

# West Flamborough

## Accommodation Review Committee Public Meeting # 2 A

Beverly Central  
Dr Seaton  
Greensville  
Millgrove  
Spencer Valley

Millgrove - November 6<sup>th</sup>, 2013



# Welcome and Introductions

## Committee Membership

- Chair (member of HWDSB Executive Council)

Voting Members	Non-Voting Members
One (1) parent representative who is a member of School Council and/or Home and School Association from each school	The Trustee(s) of each school(s) under review
One (1) parent representative who is not a member of School Council or Home and School Association from each school	The Superintendent(s) of Student Achievement for each school(s) under review;
One (1) teaching representative from each school under review; <b><u>OR</u></b> One (1) non-teaching staff from each school under review;	The Principal from each school under review

- Also available are administrative support for minute taking and a dedicated resource staff to ensure compliance of the Board's policy and information relevant to the Accommodation Review.

## On tonight's agenda

- Provide an overview of the ARC Accommodation Review Process
- Outline why HWDSB is conducting Accommodation Reviews
- Review the committee's Guiding Principles developed from community discussions at Public Meeting #1
- Review the School Information Profiles (SIPs)
- Have a group discussion and gather further community input

## Meeting Norms

- Promote a positive environment
- Treat all other members and guests with respect
- Recognize and respect the personal integrity of each member of the committee
- Acknowledge democratic principles and accept the consensus and votes of the committee
- Use established communication channels when questions or concerns arise
- Promote high standards of ethical practice at all times



# Overview of Accommodation Review Process

## Accommodation Review Committee Mandate

“...is to lead the public *review and act in an advisory role* that will study, report and *provide recommendations* on accommodation option(s) with respect to the group of schools or school being reviewed for *the Board of Trustees'* consideration and decision.”

## Terms of Reference – Section 4

### 4. **Reference Criteria**

– The key criteria that will be used by the Accommodation Review Committee to fulfill its mandate include, but are not limited to, the following:

- **Facility Utilization**
- **Permanent and Non-permanent Accommodation**
- **Program Offerings**
- **Quality Teaching and Learning Environments**
- **Transportation**
- **Partnerships Opportunities**
- **Equity**





