

Greenville School Staff List 2010-2011

Principal: Mrs. K. Fischer
Secretary: Mrs. S. Wannamaker
SK/JSK: Mr. C. Duggan
JK: Mrs. C. Tyrosvoutis
Grade 1: Miss L. Nyitrai
Grade 1/2: Mrs. C. Salciccioli
Grade 2: Mrs. D. Green
Grade 2/3: Ms. T. Kerr
Grade 3: Ms. C. Grantham
Grade 4: Mrs. V. Atkinson
Mrs. C. Plunkett
Grade 5: Mrs. E. Kosempel
Ms. T. Beaudoin
Resource: Ms. N. Johnson
French: Mr. R. Nicole
Ms. T. Beaudoin
Music: Mrs. J. Vince
Librarian/IT: Mr. B. Carle
E. A.s: Ms. L. Seldon
Ms. L. Lyn
Caretakers: Mrs. J. McManamy
(Head Caretaker)
Mr. D. Winger
(Assistant)

Holidays

- **Labour Day** - Monday, September 06, 2010
- **Thanksgiving Day** - Monday, October 11, 2010
- **Christmas Break (Inclusive)** - Monday, December 20, 2010 - Friday, December 31, 2010
- **Family Day** - Monday, February 21, 2011
- **March Break (Inclusive)** - Monday, March 14, 2011 - Friday, March 18, 2011
- **Good Friday** - Friday, April 22, 2011
- **Easter Monday** - Monday, April 25, 2011
- **Victoria Day** - Monday, May 23, 2011

Professional Activity Days and Learning Community Days

- **Wednesday, September 1, 2010,** Professional Activity Day
- **Friday, October 1, 2010,** Learning Community Day/Professional Activity Day
- **Friday, November 19, 2010,** Professional Activity Day
- **Monday, January 17, 2011,** Professional Activity Day
- **Friday, February 11, 2011,** Learning Community Day/Professional Activity Day
- **Friday, April 1, 2011,** Learning Community Day
- **Friday, June 10, 2011,** Professional Activity Day
- **Thursday, June 30, 2011** Professional Activity Day

School Day

Outside supervision begins 8:20 a.m.

Morning Bell	8:35 a.m.
Period 1	8:35 – 9:16 a.m.
Period 2	9:16 – 9:53 a.m.
Period 3	9:53 – 10:30 a.m.
1st Nutrition Break	10:30 – 11:10 a.m.
Period 4	11:10 – 11:47 p.m.
Period 5	11:47– 12:24 p.m.
Period 6	12:24 – 1:01
2nd Nutrition Break	1:01 – 1:41 p.m.
Period 7	1:41 – 2:18 p.m.
Period 8	2:18 – 2:55 p.m.
Dismissal	2:55 p.m.

Calendar

All Hamilton Wentworth District School Board schools will be on a 5 day cycle for 2010-2011. We will start on September 7 with Day 1 and the Days 1 through 5 will run consecutively to the end of the year, never missing a number. This means that the days of the week that children have gym and library, etc. will change as the

year unfolds. Please pay special attention to the calendar on page 2.

Attendance

In order for children to receive the most benefit from the school program, the students must attend school daily. If your child will be late or absent, please contact the school. Attendance is checked daily at 8:35 a.m. An answering machine is always available to record all attendance-related messages, if the secretary is not available to answer the phone. We depend on parents to call the school to report their child's absence and reason for absence. Please help us by keeping us informed. When students are late, they must report to the office for a late or admit slip.

Inclement Weather

In the event of inclement weather (snow storm), please listen to a local radio station or check the HWDSB website for the announcement of school closures.

Safe Entry and Dismissal

In an effort to ensure safe passage through the halls, we request that parents remain outside the building when dropping off or picking up children at school. At the end of the day, students can be picked up at the front doors or the parking lot doors. If the weather is inclement, please feel free to wait inside the foyer at either entrance. Please note that the front semi-circular drive and the area between the front drive and the parking lot entrance is a bus zone and parking there is prohibited.

