

UNIVERSITY APPLICATION CHECKLIST 2018-2019

Before applying:

1. RESEARCH! Collect information about universities and programs and prerequisites. Talk to Liaison representatives, visit at Open Houses, etc. **Talk to a Guidance Counsellor.**
2. Check that you have the prerequisite courses, the cut-off averages, etc. that are needed for your chosen programs. This information is found at www.electronicinfo.ca, university calendars and websites.
3. Know which schools, programs, etc. to which you will be applying. Complete the chart below with your choices. Prioritize your selections. Be clear about universities and multiple programs, alternate offers, etc.

Responsibilities of the student:

- Have a valid **email** address and check regularly – correspondence comes from the universities and OUAC via email.
- Students will need to pick up an envelope with their login information in guidance in mid-October. This PIN is your OUAC reference numbers and are needed up before you apply.
- **Complete** program prerequisites and diploma requirements (40 hours community involvement, pass literacy test/course, 30 credits) by June 2019. If you complete any courses **outside** of Saltfleet day school, please inform the Guidance Office about your progress and submit your final marks to be reported. A minimum of **six 4U/4M** courses (with program prerequisites) are needed to apply for university. Check program requirements.
- **Verify** that all information provided to OUAC is accurate and up-to-date throughout the year. Email notices are sent to you after each reporting period.
- Keep OUAC informed of changes to your personal information and university/program selections through the on-line “Review and change your completed application” system.
- Report any errors/problems with OUAC to Ms. Susi as soon as possible.
- **Deadlines:** for application (January 16), for changes (February 5) 2019
- Application **fee** must be paid before OUAC will process your application
 - Credit card/electronic banking
 - Fee for 3 university/program choices = \$155
 - Fee for each additional choice = \$50

Visit the following websites **BEFORE** you apply: www.ouac.on.ca and www.electronicinfo.ca.

Choice	University Name	Program Title	Subject Matter of Interest
1			
2			
3			

Steps for the application process:

1. Go to www.ouac.on.ca, “undergraduate application>OUAC101>current Ontario Secondary School Students”.
2. Click on “101 Online application”, login with the information provided in the PIN envelope you received from the Guidance office.
3. Create a personal password. Keep this in a safe place. We will not have this information.
4. Enter all information needed for your program selections. Check all information already in your account.
5. Record your OUAC Reference number. Number and password are needed to access your account.
6. Check your email account for messages from OUAC and from your chosen institutions.
7. Academic/transcript information is sent to OUAC automatically by the school.
8. Check your OUAC account to verify marks, offers, etc. Report any errors to Ms. Susi.
9. Confirm your acceptance through this account.
10. See a Guidance Counsellor if there are any questions/concerns throughout this process.