# **Why is West Flamborough conducting in an Accommodation Review?**

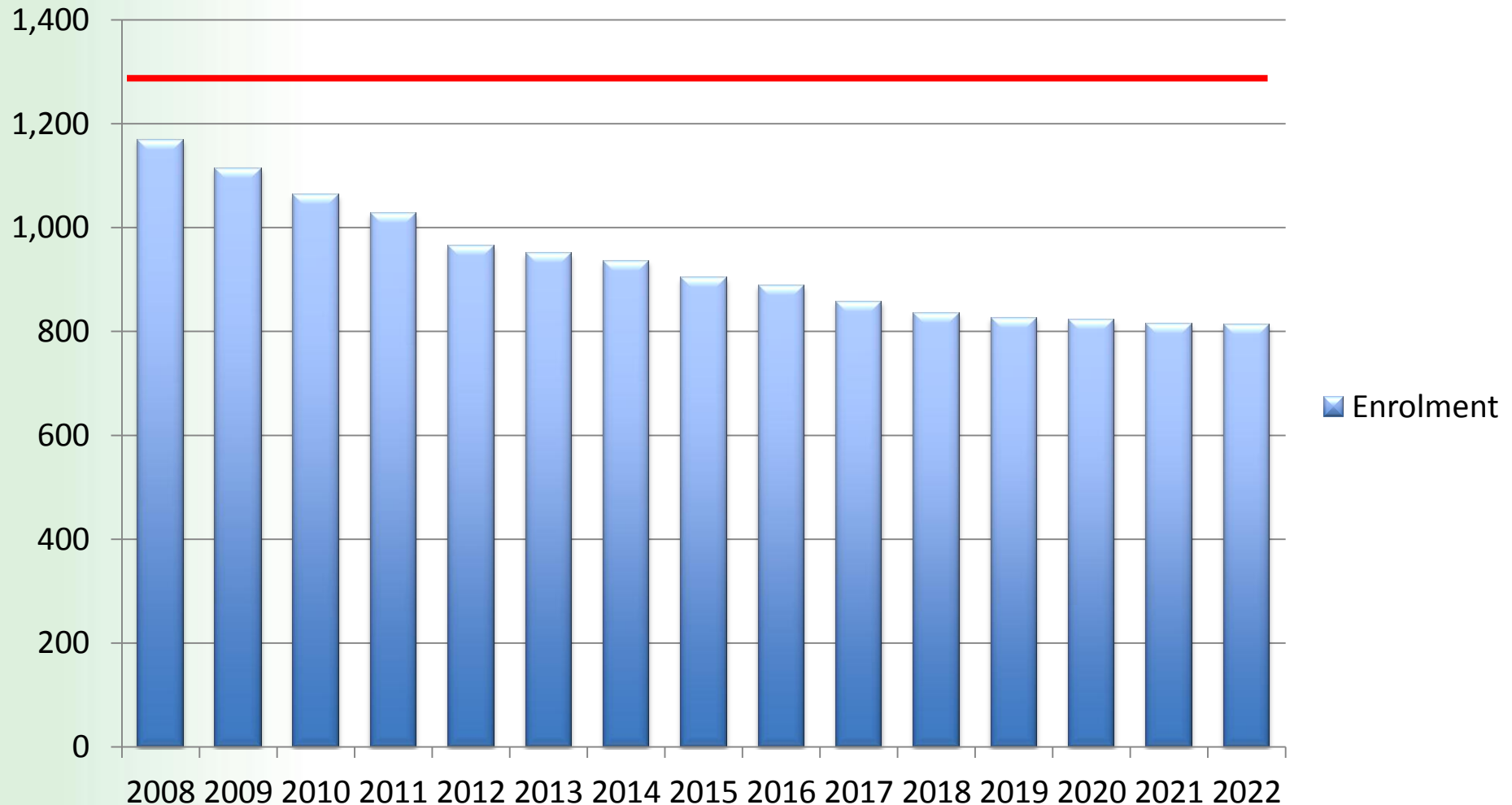


## **Why is West Flamborough in an Accommodation Review?**

- Limited Provincial dollars available in the current economic environment
- Declining Enrolments
- Many schools underutilized
- Aging and smaller sized school buildings



## West Flamborough Historic & Projected Enrolments





# **Where Are We in the Accommodation Review Process?**

## Board Approval June 2013

- Preliminary School Accommodation Review Report



## Preparation Phase June 2013-Sept 2013

- Preparation of background material
- Committee members are appointed



## Community Review Phase Oct 2013-Jan 2014\*

- Board Staff share school accommodation option
- Accommodation Review Committee develops recommendation(s)



## Board Review Phase Feb 2014 – May 2014\*

- Director's Accommodation Review Report
- Public delegations at Standing Committee Meeting



## Projected Decision by Trustees May 2014\*

## Public Meetings

1. October 2<sup>nd</sup>, 2013 - Complete  
➤ **November 6<sup>th</sup>, 2013**
2. **November 13<sup>th</sup>, 2013 (#2B)**
3. December 4<sup>th</sup>, 2013
4. January 22<sup>th</sup>, 2014

## Working Group Meetings

1. October 2<sup>nd</sup>, 2013 – Complete
2. October 16<sup>th</sup>, 2013 – Complete
3. October 30<sup>th</sup>, 2013 – Complete
4. **November 13<sup>th</sup>, 2013**
5. November 27<sup>th</sup>, 2013
6. December 11<sup>th</sup>, 2103
7. January 15<sup>th</sup>, 2014
8. January 29<sup>th</sup>, 2014



# **Work Completed by the Accommodation Review Committee**

## **Since our last public meeting:**

- 2nd and 3rd working committee meetings held
- Reviewed community feedback from public meeting #1 and created guiding principles to help us with our decision on a recommendation
- Reviewed, amended and approved the School Information Profiles (SIPs)
- School Tours (3 of 5 schools completed)



