



Feedback Survey for Executive Council/Superintendents – Staff

Check One—I am a:

- School Administrator
 Executive Council
 Executive Assistant
 Manager
 Trustee
 Other

Executive Council/Superintendent's Name:	Year
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Directions:

- Read the statements about the employee.
- Select the response that best describes your perception and mark each statement in the appropriate column.
- Comments can be added in the space provided.

The Executive Council Member/Superintendent...	Check your Perception			
	Low 1	2	3	4 High
Personal Leadership				
1. Is a positive ambassador for the system.				
2. Relates to all constituencies in a courteous and professional manner.				
3. Handles emergency situations in a calm and appropriate manner.				
4. Encourages and supports professional growth and development that meet district needs and priorities.				
5. Maintains high standards of ethics, honesty, and integrity.				
6. Maintains knowledge and skills related to portfolio				

Interpersonal Leadership				
1. Uses effective communication skills.				
2. Involves schools in identifying and meeting district goals.				
3. Is responsive to the needs of all constituencies/cultures in our community.				
4. Is approachable and accessible.				
5. Delegates responsibility effectively and appropriately.				
6. Encourages teamwork and collaboration.				
7. Resolves problems and concerns in an appropriate manner.				

The Executive Council Member/Superintendent...

Check your Perception
Low 1 2 3 4 High

Organizational Leadership				
1. Aligns system goals with community needs and priorities.				
2. Ensures accountability through clearly articulated standards and expectations..				
3. Shares student assessment data and improvement plans with staff.				
4. Uses sound financial practices.				
5. Distributes resources equitably and efficiently.				
6. Reinforces/Sustains relationships and communication that have a positive impact on mental and physical health.				
7. Seeks staff input/feedback on a regular basis to inform decisions that impact the workplace.				

Instructional Leadership/Service Leadership				
1. Communicates a clear vision for the system.				
2. Supports school and community activities.				
3. Demonstrates a commitment to students.				
4. Promotes student / school safety.				
5. Provides direction and support for instruction.				
6. Promotes well-maintained facilities that meet program/demographic requirements.				
7. Conducts meetings that are meaningful and productive.				
8. Recognizes and encourages excellence among students and staff.				

Comments:



Feedback Survey for Executive Council/Superintendents – Community

Check One—I am a: Parent Community Member Public Official Other

Executive Council/Superintendent's Name:	Year
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Directions: Read the statements about the Executive Council Member/Superintendent. Select the response that best describes your perception and mark each statement in the appropriate column. Comments can be added in the space provided.

The Executive Council Member/Superintendent...	Check your Perception			
	Low 1	2	3	4 High
Personal Leadership				
1. Relates to people in a courteous and professional manner.				
2. Handles emergency situations appropriately.				
3. Resolves problems and concerns in an appropriate manner.				
Interpersonal Leadership				
1. Uses effective communication skills.				
2. Involves parents and community members in identifying and meeting school /district goals.				
3. Supports community activities.				
4. Is approachable and accessible to parents and other community members.				
5. Is responsive to the needs of all constituencies / cultures in our community.				
6. Recognizes and encourages excellence among students and staff.				
Organizational Leadership				
1. Aligns system goals with community needs.				
2. Communicates and supports clear and consistent expectations for student behaviour.				
3. Applies policies and regulations in a fair and consistent manner.				
4. Shares system assessment data with parents and other stakeholders.				
Instructional Leadership/Service Leadership				
1. Communicates a clear vision for the system.				
2. Seeks to obtain community support for system goals.				
3. Promotes well-maintained facilities that meet program/demographic requirements.				
4. Promotes student / school safety.				
5. Keeps me informed about system programs and goals.				

Comments:
