

# Curriculum Team Meeting Agenda

Wednesday, January 24th

Staff Team Members: Laura DiMatteo, Linda Nyitrai, Cairine Grantham,  
Susan Hill, Kristin Kawamoto

Parent Team Members: Shelley Boyes, Joanne Nichols

1. Planning for Family Literacy Night
  - Set date
  - Flyer/newsletter item/advertise
  - Displays
  - Tracking
  - Decorations
  - Refreshments
  - Budget
  - Locations
  - Donations
  - Giveaways
  - Guests
  
2. Reports from Home & School and School Council

# Curriculum Team Meeting Minutes

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Staff Team Members: Laura DiMatteo, Linda Nyitrai, Cairine Grantham, Susan Hill, Kristin Kawamoto

Parent Team Members: Shelley Boyes, Joanne Nichols

## **1. Planning for Family Literacy Night** *discussed title, decided on "For the Love of Literacy"*

- **Set date:** *Thursday, February 15th, 6:30-7:45*
- **Flyer/newsletter item/advertise:** *Laura to work on flyer, discussion about creating a passport to track locations and use it for free book draws; newsletter to have tear-off section to indicate how many families/people will be attending*
- **Displays:** *Discussion about what will be featured in each classroom, based on overall purpose of featuring various genres (as determined by EQAO analysis); JK/SK Picture books, Gr 1 Authors & Questioning/Comprehension, Gr 2 Early Chapter Books & Retelling, Gr 3 Non-fiction, Gr 2/3 Boys Literacy, Gr 4 Poetry, Gr 4/5 Mystery, Gr 5 Fantasy & Information Highway, each teacher to develop related activities and information for parents*
- **Tracking:** *flyer with room locations*
- **Decorations:** *none needed other than individual classes*
- **Refreshments:** *Shelley to coordinate volunteers to work shifts at tables to be set up in back of gym, Shelley to purchase and deliver bottled water, bags of chips and juice boxes*
- **Budget:** *home and school organization has approved \$580 for use for a speaker and refreshments*
- **Locations:** *speaker to be in gym, separate primary and junior sessions of 1/2 hour each, with a 15 minute break in between; mats for kids to sit on, no chairs needed for parents (they can join kids on floor or stand at wall)*
- **Donations:** *Susan has some leftover books from last year's literacy night that she'll use for giveaways; Linda will contact Scholastic to see about possibility of new donations for this year*
- **Giveaways:** *Laura to create ballots for draw*
- **Guests:** *discussion about possibility of authors to attend (Shelley to research local author/poet she'd heard about); discussion about Diane Trembley-Griffin and having her work with students during week and again for family evening (Laura to contact and find out details about evening session)*

**2. Reports from Home & School and School Council:** \$580 approved for evening; School Council will also run a draw and feature gift baskets

### **Any other business?**

- for weekly session Diane will hold 1 hour sessions (6 of them) for students with a focus on genres and questioning/higher order thinking skills; especially focus on motivating students to read
- Money approved will cover \$360 for weekly sessions, plus \$120 for evening, plus \$100 for refreshments
- Janice Simon interested in pursuing having Chapters attend to show latest new releases
- Parents to meet at first in the gym for a welcome (Laura to give), at 7:45 announcement to thank parents for coming