Dress Code

Students are encouraged to take pride in their physical appearance and to dress appropriately when attending school and school functions. Student clothing should be clean, neat and suited to the learning and playground environment. Short shorts and skirts, bare midriffs, bare

backs, spaghetti straps and clothing that allows underwear to show are not permitted, as are obscene, inappropriate or potentially offensive pictures or writing on any clothing or hats. Hats, hoods or bandanas are not to be worn in school. Shoes for inside use are required, not only for cleanliness, but for gym class, fire drills and/or emergencies. "Croc"-type shoes and flip flops are not suitable for school as they do not provide adequate protection or traction to the children's feet. No jewelry during Phys. Ed.

Peanut/Tree Nut Safe: Allergy Alert

In order to protect students from anaphylactic reactions (which can result in death), we are striving to be a peanut/tree nut safe school. Please do not send peanut butter or any foods that contain peanuts, tree nuts, peanut oil, or other nut oils, etc. to school. Your cooperation in this regard is vital and greatly appreciated.

Visitors

All visitors (parents included) must register at the office before entering the school. Please enter at the parking lot doors. The office is located inside on the left. We will not release your child to another adult without written permission. Please send a note if your child's going home routine changes. Please remember that there is no smoking on school property. Items delivered to children during the school day should be left at the office.

Volunteers

Volunteers in the school enrich our students' educational experiences and support the work of the school. Throughout the school year, parents and community members are encouraged to assist staff and the students in a variety of ways...in the school library, the classroom, on field trips or at special events, school council or home and

school associations. **Your assistance on either a scheduled basis or on isolated occasions is welcome.** *Volunteers, including those accompanying a field trip, must have an up-to-date Hamilton Wentworth Police Vulnerable Sector Screening, must abide by all HWDSB policies and procedures and must respect the confidentiality of all information made known to them regarding students, staff or the school.* Please contact the office for further information.

Character Builds

Each month we practice one of the Character Traits listed on the back of the agenda. There is an assembly introducing the trait and a bulletin board highlighting the trait. Students receive Character Coupons if they are observed practicing the traits by a teacher. One end of the coupon goes home to let families know the good news, the other end is entered into a draw. Several names are drawn twice a week and the children come to the office to pick something from the “treasure basket.”

Food Days

There is a daily milk program that starts near the beginning of the year, along with pita/pizza days. All snacks and lunches sold on a regular basis will conform with the new nutrition policy. Funds raised through food sales go directly to supporting and enhancing our students' education.

User Fee

A user fee will be collected at the beginning of the school year to offset the cost of lice checks and agendas. The user fee will vary from year to year .

Agendas

This agenda is an important organizational and communication tool. Please support your child in remembering to carry it to and from school every day and by initialing it to acknowledge that you have seen the important things that are written in it. Thanks!

Pediculosis

The school contracts an outside agency to come and do a school wide head check for lice three times a year. The cost will be covered by the user fee, collected in September.

Annual Events

There are several annual events to look forward to at Greensville:

- Meet the Teacher night - mid-September
- Book Fair (fundraiser for the school library) - same night as Meet the Teacher
- Hallowe'en costume parade - parents are welcome to attend the viewing
- Winter Concert
- Spring Open House/French Café/Bookfair – early May
- Greensville Fun Fair - held at the end of May, this major fundraiser is put together by the Home & School Association. It includes a silent auction, penny table, games, prizes, good food! **Volunteers are always needed for this event!**
- Bike Rodeo – run by the Optimists
- Talent Show

Code of Conduct

This Code of Conduct establishes standards of behaviour that are consistent with the Provincial Code of Conduct and apply to all members of the school community. The Code of Conduct promotes respect within the learning and teaching environment, and sets clear Board and school standards of behaviour.

The Hamilton-Wentworth District School Board believes that all individuals attending on Board or school property, on school buses, or at school-related events or activities, should be treated with dignity and respect.

School climate may be defined as the sum total of all of the personal relationships within a school. These relationships must be founded in mutual acceptance, inclusion, respect, responsibility, and civility, and must be modeled by all.

Greensville Public School recognizes the partnership that exists between the home and the school. This partnership is vital in establishing consistent patterns of appropriate behaviour and self-discipline in our children. Simple rules establish safety, common courtesy and maximize learning in the classroom. The staff at Greensville Public School believes that the school environment should be positive and supportive and that interactions should be based on an attitude of mutual caring and respect.

