



LAWFIELD ELEMENTARY SCHOOL
45 Berko Drive
Phone: 905-387-0062
September 2017, Volume 1

Principal:
 Mr. B. Patton

Vice-Principal:
 Ms. R. Moules

Office Administrators:

Mrs. Keddy
 Mrs. Russell

Superintendent:
 Mr. P. Denomme

Trustee:
 Mrs. D. Danko

Special points of interest:

- Lawfield Staff
- Volunteer Information
- Medication
- Safe & Timely Arrival
- Student Fees
- School Pictures



From the Principal's Office

We hope everyone had a safe and happy summer break! September marks the beginning of a new school year with new learning ahead. As students return for this school year, it is our hope they will set goals and always try their best in attaining them. As adults (staff and parents) our job is to support them in their learning journey. Take time to sit down with your child and plan for success. A good starting point would be establishing routines for nightly reading practice, homework completion, and sharing their agendas.

completion, and sharing their agendas.

New beginnings mean new staff members to welcome. At Lawfield, we are thrilled to welcome Mme A. Gale, (Gr 1/2 French Immersion), Mr. D. Kiely (Gr 2 French Immersion), Ms. Waddington (Gr 4/5), Mr. Stowe (Gr 6), Mr. Maynard (Learning Resource Teacher), Ms. McFarlane (Learning Resource Teacher), and Ms. Dolanjski (Primary Prep Coverage).

We would like to extend congratulations to: Mrs. Kemper, Mme Basiak, Ms. McNulty and Mr. Kiely on the birth of their children. Mme Hopkins (Chiappetta) got married during the summer break.

The floors are gleaming and lights are extra bright! We would like to thank our caretaking staff for all of their hard work in preparing our school to be a safe and clean learning environment.

The Lawfield School Council will hold elections on Sept 20th in the school library at 7pm. Please mark your calendars for September 28th as it is our Meet the Staff evening.

We are looking forward to an excellent year!

Mr. Patton and Ms. Moules

IMPORTANT DATES

Date	Event	Date	Event
September 5	First day of school	January 26	PA Day
20	School Council Meeting 7 pm	February 19	Family Day Holiday
22	PA Day	March 2	PA Day
27	Picture Day K-Gr 4	March 12-16	March Break
28	Picture Day Gr 5-8 Meet the Staff Night	March 30-April 2	Easter Break
October 9	Thanksgiving	May 21	Victoria Day Holiday
November 3	PA Day	June 8	PA Day
December 1	PA Day	June 20	Grade 8 Graduation
December 23	To January 7 Christmas Break	June 29	PA Day

Agendas

Agendas are very important tools for students. They provide students opportunities to set goals, organize their time and assignments and develop their responsibility skills by transporting to and from school. An agenda provides a space for parents and educators to communicate information to each other. The agendas will cost \$4 this year. If families require a subsidy, please contact the office.

September Information Packages

All students will receive a package of forms to be completed. This forms should be returned as soon as possible.

Calling All Volunteers!



Volunteers are essential members of the Lawfield. Volunteers make so many "extras" possible. Our team of volunteers enrich the educational experience of our students– Nutrition Program, athletics, classroom help and field trips.

If you are interested in volunteering at Lawfield , please follow the procedures detailed below. If you are required to obtain a police check, it is best to do so first thing in September as it takes up to 8 weeks for the police department to process the paperwork.

New volunteers -

· If you have never volunteered in a HWDSB school, then you will need to complete a Volunteer Application package and obtain a "Vulnerable Sector Screening Criminal Reference Check (CRC) " from Hamilton Police Services. Drop by the office and ask Mrs. Keddy or Mrs. Russell for the necessary forms.

Returning volunteers -

-All other volunteers must sign an annual offence declaration and should begin updating their CRC's every 3 years.

Students and Medication

For the safety of all of our students, we ask that students not carry any medication on their person or in their locker unless it is an Epi-pen for emergency treatment. The office must be made aware of any student that may require emergency treatment.

