



## Sherwood Secondary SC Meeting Minutes

Date: October 2, 2007

The meeting was called to order by R. Gagnon at 7 p.m.

### **In Attendance**

D. Wilson, B. Gerrish, S. Shuttleworth, R. Gagnon, D. & B. DellaMaestra  
Principal R. Gallant, VP B. Wallace, Teacher Rep. M. Murkovich, Student Council Presidents  
J. Shore & A. George

Council membership and Executive were established. Members of Council for 2007/08:  
D. Wilson, B. Gerrish, S. Shuttleworth, R. Gagnon (Chairperson)

R. Gagnon reviewed the topics School Council may advise on along with the responsibilities of a School Council member.

Minutes compiled by R. Gagnon.

### **Approval of Minutes**

September minutes approved.

### **Reports**

#### **1. Principal's Report**

Principal Gallant reported our current school enrolment at 1198. There is a school trip next week to Stratford for students to view "Merchant of Venice". Oct. 17-20/07 are the dates for the New York City Arts Trip. The first Saints dance will be held Oct. 25/07. Preliminary reports issued Oct. 9/07 followed by Parents' Night Oct 11/07. A second Community Learning Day to be held Oct. 23/07 using the "PM" or Schedule 2 and student photo re-take day is Oct. 29/07. Attendance for Board Community Learning Days versus full days will be examined. Sherwood students have 2 full classes scheduled on C.L. Days. All dates and schedules are published in the student agenda.

The school playing field is "ready to play".

School Administration is working to assist the website teacher. Currently, the Sherwood website remains out-of-date. It was noted that this is a vital tool for parent communication particularly since the feeder school parents use electronic communication extensively.

Principal Gallant is Chairperson on the HWDSB "Profiling Excellence Committee".

There has been no word from Executive Council regarding the selection of an outstanding educator for the upcoming Partners in Education breakfast Oct.10/07.

#### **2. Vice Principal's Report**

VP Wallace reviewed the topics covered during the September Community Learning Day—Differentiated Instruction (change to meet the needs of particular students) and Character Education specific to Sherwood presented.

### **3. Staff Report**

Guidance Office is currently busy with the College & University preparation visits. Parents are welcome to attend. Guidance Staff will be visiting Grade 10 classes in the New Year. Transitions for Grade 9 students deemed successful and Grade 8 feeder school visits planned. Eight staff teachers will be attending courses relating to assessment and evaluations. Awards assembly planned for Nov. 7/07 at 9 a.m.

### **4. Non-Teaching Staff**

No report.

### **5. Student Council**

The Environmental Club and Student Council are working together to obtain large recycling containers.

## **Open Issues**

### **1. Plant & Safety**

- a) Woodworking Dust Collection System—Tender closed and work scheduled to begin. The Fire Marshall has extended the deadline to November 30, 2007.
- b) Gymnasium floor has been prepped for the installation of bleachers expected by the end of November (Russ Burt, project supervisor). Gym murals planned for Christmas Break.
- c) Trophy-display cabinet-placement has been selected. Installation date undetermined.
- d) There has been no response from the Board regarding action on the Science Fume Hood Issue. R. Gagnon will pursue with Trustee Peddle.
- e) The Sherwood Student Environmental Club has been active with the front Courtyard.
- f) Process continues with the aim to have the school logo and “Home of the Saints” added exteriorly to the building.
- g) Principal Gallant meets weekly with caretakers. There will be a detailed school Safety Inspection in November.

### **2. Second Lunch Food Supply**

The food supply inventory remains under assessment. The cafeteria food service tries to balance demand while at the same time avoiding excess waste. The Public Health Healthy Eating (HEAT) programme is under discussion.

### **3. 2007 PRO Grant**

Sherwood will not be making an application this year.

### **4. Community Representative**

An invitation has been extended to our school nurse to attend Council meetings.

### **5. Parents' Night Oct. 11/07**

Signage and maps along with student ambassadors will be available to assist parents with school navigation. Student Council members will distribute an informational hand-out to parents upon arrival. Administration will monitor traffic flow.

### **6. 40<sup>th</sup> Anniversary/Reunion**

Plans continue for Oct. 19-20/07. Students may have an abbreviated day to accommodate preparations for the Friday night School Tour and Coffee House.

## **New Business/Correspondence/Announcements**

### **1. Topics of Interest for 2007/08**

There was a discussion surrounding the specialty programmes offered at Sherwood. In an effort to inform parents, Principal Gallant will establish staff presentations for Council at future meetings.

### **2. Facilities Survey**

Deferred.

### **3. School Council Training**

There is an electronic version of the School Council Handbook available online on the Hamilton-Wentworth District School Board's website. Follow the link to the School Council webpage to view the reference material for SC Chairs and members.

### **4. Mobilization and Outreach Funding**

Details are forthcoming regarding the \$500 funding for parental engagement.

### **5. Correspondence**

- a) HWDSB's Equity Policy Steering Committee is requesting representation from School Councils to assist in the development of the *Equity Policy Supporting Guidelines: Gender Equity*. If interested, an application must be made by Oct. 22 to Bill Torrens at [bill.torrens@hwdsb.on.ca](mailto:bill.torrens@hwdsb.on.ca).
- b) Programmes of Choice representative needed on the Policy Review Committee. The first meeting is Oct. 19/07. Please contact Barb Beattie at [Barbara.Beattie@hwdsb.on.ca](mailto:Barbara.Beattie@hwdsb.on.ca) if you are interested.
- c) There has been reference in the local print media regarding the addition of a high school on the south Mountain. A reminder that an Accommodation Review to consider Programme Viability, Low Occupancy and Structural Conditions has yet to be completed.

### **Next School Council Meeting**

Tuesday, November 6, 2007 at 7 p.m. in the Library

**Meeting Adjourned at 8:55 p.m.**

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