

**West Flamborough Accommodation Review Committee
Working Group Meeting # 4
Wednesday, November 13, 2013
6:00-7:30 p.m.**

**Beverly Central Elementary School
1346 4th Concession Road, Troy, ON**

Minutes

ATTENDANCE:

Committee Members

Chair - Mag Gardner

Voting Members - Sara Ardiel, Karen Baillie, Pamela Beach, John Belanger, Tania Brittain, Jessica Dymont, Colleen Evans, Kristin Glasbergen, Candice Goodale, Cairine Grantham, Brett Humphrey, Anthony Hunter, Patti Lee, Callie Matthews, Shelley McGuire, Heather Ryan, Melissa Slote, Janine Vandenheuval, Sue VanEgdom, David Wardell

Non-Voting Members - Stewart Cameron, Doug Dunford, Kate Fischer, Eddie Grattan, Kim Short, Karen Turkstra

Regrets

Voting Members - Rachel Kott, Stephanie Munro,

Non-Voting Members - Nil

Resource Staff

Bob Fex

Recording Secretary

Kathy Forde

Public - 5 public attendees present - Beverly Central (2), Dundana (1), Greensville (1), No School Affiliation Identified (1)

1. Call to Order

Mag Gardner called the meeting to order. Appreciation was extended to everyone for their ongoing efforts and commitment to the review underway. Handouts were reviewed.

2. Agenda

2.1 Additions/Deletions

Nil

2.2 Approval of Agenda

Agenda approved by consensus by a show of hands.

3. Minutes from Working Group Meeting #3

3.1 Clarification

Archives staff no longer required to provide a presentation as members thought time should be spent on developing options. Clarification on attendance will be incorporated as indicated.

Attendees were encouraged to sign-in at all meetings.

3.2 Approval of Minutes

Approved by consensus, by a show of hands.

4. Minutes from Public Meeting #2

4.1 Clarification

Clarification on attendance will be incorporated as indicated. Attendees were encouraged to sign-in at all meetings.

4.2 Approval of Minutes

Approved by consensus, by a show of hands.

5. Data Requests

5.1 Program Compliment and School Size Information

An information piece on program compliment and school size was provided for reference.

5.2 Current and 10 Year Renewal Needs

Information provided in response to request regarding FCI data.

5.3 5 Year Capital Expenditures

Information provided as requested for numbers on big ticket items.

5.4 Public Meeting # 2 November 06, 2013 Presentation

Presentation provided as binder update.

5.5 Draft Minutes from Working Group Meeting #3

See Item 3 above.

5.6 Draft Minutes from Public Meeting # 2A

See Item 4 above.

5.7 Correspondence

Correspondence was provided for review and information.

For further information, Karen Turkstra provided highlights on two documents related to the ARC review. One ministry booklet (School Board Efficiencies and Modernization Consultations) focuses on how we can become more efficient and modernize our facilities and technology. Key facts indicate that many facilities are not full, enrolment is declining and we simply cannot afford to continue running small schools with empty spaces. The second document (Standing Committee Report on 10-Year Capital/Deferred Maintenance Costs) focuses on numbers. Total deferred maintenance costs over the next ten years are estimated at \$628M. However, the Board only receives approximately \$8M per year for maintenance. As such, HWDSB is trying to reduce the number of schools and to create efficiencies among the schools that are left. If preliminary HWDSB staff observations as per the Long Term Facilities Master Plan's 5 year scheduled accommodation reviews were to be approved and recommended school closures occurred, the Board would save \$226M in maintenance costs over 10 years and new capital projects for new schools, renovations and additions would total \$233M. As a cornerstone document to support the Long Term Facilities Master Plan and ARCs, it is important to plan for expenditures should there be an opportunity for available funding. New capital projects reduce deferred capital maintenance costs. Ideally the Board wants to ensure no schools are left in poor condition. As accommodations change so too does projected maintenance cost savings. The overview provided serves as a reminder of why committee members are here doing this important collaborative work. Two handouts were provided for reference and will be posted online.

6. Additional Enrolment Information - Projection Methodology, Residential Development, Demographics

To be reviewed as part of Public Meeting # 2B that follows.

7. Review Community Input from Public Meeting #2A

7.1 Guiding Principles Adaptation?

All work to date has included review of community input.

8. Construct Proposed Commitment Statements Related to the Guiding Principles

Mag Gardner recognized the work that has evolved for identifying the Guiding Principles (Program Offerings, Transportation, Resources, 21 Century Learning), which provide commitment for moving forward. Members formed breakout groups for deep thinking on the Guiding Principles in order to establish speaking points and formulate statements for the Public Meeting that follows. Ideas were shared to move towards development of option/s. Members agreed to the Statements formed:

- **Timeline** - extend to at least September 2015 or until facilities/construction completed; commit to quality teaching and learning environments that support student achievement
- **Facilities** - school facilities and infrastructure meet the needs of our students in the 21st century
- **Program Offerings** - ensure we have specialty rooms (e.g. technology, science lab, music, French, art, learning resource) along with technology that is current date; ensure quality and consistency of programming across all children with the ARC
- **Transportation** - will not exceed 45 minutes

Additional items of interest included the importance of French Immersion, a before and after school program, and assurance for resources moving with students who transition to another school.
Immersion

9. Creation of ARC Option/s

Due to time restraints, specific options were not created. Committee members agreed to participate in an active role at the Public Meeting that follows by sitting with public attendees and writing down any comments and feedback provided towards creation of ARC option/s. Candice Goodale and Brett Humphrey agreed to co-chair the Public Meeting.

10. Next Steps

- Work will continue to formulate accommodation options for presentation at Public Meeting # 3
- **Public Meeting # 2B - November 13, 2013 at Beverly Central**
- **Public Meeting # 3 - December 04, 2013 at Dr. Seaton**
- **Working Group Meeting # 5 - November 27, 2013 at Spencer Valley**

11. Adjournment

The meeting adjourned at 7:30 p.m.

Handouts

- Agenda
- Presentation
- Draft Minutes - Working Group Meeting #3 - October 30, 2013
- Draft Minutes - Pubic Meeting # 2A - November 06, 2013
- Program Compliment and School Size Information
- Current and 10 Year Renewal Needs
- 5 Year Capital Expenditures
- Correspondence
- Binder Updates
 - Timeline and Schedule (Tab D)
 - School Information Profile (Tab E)
 - Public Meeting # 2A Presentation (Tab T)

Additional Information (emailed to members following the meeting and posted to the website)

- West Flamborough Planning Area
- Elementary School Builds, Rebuilds and Closures
- Student Distribution
- School Septic Capacities