

Rousseau Home and School Association Meeting

April 18, 2018 – 6:30-7:30 pm

HSA Association Member Attendees: Laura Manzine (President), Lisa P (Treasurer), Lara H (Secretary)

School Community Attendees: Helene M, Limor H, Amy W, Tony N, Bridget, Danielle C, Laura H, C. Stinson, J. Gris

1. Treasurer Update: Lisa P. (Treasurer) explained the problems with access to the H&S bank account. In future, need to draft a letter on Ontario H&S Federation letterhead in order to obtain access by incumbent treasurer. Must also have every signator present in order to release information. As of today's date, our current balance stands at \$18,268.30. No cheques have been drafted since September, apart from two small amounts paid out to Lara H (Secretary) and Rhea L (Hospitality/Social Rep). Lisa P. has two cheques ready to pay for Forest of Reading program and teacher's materials as per last meeting's budget approval (see March minutes). No invoice yet for Scientists in Schools or curling program (also approved in last meeting).

Once all the above items are paid for we will have a balance of approx. \$12,000 to spend, keeping in mind that we might need a buffer of \$2000 or so for next year.

2. Requests for Home and School Support:

- Sport team uniforms:
 - 30 new T-shirts bought and paid for (J. Gris)
 - Basketball pinnies (deferred to next year—possibly pay for with School Council popcorn funds?)
- Basketball court resurfacing/fix poles - **voted to spend \$4500 (half of proposed amt.; school board to co-pay)**
- Outdoor play equipment - Mr. Gris to follow up with facilities to improve safety
- Electronic or solar sign by parking lot - Board is replacing
- Science equipment (e.g. microscope) - **voted to spend \$200 on spring scales. Mr. Gris found some microscopes.**
- Science Fair (June 6) -Danielle C. to check if School Council can cover this (\$500 for prizes) as School Council paid for this last year.

- School Trip @ \$10/child. - voted to ask parents to pay for any year-end trips in order to be able to redirect these funds elsewhere.
- Bathroom refresh - voted to replace all toilet seats and paint bathrooms at a cost of \$1000 (Mr. Gris to check with Facilities to cover remainder of cost).
- Library refresh - voted to spend \$4000 on new shelves, books and “maker bin” materials. Mr. Gris and Mrs. Stinson to look into board co-payment possibilities.
- Soccer balls - voted to spend \$50

The total of highlighted approved payments is equal to \$9,750.00

This would leave us with a balance of approx. \$ 2,250.00 for buffer for next year and incidentals (e.g. bouncer down payment of \$1500).

3. Home and School Events:

Freezie Day - Tony N. to look into how much freezies cost at Wholesale Club vs. Costco

Fun Fair - Lisa P. has volunteered to help run Fun Fair this year after Kim S. stepped down as Fundraising Coordinator last month. Kim S. will provide support to the committee for the remainder of the school year. Still have no one to run the Silent Auction. Lisa P. to organize a Fun Fair committee meeting next week.

Laura H. raised the topic of making funds available to cover cost of Teacher Appreciation Day in May. Lara H. remembered that funds had been allocated for this event back in September, but this was not among the list of requests for funding consideration at tonight’s meeting. As such, we will need to look back at the budget allocation voted on back in September to see what other events, etc. were allocated funding that might still need it (e.g. Grade 6 grad). Lara H. to send the September minutes to H&S executive and John in order that we can figure this out.

6. Next Steps: On Laura M’s request, Laura H. volunteered to draft a calendar of events for the 2018/19 school year to present at May 16th final meeting.

Also, a full review of all committed expenses from Sept 2017 will be conducted to confirm what funds remain to be allocated, with final decisions to spend remaining funds made at May meeting.

The meeting was adjourned at 8:20 pm. Minutes respectfully submitted by Lara Hyde. Next meeting May 16, 2018, at 6:30 p.m.