

R.L Hyslop Elementary School



Important Dates

September 5 - School Begins

September 13 - Meet the Teacher Night (5pm-6:30pm)

September 21 – Parent Council (6:30pm)

September 22 – Professional Activity Day



STAFF INFORMATION

Staff have enjoyed their summer vacations, as have the students, and now we are all ready to return to school. Many thanks to Mrs. Sims and Mr. Guerriero who have spent the summer working hard to get our school ready so we have a clean learning and working environment.

We have a number of new teaching staff starting at R.L Hyslop this year. A special welcome to the following staff members;

Ms. Puddicombe Grade 1/2,

Mrs. Simunic Grade 3/4,

Mr. Gilbert Grade 6/7,

Mme Gualtieri Grades 4-8 Core French,

Mrs. Roppel Reading Intervention Specialist.

Please feel free to contact your child's teacher through the agenda or the telephone with any questions you may have.

MEET THE R.L HYSLOP STAFF NIGHT

Meet the R.L Hyslop Staff event will take place on Wednesday, September 13th from 5:00 – 6:30 pm. We invite you to come and meet our amazing staff! Pita Pit will be available if you would like to purchase a pita and drink. **Cash only please!**

SCHOOL COUNCIL MEETING



Our 1st School Council Meeting is Thursday September 21st at 6:30 p.m. All families are welcome. Please join us in the school library on the second floor.

SCHOOL BELL TIMES

School Grounds Open	8:35
Entry Bell	8:50
1 st Nutritional Break	10:30 – 11:10
2 nd Nutritional Break	12:50 – 1:30
Dismissal	3:10
School Grounds Close	3:25



Please keep in mind there is no supervision before 8:35am or after 3:25pm (excluding bus students if a bus should be late for pick up).

VOLUNTEERS MUST HAVE POLICE CHECK: VULNERABLE SECTOR SCREENING



Part of the Hamilton-Wentworth District School Board's Volunteer Policy is that any volunteers working with children must have obtained a Vulnerable Sector Screening Report. This is essentially a criminal record check and is put in place to protect our children. To obtain such a report, application forms are available at the Police Station or on-line. Complete the form and submit either in person at the Hamilton Police Services Headquarters on King William Street in Hamilton or on-line. There is a cost of approximately \$25.00 and is valid for 3 years with the HWDSB.

SAFETY PROCEDURES

R.L Hyslop Elementary School will be practicing our "Safe School Procedures" during this school year. Although one can never predict when a potentially harmful situation may arise, schools can prepare for responding to such an incident through intentional, scheduled practices. The goal of the practice is to minimize the risk for staff and students during a time of crisis. In the event of a "real" evacuation, the Hamilton Police/Fire Services will be responding to the situation.

All staff, students and volunteers who are regularly in the school building are required to know the procedures. The students will have the Procedures explained to them ahead of time and the school will practice throughout the school year.

Along with this information being presented at school, we encourage parents to talk with their children about the need to always be safe and well prepared for an emergency situation. Thank you for your continued support.

STUDENT AGENDA

Home-School Communication is essential for success. At R.L Hyslop, the agenda is the key device used for communication between teachers and parents. We are asking families for a \$5.00 donation for your child's agenda. The payment can be made on cashless as well. Thanks to the efforts of School Council and our R.L Hyslop Community for also fundraising toward the order of these agendas.

BUS TRANSPORTATION "ELIGIBILITY"



Busing is only available to students who receive confirmation of transportation during the month of August each school year.

Parents of a child within the designated walking requirements have the primary duty of care to ensure the safe arrival of their child to school.

If your child does not meet criteria for transportation to RL Hyslop School, a Courtesy Transportation Application form can be submitted to the school for possible approval beginning October 2nd, 2017. An application form can be picked up at the office in September. Please complete the form and return it to the school office as soon as possible. No courtesy riders will be allowed to ride the bus until October 2nd and only once approved with written permission from the Principal is granted. Courtesy transportation is not granted on a first-come, first-serve basis as many factors are taken into consideration.

As our school buses are reaching capacity, fewer applications may be approved.

WHAT DISTANCE DO I HAVE TO LIVE FROM MY DESIGNATED SCHOOL TO BE ELIGIBLE FOR TRANSPORTATION?

The Hamilton-Wentworth District School Board believes in providing the best possible learning environment for its students. This includes providing safe, secure and on-time transportation to and from school for eligible students that is cost effective and efficient.

Students will be eligible for transportation services to their in-catchment school when the walking distance exceeds the following:

Elementary School
Kindergarten Students: 1.0 km
Grade 1 – 8 Students: 1.6 km

ATTENDANCE CHECK – ABSENT OR LATE



Please Call 905-662-8425

A reminder to all parents—please call the school if your child is going to be absent or late. The answering machine at the school is on. Help us to ensure the safety of your child.

ONLINE PAYMENT OPTION NOW AVAILABLE!

With the support of School Cash Online, we're making payments for school related expenses easier. You will be able to make online payments through our school website. This is a win-win by making it safe and more efficient for everyone by reducing the amount of cash coming into our school. While parents will still have the option to send cash for school related expenses, we encourage you to get on board with our new service.

This service will be available for School Trips and special lunch days.

HOW TO REGISTER

Step 1: Go to the link on our school website or by visiting <https://hwdsb.schoolcashonline.com>

Step 2: Register by selecting the "Get Started Now" and follow the steps

Step 3: After you receive the confirmation email, please select the 'click here' option, sign in and add each of your children to your household account. In order to complete this step, please have the personal PIN code labels for each student provided by your school on hand.

If you have any problems with the registration process, the parent help desk is available 24/7 by calling 1-866-961-1803 (toll-free) or by email at parenthelp@schoolcashonline.com

PIZZA PROGRAM

Our pizza program will continue this year. We will update you soon once the program is up and running.

MEDICATION AT SCHOOL

If a student requires medication to be administered at school, forms must be obtained from the office and completed by the child's physician. All medication will be kept at the office. If your child currently has an Individual Medical Plan (e.g., Anaphylactic Plan, Seizure Plan, Diabetes Plan) or requires one, an updated Individual Medical Plan must be completed once a year. These forms are available at our main office. Students who require an Epi-Pen must carry one Epi-Pen on person at all times and a spare Epi-Pen will be kept in our main office for emergency situations.

CANADIAN MEDICALERT PROGRAM



The Canadian MedicAlert Foundation's *No Child Without* program is available to students. There is no cost for students who attend our school and are between the ages of 4 up to their 14th birthday to join MedicAlert through this program. If your child has a medical condition, allergy or is required to take medication on a regular basis, then you should consider this program. A child's MedicAlert identification can alert school staff, friends, coaches and others about your child's medical condition should an emergency occur. For further information go to **www.nochildwithout.ca**. If your child is already part of the *No Child Without* program and there have been changes to their medical condition, medications or emergency contact information, call MedicAlert at 1-800-668-1507 to update your child's file.

Technology

Students may bring their own devices to school (e.g., cell phone, ipad) at own risk. Please keep in mind that the school is not responsible for damaged, stolen or lost devices. If students are not using their device for instructional purposes, we ask students to keep their device locked in their locker. Students are not permitted to be on personal devices during school hours without teacher supervision. Please speak to your child about these routines.