checkbox"/> School Initiative <input type="checkbox"/> Graduate Thesis <input type="checkbox"/> Additional Qualification Course	Collaboration with: <input type="checkbox"/> Community Agency <input type="checkbox"/> University/College <input type="checkbox"/> Other: (please explain)

Information of Co-investigators/Collaborators

Information of Co-investigators/Collaborators	
1. Name	Telephone:
Work Location:	Email:
Position:	
2. Name	Telephone:
Work Location:	Email:
Position:	
3. Name	Telephone:
Work Location:	Email:
Position:	

PART B: Project Overview:

1. Title of Study: _____

2. What is the purpose or goal of your proposed research project?

3. What is your research question(s) and hypotheses?

4. What led to the question(s)?

PART C: Educational Relevance

1. What are the anticipated benefits of the study to HWDSB students and/or staff?

2. Describe how your study aligns with the HWDSB Strategic Directions (Strategic Directions available at: http://www.hwdsb.on.ca/about_us/strategy/index.aspx):

4. Please describe any anticipated risks (physical, psychological, social, emotional) for participants involved in your study.

5. Do you have your Supervisor's support to complete this project (e.g., if you are a classroom teacher do you have your Principal's support, if you are a Principal do you have SO support, if you work in a department, do you have the support of your manager?)

Yes No

Please forward your completed application to:

E-BEST
Hamilton-Wentworth District School Board
Education Centre – Second Floor
or ebest@hwdsb.on.ca