

Hamilton-Wentworth District School Board (HWDSB)
Dalewood Elementary Accommodation Review Committee Meeting
Education Centre, Room 1
November 29, 2011
Minutes (Working Meeting #9)

ATTENDANCE:

Committee Members

Chair –Krys Croxall

Voting Members – Suzanne Brown, Maria Carbone, Nadia Coakley, Kim Newcombe and Kristen West,

Non-Voting Members – Judith Bishop, Peter Martindale, Silvana Galli Lamarche, Michelle Rodney-Bartalos and Colleen Morgan

Regrets

Voting Members – Anita McGowan, Michael Reid, Emily Reid and Pamela Irving

Non-Voting Member - Brian McHattie, Denise Minardi, Heidi Harper, Margaret Jobson, , Joanne Hall and Debra Lewis

Resource Staff - Ellen Warling, Ron Gowland

Recording Secretary

Claire VanderBeek

1.0 Call to Order – Superintendent Krys Croxall

Superintendent Krys Croxall welcomed everyone back to the tenth working group meeting of the Dalewood ARC. This evening the focus will be on finalizing the ARC report which is due to the Director at the end of this week. Ms. Croxall expressed thanks to the members who worked on editing the draft Report.

The member of the public present was advised that as this is a working group meeting, he would be welcome to observe the working group meeting but will not have the opportunity to ask questions.

2.0 Agenda http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/Dalewood-ARC-agenda-Nov29_2011-Working-Group-Meeting-1.pdf

2.1 Additions/Deletions – None noted.

2.2 Approval of the Agenda - The agenda was approved by consensus.

3.0 Minutes of the Working Group Meeting #9 (November 23, 2011)

3.1 Errors and Omissions – Page 7.0 Other Business: amend to include Anita McGowan as a second representative.

3.2. Approval of the Minutes – The minutes as amended were approved by consensus.

3.3 Business Arising from the Minutes – None were noted.

4.0 Review and Finalize ARC Report –

Ms. Croxall recommended starting with the recommendations on page 15.

Page 15 - **Remove f.** as there is no recommendation f.

Recommendation e) – this is not a recommendation for the Board of Trustees, but of Board staff. Ms. Croxall asked for clarification of what was meant by “the trustees’ ARC presentation”. It was speculated that Anita is asking for these revised numbers to be available to us when presenting to the trustees. Ms. Warling commented on the difficulty of providing a revised 10-year projection. Ms. Warling will have to take the request back to the ARC Steering committee because of the domino effect it might have on the other ARCs underway. She noted there have been shifts in enrolments in secondary ARCs that may be a blip due to the ARCs. King George has already been approved, the other three secondary ARCs are still ongoing. There were not significant changes, but there is a significant increase in OOC due to daycare at GR Allan. That practice is under consideration to stop by closing to OOC including daycare. There is the assumption that the daycare will be provided before and after within the school site. Should not impact enrolment in JK. The OOC issue has skewed enrolment numbers. Ms. Croxall explained that for K students, once FDK is implemented, child care for those students before and after care would be likely provided within the schools. Daycares would be for students prior to K age. Data request is outside the reporting period.

Suzanne suggested that it be removed from the report as it is a request to the staff, not a recommendation to the Board. Ms Croxall noted the recommendation was added. Daniel did work with Anita on some of this information, but he had concerns with rolling out new numbers based on OOC. While the Mandarin Program was discussed last week, there are no Programs of Choice except the Mandarin Program in the schools in this ARC.

Ms. Croxall confirmed that the daycare providers were given the one year to have students register. There will be no OOC students accepted from daycares for K who live outside of the boundary this year. The 12 will be grandfathered.

C: Anita is stating that 12 students would impact the enrolment. Ms. Warling noted it would be a blip of 12 students to work through the school.

Ms. Bishop noted that FI schools are overcrowded and have been closed to OOC students except for this year where daycare were allowed in.

A question was raised about the terminology Programs of Choice and it was determined that it referred to special education programs. Ms. Croxall commented that special education classes often move between schools to create pathways. Ms. Warling said the projections assume they will remain and that the special education class has 12 students and takes up a class space.

Amend recommendation e) to read: **The Board of Trustees review revised enrolment projections based on Oct 31 2011 enrolment data, Mandarin program maturation and Special Education capacities (see page 21 Table X)**

Check for **Programs of Choice** and change to **Special Education** as needed (i.e., Page 20 rec b)

Recommendations a), b), c) & d) – No changes were made.

Page 16)- Remove the last sentence: ~~The desire of the Committee to retain all three schools and propose upgrades to Dalewood and G.R. Allan has been identified as Option #1.~~

These changes will also need to be incorporated into the **Executive Summary on page 4.**

Ms. Croxall commented that Daniel still needs to finalize the formatting before submitting the report.

2.0 Introductions section review:

Page 5 – 2.2 rationale for initiating the Dalewood ARC – change: Although the PTR inventory was eliminated in **2008 to 2007**. This refers to the report from January 2011.

