

MINUTES OF A MEETING
OF THE SCHOOL COUNCIL OF
SIR WILLIAM OSLER
ELEMENTARY SCHOOL
HELD AT 330 GOVERNOR'S ROAD,
DUNDAS, ONTARIO

October 5, 2016

Council Members Present: Phil Moruzi, Dara Coulter, Jane Nash, Mieke Ewen, Mathew Gibson, Sajah Stiller, Martha Aimola, Harold Hoff, Yvonne Johnson, Heather Phillips, Isabella Piatek, Nadine Sayliss, Katharine Spencer, Jetta Turkstra, Sarah VanGeffen

Parents/Teachers Present: Lisa Neale, Stephanie Bass, Nicole Lebon, Corinne Wallace, Chan Moruzi, Michele Greenway, Maria Dufour, Kathy Borer, Sudeepa Sarkar, Janine Klyn-Hesselink, Alyson Kowalchuk, Rachael Haalboom, Charlene Parton

Regrets: Mark Verbeek, Catherine Roberts

Absent:

1. Call to Order

Phil Moruzi chaired the meeting. A quorum was present with 16 of 16 members present, the meeting was called to order at 6:32 p.m.

2. Approval of Agenda

The agenda was as follows:

- Attendance
- Introductions
- Review of roles of elected positions
- Highlights of Council regulations/by-laws
- Elected position appointments
- Spending Goals
- Parent Activity Committee
- Treasurer's report
- Principal and Teacher's Report
- New Business
- Meeting Schedule

3. Introductions

Everyone introduced themselves.

4. Review of roles of elected positions

Chair/Vice Chair

- Group's facilitator and community contact person
- Mechanism for distributing and disseminating information
- Call and chair the meetings
- Prepare the agenda in consultation with the principal
- Consults with School Board and Trustees
- Report back to council on information gained from meetings
- Monitor web sites and communication venues for relevant info

Secretary

- Record and post meeting minutes
- Take and Audit Attendance at meetings
- Ensure Council contact list is current

Treasurer

- Ensure financial activities correspond with School Secretary's records
- Present updates at Council
- Prepare annual report

Parent Activity Committee Coordinators

- Organize committee for fundraising
- Plan and organize fundraising activities with committee
- Inform parents via school newsletter
- Report to School Council

5. Highlights of Council Regulations/By-laws

The purpose of school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents. O. Reg. 612/00, s. 2 (1).

A school council's primary means of achieving its purpose is by making recommendations in accordance with this Regulation to the principal of the school and the board that established the council. O. Reg. 612/00, s. 2 (2).

ELECTION OF PARENT MEMBERS

A person is qualified to be a parent member of a school council if he or she is a parent of a pupil who is enrolled in the school. O. Reg. 612/00, s. 4 (1).

A person is not qualified to be a parent member of a school council if,
(a) he or she is employed at the school; or

(b) he or she is not employed at the school but is employed elsewhere by the board that established the council, unless he or she takes reasonable steps to inform people qualified to vote in the election of parent members of that employment.

TERM OF OFFICE

A person elected or appointed as a member of a school council holds office **from the later of**,

(a) the date he or she is elected or appointed; and

(b) the date of the first meeting of the school council after the elections held

until the date of the first meeting of the school council after the elections

A meeting of a school council **cannot** be held unless,

(a) a majority of the current members of the council are present at the meeting; and

(b) a majority of the members of the council who are present at the meeting are parent members.

The principal of a school shall, on behalf of the school council, give written notice of the dates, times and locations of the meetings of the council to every parent of a pupil who, on the date the notice is given, is enrolled in the school.

FUNDRAISING

A school council shall not engage in fundraising activities unless,

(a) the activities are conducted in accordance with any applicable policies established by the board; and

(b) the activities are to raise funds for a purpose approved by the board or authorized by any applicable policies established by the board.

(3) A school council shall ensure that the funds raised by it are used in accordance with any applicable policies established by the board.

6. **Elected Position Appointments**

Co-Chairs – Phil Moruzi, Dara Coulter

Vice Chair – Matty Gibson

Secretary – Sajah Stiller

Treasurer – Katherine Spencer

PAC Chair - Jane Nash

The council voting member list was determined based on self-nomination and verification at the meeting. The voting members are:

Phil Moruzi, Dara Coulter, Jane Nash, Mieke Ewen, Mathew Gibson, Harold Hoff, Yvonne Johnson, Heather Phillips, Isabella Piatek, Catharine Roberts, Nadine Sayliss, Katharine Spencer, Sarah VanGeffen, Jetta Turkstra, Maria Aimola, Sajah Stiller

7. **Spending Goals**

8. Parent Activity Committee

9. Treasurer's Report

10. Principal and Teachers' Report

11. New Business

12. Meeting Schedule

The next meeting will be on Wednesday November 16th

13. Termination

It was agreed to end the meeting at 8:23 p.m. Thanks to those who came tonight.

Chair

Recorder