Other medications are over-the-counter medication, such as cough syrup and pain relievers. These should **not** be brought to school by students of elementary school age, or stored at school, as some students may have adverse reactions to improper usage and other students may inadvertently obtain these medications.

All other medication must be kept in the office. Prescription medication requires signed authorization of a parent or guardian and signed direction by the prescribing doctor before it can be administered by school personnel. These forms are available at the office.



SAFE AND TIMELY ARRIVAL



For the safety of our students and for our priority on instructional time, you are asked to observe the following:

- Parking in front of the school is prohibited. This is a school bus/no stopping zone. This year, there will be 4 buses at the beginning and end of the school day. By-law officers may ticket violators.
- Do not drop off your student in the staff parking lot. This is a congested high traffic area not suitable for pedestrians. If you need to park, please use Lawfield Arena parking lot.
- Watch carefully at the cross-walks. Remind your son/daughter to observe safety rules.
- All students enter from the playground doors only. Students are not to enter or exit via the front doors.
- Instructional time begins at 8:40 am and 1:20 pm. Students should arrive 5 minutes in advance so they can enter with the bell.
- Punctuality is a life skill our students need to learn, teach them to set an alarm clock to arrive on time in the morning.
- School ends at 3 pm, all walking students exit via the playground doors only. Bus students will use the front doors. Staff supervises the playground until 3:15 pm.
- Students leaving school for lunch (with permission only), must return on time for 1:20 pm afternoon entry.

2017-2018 DAILY SCHEDULE

TIME	EVENT
8:25 am	Playground Supervision Begins (Please do not arrive before 8:25 am)
8:40 am	Entry & Period 1
9:30 am	Period 2
10:20-10:40	Outdoor Break Gr 1-5 Eng, Gr 1-4FI Inside Break: Gr 6-8 Eng., Gr 5-8 FI
10:40-11:00	Outdoor Break: Gr 6-8 Eng., Gr 5-8 FI Inside Break Gr 1-5 Eng, Gr 1-4FI
11:00	Period 3
11:50	Period 4
12:40-1:00	Outdoor Break Gr 1-5 Eng, Gr 1-4FI Inside Break: Gr 6-8 Eng., Gr 5-8 FI
1:00-1:20	Outdoor Break: Gr 6-8 Eng., Gr 5-8 FI Inside Break Gr 1-5 Eng, Gr 1-4FI
1:20	Period 5
2:10	Period 6
3:00	End of Day Dismissal
3:15	Playground Supervision Ends (unsupervised after 3:15 pm)

ABSENTS or LATES

Please remember to call the school office if your child will be late or absent. Leave your child's name, their class number and the reason for their late/absence. If you forget to call, you will receive a call from our Synvoice System to confirm that your child is at home or at an appointment.

Newsletters
Our monthly newsletters are posted online each month.

Subscribe to our school website and receive an email notification of an update.

Please return September Package forms school as soon as possible.

Pizza Days

Beginning in the month of October, we will be having Pizza Days . Please sign up for School Cash Online as it is an easy way to pay for our your child's pizza, <https://hwdsb.schoolcashonline.com/>.

School Council News.....

WELCOME BACK, PARENTS!

The Lawfield School Council invites all parents to join our organization. School Councils provide advice to Principals regarding programs and student life.

At Lawfield, our School Council is also actively involved in a variety of activities such as our Dance-a-thon, supporting the arts. Money raised by the School Council is allocated to special projects and school initiatives.

The first meeting of School Council will be held on Wednesday, September 20 at 7:00 p.m. in the Library. All parents of Lawfield students are welcome to attend!

You will find more information in our September Package.

ALLERGY ALERT

Within our school community there are students and staff who have a potential life-threatening allergy (anaphylaxis) to foods, predominantly nuts. Others suffer from allergic reactions to perfumes, spray colognes and body sprays (e.g. AXE). We respectfully ask for the co-operation of the parents/guardians within the school community to avoid sending nuts of any kind or wearing perfume/ colognes to school.

STUDENT FEES

Every year schools in HWDSB are required to publish any fees students are required to pay.

At Lawfield, these fees may include:

- Student agendas \$4
- Lost books \$5-10
- School trips \$20
- Graduation \$40

PICTURES!

