



## Sherwood Secondary SC Meeting Minutes

Date: Tuesday, December 4, 2007

The meeting was called to order by R. Gagnon at 7 p.m.

### **In Attendance**

D. Wilson, B. Gerrish, R. Gagnon  
Principal R. Gallant, VP B. Wallace, Student Council Co-President J. Shore

Minutes compiled by R. Gagnon

### **Staff Presentation**

Prior to the business meeting Art/Drama Department Head Ms. S. D'Agruma highlighted the various Visual Art courses available from introductory to academic, in addition to Ceramics, Photography, Artistic Dance, Interior Design, Yearbook and Exploring the Arts. A tour of the art rooms to view the equipment and student work was also included.

### **Approval of Minutes**

November minutes approved.

### **Reports**

#### **1. Principal's Report**

Principal Gallant played a video recording from the Nov. 15/07 *CH Morning Live* show featuring Sherwood students, Ms. T. McKague and Principal Gallant discussing the Health Care programme.

The transition process remains active with our 6 feeder schools to ensure the incoming Grade 8 students are comfortable and connected to Sherwood. Meetings between principals and teachers have taken place with additional visits planned in December. Approximately 300, Grade 8 students visited Sherwood Dec. 4 for an assembly and school tour.

"Parents Who Care" visited. Upcoming student events for December include Music Night, Saints Christmas Dance and Airband. Superintendent Sharon Stephanian meets with Principal Gallant on Dec. 11/07. Associate Director of Education, Chuck Reid, will be visiting Sherwood on Dec. 13/07 and our Director of Education, Dr. Chris Spence, is expected in March 2008.

Teacher staffing for 2<sup>nd</sup> semester is 74.67. Exams are to be scheduled electronically.

#### **2. Vice-Principal's Report**

VP Wallace presented an overview of Bill 212 in PowerPoint format outlining the provincial progressive discipline and school safety legislation which comes into effect February 2008. Feedback collected from Council members by VP Wallace will be forwarded to Superintendent Pam Reinholdt.

Highlights include:

- There are annual grants to develop and sustain the programme.

- Bullying is added to the list of infractions.
- Actions taken off school property and outside school activities while the activity impacts on school climate may lead to suspension.
- A Principal must look for mitigating factors when considering suspension.
- Suspension appeals will be heard by a committee of 3 trustees.
- There will be an academic component (Student Action Plan) to suspensions.
- Only the Board has the power to expel (committee of 3 trustees).

A guest speaker from Westmount presenting information on cyberbullying is planned for a future Community Learning Day.

### **3. Staff Report**

No Report

### **4. Non-Teaching Staff**

No Report

### **5. Student Council**

J. Shore announced the food-and-clothing drive will end December 19 with donations to be delivered to the Good Shepherd Centre of Hamilton. Dance tickets will be limited to 400 for the Christmas Saints dance. Green-and-Red Spirit Day on Dec. 13 will also include gingerbread decorating. Airband event is planned for December 21.

Healthy Eating Programme (HEAT) committee meets weekly. A student reward programme is planned to recognize healthy eating. In addition, a healthy breakfast will be available for purchase on exam mornings.

### **Open Issues**

#### **1. Plant & Safety**

- Ms. P. Noel will lead a Health & Safety team. Responsibilities will include monthly, walk-around inspections.
- An electrical consultation will take place to examine school building temperatures that currently are freezing.
- Permits are in place to continue the woodworking dust collection system replacement and the Fire Marshall has given an extension until December 21.
- Gymnasium wall repair will require brick work behind the protective curtain.
- Exterior lighting at entrances/exits to be assessed by an electrician.
- The construction fence along the rear path near woodworking has been fixed.
- Installation of display cases should take place during the January PD days.
- Lockdown drill was deemed successful. Further assessment will continue by VP Braun.

#### **2. Healthy Eating Programme**

Report included in Student Council report.

#### **3. Learning Community Day Attendance**

514 students were absent Tuesday, October 23/07 as compared to 489 absences on Friday of the same week and 212 absences on Wednesday. 521 students were absent on Monday, November 26/07 as compared to 466 absences on Friday of the same week and 414 absences on Wednesday. Attendance will continue to be tracked.

*Technology in the Classroom* was examined during the LCD this past Nov. 26/07. There was practice testing of a Class Performance System (CPS) wand. The school presently has access to a set of 32 wands. Huge potential exists for its classroom application. A CPS Inservice is planned for our February Council meeting.

#### **4. eNewsletter**

The first issue out of four electronic newsletters was “published” on the school website homepage Nov. 15/07. To view the newsletter, please open the left tab “Parent Newsletter”. It contains a plethora of information and was well received.

#### **5. Open House**

Principal Gallant announced that Sherwood will hold an OPEN HOUSE in conjunction with Grade 8 Parent Information Night on Wednesday, January 16/08. Further details pending.

### **New Business/Correspondence/Announcements**

#### **1. HWDSB Parent Engagement Questionnaire**

There was difficulty locating the online survey on the Board website. In future, there will be opportunity on an annual basis in late October or early November to collect this information. Sherwood will endeavour to reach out to our parent population for the next survey.

#### **2. Use of Personal Devices Policy & Survey**

The proposed HWDSB Policy *Use of Personal Electronic Devices* regarding the acceptable and unacceptable use of cell phones, text messaging, camera cell phones, pagers, Ipods or MP3 players and other communication technologies is posted on the Board website for review. Please take time to complete the online survey prior to December 7. Schools will incorporate these guidelines into their School Code of Conduct.

#### **3. Correspondence**

- Principal Placement Profile Survey  
A revised PPP document was submitted November 23 to our Superintendent.
- Bullying & Cyberbullying tip sheets for parents and students from the Canadian Red Cross have been posted on the Sherwood website. For more information visit [standup2bullying.com](http://standup2bullying.com).
- The HWDSB Building Connections 2007 Parent Conference has been postponed.

#### **Next School Council Meeting**

Tuesday, January 8, 2008 at 7 p.m. in the Library. A staff guest presentation remains unconfirmed.

**Meeting Adjourned at 9:15 p.m.**

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