

MINUTES OF A MEETING
OF THE SCHOOL COUNCIL OF
SIR WILLIAM OSLER
ELEMENTARY SCHOOL
HELD AT 330 GOVERNOR'S ROAD,
DUNDAS, ONTARIO

October 6, 2017

Council Members Present: Dara Coulter, Mathew Gibson, Katharine Spencer, Nadine Sayliss, Phil Moruzi, Martha Aimola, Jane Nash, Heather Phillips, Sarah VanGeffen, Corinne Wallace, Alyson Kowalchuk, Catherine Roberts, Isabella Piatek, Angela Harrison, Sara Flynn

Parents/Teachers Present: Lisa Neale, Jackie Kurtz, Mme. Kucic, Chan Moruzi, Simone Rose

Regrets:

Absent:

1. Call to Order

Dara Coulter opened the meeting as the outgoing chair. The meeting was called to order at 6:32 p.m.

2. Approval of Agenda

The agenda was as follows:

- Introductions
- New Business
- Elected position appointments
- Spending Goals
- Parent Activity Committee
- Treasurer's report
- Principal and Teacher's Report
- Meeting Schedule

3. Introductions

Everyone introduced themselves.

4. New Business

Corinne asked for clarification on protocol for tabled items – simple items will be answered via email through the chair

ProGrant approved for workshops – Chan.

5. Elected Position Appointments

Co-Chairs – Matty Gibson

Vice Chair – Katherine Spencer

Secretary – Phil Moruzi

Treasurer – Nadine Sayliss

PAC Chair - Open

PAC Chair – Jane explained the role including leading fundraising. Most member of PAC are council members but it's not necessary. Fundraisers have included anything from selling baked goods to popcorn days, Christmas wreaths, movie nights and dance-a-thons. In last couple of years we focussed more specifically on events.

PAC is a great way to get involved in the school and get to know the staff and children. Jane would be happy to help and support a new Chair.

Pita pit has been an ongoing fundraiser every 2 weeks and needs someone to take it on if it is to continue.

If anyone is interested please contact Jane. Alyson stated that she would be willing to help out, as did Chan Moruzi

The council voting member list was determined based on self-nomination and verification at the meeting. The voting members are:

Mathew Gibson, Katharine Spencer, Nadine Sayliss, Phil Moruzi, Martha Aimola, Dara Coulter, Sara Flynn, Angela Harrison, Alyson Kowalchuk, Jane Nash, Heather Phillips, Isabella Piatek, Catherine Roberts, Sarah VanGeffen, Corinne Wallace

6. Spending Goals

Fundraising plan put in place last year in response to board audits

Monitoring and documenting fundraising – plan to be put to Superintendent by end of October with input from parents and staff – needs to align with school plan. Need to be mindful of inundating the community. Consideration is given to reducing fundraising where funds are minimal or benefit to students is minimal. Plan is not final. Variations to plan can be added. For instance, the school is doing a fundraiser for donations to Down Syndrome walk that took place on October 1st. Anything that is spent has to be an enhancement to what is in the board budget. School generated funds include pizza days and the Eagle's Roost, as well as council generated funds.

Question – how do we prepare for and present spending goals by the Oct. 31st deadline if we are not going to have another council meeting prior to this deadline? Ms. Neale stated that the plan can be modified if we have changes in November. Corinne asked

that we can see the spending goals that are submitted at the November meeting along with the staff wish list. May start discussion via email to allow for meeting with the deadline.

7. Parent Activity Committee

Recommendations for fundraisers (do's and don'ts) – The main fundraisers are dance-a-thon (up to \$7,000 raised), movie nights (averages \$800) and theme baskets (up to \$800) but they take a lot of work to organize.

Potentially form sub-committees to run each fundraiser. Movie Night committee Alyson, Katharine, Sara, Matty, Martha and Nadine – Ms. Neale to offer potential dates. Need a license. Catherine will check to see if we can share the license with Dundana if someone will send her a copy of the license.

8. Treasurer's Report

Can't give a firm number - ~\$2000. According to Ms neale, year end reconciliations need to be completed and this process will take until at least the end of October.

9. Principal and Teachers' Report

Organization and Staffing Good news! No reorg!
EQAO

Share the overall school results with SC.

Continuous Learning and Improvement Process - helps to generate our School Annual Plan Positive Culture and Well-Being, Reading and Mathematics

- Continue to focus on student well-being
- Reading by the end of grade 1 with reading specialists in every school
- Improvement in math with a specific focus on conceptual understanding and procedural fluency

In process of determining our targets for School Annual Plan from numeracy there is a focus on number sense and numeration as it is foundation of mathematics

- Quantity relationships
- Operational sense

Hydration Station Update

Equipment has arrived and will the company is being called by Area Supervisor to install as soon as possible.

Fundraising Plan

Is a means monitoring, communicating and documenting a school's fundraising initiatives. Plan is submitted to Superintendent at the end of October 2017. It is completed in consultation with the school community. Use of fundraising proceeds should align with the SAP. Be mindful of not inundating the school community with

excessive number of fundraising activities. Consideration is given to reducing fundraising activities where anticipated profits are minimal, excessive student/staff/volunteer effort is required to run the activities and do not align with profits; fundraiser does not offer benefit to students. Plan is created at the start of the school year, does not prevent us from holding additional fundraising activities to respond to unforeseen events.

Buddy Bench

Thanks to Mrs. Rice, Educational Assistant who made application to HWDSB Foundation on behalf SWO, we now have a Buddy Bench. Student leadership will be leading an Assembly to share in the messaging of the why of the buddy bench. Inclusion, empathy, peer support and friendship.

IPad kits arrived today – 1 for each grade 7 and 8 class – 5 iPads per kit.

Teacher's Report

Successes – in the 1st month we have had Get Acquainted and Terry Fox Day. Gr. 7s were team leaders and Gr 8s led the events. Ms. Ligas is leading the student leadership council. Ms Kott has the health action team. The Student advisory group is part of the leadership council now.

Sports – Senior boys baseball tournament has happened already – Basketball tryouts have started. Jazz band has been started. Glee Club is also starting.

Thanks to school council for the money for pen enhancements from Ms. Keogler. Mme. Kucic and the French immersion team is looking for a French performer to make use of the funds provided by council last year.

Nadine offered praise for the new staff members which have been a great addition to the SWO team.

10. Meeting Schedule

Nov. 15, Jan 17, Feb. 21, April 11, May 16

11. Termination

It was agreed to end the meeting at 8:22 p.m. Thanks to those who came tonight.

Chair

Recorder