



Janet Lee News – September 2016

Janet Lee Elementary School

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PRINCIPAL: Julie Anderson

Welcome Back Jaguars

Welcome Back Janet Lee staff and community! We are excited to start a great new school year with all of the amazing families in the Janet Lee community. A big welcome to all of our new families, this past week has been a busy week registering new students to our community!

Coming home the first week of school will be many important documents to support the safety of your child (ren) while they are at school. Please make sure to fill out all of the required forms and return them to the school as soon as possible.

You will also see an agenda come home with your child

in Grades 1-8. This agenda is an important organizational and communication tool. Please use the agenda to support your child with homework as well as communicate information to your child's teacher.

We are looking forward to an amazing school year. We have many events planned for the year and hope to see many families out to celebrate all of the wonderful things going on around the school.

The best education occurs for students when home and school work together to support the development of each child. In the words of Helen Keller- "Alone we can

do so little, together we can do so much." We all look forward to working with our parents and our community to make Janet Lee the best place to learn and grow in the 2016-17 school year. Have a wonderful year!

Best Wishes,
Mrs. J. Anderson
Principal

Upcoming Dates:

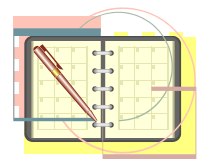
Sept. 26 – First School Council Meeting 6:30 Library

Sept. 29th - Meet The Teacher Night 5:30-7:00

Sept. 30 – Monthly Celebration Assembly 8:10 Gym

Agendas

Again this year we will be providing student agendas to all students Grades 1-8. We are asking for a donation of \$7.00 to the school to help cover some of the costs of the agendas. Thank you for your continued support with providing agendas for all of our students. The agenda is an important tool for communication between home and school as well as a crucial record of students' homework tasks and upcoming events.



Safe Arrival - 905-573-9113

Safety is our number one priority. At Janet Lee we have many safety procedures in place to ensure your child (ren)'s safety.

Attendance is taken twice a day, once in the morning and again

after second break.

It is crucial that this is completed in a timely, accurate fashion.

To ensure accuracy and safety, absences **must** be reported to the office before school.

These reported absences ensure that all students are accounted for and safe.

Safe Arrival Number:

905-573-9113

World's Finest Chocolate Fundraiser

This year school council the purchase of many items for voted to once again run a the school including laptops, chocolate fundraiser. The ipads, apple TV's and much fundraiser will run No- much more. Check out our new vember 7th – November protective mats in the gym and 28th. More information the new water filling station in- will be coming home stalled over the summer - thanks soon. A big thanks to our Janet Lee Community! community for all of the support with fundraising in the past. We have been able to support with



Parking Lot

At Janet Lee we are very lucky to have a parking lot and Kiss & Ride on site. As we grow, these areas become very busy during the morning and after school.

Students who live within walking distance are encouraged to walk to

and from school.

If you have to drop your student off at school it is important that you follow the proper Kiss & Ride procedures.

If you are not going to park, but just drop your child off you must use the kiss and ride (not

the parking lot). When using the Kiss & Ride parents are to let their children out of the car, ensure they are safely walking to school and then proceed out of the parking lot, allowing a consistent flow of traffic. Drivers are **NOT** to stop and walk

their child(ren) onto the playground under any circumstances.

These procedures are outlined on the Janet Lee website.

www.hwdsb.on.ca/janetlee

Communication

We are always striving to improve our communication with our community.

We believe that community partnerships are important to educate our students. Therefore, we know that we must have open, honest communication with you.

The agenda is the easiest

way to communicate with your teacher. If you need to contact your teacher by phone, a message will be given and they will return your call as soon as possible.

If you need to meet with your teacher an appointment is necessary to ensure no interruption to

programming. I ask that you always contact your child's teacher about any concerns as the initial step to solve the problem.



Nutrition Breaks



At Janet Lee we are on a balanced day schedule. Our first Nutrition Break begins at 9:50 AM. At this time students will go outside for a twenty minute break. At 10:10 AM students will return to their lunch room and have their morning snack.

The second Nutrition Break begins at 12:10 PM. Again students will have an outdoor recess for twenty minutes and return to their lunch rooms for lunch. Afternoon classes resume at 12:50 PM.

Any students that walk home or go out need to have written permission to leave school property. Written permission must be handed in at the office

before leaving school. Grade 6-8 students leaving property to go out for lunch are permitted to do so on **SECOND BREAK ONLY** with written permission from home. A crossing guard will be on duty **SECOND BREAK ONLY** to support students crossing over to the Heritage Green Area for lunch.

No Nuts Please

PEANUT AND NUT SAFE SCHOOL

This year we have students with life-threatening allergies to peanuts or nuts. Please do not send your child with any nut products for lunch or snacks. Working together we can help ensure the safety of all our children.