Last paragraph: Change 24M to read 13.7M

Section 3.0 review:

3.3 Meetings of the Accommodation Review Committee - it was noted that the first report contained a sentence that public reacted negatively to the lack of a board recommendation at the first public meeting. **The original wording to be added back in as follows: Members of the public expressed considerable consternation regarding the absence of the board option at this meeting. Many in attendance wanted to hear the board's recommendation at this meeting, and felt their time had been wasted in coming to hear only about the process.**

3.6 It was noted that the last sentence had been added during prior edits.

4.0 Staff Recommended Option review:

Discussion took place about the *Note at the bottom of page 13. **It was agreed the wording is confusing and to delete the Note and the asterisk in the chart.**

Page 14 - 4.1 2nd chart – the X needs to be replaced to read **\$5,289,591**. Add sentence: **The revised estimate includes the costs of the accessibility to current building code (elevator)**

It was clarified that 2nd table converts the student numbers (in the 1st table) to classrooms required in GRA to accommodate the Prince Phillip students.

A request was made to have the chart broken out into GRAllan and Dalewood, 2013 and 2020. Ms. Warling to edit. Ms. Croxall confirmed that the intent of the chart is to show there will be overcrowding based on the staff recommendation in both the short and long-term.

Add this sentence above the 2nd chart pg 14: Based on calculation of enrolment projections and the size of the proposed G R Allan build , we anticipate G R Allan site will not have the required classrooms to accommodate the students which will require portables on an already reduced outdoor play area. Refer to table # below

Ellen used the White Board to outline a chart showing current brick and mortars, Enrolment in 2013 and 2020 to brick and mortar after construction in an attempt to understand the 2nd chart on page 14

Page 14 **last paragraph** - Change the **(\$1,675,000) to \$3,675,000,**

Subsequently and after further discussion, members agreed to delete Table X – Staff Option page 14 - 2nd chart and reference to it in the sentence below.

5.1 Review

Change last sentence to read: **It is the Committee's understanding that the Ministry will be undertaking a detailed review of the condition of all board facilities over the next five years which may lead to a further....**

Page 18

Change **2008 to 2007** in first paragraph, change *accounts for* to *contributed to* and *suffer to wither*.

Change 3rd paragraph - *facilities to facility*

Page 19 - This chart tries to prioritize items on the list – that *needed to be done* as opposed to *might be done*. A discussion ensued about asbestos costs and air conditioning. It was determined to:

Move: **Estimated costs for Mechanical & Electrical upgrades for air conditioning and cost figures under Upgrades** down to be included under Additional Costs Identified as Renewal Needs.

It was clarified that the ARC's recommendation is not asking for upgrading accessibility at Prince Philip because they are legacy costs.

Estimated costs for Accessibility to Current Building Code **Add: A portion of legacy costs for asbestos removal would likely be required.**

Legacy and capital costs were discussed and questions were raised about the cut and paste of information from legacy up into capital.

Discussion occurred about accessibility at the three schools and in conjunction with the City and Rec Centre at Dalewood.

Concern was raised that there is not consistency in the figures quoted in the charts for committee and staff options.

Trustee Bishop clarified that there might be an opportunity for a delegation after the report is submitted.

It was agreed that the **Renewal Needs chart and the first two sentences below be removed** and Michael work in conjunction with staff to bring the data to back up the statement when presenting.

Ms. Croxall encouraged that the ARC have their thoughts written in, if not the charts.

Change wording middle of page 19 - Add: **If the Board of Trustees approves the recommendation to keep all three schools open without the requested upgrades, the Dalewood ARC option is significantly more cost effective than the staff recommendation.**

Chart – line re Estimated cost for Accessibility to Current Code: \$550,000 staff cost remains the same and Dalewood ARC option cost is **reduced from \$650,000 to \$550,00** (removing \$100,000 for Prince Philip accessibility) . **With an added note: A portion of legacy costs for asbestos removal would likely be required.**

The \$100,000 also needs to then be removed from totals on page 16 – **change \$2,970,208 to \$2,870,708 and \$2,110,000 to \$2,010,000.**

Consensus to continue to 9:30 p.m.

Page 20 – Top of the page, first paragraph: The ARC was unable to evaluate operating expense variances as this information **because this information is difficult to project.**

Ellen advised that if we lose quorum, you can continue to edit the report as long as all the members reach consensus.

Krys Croxall asked for and received consensus to remain until 9:45p. Ms. Croxall asked that members read the report to identify any issues:

Page 22 – under Capacity: remove **however** from the first sentence, change **provinces to province’s, add “s”** to parent request

- Under Program: first sentence – delete: *programs of choice, such as the*
- **3rd paragraph** - correct spelling of **Ainsley to Ainslie**

Page 24 – Move last bullet to the last sentence after **bus traffic. Local walkable schools....**

- *change increased car and bus traffic to **increased***

Page 26 – Table of Staff Option Classroom Requirement – Members agreed that Anita should provide clarification into this portion of the report. Anita subsequently provided revised wording and a revised chart for insertion into the report.

Add **“s” to last word – classroom.**

*Page 28 – First paragraph, last sentence: Delete **equity and accessibility** and replace with **community.***

Kristen put a chart on the White Board for consideration in an attempt to explain the Staff Option Chart on page 14.

5.0 Correspondence – There was no correspondence for the Committee this evening.

6.0 Other Business –

7.0 Minutes of the Working Group Meeting #10 (November 29, 2011) It was agreed that the minutes would be approved by consensus via email due to the lateness of the evening.

8.0 Adjournment – 9:45pm