

Janet Lee Elementary Parent Council Meeting Minutes

September 25, 2017

Welcome & Attendance

- The meeting was called to order by Co-chair Carolyn at 6:32pm.

Pita Pit Presentation

- Possible fundraiser similar to sub days
- Will consider dates & cost

General council information

- What council does, i.e.: fundraising, etc.
- 11 voting members, everyone welcome
- No vote needed for elected positions this year
 - Co-chairs: Carolyn & Nicole, Treasure: Laura, Secretary: Amanda
- New email address provided from board: schoolcouncil218@hwdsb.on.ca
- Scheduled meetings this year Nov 27th, Jan 29th, Feb 26th, Mar 26th, April 30th, May 28th

Principals Report

- Mrs. Anderson will be on leave for 6 weeks, Mrs. McKenzie will be acting principal for that time
- September: Terry Fox run, 3 pitch grades 7&8
- Earth Ranger Assembly
 - Janet Lee was nominated last year to get the presentation this year
 - <https://www.earthrangers.com>
- Drills
 - Fire Drills
 - 6 done during the school year, 3 in the fall, 3 in the spring
 - Takes just over 2 minutes to get out
 - Students out designated door, attendance by teacher, green cards = everyone accounted for, red = someone missing or extra to the class, at the same time Mrs. Anderson and the caretakers sweep the school and washrooms, extra students returned to appropriate class = green card
 - Lockdown drill
 - Practice twice per year
 - Bomb Threat Evacuation Drill
 - Similar to a fire drill
 - Mrs. Anderson will announce an evacuation over the p.a. system
 - Community policer officer will be in attendance
 - In the event of an actual evacuation, staff & students will go to the Salvation Army Winterberry Heights Church
 - <http://www.hwdsb.on.ca/wp-content/uploads/2012/07/SecureSchools-Infographic.pdf>
 - <http://www.hwdsb.on.ca/wp-content/uploads/2012/05/Secure-Schools-Protocol.pdf>
- EQAO Results
 - <https://eqaoweb.eqao.com/eqaoweborgprofile/profile.aspx? Mident=4740&Lang=E>
 - <http://www.hwdsb.on.ca/wp-content/uploads/2017/09/EQAO-Infographic-2017.pdf>
- Heritage Green Community Trust & Library Improvements
 - Can apply every 3 years, application Oct 2017
 - Must be able to prove that funding would improve the community
 - Would like to update the library to become a learning commons, carpeted area being replaced with tile, interactive tables, tech bar, dual language books
 - Would like to have a natural playground for FDK
 - <http://www.heritage-green.org/>

- Important Dates
 - Sept 27th & 28th: Book Fair
 - Sept 28th: Open House & Kelsey's BBQ
 - Sept 29th: Celebration assembly 1pm
 - Oct 4th: Picture day
 - Oct 5th: Grade 2 trip to RBG
 - Oct 5th: Information night for Grades 7 & 8 Montreal trip
 - Bright Spark www.brightsparktravel.ca
 - Oct 13th: Community Movie Night: Despicable Me 3
 - Oct 27th: Celebration Assemble 8:10am

Financial Update

- See financial report

Fundraising

- Last year's fundraising efforts
 - Movie nights \$4256.02
 - Fun Fair \$4213.57
 - Milk \$914.96
 - Pita Day \$145.75
 - Pizza \$3530.35
 - Subs \$1727.50
 - Chocolate \$8240.14
 - Carry over to this year \$4671.66
- Chocolate
 - Currently running until Oct 9th
- New Ideas
 - Always looking for new ideas to fundraise, Multi-cultural ideas, Community involvement
- Fun Fair
 - Saturday May 12th
 - Any new ideas?

New Business

- Food drive currently on until Oct 5th
 - Organized by the grade 8's
 - Neighbor to neighbor
 - Class that has the collected the most food gets a pizza party Oct 30th

Adjournment

- Meeting adjourned 7:43pm
- Next Meeting: November 27th 6:30pm

Minutes taken by Amanda Cowden