Lifetouch Photography will continue to be responsible for our school photos.



We have scheduled the following photos dates with Lifetouch.
On September 27 and 28, it will be individual student photo day. Class photos will take place in November.

School Office

Parents, it is very helpful that you make arrangements with your child for pick up or alternate dismissal plans. It is not always possible to transmit a message to students at the end of the day. Thanks for your assistance!

Permission to Leave School Property at Nutrition Break

Grade 7 and 8 students have permission to leave property at second break only. Students must bring a dated note for the day. The note must be signed by parents. The note will be signed by the classroom teacher and submitted to the Principals before they leave property. Leaving school property is an opportunity for our students to demonstrate respect, responsibility, and pride in our school community.

Website and Twitter Account!

Please visit and subscribe to our school website and receive notifications of updates.

Follow us on Twitter: @Lawfield_HWDSB

2017-2018 Lawfield Staff

Grade	Staff Name	Room	Grade	Staff Name	Room
Kindergarten	Mrs. T. Scott Ms. C. Zurbrigg	111	1 FI	Mlle. R. Cascioli	107
Kindergarten	Mrs. J. Williams	112	1 FI	Mme. T. Rogers	105
Kindergarten	Ms. L. Blair Ms. S. Morehouse	113	1/2 FI	Mme. A. Gale (LTO Mme. Basiak)	108
1/2	Mrs. K. Wolf	104	2 FI	Mr. D. Kiely (LTO Mme Johnson)	109
1/2	Mrs. E. Kalman	103	2/3 FI	Mme. D. Gadsdon	106
2/3	Ms. J. Daw	212	3 FI	Mme. E. Van Nie	Port 4
3/4	Mrs. A. Mastroluisi	101	3 FI	Mlle. A. Alfano	Port 5
			4 FI	Mme E. Mackinnon	Port 2
4/5	Ms. N. Waddington	211	4/5 FI	Mme. D. Zimmerman	Port 1
5	Mr. T. Stephens	210	5/6 FI	Mme. K. Stetson	209
5/6	Mrs. K. Pickard	215	5/6 FI	Mme. B. Dupuis	213
6	Ms. S. Zimmerman	206	7/8 FI	Mr. B. Thibaudeau	201
6	Mr. K. Stowe (LTO Mrs. Kemper)	214	7/8 FI	Mme. K. Hopkins	204
6/7	Mr. D. Court	102			
7	Ms. S. Willis	202	French (Gr 6-8)	Mlle K. Jones	
7/8	Ms. B. Robinson	208	French (Gr 4-6)	Mme. H. Flemming	
8	Ms. M. Laking	207	Library	Ms. L. Scordino	Library
8	Mr. A. Thompson	216	Music	Mrs. M. Roberts	203
P.E.K-8	Mr. J. Grant	Gym/115	EA	Mrs. C. Borkovic	Various
P.E.K-8	Ms. D. Hofer	Gym/115	EA	Ms. S. Battersby (PM)	Various
Learning Resource (K, Gr 1, 6,7)	Mr. R. Maynard (LTO- Ms. H. McNulty)		EA	Mrs. D. Dacosta	Various
Learning Resource (Gr 2-5)	Ms. I. McFarlane	1 st Flr Mtg Rm	EA	Mr. B. Fraser	Various
Learning Resource (Gr 8 Eng, Gr 1 -8 FI)	Mrs. T. Stephens	2 nd Flr Mtg Rm	EA	Mr. A. Grzicic	Various
Reading Specialist	Mrs. L. Cassano		EA	Mrs. N. VanderVeen	Various
Principal	Mr. B. Patton	Office	Office Administrator	Mrs. I. Keddy Mrs. K. Russell	Office
Vice-Principal	Ms. R. Moules	Office	Caretakers	B. Osterlinck L. Novakovic M. Mina G. Paul E. Viola	
Other Staff Associated with Lawfield	Paul Denomme, Superintendent Lesley Carriere, Supt Exec. Asst	905-527-5092 ext 2304	Trustee	Dawn Danko	