

**Hamilton-Wentworth District School Board (HWDSB)**

**Dalewood Elementary Accommodation Review Committee Meeting**

**Education Centre Board Room**

**November 10, 2011**

**Minutes (Working Meeting #8)**

**ATTENDANCE:**

**Committee Members**

***Chair –Krys Croxall***

***Voting Members – Suzanne Brown, Maria Carbone, Nadia Coakley, Anita McGowan, Pamela Irving, Kim Newcombe, Michael Reid, Kristen West***

***Non-Voting Members – Judith Bishop, Silvana Galli Lamarche, Heidi Harper, Joanne Hall, Margaret Jobson, Peter Martindale, Denise Minardi, Colleen Morgan, Michelle Rodney-Bartalos***

**Regrets**

***Voting Members – Emily Reid***

***Non-Voting Members – Debra Lewis, Brian McHattie***

**Resource Staff**

***Ellen Warling, Daniel Del Bianco, Ron Gowland***

**Recording Secretary**

***Tracy McKillop***

**1.0 Call to Order** – Superintendent Krys Croxall

Superintendent Krys Croxall welcomed everyone back to the eighth working group meeting and the final scheduled meeting of the Dalewood ARC. She shared that the Committee began this process together in April and over the course of the past nine months, which included seven working group meetings and four public meetings, they not only became familiar with the schools in the ARC, but have a deeper understanding and appreciation for each of the school communities.

**2.0 Agenda**

**<http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/Dalewood-ARC-agenda-Nov10-2011-Working-Group-Meeting-.pdf>**

**2.1 Additions/Deletions** – There were no additions to the agenda.

**2.2 Approval of the Agenda** -The agenda was approved by consensus.

### **3.0 Minutes of the Working Group Meeting #6 (September 27, 2011)**

**3.1 Errors and Omissions** – There was a minor change.

**3.2. Approval of the Minutes** – The amended minutes were approved by consensus.

**3.3 Business Arising from the Minutes** – There was no business arising from the minutes.

### **4.0 Minutes of the Public Meeting #3 (October 5, 2011)**

**4.1 Errors and Omissions** – There was a minor change.

**4.2. Approval of the Minutes** – The amended minutes were approved by consensus.

**4.3 Business Arising from the Minutes** – There was some discussion of the difference between an elevator versus a lift. Mr. Ron Gowland shared the difference between an elevator and a lift. An elevator has the option of doors that can open on more than one side and is larger in size. A lift does not have this option and is smaller in size. GR Allan would require an elevator and Dalewood a lift. These costs were reflected in the financial summary.

### **5.0 Minutes of the Working Group Meeting #7(October 12, 2011)**

**5.1 Errors and Omissions** – There were some minor changes to the minutes.

**5.2. Approval of the Minutes** – The amended minutes were approved by consensus.

**5.3 Business Arising from the Minutes** – There was no business arising from the minutes.

### **6.0 Minutes of the Public Meeting #4 (October 19, 2011)**

**6.1 Errors and Omissions** – There were some minor changes.

**6.2. Approval of the Minutes** – The amended minutes were approved by consensus.

**6.3 Business Arising from the Minutes** – Mr. Reid shared that at the Oct 19, 2011 meeting that the Committee is working toward maximizing utilization; however, they have chosen not to close Dalewood due to programming reasons. In the Staff recommendation Dalewood is still sitting at 77% utilization. If you close Prince Philip and move those students into GR Allan then down the road you may not need those extra classrooms. Mr. Reid feels that this is one of the main reasons that they are recommending “status quo” and would like to see this in the ARC report.

### **6.3.1 Review of Public Meeting #4**

We heard a lot of the same things as we did at the prior meetings. It was felt that the changing of the numbers at the last public meeting broke the pledge that the Committee and Staff made to each other about sharing information with the Committee prior to sharing it with the public. There were changes to the financial summary that the Committee was not aware of prior to the public meeting.

### **6.3.2 Review of upgrades to Dalewood/GR Allan**

The Committee had some discussion regarding the upgrades at GR Allan and the fact that they really have not had the opportunity to discuss the upgrades that are to be included in their recommendation. The Chair shared that perhaps it would work to prioritize the upgrades and the Committee agreed.

## **7.0 Review of Final ARC Report**

1.0 Executive Summary is to be retitled Introduction and a true Executive Summary is to be created.

2.4.1. School Information Profiles (SIP) – the Committee would like to have the original SIP and the revised SIP go to the Board of Trustees. Mr. Del Bianco indicated that the revised SIP would contain the revisions in red.

2.4.2. Staff Recommendation in the report is the original recommendation; however, the numbers have been updated. Can we have 2 charts the original recommendation with the original costs presented to the ARC and the original recommendation with the revised costs? They would also like the original costs listed on the same page (9) as the revised costs.

Also note that the staff recommendation does not include transportation costs and the Committee would like this noted in the report on page 9 after the revised estimate number.

Remove the word “total” to read “The cost associated with the staff recommendation...”

The Committee would like this sentence removed from the top of page 10 - “With the proposed closure of Prince Philip...”

There was some discussion around the policies that support accessibility needs and meeting the needs of these students.

There was discussion on the removal of the basement classrooms at GR Allan and how this would be presented in the report.

Mr. Gowland shared the process of decommissioning rooms of a school and the Ministry of Education guidelines.

The Committee discussed at great lengths how they would like their recommendation presented with or without upgrades, with or without financials attached and legacy costs.

The Committee decided to leave line 1 as is on page 11. They did want to add on a separate line that they would like to receive capital investment to maintain the three schools.

The upgrades that they would like in the report are:

Explore with the Ministry of Education the decommissioning of the two basement classrooms at GR Allan when they are no longer required.

An Accessible washroom and elevator.

Larger staff room and work room or Book room

**Consensus was given to extend the meeting until 9:20 p.m.**

### **7.1 Creation of Rationale for ARC Option**

Mr. Del Bianco shared with the Committee that he felt that they need to write the rationale for their Option. He would set up "Google Docs" which would allow the Committee to work on the report as a group and all of the members could participate and communicate with one another. The Committee felt that this would be very beneficial and agreed to have Mr. Del Bianco proceed with the implementation of "Google Docs."

### **8.0 Review of ARC Timelines**

There was consensus to add November 23, 2011 and November 29, 2011 as additional meeting dates.

Mr. Del Bianco shared that the ARC Report and the Staff Report will go to the Board of Trustees and after a minimum of 60 days the Board of Trustees will make their final decision and at some point prior to the decision being made they will hear from delegations and the public.

### **9.0 Correspondence**

A letter was submitted to the Trustees and shared with the Dalewood ARC Committee.

### **10.0 Other Business**

There was no other business.

*Please Note: Agenda Item #11 was only applicable if this was the final meeting of the Dalewood ARC*

### **11.0 Minutes of the Working Group Meeting #8(November 10, 2011)**

**11.1 Errors and Omissions** – We did not get to this point on the Agenda.

### **11.2 Approval of the Minutes**

**12.0 Adjournment** – The meeting adjourned at 9:15 p.m.