



East Hamilton City 1

Accommodation Review Committee

Working Group Meeting # 2

Hillcrest

Parkdale

Rosedale

Roxborough Park

Viscount Montgomery

W.H. Ballard

Woodward

Woodward, October 17th, 2013

Mandate: “...is to lead the public *review and act in an advisory role* that will study, report and *provide recommendations* on accommodation option(s)...”

Group Norms:

Promote a positive environment

Treat all other members and guests with respect

Recognize and respect the personal integrity

Use established communication channels

Promote high standards of ethical practice at all times



1. Welcome

2. Agenda

1. Additions/Deletions
2. Approval of Agenda
3. Handout Protocol

3. Review of Quorum

What number represents Quorum?

50% of the voting members +1 = Quorum

Quorum : $19 \text{ voting members} / 2 = 9$ (rounded down)

$$9 + 1 = 10$$

Quorum = 10 (voting members in attendance)



For a vote to pass:

50% + 1 of present Voting Members

Example:

19 present Voting Members

$$19/2 = 9 \text{ (rounded down)}$$

$$9 + 1 = 10$$

Passing Vote = 10



East Hamilton										Min. Required to Vote
Members Present	19	18	17	16	15	14	13	12	11	10
Votes to PASS	10	10	9	9	8	8	7	7	6	6



4. Binder Updates

- Committee member list update
- D.1 and D.2 schedule update



5. School Tour Schedule

- **At host schools between 5:45-6:00pm**

6. Data Requests from Committee

- How will this data help us make an informed decision?
- How does it tie into the Accommodation Review Committee's Key Reference Criteria?

7. Minutes from Working Group Meeting #1 (October 2nd, 2013)

7.1 Nature of the Minutes

7.2 Clarification

7.3 Approval of minutes – Minutes posted to website once approved by committee

8. Public Meeting #1 (October 10th, 2013)

8.1 Debriefing on Public Meeting #1

8.2 Presentation on understanding Group
Discussion notes/data from Public Meeting #1

–E-Best Presentation

8.3 Review Discussion Notes in groups

9. School Information Profiles

- Assembled by Planning & Accommodation resource staff
- Intent of the SIP
 - Familiarize the ARC members and the community with the schools under review
 - Provide the foundation for discussion and analysis of accommodation options
 - Help ARC members and the community to understand how well the schools meet the objectives of the *Reference Criteria* as outlined in the *Terms of Reference*

School Information Profiles (Continued)

- SIP incorporate data about the schools for the following considerations :
 - a) Value to the student
 - b) Value to the school board
 - c) Value to the community
 - d) Value to the local economy
- SIP consists of 14 sections and addresses 67 items
- Committee needs to approve the SIP

School Information Profile (SIPs)

- 30 mins breakout session with School Principals and Committee Members to verify/ discuss/ analyze/add to School SIPs
- Ask questions
- Report back to staff any changes
- Discuss potential additional data as a group



10. Correspondence:

Information, letters, emails etc., that have been given to staff members will be shared with the committee members.



Questions or Clarification



Next Steps:

- **Public input groupings captured**
- **SIPS updated and approved**
- **Preparation for Public Meeting #2**



Next Meeting:

Working Group Meeting #3

Tuesday October 29th at

Viscount Montgomery

6 p.m. to 9 p.m.