

**James MacDonald Elementary School Advisory Committee Meeting Minutes**

**Date:** Wednesday October 5<sup>th</sup>, 2016 – 6:30 PM

**Location:** Learning Commons

**Administration:** Gregg Williamson (Principal)

**School Council Chair:** Jose L. Guevara

<b>Item</b>	<b>Description</b>	<b>Presenter</b>	<b>Time</b>
1.	<b>Welcome and Introductions</b>	G. Williamson	5 min
2.	<b>Review of Agenda and Approval of Minutes of Previous Meeting</b>	J. Guevara	5 min
3.	<b>Business Arising from Minutes</b> Buddy Bench – speak with Asher and Finn’s mom Correct Versey to Vesey Motion to approve – Mrs. Cherwaty Seconded – Mrs. Millar	All	5 min
4.	<b>New Business:</b> <ul style="list-style-type: none"><li>• Nutrition Free Days Add: Valentine’s, Grad</li><li>• PRO Grant ideas (follow-up) – JMAC received \$1000. Ideas will be brought up at the November meeting.</li><li>• James MacDonald School SAC By-Laws – for the next meeting, we should address and create bylaws for our JMAC community. Cater toward the needs of this school.</li><li>• Lunch Program – all online, the company will send us a cheque, we set our own prices. Umbrella organization that works with a variety of vendors. Called Healthy Hunger. Subway, PitaPit, Lunch Lady, etc. Mrs. Cherwaty and Mr. Williamson will meet to discuss.</li></ul>	J. Guevara	15 minutes

5.	<p><b>James MacDonald School Report</b></p> <ul style="list-style-type: none"><li>Principal's Report – 329 students, +34 over the projections. Re-organization resulted in opening another kindergarten class. Junior classes are large. No ECE assigned to that class. That leaves 28 in each of the other classes. Last year we have 18 staff, this year we have 18 staff. Therefore, there is more demand. Three DECEs, 2.5 EAs, 2 Caretakers, 1 office administrator.</li></ul> <p>LLI, Go Girls, Reading Program, Game On, Physical Literacy Program</p> <p>2 busses</p> <p>Umbrella Daycare – full with a waiting list. Discussion re: form for after school care. It should be made clear that Umbrella still needs to be contacted.</p> <p>Staffing Changes – Mrs. Hughes, Mrs. Pan...?, Mrs. Conyer (sp??), Mr. Sousy (sp??),</p> <p>Closed to out of catchment</p> <p>Ashphalt – happy with the result so far. Fence removed in the process as well.</p> <p>Back Path – trustee Hicks has taken it to the city and the board through him.</p> <p>School Cash Online – on hold right now...changes at the board level.</p> <p>Parking Lot – Mr. Williamson will continue to monitor when he can. Other schools have traffic committees. Promote healthy practices – walk. Park further away and walk. Safety walkers/partrollers?? Mr. Williamson to ask questions and bring back information.</p> <p>Board's New Vision – "Reimagined." Feedback sought from all constituents. Five main areas of focus – Positive Culture and Wellbeing, Student Learning and Achievement, Effectively Communicate, Renew our schools, build partnerships with the community. Staff at JMAC working on Culture and wellbeing. Staff have built criteria to evaluate how JMAC is doing.</p> <p>No Child Without – Charitable program for children with medical conditions. Free membership and medic alert. We have been added to the list.</p> <p>Concussion Protocol – head injury (always call home). Sticker – I've bumped my head, please watch me." Includes – series of questions, checklist of indicators, parent contact.</p> <p>Paper Costs – a number of items will be online. Aim to cut paper costs.</p> <p>Ipad – a few allocated to the learning resource room. Students use</p>	G. Williamson Mrs. Vernon	15 min
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	<b>Teacher Report:</b>  Request from Mrs. Daniel – funds for cross country. October 18 <sup>th</sup> Meet. Looking for bus funds. \$250 + tax.  Motion – use funds for the bus - Moved by Mrs. Sanges, 2 <sup>nd</sup> by Mrs. Lostanaw-Lavin. Carried.		
6.	<b>Applications for Membership</b>  Voting Member – commit to being at the meeting. Teachers and Principal cannot vote.  Mrs. Scouten – publically declared that she is an employee of the board.	G. Williamson	5 minutes
7.	<b>Elections</b> <ul style="list-style-type: none"><li>• Secretary – Mr. Brinson - acclaimed</li><li>• Treasurer – Mrs. Lostanaw-Lavin - acclaimed</li><li>• Chair/Co-Chair – Mrs. Sanges and Mrs. Cherwaty</li></ul>	G. Williamson	15
8.	<b>Meeting Adjournment</b>  Moved – Mr. Sim  Seconded – Mrs. Millar	J. Guevara	

**Next Meeting:** November 2<sup>nd</sup> @ 6:30 – Library