



Glendale Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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www.hwdsb.on.ca/glendale

Parent's Night – Tuesday, March 20th – 4:30 – 6:30 p.m.

(Please see below for instructions on scheduling interviews)

Parents: Please drop by the Main Office to get your sign-in and password for the Parent Portal. (ID – Driver's License or Government issued documentation is required.)

Please join us for Parent's Council beginning at 7:00 p.m. (following Parent's Night) in our Learning Commons.

Parent-Teacher Conference Information

This semester, you will be able to schedule your Parent-Teacher Interviews. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to schedule appointments until March 20th at 2:30 pm.

Instructions

1. Go to the Glendale-parentInterview scheduling website at <https://glendale.parentinterview.com>
2. Enter your child's 5 or 6-digit student number and click "Sign In"
You can find your child's student number on their progress report
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on "Available" for a time at which you wish to meet with that teacher
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to see
7. Click on "My Schedule" (top left of the page)
8. Print out (or copy down) your schedule and bring it with you

Should you wish to delete an appointment you have made, click on "Delete" beside the meeting you wish to have removed from your schedule. If you decide to delete an appointment, that time slot will become available for other parents. There are no guarantees that you will be able to reschedule that appointment.

If you misplace your schedule, you may use your child's student number to retrieve your schedule from the website at any time.

If you experience any difficulty using the service, please email support@parentinterview.com

If you do not have access to the internet at home or in the workplace, please call parentInterview toll-free at 1-866-810-0076, and someone will be happy to make your appointments with you.

Glendale Student helpers will be available in the front foyer on Parent's Night to assist Parents in booking last-minute interview times with Teachers.

If you have any questions, please contact the school.

curiosity.

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possibility.

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