THE 3 KEY RULES ARE:

1. **Keep your hands and feet to yourself. Take responsibility for your own safety and the safety of others.**
2. **Watch what you say and how you say it. All words should be kind and respectful.**

3. **Be respectful of property: yours, others' and the school's. Practice neatness and cleanliness.**

Student Roles and Responsibilities

Students demonstrate respect and responsibility when they:

- Come to school prepared, on time and ready to learn
- Show respect for themselves, others and those in authority
- Respect personal, school and neighbourhood property and our environment
- Refrain from bringing anything to school that may compromise the safety of self or others
- Demonstrate responsibility for actions or behaviour off school property or outside of the school day that would have an impact on the school climate
- Follow the established rules and take responsibility for their own actions
- Model the character attributes of the Hamilton-Wentworth District School Board
- demonstrate appropriate participation in the civic life of the community

Parent Roles and Responsibilities

Parents support a safe and respectful learning environment when they:

- Show an active interest in their child's school work and progress,
- Communicate regularly with the school,
- Help their child be neat, appropriately dressed and prepared for school,
- Ensure that their child attends school regularly and on time,
- Promptly report to the school their child's absence or late arrival,

- Become familiar with the Code of Conduct and school rules,
- Encourage and assist their child in following the rules of behaviour, and
- Assist school staff in dealing with disciplinary issues involving their child.

All of the HWDSB Safe Schools policies are available from the school Principal and on the HWDSB website at www.hwdsb.on.ca

Consequences and Discipline:

Our message to students when potential problem situations arise is that **individuals always have a choice about their actions.** When a student chooses to reject the Code of Conduct or the Three Key Rules, the administration or teachers will consider the following alternatives and take appropriate action as each individual case demands. The following list is not mutually exclusive or listed in priority order.

- **Interview**/conversation with the student/s to help resolve the problem
- **Phone call or letter** to the parent/guardian
- **Loss of privileges** and/or community service (i.e. sweeping pavement; shoveling;)
- **Withdrawal** from classroom or school (i.e. spend time at the office or “on the wall”)
- **Interview with parent**/guardian and child
- **Suspension** of student from school in accordance with the HWDSB Policy 7.01
- **Expulsion** of student from school in accordance with the HWDSB Policy 7.1.3

Any corrective action or consequence will depend upon the severity and ongoing nature of the behaviour and any mitigating circumstances.

Incident tracking will occur at the office with an “Office Referral,” letter or phone call being used to communicate consequences to parents and staff when appropriate.

Decisions will be made individually in each case. In all instances, the welfare of both the student and the school will be considered.

The school will educate and develop good citizenship through presentations and lessons based on the *Character Builds* traits on the back of the agenda.

Please review these rules and expectations with your child, and sign below to acknowledge that you have done so.

I have received and reviewed the Code of Conduct with my child.

Parent/Guardian’s Signature

Date

I have read and understand the 3 Key School Rules.

Student’s Signature

Date

Parent Associations at Greenville

School Council

First established in 1995, school councils are made up of members representing parents, the school, and the community. A council provides advice to the principal and, where appropriate, to the local school board to ensure that the school responds to local needs and reflects local values.

Strong school councils support strong school communities. The school council provides a mechanism for consultation, advice, and information sharing among all members of the school community. School councils must reflect the views of their community and establish open, inclusive practices that invite dialogue.

Please consider joining School Council either as an elected member or as an interested parent. You do not need to be an elected member of school council in order to attend the monthly meetings. Every parent is welcome and encouraged to attend the meetings, simply to listen and learn from the discussion. Elections are held in September and meetings are monthly on Tuesday evenings in the library. Watch the school calendar for dates.



Home & School

Home & School evolved from the Parent-Teacher Organization and was first established at Greenville in 2001. It is a forum for parents, teachers and the principal to share their points of view, as well as a communication link with other parents in the community. Home & School strives to give parents an understanding of schools and to be informed, constructive partners with educators. We are also a member of the Ontario Federation of Home and School Associations Inc. (OFHSA). We are responsible for organizing school fundraisers throughout the school year and distributing those funds; we raise and control a budget of over \$15,000 each year. Home & School supports community-building by organizing and orchestrating the annual School Fun Fair held each May, along with other student events throughout the school year.

Home & School meets monthly on Tuesday evenings in the library; meetings are always open to the public. Watch the school calendar for dates.

Please consider volunteering for either School Council or Home and School or both. Parents are also needed to sit on various school committees: Budget; Parental Involvement and School Environment. Participation on these committees is open to all interested parent/guardians at Greenville School.

We can't do it without YOU!