# Committee Guiding Principles



## **Process for creating the Guiding Principles for decision making**

- We examined the qualitative data recorded at the 1<sup>st</sup> public meeting
- Reading through the data, we focused on the main ideas and identified patterns
- We summarized main themes and developed a list of common principles in decision-making

# **Guiding principles for decision making**

Program Offerings

Transportation

Resources

21st Century Learning

## **Principle #1: Program offerings**

- Infrastructure for specialty programs -
  - Art Room
  - Music Room
  - Science Labs
- Accommodations for exceptional students
- Programs for cognitive-needs
- French immersion

## **Principle #2: Transportation**

- Efficient bus riding routes
- Reduced riding times for our students
- The 60-minute guideline seems to be stretched so the guideline should consider other factors that impede the bus staying well within the guideline (e.g. redirection around a country block)

## **Principle #3: Current school resources**

- If students move to a different facility, the current resources should move with the students
  - Playground equipment
  - SmartBoards
  - Computer equipment
  - Science lab equipment
  - Library books
- Costs to cover installation and training of these resources should be included in recommendation

## **Principle #4: 21<sup>st</sup> learning environment**

- Technology needs
- Learner needs
- Large collaboration spaces
- Adequate power-supply and internet connections
- Consideration for how class times overlap and timing of shared resources to ensure the proper quantity and quality of time (e.g. gyms, computer labs)
- Infrastructure and adequate shared spaces



# School Information Profiles



## **School Information Profiles (SIPs)**

- Required by Ministry
- Assembled by Hamilton-Wentworth District School Board Staff
- Reviewed, amended, and approved by the Committee



## **Intent of the SIPs**

- Familiarize the ARC members and the community with all schools under review
- Provide the foundation for discussion and creation of Accommodation Review Committee option

# School Information Profile Review

- School Information Profile handouts are available.
- SIPs are also posted online.
- There are 14 Sections of quantitative data

## SIP Sections

### **1. Enrolment and Available space**

- Current and projected enrolment
- Utilization percentages
- Surplus/Shortage pupil places

### **2. Administrative and Operational Costs**

- Administrative costs includes Principals, VPs, secretaries, and office supplies
- Operating costs includes heating, lighting, and routine maintenance

## SIP Sections – cont'd

### **3. Condition of School**

- Replacement value of school
- Facility condition index

### **4. Space to support student learning and child care**

- Types of rooms
- Child care
- Before and after programs
- Breakfast/nutrition programs

## **SIP Sections – cont'd**

### **5. Program offerings**

- English as a Second Language
- French Immersion

### **6. Extracurricular activities**

### **7. School grounds and physical activity**

- Play areas
- Playing field

### **8. Accessibilities for students with disabilities**

## **SIP Sections – cont'd**

### **9. Location of schools**

- Transportation
- Out of catchment students

### **10. Provincial Assessment – EQAO**

### **11. Location of school with the community**

### **12. Community use of schools**

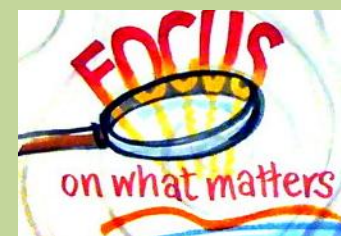
### **13. School as a local employer**

- Numbers of staff

### **14. Community partnerships**



## Group Discussion



## **Guiding principles for decision making in forming our recommendation**

- Do the presented guiding principles resonate with you?
- Is there a guiding principle important to you that we have not captured?



# **Guiding principles for decision making**

Program Offerings

Transportation

Resources

21st Century Learning

## **An ideal elementary learning facility**

- What considerations do you feel are most important?
- What might be some advantages and disadvantages for building a new school?
- Does the public want a new school?

## Next Steps:

- Next two working group meetings the committee will formulate accommodation options
- At public meeting #3 we will share those options
- If you have any ideas of your own please share with an accommodation committee member from your school or at [arcinfo@hwdsb.on.ca](mailto:arcinfo@hwdsb.on.ca)

**Next Public Meeting**  
**November 13<sup>th</sup>, 2013**  
**at Beverly Central Elementary School**

**Objective**  
**Gather additional community input**

**Thank You**