

West Glanbrook

Accommodation Review Working Group

Meeting # 2

Bell-Stone Mount Hope

Mount Hope- Wednesday, October 16th, 2013 (6 p.m. to 9 p.m.)

Mandate: “...is to lead the public *review and act in an advisory role* that will study, report and *provide recommendations* on accommodation option(s)...”

Group Norms:

Promote a positive environment

Treat all other members and guests with respect

Recognize and respect the personal integrity

Use established communication channels

Promote high standards of ethical practice at all times



1. Call to Order – Chair (6:00 p.m.)

2. Agenda

1. Additions/Deletions
2. Approval of Agenda
3. Handout Protocol

3. Review of Quorum

What number represents Quorum?

50% of the voting members +1 = Quorum

Quorum : $8 \text{ voting members} / 2 = 4$

$$4 + 1 = 5$$

Quorum = 5 (voting members in attendance)



For a vote to pass:

50% + 1 of present Voting Members

Example:

6 present Voting Members

$$5/2 = 2.5$$

$$2.5 + 1 = 3 \text{ (round down)}$$

$$\text{Passing Vote} = 3$$



West Glanbrook				Min. Required to Vote
Members Present	8	7	6	5
Votes to PASS	5	4	4	3



4. Binder Updates

- Presentation from Public Meeting #1
- Working Group Presentation Slide Update



5. School Tour Schedule

- Tour of each facility
- October 30th and Nov 13th

6. Data Request from Committee

- How will this data help us make an informed decision?
- How does it tie into the Accommodation Review Committee's Key Reference Criteria?

7. Minutes from Working Group Meeting #1 (October 1st, 2013)

7.1 Nature of the Minutes

7.2 Clarification

7.3 Approval of minutes – Minutes posted to website once approved by committee

8. Public Meeting #1 (October 9th, 2013)

8.1 Presentation on understanding Group Discussion Notes data from Public Meeting #1 (EBest Staff)

8.2 Debriefing on Public Meeting #1

8.3 Review of Group Discussion Notes

9. School Information Profiles

- Assembled by Planning & Accommodation resource staff
- Intent of the SIP
 - Familiarize the ARC members and the community with the schools under review
 - Provide the foundation for discussion and analysis of accommodation options
 - Help ARC members and the community to understand how well the schools meet the objectives of the *Reference Criteria* as outlined in the *Terms of Reference*

9. School Information Profiles (Continued)

- SIP incorporate data about the schools for the following considerations :
 - a) Value to the student
 - b) Value to the school board
 - c) Value to the community
 - d) Value to the local economy
- SIP consists of 14 sections and addresses 67 items
- Committee needs to approve the SIP

9. School Information Profile (SIPs)

- 30 mins breakout session with School Principals and Committee Members to verify/ discuss/ analyze/add to School SIPs
- Ask questions
- Report back to staff any changes
- Discuss potential additional data as a group
- At next meeting approve the amended SIP



10. Correspondence:

Information, letters, emails etc., that have been given to staff members will be shared with the committee members.



11. Q & A

12. Next Steps:

- Review the public input from Public Meeting #1
- Start formulating ideas for accommodation options
- Approval of SIP
 - Preparation for Public Meeting #2
 - How to present the SIP?
 - Questions to ask the public?

