

Holbrook School Council Minutes: January 29<sup>th</sup>, 2015

In attendance: Non-members-Barb Chapman, Leigh-Anne Chapman, Jim Pollock, Melanie Lupal.  
Members-Joanne Robar, Mike Palma, Katherine Burch, Cathie Lemmond, and Ira Henderson  
(chair)

- Welcome and call to order - **6:10**
- Approve the agenda
- Approve November 12<sup>th</sup> meeting minutes – **consensus**

***Presentation by Melanie Lupal on Library Collection Development. - The importance of a Current and Relevant filled library assists in the success of the learning in our children. Mrs. Lupal is in the process of making Holbrook's Library a better place for our children to learn. New books are needed as old books are weeded and purged. Mrs. Lupal is asking for some funds to assist in supporting this process. The new materials are necessary as curriculum changes. The goals of the library revamp includes –weed out outdated material (Holbrook even has a book from 1930), add current material to support curriculum and new student learning (inquiry focus), and make the library a more inviting space to learn with a more holistic feel. Some money has been provided from budget and new materials have been purchased, however more is needed to meet the goals of Mrs. Lupal's vision. Thank you Mrs. Lupal***

Added note: before the beginning of meetings noted agenda items Mrs. Lemmond addressed a parents concern with identifying supply personal on the back Tarmac. Measures have been put in place to resolve issue. Strategies include Supply personal wearing I.D Tag on outside of jacket and when possible Ms. Robar assisting in entry.

- **Principal's Report**

1. **Curriculum:**

- Raz Kids update– Joanne – **online literacy tool to foster partnership between parents/teachers/students** is ready to go. Each student from Sk-6 is registered and has their own Id Card. Raz kids is an online program that creates an individualized program for the child based on DRA. Parents can also access on Ipad and phones. Great program for reading and home reading connection.
- Term 1 reports come home on Thursday, February 12
- PD Day- Friday, February 13<sup>th</sup>- Focus on Transforming Learning Everywhere HWDSB document- Inquiry Model of learning
- "After School Scholars" grade 6 Numeracy focus with Mr. Soucie
- "Learning Through the Arts" program- Integrating Art with content Subjects
- Trips: Gr. ½ classes went to international Children's Centre, Rm 12-3, Rm 12-4 planning a trip to Science Centre- may need to financially support some students trip date March 4<sup>th</sup>, Cost \$32.00; Gr.2/3 trip to RBG

2. **Environment:**
  - Crockadoodle- fun times!!
  - Peace Breakfast- thank you-!! It was Fantastic!!
  - Games Night- good turn-out with great participation
  - Muffin Monday-grade Jk to grade 3 Read aloud
  - Holiday Concert -another great turn-out!
  - “Polar Express” - cross grade groups – crafts form a variety of celebrations- do your children ever talk about these events? Our positive School Climate Committee is going to survey the students to hear what they are thinking about these events and how to make sure they are having a positive impact. **(It was noted by Parents in attendance that their children have expressed a great excitement for these activities and that there have been many new relationships built from the cross grade exposure.)**
  - Bus Safety Presentation- Jan 16
  - TRIBES assembly Friday January 30- becoming our “Student of the Month” focus
  - Friendship Day – February 12
  - Checkers Tournament- February 25
  - Cartooning club started- once a week-for grades 3-6 with Mr. Soucie
  - Run4Change- grades 4-6 are participating May 13 1K or 5K Walk/run for charity for grades 4-6 at Bayfront Park. Started training 2<sup>nd</sup> nutrition break
  
3. **Fundraising**
  - Projectors – still need 2 – Rm 8 and Rm 9/10 \$700 each
  - Apple TV for the Library
  - Books for the Library
  - Survey staff for classroom/school needs- given to Ira
  
4. **Volunteers**
  - Nutrition program – need a couple more volunteers especially for May as Barb will be away for the month
  - Nursing students – Lice checks-saved the school \$150.00 and will keep these pest to a minimum
  
5. **Health & Safety**
  - **Concussion Training – new protocol from Ministry- to begin February but all staff haven’t been trained yet**
  - **Health & Safety Board inspection- excellent report**
  
6. Treasury Report

Holbrook Financial Statement 08/1/2014 to 1/29/2015

Council Opening Balance (Nevada \$540.63) 2,615.73

Income

Fundraising Campaigns

**Chocolate 6,009.50**

**Magazines 805.00**

Total Fundraising Campaign Income 6,814.50

Other

**Parent Engagement Grant 181.83**

**TerraCycle 190.00**

**Samko/Miko Sale 107.96**

**Terry Whitehead Donation 350.00**

**Crock A Doodle 673.00**

Spirit Wear 65.00

**Treat Days 765.00**

Meet the Teacher BBQ 379.50

Total Other Income 2,712.29

Total Income 9,526.79

Expenses

Student Classroom Support

Agendas (\$538.13 paid from Nevada) 710.01

MusicPlay 1,434.68

Total Student Classroom Support Expenses 2,144.69

Fundraising

**Magazines 112.35**

**Chocolate 3,099.72**

Total Fundraising Campaign Expenses 3,212.07

Activities

**Game Night (Parent Engagement Grant funds used) 116.33**

**Childcare for Social Media Zombies (PE grant used) 65.50**

<b>Peace Breakfast</b>	<b>350.47</b>	
<b>Crock A Doodle</b>	<b>612.96</b>	
Treat Days	634.96	
Meet the Teacher BBQ	268.98	
Total Activities Expenses		2,049.20
Flex Money		
Nevada	2.50	
Swim Caps	48.12	
Council Insurance	151.20	
Total Flex Money Expenses		201.82
Total Expenses		<u>7,607.78</u>
Total Income Less Total Expenses		1,919.01
<b>Council Balance as of January 29, 2015</b>		<b>4,534.74</b>
Remaining Parent Engagement Grant		318.17

- **New Business**

- Events

- Social Media Zombies- Email vote was taken to provide Childcare Using the Parent Engagement Grant-Motioned by email and Approved
    - Game night: another success (\$116.33 = chips was spent From the PE Grant) also noted that the games are a great asset as they are used by the children as well as some after school programing.
    - Family Dance – February 27<sup>th</sup> from 6-8 P.M. - \$250.00 budget approved. Questions surrounding whether Parent Engagement Grant can be used for food. Dance themed a night at the movies-come dressed as your favourite character. Mike and Katherine to work together on this event.
    - Movie Night- April 17th, 6 p.m. - 300.00 budget purposed and approved. Ira to head this event

- Activities

- Peace breakfast: another success, lots of volunteers responded to callout
    - Muffin Monday: mixed reviews, but a fun idea
    - Staff appreciation lunch proposed budget of 175.00 approved Ira will take care of ordering.

### Purchases

- P-Card purchases: if you make a purchase on behalf of school council, Check with Lori first about using the P-Card. Remember to make a copy of all purchases and deposits and submit to school treasurer (Ira)
- Heather sent an email to request financial support to purchase boxes for the Teracycle Program. The boxes are \$5.00 at home depot and she would like to purchase 10 for a grand total of \$50.00 using these boxes the school will see a return of 200.00 Motion put forward and approved.
- Motion put forth to purchase 2 projectors and 1 Apple TV for a total of \$1500.00 approved
- Motion put forth to allocate \$500.00 to library for purchase of books approved
- Dates of next council meetings: April 8<sup>th</sup>, 6:00 p.m.
- Adjournment – **7:35**