

**James MacDonald Elementary School Advisory Committee Meeting Agenda**

**Date:** Wednesday, November 2<sup>nd</sup>, 2016 – 6:30 PM

**Location:** Learning Commons

**Administration:** Gregg Williamson (Principal)

**School Council Co-Chairs:** Lori Cherwaty and Teresa Sanges

Present: Mr. Williamson, Brenda Millar, Lori Cherwaty, Brenda Millar, Shane Anderson, Mrs. Vernon, Jeff Brinson, Stephanie Lostanaw Lavin

<b>Item</b>	<b>Description</b>	
1.	<b>Welcome and Introductions</b>	Teresa Sanges
2.	<b>Review of Agenda and approval of Minutes of Previous Meeting</b>	Motion to Approve – Brenda Millar Second – Shane Anderson
3.	<b>Business Arising from Minutes</b>	N/A
4.	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Lunch Program <ul style="list-style-type: none"> <li>• Forms were sent out</li> <li>• Cash will be accepted if necessary</li> <li>• Healthy Hunger - Lunch Lady beginning at the end of the month. No counting of money needed here. Menu has been chosen (drinks, apple slices). Prices have been set. Wednesday November 30<sup>th</sup> will be the first Lunch Lady. Everything managed online. For families who do not have the internet, computers at the school can be used.</li> <li>• PitaPit – prices have increased quite a bit through the vendor however, it is cheaper through Healthy Hunger.</li> </ul> </li> <li>• Parent Involvement / Volunteers <ul style="list-style-type: none"> <li>• Ongoing concern</li> <li>• Grant Money?</li> <li>• Event? –</li> <li>• Is a starting point to solicit members?</li> <li>• Promote what the topics are?</li> <li>• “Your opinion is needed,” “A call for action”</li> <li>• Will be posted on the calendar.</li> <li>• <u>Flyers at Winterfest</u></li> <li>• <u>Quick blitz January 8<sup>th</sup></u></li> </ul> </li> <li>• Family Survey <ul style="list-style-type: none"> <li>• What are you looking for from the school and school council?</li> <li>• Volunteers for Question Development – Mr. Williamson, Brenda Millar, Shane Anderson</li> <li>• Parent Reaching Out Grant is an option.</li> </ul> </li> </ul>	

- i.e. What would make you want to come out to parent council meetings?
- Buddy Benches
  - Very expensive - \$300 to \$500
  - Can a bench be bolted down?
  - Does the school board provide benches?
  - Mr. Williamson has a contact at the board to ask about rules around installing a bench.
  - Graffiti – perhaps the bench can be painted each year...a project for the students or a family.
  - Mr. Williamson will contact Secondary Schools in the area to see if they would make a bench.
  - Tie in an Earth Day event with the installation – plant a tree.
- Clubs
  - Reach out to families that have a talent/passion about something who would be willing to host a club for students (i.e. nutrition breaks). Also a strategy to bring people into the building. Examples – knitting, art,
  - Solicit on the website? List some examples.
  - Word of mouth soliciting.
  - Vulnerable sector check might deter some from participating. However, if a staff volunteer is present, the vulnerable sector check might not be needed.
- Fundraiser Ideas
  - Apple TV - \$150
  - Projector for the Gym - \$700
  - Ipad - \$500
  - Installation/Screen – Unknown Cost
  - Pizza
  - Lunch
  - Popcorn
  - Chocolate
  - Movie Night - \$375 licence renewal cost. Combine with popcorn sales
  - Macmillan's
  - Maple Lodge Farms
  - Poinsettias
  - Bake Sale – be careful of allergy issue
  - Cake Walk
  - Art Crawl – spring – Goal is April. Mrs. Oblender will be contacted by the council. Can we use the grant?
  - December 23<sup>rd</sup> Event – hosted by council. Parent Holiday Tea after the school concert.
  - Develop ideas from the survey.
- Milk Program
  - Will run on Mon-Wed-Fri
  - White and Chocolate will be available
  - Purchases can be made online only

	<ul style="list-style-type: none"> <li>Classroom / Student Funding <ul style="list-style-type: none"> <li></li> </ul> </li> <li>Bylaws <ul style="list-style-type: none"> <li>Looking for parent/caregiver support to develop an updated set of by-laws for James MacDonald School Council</li> <li>Information will be sent to parents to see if anyone is interested in participating</li> </ul> </li> <li>Procurement Policy <ul style="list-style-type: none"> <li>Mr. Williamson presented school council with information on the Board Procurement Policy</li> <li>Outlined the types of materials/items that can and cannot be purchased by school council to support the school</li> </ul> </li> </ul>	
5.	<p><b>James MacDonald School Report</b></p> <ul style="list-style-type: none"> <li><b>Principal's Report (attached)</b></li> <li><b>Teachers Report</b></li> <li>Mrs. Vernon asked if the School Council was still interested in supporting school trips during the 2016-2017 school year</li> <li>She mentioned that the \$10 subsidy per student (last year) allowed teachers to use their discretion at when and how the money was used (all could be saved for end of year; could be split and used for different events/trips)</li> </ul>	<p>G. Williamson</p> <p>A. Vernon</p>
9.	<b>Meeting Adjournment</b>	

**Next Meeting: January 11<sup>th</sup>, 2017 @ 6:30 PM – Learning Commons**

Principal's Report – November 2<sup>nd</sup>, 2016

School population has begun to stabilize. Current population is 327 (-2)

LLI/Empower:

- 12 students involved in 3 separate groups of Levelled Literacy Intervention
- PALS reading program which focusses on decoding and fluency
- 13 students involved in Empower

Big Brothers Big Sisters Partnership:

- Connections Project – Children enrolled in are newcomer youth who often need a friend or a mentor to help them build confidence and navigate their new home
- Game On! – providing boys with information and support to make informed choices about a range of healthy lifestyle practices such as eating habits, fair play, working with others. Combines physical activity and emotional health discussions
- Also some one-to-one mentoring occurring within the school

SchoolCashNet:

- Has restarted as of November 1<sup>st</sup>
- Online service for parents to access and make payments to special events, trips, etc.

- Parents can contact the main office to get their child's PIN number in order to sign up
- Mrs. Baker will be posting something on the web notifying caregivers that they can call to find out their child's PIN

#### Indigo Adopt a School:

- Finished our book donation drive at 108 books
- We were looking for 300
- Just received gift certificates for \$1080 to use at Indigo at 30% off of books we purchase
- Polling staff and our library data team to determine which books we should purchase to support learning and interest

#### Frozen Yogurt:

- Mrs. Redgate and Mrs. Agnew are teaming together to begin the sale of frozen yogurt
- Will be sold every 2<sup>nd</sup> week
- Price will be \$2

#### Core Conditions of Learning:

- Staff have spent a good deal of time working on what they feel are success criteria for creating good learning conditions within the school
- We understand that some of these items are in place, and other need to be developed and supported
- Beginning a Positive School Culture Team at the school to support the implementation of ideas and practices that support these criteria