

## **SPECIAL INSTRUCTIONS BY GRADE**

**Grade 10:** You need 6 compulsory subjects and 3 optional subjects. **Compulsory: English, Math, Science, History, Civics and Career Studies.** \*\*GLC2O and CHV2O are ½ credits – *PLEASE CHOOSE BOTH* (You will have 9 courses when you are done).

**Grade 11:** Check which compulsory courses you need to fulfill - you will most likely need at minimum, **grade 11 ENGLISH and SENIOR MATH.** TAKE SPECIAL NOTE OF THE MATH PRE-REQUISITES FOR Grade 12. You must take **8** courses.

**Grade 12:** Check which compulsory courses you need to fulfill - you will most likely need at minimum, **grade 12 ENGLISH.** If you have 24 credits, you may take two spares—one each semester. Many students take more than 6 credits in grade 12.

### **Music Students**

Repertoire for credit – students may choose AMR2O and AMR3M (morning band all year) *in addition to* AMI2O or AMI3M (you will have 10 courses).

Grade 12's may choose AMR4M (morning band all year) and you MAY choose to also complete AMI4M.

### **E-LEARNING**

E-learning courses are available to all students. To complete an e-learning course successfully, students must be independent learners who are dedicated to working on online courses for extended periods of time every day. Choose one of the e-learning course codes ELRNS1 (semester 1), ELRNS2 (semester 2) or ELRN00 (either semester) as an option and a counsellor will call you to guidance to sign you up for the course you would like to take.

### **On-line Option Sheet Entry Procedure - Highland 2010**

1. Examine your Student Status Sheet to see what compulsory courses you still need. Check off “My Choices” on the coloured Course Offerings Sheets so you can show your parents/guardians what you have chosen. Bring all papers to your Online Entry period which will be \_\_\_\_\_.
2. Go to [www.hwdsb.on.ca](http://www.hwdsb.on.ca) → **Parents** (at the top) → **Parent Assistant** (on the left side) → **Login** (big green button) using your “option sheet” password and login.
3. Press **Student Update** → **Courses** → **Add Course**.

\* An **alphabetical** list *by course name* will appear. Using the coloured “Highland Course Offerings by Grade” lists, find the names of all of the courses you have selected. Check that the course codes match.

Place a check ✓ in the box on the left beside the word “Add”.

Click on “Add 1”. Read the message (e.g. if there is a pre-requisite problem, you will get a message).

Repeat this for each course.

Once satisfied with your list, click on “All done”.

If you need to remove a course, click on the “Remove” box.

Log off your account.

You have until March 5th to access the on-line option program at school or home. After that day, you will need to visit a counsellor to change your options. After March Break, your homeroom teacher will give you an OPTION VERIFICATION LETTER and Photo Consent form for your parent/guardian signature. Please return these to the school by **March 19th**.