School Council



Don't forget to come in to the office and pick up your school council nomination form. Coun-

cil will meet approximately one time per month for a few hours to discuss issues related to the school operations. It will be an amazing opportunity to become part of a new school year and to be part of shaping this school year and years

to come at Janet Lee. Looking forward to seeing you all at the first meeting.

Please pick up your council nomination form today at the main office! All Forms due to the office by Sept. 22th

Our first meeting will be held on **Monday, September 26th, at 6:30 pm.**

HWDSB Events

Check out www.hwdsb.on.ca / **Events Calendar** to keep current on upcoming events at HWDSB schools & offices.



Restorative Justice

This year you will continue to notice the office and your child's classroom implementing 'Restorative Practices'. Restorative Justice is a joint initiative formed by HWDSB, John Howard Society, Hamilton Police Service, and Trillium Foundation. RJ is an approach to progressive discipline that focuses on building safe and caring communities and schools while building relationships.



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Safe Welcome Schools

As you may know, HWDSB initiated a Safe Welcome Program in 2013. The program supports a welcoming learning environment by ensuring that parents and other authorized visitors can access elementary schools while keeping students and staff safe.

Based on the HWDSB safe welcome program, exterior school doors must remain locked during the instruc-

tional day, and visitors access the school during school hours via the main entrance. You will notice that our main entrance is equipped with a video/intercom access system and signage. The access system allows staff to see and talk with any visitors requesting entry into the school. The system also allows school office staff to electronically release the lock on the door.

Please note that we will continue to ask visitors to report to the office for sign-in. Principals maintain ultimate authority for visitors admitted into their school. If you have any questions about the program or the system, please contact the office.

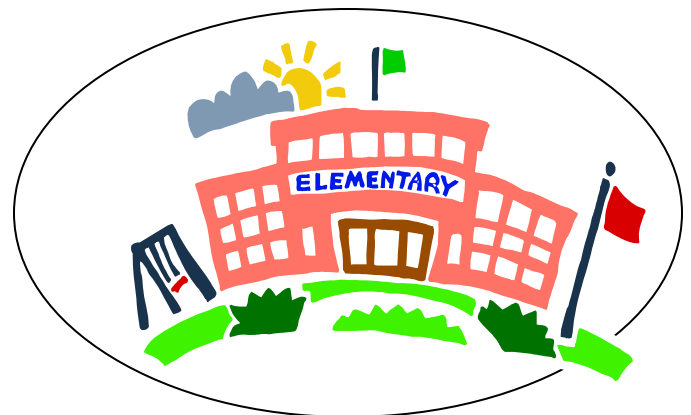
As always, safety of our students and staff is our number one priority!



Kindergarten Drop Off and Pick Up

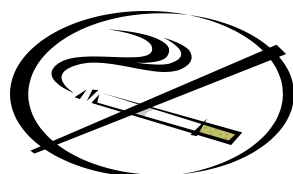
In order to support the safe drop off of kindergarten students we are asking that all parents and caregivers drop their child (ren) off in the appropriate Kindergarten fenced in areas at the beginning of the day between 7:55 – 8:10. There will be a teacher on duty in the gated area ready to accept your student. Once

they are in the fenced in area they will remain there until the bell rings at which time the teacher will lead them into the school. We ask that parents do not enter the fenced in area or school at this time. Thank you for supporting us in keeping all students safe.



Reminder

A reminder that smoking is not permitted any where on school board property at anytime.



YMCA After School Care

The after school care program is currently accepting names for their program. Please stop by the office to pick up an information flyer or call the YMCA at 905-317-4940.

School Cash Online

School Cash Online is an easy to use and safe way to pay for your children's school fees. Now, with a few clicks, you can pay for your child's yearbook, class trips and so much more from your own home. All you have to do is register an account, attach your children and in no time you will be able to make payments online. School Cash Online is available at all HWDSB schools.

School Cash Online is an on-line payment service offered through the KEV Group. The KEV Group is Canadian owned and operates its head offices in the Province of Ontario. There are over 9,000 schools using KEV's solutions for managing school bookkeeping across North America.

The School Cash Online website is certified compliant with Payment Card Industry (PCI) Data Security Standards. School Cash Online does not share personal information with any third party. They do not store credit card information on their own web servers, computers or other devices. With the exception of funds loaded into MyWallet, your payment information must be entered every time you checkout.

The KEV Group uses Moneris as the payment processor. Moneris is Canada's largest payment processor, processing over 3 billion credit and debit transactions every year.

To participate in using this service, your child must obtain a one-time PIN code from the school for our secure registration process. If you require a PIN code, please contact the school office. Newly registered JK/SK students will receive their PIN codes a few weeks into the school year.